

# **Queensferry Sports Flintshire Junior Youth Football League**



## **RULE BOOK**

REVISED 2019/2020

## **FLINTSHIRE JUNIOR YOUTH LEAGUE CODE OF CONDUCT**

Each club and team is responsible for the conduct of its club officers and Committee members, whether they are officially in charge of the team or not on any particular day, i.e. a committee member, league representative attending a game is deemed to be in a management position and therefore subject to referee control in accordance with the laws of the game.

Each club and team is responsible for the conduct of its players and any people purporting to be a member of the club, and must control all such persons accordingly, i.e. if a person is causing any kind of disruption on the touch line, the club will be responsible for controlling the behaviour. If this is not done the club and team will be subject to disciplinary action. Each club and team is responsible for the behaviour of its players, officials, and committee members, persons purporting to be a member of the club, before, during and after the game.

Officials, committee members, spectators are not permitted to shout at players other than ENCOURAGEMENT AND PRAISE. No intimidating remarks are to be made whatsoever.

Referees are not responsible for controlling spectators except as provided in the laws of the game.

Referees should escort players from the field and should not leave the venue until the match report has been signed by him, when his responsibility ends. Any incidents must be reported by the referee to the N.E.W.F.A. and the Q.S.F.J.Y.F.L. in writing and must include the name/s and number/s of any player/s or official/s, spectator/s involved.

Any breach of the code will result in disciplinary action being taken against the club concerned.

This action may include:

1. Imposition of a fine
2. Withdraw club/team fixtures.
3. Ordering of games to be replayed away from home, with all cost of such games being at their own expense
4. Instruct club to exclude players, officers, committee members, parents, spectators from all club activities. Failing to take the appropriate action will result in further disciplinary charges
5. Expulsion of the club or team from the league.

## **MANAGERS CODE OF CONDUCT**

- Be reasonable in your demands on children's time, energy and enthusiasm.
- Never ridicule or shout at the children for making mistakes or losing a match.
- Never shout at or abuse match officials.
- Shouting from the side-lines should always be discouraged apart from general encouragement.
- Teach players that the laws of the game are mutual agreements that should not be broken.
- Develop respect for the ability of opponents as well as the judgement of the officials and opposing coaches.
- Set a good standard of behaviour yourself, and always offer praise and encouragement and try to have as much one to one communication with your players as possible.

## **PLAYERS CODE OF CONDUCT**

- Play by the rules and never argue with the match officials.
- Control your temper, verbal abuse of officials or other players, deliberately distracting or provoking an opponent is not acceptable or permitted.
- Work equally hard for yourself and for your team, your teams performance will benefit and so will you.
- Be a good sport; applaud all good play whether it is by your team, or by your opponents.
- Treat all players as you would like to be treated yourself, do not interfere with, bully, or take unfair advantage of another player.
- Co-operate with your manager/coach, team mates and opponents - without them there would be no football team.

## **SPECTATORS CODE OF CONDUCT**

- Children play organised football for fun; they are not playing for the entertainment of the spectators. Nor are they miniature professionals.
- Applaud good performances and the efforts of each team; congratulate all players on their performances, regardless of the match result.
- Never ridicule or shout at a child for making a mistake during a game.
- Condemn the use of violence in any form, be it by spectators, coaches, officials or players.
- Show respect for your team opponents – without them, there would be no game.
- Demonstrate appropriate social behaviour by not using foul language, harassing players, coaches or officials.

## **PARENTS CODE OF CONDUCT**

- Focus upon the child's efforts and performances rather than the overall result. This assists the Child in setting some realistic goals, relating to their ability, by reducing the emphasis on winning.
- Teach children that an honest effort is as important as victory, so that the result of the game is accepted without undue disappointment.
- Encourage children to always participate according to the rules.
- Never ridicule or shout at a child for making a mistake or losing a game.
- Remember that children want to play the game for their own enjoyment not yours.
- Remember that children learn best from example, applaud all play.
- If you disagree with a match official's decision, raise the issue through the appropriate channels, rather than you question the match official. Remember that most officials give their time and effort for your child's enjoyment FREE.
- Support all efforts to remove physical, racial, and verbal abuse within the game of football.

## **COACHES CODE OF CONDUCT**

- All managers/coaches and any person involved with children/vulnerable adults must...
- Hold a valid F.A.W. welfare card.
- Have the welfare card with them at all times.
- Show their welfare card when requested.
- Any managers/coaches found not having a welfare card will be dealt with by the N.E.W.F.A./F.A.W

# QUEENSFERRY SPORTS FLINTSHIRE JUNIOR YOUTH FOOTBALL LEAGUE 2019/2020

## OFFICERS

President	Gary Owen	01244 812040	<a href="mailto:Garyowen18@me.com">Garyowen18@me.com</a>
Chairman	John Cook	07519 941476	<a href="mailto:footiecookie@gmail.com">footiecookie@gmail.com</a>
Vice Chairman	Vacant position		
Secretary	Maureen Jones	01352 733399	<a href="mailto:fjyfl.secretary@hotmail.com">fjyfl.secretary@hotmail.com</a>
Treasurer	Maureen Jones	01352 733399	<a href="mailto:fjyfl.secretary@hotmail.com">fjyfl.secretary@hotmail.com</a>
Safeguarding Officer	Cathy Lewis	07480 236474	<a href="mailto:cathylew@hotmail.com">cathylew@hotmail.com</a>
Fixture Secretary (U12-U19)	Steve Wilkes	07961 500317	<a href="mailto:stevewilkes71@hotmail.co.uk">stevewilkes71@hotmail.co.uk</a>
FAW Registration Secretary	Debi Ross	07881 270944	<a href="mailto:debiross9956@hotmail.com">debiross9956@hotmail.com</a>
Disciplinary Secretary	Debbi Mescall	07930 549779	<a href="mailto:leaguediscipline@talktalk.net">leaguediscipline@talktalk.net</a>
Referee Appointment Secretary	Luke Allsop	07540 480311	<a href="mailto:lsdaref1983@gmail.com">lsdaref1983@gmail.com</a>
Social Media / Press Officer	Ron Squire		<a href="mailto:21066154@cambria.ac.uk">21066154@cambria.ac.uk</a>
	Gary Owen	01244 812040	<a href="mailto:Garyowen18@me.com">Garyowen18@me.com</a>
NEWFA League Reps:	Debbi Mescall	07930 549779	<a href="mailto:leaguediscipline@talktalk.net">leaguediscipline@talktalk.net</a>
	Maureen Jones	01352 733399	<a href="mailto:fjyfl.secretary@hotmail.com">fjyfl.secretary@hotmail.com</a>
GDPR	Rob Fitzpatrick	07852 392494	<a href="mailto:fitzmtb@gmail.com">fitzmtb@gmail.com</a>
Referee Representative	Brian Purcell	01244 810827	
Mini Football Representative	Dave Dickel	01244 533995	<a href="mailto:dave.dickel49@gmail.com">dave.dickel49@gmail.com</a>
Junior/Youth Representative	Julia Bowhill	07818 086570	<a href="mailto:j.bowhill@icloud.com">j.bowhill@icloud.com</a>
Mini Registration Secretary	Debi Ross	07881 270944	<a href="mailto:debiross9956@hotmail.com">debiross9956@hotmail.com</a>
Fixture Secretary (U6's):	Marc Edwards	07912 696584	<a href="mailto:saltneytownfc@hotmail.com">saltneytownfc@hotmail.com</a>
Fixture Secretary (U7's)	Marc Edwards	07912 696584	<a href="mailto:saltneytownfc@hotmail.com">saltneytownfc@hotmail.com</a>
Fixture Secretary (U8's)	Marc Edwards	07912 696584	<a href="mailto:saltneytownfc@hotmail.com">saltneytownfc@hotmail.com</a>
Fixture Secretary (U9's)	Marc Edwards	07912 696584	<a href="mailto:saltneytownfc@hotmail.com">saltneytownfc@hotmail.com</a>
Fixture Secretary (U10's)	Debi Ross	07881 270944	<a href="mailto:debiross9956@hotmail.com">debiross9956@hotmail.com</a>
Fixture Secretary (U11's)	Debi Ross	07881 270944	<a href="mailto:debiross9956@hotmail.com">debiross9956@hotmail.com</a>
Mini Match Day Reports	Debi Ross	07881 270944	<a href="mailto:debiross9956@hotmail.com">debiross9956@hotmail.com</a>

## **OTHER USEFUL NUMBERS**

F. A. of Wales: 11 and 12 Neptune Court, Vanguard Way, Cardiff, CF24 5PJ Tel: 02920 435830

NEWFA Secretary: Dave Fawkes, 29 Alyn Road, Gwersyllt, Wrexham LL11 4HU Mobile: 07841 435334  
e-mail: [gensecnewfa@gmail.com](mailto:gensecnewfa@gmail.com)

Football Development Officer: Mike Parry e-mail: [mike.parry@welshfootballtrust.org.uk](mailto:mike.parry@welshfootballtrust.org.uk) Tel: 07792 642053

NEWFA Disciplinary Secretary: Brian Johnson, 22 Ffordd Mabon, Llay, Wrexham LL14 0RS Tel: 01978 852304  
e-mail: [brian.newfa@gmail.com](mailto:brian.newfa@gmail.com)

NEWFA Referee Officer: S. Jones, 8 Firtree Road, Beadley, Wrexham L11 4DW Mobile: 07723 051754  
e-mail: [ronewfa@gmail.com](mailto:ronewfa@gmail.com)

COMET INFORMATION - [www.faw.cymru/en/about-faw/pitch/comet](http://www.faw.cymru/en/about-faw/pitch/comet)

**FLINTSHIRE JUNIOR YOUTH FOOTBALL LEAGUE  
CHILD PROTECTION POLICY**

The following child protection procedures have been compiled for those who are in contact with children and young adults.

They have been designed to protect children from all forms of abuse; only by having agreed code of conduct can we ensure the protection of the children in our care. They are also meant to protect adult's placing themselves in a position where they are at risk from false allegations from adults and children.

**Safe care**

- Adults should avoid being left alone with a child or small number of children. This includes amongst others, child in car, in the changing rooms or on the football pitch.
- Should you be required to supervise a small number of children or single Child, it should be ensured that another adult is present or within earshot.
- In a circumstance where an adult has been left alone with a child then that adult should make a record of that event this should include the date, time, place and the reason and circumstance for the child being in their sole care.
- Adults should be appropriately dressed when in the company of children at all times.
- Adults should maintain appropriate behaviour at all times. Shouting, swearing and inappropriate humour either directed or around the children will not be tolerated.
- Bullying of any kind should not be tolerated. This includes verbal and physical bullying. Bullying can take place from adult to child, child to child and in some cases child to adult
- Careful consideration should be given to discipline used by managers and their assistants. No form of physical chastisement is allowed. Children should not be forced into completing strenuous physical tasks as a form of discipline.
- Children should not be subjected to any sort of verbal attack.
- No photographs or video footage of children should be taken without the prior permission of the children's parents or person with parental responsibility.

**Responsibilities**

- Any adult who has concerns about the conduct of another adult should immediately raise these concerns with the CPO. These concerns should then be put into writing and forwarded to the CPO.
- All concerns reported will be taken seriously and given the CPO's full attention. Where appropriate concerns will be forwarded to the relevant authorities.
- All adults involved within the Flintshire Junior Youth Football League have a responsibility to ensure the safety of all the children in their care.

## **Definitions of Abuse**

- An individual can abuse a child by neglect, inflicting harm or failing to act to prevent harm. A child can be abused by a family member or within an institutionalised setting, usually by somebody they know or more rarely by a stranger.

## **Physical Abuse**

- This can involve hitting, shaking, throwing or anything that can cause physical harm to a child. Physical harm can also be induced when an individual purposely causes ill health to a child in their care.

## **Emotional Abuse**

- This is when an individual persistently emotionally mistreats a child. This can be done by continually conveying to a child that they are worthless or alternatively by then feeling inadequate or valued only if they meet the needs of others with appropriate expectations being inflicted upon them. Emotional abuse can occur in conjunction with other types of ill treatment or alone.

## **Sexual Abuse**

- This is when a child is forced or enticed to take part in sexual activities. Such activities can be physical or non-physical and include non-contact acts such as pornography or dressing and behaving in an inappropriate manner, such behaviours are inappropriate whether or not the child is aware of what is happening.

## **Neglect**

- This is when a child's basic physical or psychological needs are not being met and failing to protect a child from physical harm or danger.

# QUEENSFERRY SPORTS FLINTSHIRE JUNIOR YOUTH FOOTBALL LEAGUE 2019/2020

## CONSTITUTION AND RULES

### 1. NAME AND CONSTITUTION

The League shall be known as the Flintshire Junior Youth Football League and shall consist of clubs who the Officers shall consider eligible.

The League shall affiliate to the North East Wales Football Association (N.E.W.F.A) and all members' clubs must affiliate to the Area Association in which their ground is situated. The League shall be divided into a number of divisions as required and approved by the Officers.

The boundaries of the QSFJYFL will be set by the Area Association and W.F.A. (at present the county of Flintshire).

### 2. OFFICERS

The Officers of the League will consist of two groupings, "Senior Officers" and "General Officers", all officers shall be appointed by the member clubs and officers attending the Annual General Meeting, after the nominees wishing to be League Officers have attended and had their names put forward by a League Selection Panel to the Annual General Meeting, the League Selection Panel will be formed by the League Chairperson consisting of three Senior Officers, three General Officers and a N.E.W.F.A representative, the League Secretary will be responsible for announcing at a Management Committee meeting what officers posts are vacant and the closing date for nominees names to be sent to the League Secretary.

(a) Senior Officers - President, Chairperson, Vice – Chairperson, League Secretary, Treasurer, Disciplinary Secretary, Registration, Safeguarding, Fixture (12-19), Referees Appointment, GPDR.

(b) General Officers – Fixture secretaries (U6, U7, U8, U9, U10 & U11), Junior Representative, Mini Representative & Press/ Social Media Officer

All Senior Officers will hold their tenure for three years and General officers one year;

Honouree Life Vice Presidents may be elected by the member clubs and officers at an Annual General Meeting however will only hold a nonvoting position within the League as will the President.

### 3. MANAGEMENT

The League shall be run and governed by a Management Committee which will consist of registered clubs and all League Officers.

The Management Committee is to ensure all registered League clubs comply with FAW and League rules, plus any resolutions adopted and decisions arrived at a Management Committee meeting, plus League Officers are fulfilling their roles.

The League Secretary shall record the minutes of the Management Committee meetings, which shall be distributed to all registered clubs and League Officers 7 days prior to the next meeting being held, the minutes will be an agended item at that meeting for the approval of said minutes as a true record including any resolutions and decisions adopted, upon which the Chairperson will sign.

All correspondence should go through Club Secretaries.

#### **4. EXECUTIVE MANAGEMENT COMMITTEE**

The committee will consist of Senior Officers, General Officers and Honouree Life Vice Presidents, which has the power to deal with any matter not provided for under these rules and in any dispute covered by these rules.

The Q.S.F.J.Y.L. is the sole interpreter of the League Rules, and from their decision there can be no appeal to any other body except the N.E.W.F.A and then to the F.A.W. whose decision is final and binding on all parties.

The Executive Management Committee may appoint any sub-committee they consider necessary and delegate powers to that sub-committee, all decisions of a sub-committee are subject to ratification of the Executive Management Committee.

Disciplinary matters will be heard by an Ad Hoc Panel of three Executive Management Committee members plus the Disciplinary Secretary.

A member of the Executive Management Committee may not be present when any matter concerning his / her club is under discussion or there is a conflict of interest.

To call an Executive Management Committee meeting other than the planned monthly meeting will require four Executive Management Committee Officers to request such a meeting, via the League Secretary stating agenda item or items, the meeting will be held within 7 business days of such a request.

#### **5. MEETINGS**

The Management Committee will meet as and when required. All Clubs must be represented at Management Committee meetings. Any club failing to attend a meeting will be fined £5.00 for the first missed meeting, which will increase by £5 on a sliding scale per missed meeting thereafter. Each club representative, Officers, N.E.W.F.A. representative shall be entitled to one vote. The Chairperson only casts a vote in the event a resolution or decision is tied. This also applies to any sub-committee meetings.

All correspondence, including e-mails, must go to the league secretary. All other correspondence must go to the relevant league officer, any correspondence sent to the incorrect officer will be returned.

Fuel allowance of 35p per mile will be paid to persons representing the league at N.E.W.F.A., F.A.W. or League Disciplinary meetings. This is to be reviewed when necessary.

#### **6. APPLICATIONS AND RESIGNATION**

- a) 1) Applications for membership shall be made to the League Secretary on or before the date arranged for the Annual General Meeting.
  - 2) No team shall be accepted into the league after the July management meeting except to replace any team that has withdrawn from the league, except mini football teams which will be accepted until 1st January. Club secretaries must inform the relevant Mini Fixture Secretary and Mini Registration Secretary of number of teams entered into the League in each age group by 20th August to play in the first half of the season, and add new teams by 1st January to play in the second half of the season.
  - 3) Clubs intending to resign from the League must do so on or before the date of the A.G.M. All claims by such clubs against the League must be submitted in detail by this date.
- b) Any club wishing its team or teams to be appointed in a division 2 of a league must inform the League Secretary in writing 7 days before any meeting of the Officers to determine the makeup of any League Division. The club concerned must give name, age and number of players etc.

- c) Only teams who have participated in the league under 11 section, will be permitted to play in the under 12 section the following year. New clubs will follow normal procedure of acceptance at A.G.M.
- d) If a team resigns during the season, all points will be deducted and league tables adjusted accordingly.
- e) Club/team registration forms to re-register your teams plus any additions, will be available on the website by early June.
- f) All Clubs/Teams registered to the League shall inform the League Secretary of their Area Association Affiliation number by 1st September each season. Failure to comply will incur a £10 fine, plus the Club/Team will not be entered into the League Cup competition unless the registration number has been given to the League Secretary before the first round cup draw takes place.

They will also only be entered into the League fixture program once a registration number has been given to the League Secretary.

## **7. SUBSCRIPTIONS**

- a) All junior teams shall pay an annual subscription of £10. This fee is inclusive of entry into the Cup Competition and must be paid by the 1st July in each year.
- b) Any team registering after this date the affiliation fee will be doubled
- c) Each team when entering the League must pay a deposit of £5 per team by way of a guarantee to the League.
- d) If the League has no claim against a team when it resigns from the League the deposit will be refunded.

## **8. ANNUAL GENERAL MEETING**

The Annual General meeting will be held in July for the consideration of the Rules of the League, statements of accounts, the election of Officers and clubs and any other business which the Officers consider relevant.

All business to be transacted at a General Meeting shall appear on the Agenda which must be circulated to clubs and voting members ten days prior to the date of the meeting. Clubs not attending AGM will be fined £20.00.

## **9. ALTERATION TO RULES**

Any alteration to these rules or additions shall be made at the Annual General Meeting or such adjournment thereof, or at a Special General Meeting. All alterations, additions or deletions to the rules must reach the League Secretary as defined by the WFA rules, all clubs to be circulated.

## **10. EXTRA ORDINARY ANNUAL GENERAL MEETING**

- a) No Special General Meeting shall be convened unless a requisition is received signed by not less than two thirds of the clubs in the League or at the request of a majority of two thirds of the clubs in the League or at the request of the majority of the Officers present.
- b) The requisition must contain full details of any suggested amendment to the rules. On receipt of such a request the League Secretary will call the necessary meeting within 21 days giving clubs voting members ten days' notice of such a meeting describing in full the reason for calling the meeting.

## 11. ACCOUNTS

The League shall keep a book of accounts showing in detail all items of income and expenditure. The funds of the League shall be lodged in a bank approved by the Officers. All cheques to be signed by any two from Treasurer, Secretary, Registration Officer and Vice-Chairman (subject to any special bank rules). The League year shall end on the 31st May in each year, when an audited statement of accounts will be drawn up and circulated at the A.G.M. The accounts each year shall be audited by such person or persons appointed at the A.G.M.

## 12. LAWS OF THE GAME

- a) All clubs belonging to the Q.S.F.J.Y.F.L. will play to the rules and regulations as laid down by the F.A. of Wales and in accordance with the laws of the game.
- b) Up to 5 substitutes can be used in any one game except to replace a player who has been sent off.
- c) Up to and including youth age group 'Flying' substitutes will be allowed i.e.: any number of substitutions can be made and a player may re-enter the game.
- d) All substitutions to be made during breaks in play with the permission of the match referee.

## 13. DEFINITION OF PLAYERS AND DIVISIONS

- a) Players shall be under the age of the division he intends to play in, as at the date laid down by the F.A. of Wales.

- b) Age groups to be:

Over	Under	Play In
	12	12
12	13	13
13	14	14
14	15	15
15	16	16
16	19	Youth

- c) Whilst a child remains on the roll of a recognised school, priority must at all times be given to school organised activities in accordance with the recommendations of the memorandum on school organised games.
- d) All clubs must clear the availability of a child for that club with the child's Head Teacher.
- e) Only with written consent from the area association (N.E.W.F.A) will a player be able to play up a year. Please note, any player U11 will not be allowed to play up in 11 aside game as per FAW rules.
- f) A Player who is over 5 years and under 16 years as at the date laid down by the F.A. Wales in any playing season, should not play in a team involving players who are more than two years older than himself.
- g) Girls up to the age as per FAW rules will be allowed to register provided there is no girl's league for them to play in.
- h) All primary school children must play mini football as per F.A. of Wales rules.

## 14. PLAYERS

Any player of a club (as defined in rule 15) shall be eligible to play provided he/she has not taken part in a League match for another club during the season or is not registered for another club. However if he/she has played for another club or remains on the League registered for another club his/her transfer must be obtained from the club with whom he/she is registered.

## 15. REGISTRATION OF PLAYERS

- a)
- 1) A playing member of a club is one who has been registered with a confirmed status on COMET and has a player ID Slip which has been registered with the League Registration Officer during the current season.
  - 2) Players 16 and below shall only play within their own domestic area, any exception is to be approved by the Area Association concerned. (FAW Rule 54.1)
  - 3) It is the clubs responsibility to seek approval from appropriate Area Associations as stated in a) 2. Contravention of the above will be dealt with under Rule 18.
- b) A registration of a player can only be suspended as follows
1. By mutual consent of club and player. A player who has had his/her registration cancelled under this clause cannot sign for another club until 14 days after the cancellation.
  2. By transfer as per rule.
  3. By a decision of the Officers.
  4. Right to appeal to the N.E.W.F.A.
  5. All suspensions of registrations must be in writing from the club secretary.
- c) Each player provides two up to date passport sized photographs for ID Slips
- d)
- 1) Teams must exchange I.D. Slips prior to the commencement of the game. Any team/club refusing to comply must be reported in accordance with Rule 26 and will be dealt with as per Rule 15 D(3). The said I.D. slips must be returned in full at the end of the match. Teams failing to do this, will be fined in accordance of how many times they have been reported for failing to exchange I.D. slips.
  - 2) The ID cards must comply with Rule 15e and have been signed by League Registration Officer. If there is any query about the ID cards or none compliance with the request, rule 26 must be applied.
  - 3) Any player not having an ID card cannot play. The matter will be dealt with by the Officers under Rule 8 and Cup Rule 5, in addition any club failing to produce their ID cards when requested at a match will have a minimum fine of £10.
- e)
- 1) ID Slips sent or delivered to the Registration Secretary must be accompanied by a S.A.E. (1<sup>st</sup> Class).
  - 2) Each team must register at least 11 players by 20th August in said season. Any club failing to do so will be fined £10.00 per team not registering sufficient players.
  - 3) If sufficient players are not registered before the commencement of the season thus causing The postponement fixtures, then the club will be dealt with under League Rule 19(D).
  - 4) Any F.A.W. registration forms not fully completed will be returned to said club for correction.
- f)
- 1) All teams entering the Q.S.F.J.Y.F.L. must register sufficient (recommended minimum 16) players so that all League and Cup games can be played.
  - 2) Failure to comply with the above will incur a minimum fine of £10
- g) If a player's age is challenged by a Team/Club then the offending player /club must produce an official document showing the age/date of birth of the player to the League Registration Secretary within 14days of the request being received off the League. Failure to comply with said request will deem the offending player an "ineligible player" as per rule 18 or until such a time that proof is produced (as 35. Breach of rules).

- h) All clubs each season must when registering players provide the Registration Officer with an up to date List of all their players, by age group, who are signed as a player with a Welsh Academy/Development Squads. Failure to provide this data will result in disciplinary action.

## **16. TRANSFERS**

- a) The transfer of a registered player from one club to another during the season must be completed on COMET.
- d) If a club refuses to process a player's transfer request on COMET within 14 days of the request then the club/player applying for the transfer may request the League Officers to make a decision.

## **17. APPROACH OF PLAYERS**

Any club found guilty of inducing or attempting to induce directly or indirectly a player or players of another team within the league to join their club shall be guilty of misconduct and shall be liable to expulsion or such penalty as the Officers shall decide.

## **18. PLAYING INELIGIBLE PLAYERS**

Any club playing an ineligible player or players will have 3 points deducted for each game found guilty, and will be liable to a minimum fine of £10.00 and the match can be ordered to be replayed. When a league fixture is ordered to be replayed because a team has played an ineligible player/s, then only those players who were eligible on original conference date of fixture are allowed to play in the rearranged fixture.

The Officers reserves the right to charge any club/team retrospectively for any games previously played involving ineligible player(s).

## **19. FIXTURES**

- a) All fixtures to be arranged on a system decided on by the Officers and shall not clash with the conference dates of any F.A. of Wales or N.E.W.F.A. competition relevant to the League.
- b) 1. All fixtures to be played on date given by Fixture Secretary, only exceptions to be NEWFA games and Pitches unplayable i.e.: council/landlord cancelling fixtures/qualified referee. If home pitch unavailable please try and reverse fixture where possible, advising Fixture Secretary of the change.
2. Only when a team has four or more players involved in school activities may a team be allowed to seek permission to postpone a match. This will only apply when at least seven days' notice is given to the Discipline Secretary and league fixture secretary by the teams concerned. This ruling will not apply in the case of Cup Finals.
3. Cup Competition Ties may be postponed by teams with 2 more players on International Duty or playing for a Representative Squad. Any Cup Tie so postponed must be played on or before the following Saturday, special circumstances permitting.
4. All managers to wear Safeguarding cards on match days.
- c) Teams shall not mutually agree to play a match in lieu of a League match; if a match is played then it must be a League match.
- d) 1. Teams failing to fulfil a fixture without rendering a satisfactory (see rule 19d2 for details) explanation in Writing, including all relevant information (names of players also schools etc.) will have 3 points Deducted and will be liable to a minimum fine of £10.00 plus any league approved expenses incurred by their league opposition. Another date may be arranged for the match to be played. All letters of cancellation must be addressed to the Discipline Secretary and must be from the Club Secretary, any

such letters received from officers other than the Club Secretary will be returned and fined £10 and the club may be charged accordingly under any league rules to be determined by the Officers (including Rules 19d1 and 19k).

## 2. Satisfactory explanations include...

1. School activity (see 19b2 lines 1 and 2).
2. Unfit ground (no letter required see 19k).
3. NEWFA Cup Competitions or FJYFL League Cup Match (no letter required).
4. Absent, ill or injured players, thus not leaving the team with sufficient players to fulfill match (i.e. less than 7).

N.B. Such letters of cancellation regarding 19d2 - 4 must have a supporting letter from the Parent / Guardian of each player concerned. Should such letter not be provided for all players within a week, then the club will be charged under rule 19d)1.

## 3. Unsatisfactory explanations include...

1. Birthday party / other events of any player from said team.
  2. Failure to provide the appropriate number of adults / coaches / managers from within its club to fulfil the fixture. Any club wishing to provide details of mitigating circumstances may write to Discipline Secretary as per rule 19d2
  3. No referee. (See rule 23c).
  4. Any games postponed and club letters received for any other reason not specified in rules 19d2 or 19d3 will be dealt with by the Officers based on the information provided in such letters and the Officers shall make an informed decision under their powers as determined in league rule 4.
  5. A fine of £20 will be levied to any Club who, after confirming their attendance at a Commission Meeting and then fails to attend said meeting.
- e) In the event of a match not being played to a finish due to reasons beyond the control of either team, then the Officers may allow the result to stand or order the game to be replayed.
- f) If the abandonment is the fault of a team, the matter will be dealt with under Rule 4. Where a team is found guilty, the Officers may: (1) Impose a minimum fine of £5. (2) Allow the result to stand. (3) Order the game to be replayed. (4) may be deducted 3 points. Singularly or a combination of the above.
- g) 1. Only the match referee or another person nominated by the League Secretary may postpone a fixture if the ground is unfit due to inclement weather.
2. Where there is reasonable doubt as to the fitness of the ground, it is the home clubs responsibility to contact the referee or League Secretary to arrange an inspection to prevent the opponents travelling unnecessarily.
3. Failure to take action in the event of a postponement will be regarded as misconduct and the Officers fine the guilty club a minimum fine of £15 from which the sum, the cost of the visiting team and match referee shall be refunded.
4. The Referee attending the ground for the purpose of a pitch inspection shall only be entitled to his travelling expenses at a rate agreed by the Officers at the start of the season.
- h) Weekend matches shall kick off at the following times except by mutual consent and permission of the Fixture Secretary

12 and 13 and 14	to kick off 10.00 a.m.
15 and 16	to kick off 9.45 a.m.
U19	to kick off 10.00 a.m.

Any mid-week matches will kick off no later than 6.30pm. Mid-week fixtures must be played on the day stipulated or unless mutually agreed or Rule 19(d) will apply

- i) 1. Teams requiring open dates must apply 21 days prior to said date, giving all relevant information (i.e. name's of players, schools etc.), events, tournaments and / or any other appropriate information. Open dates cannot be requested for Cup Finals or Semi-Finals.  
2. No team is permitted to request more than one open date per football season.  
3. The League Officers will then decide whether permission will be granted for the requested open dates.
- j) The home team is to confirm with an away official i.e. manager, secretary or chairman, 48 hours prior to the match. Managers must speak to a representative of the opposing team: i.e. manager or assistant manager or coach as well as the referee. Failure to do so will incur a fine if deemed necessary by the Officer's. Any home team unable to make contact with an away official by the required date must request their club secretary to make contact with the opposition secretary to try and resolve, failing that, contact the League Secretary.
- k) All letters of postponement must reach the Disciplinary Secretary within 7 business days of the fixture date. Failure to do so will result in the club incurring a fine of £10. A letter of explanation is not needed if the cancellation or postponement of the match is due to the ground being deemed un-playable by either the referee or the groundsman (i.e. Landlord or Council), unless it is a mini fixture where the away team shall send in the mini report sheet as normal, stating that the home team has cancelled/postponed the fixture due to the pitch not being playable due to the weather.
- l) The Q.S.F.J.Y.F.L. Fixture Secretary can amend/change/re-arrange any teams fixtures (including any team who has a free week) providing the concerned Club Secretaries are given 4 days prior notice. I.e. Monday before Saturday.
- m) All clubs must inform the Fixture Secretary if any of their teams (and which ones) have entered the NEWFA cup competitions by 31st August. Failure to do so will result in a £25 fine.
- n) All teams playing in an Area Association fixture will inform their league opposition and fixture secretary for that date, 7 days before said fixture. Failure to comply will result in a £25 fine, plus any expenses incurred by their league opposition.
- o) Where a said fixture included on the last set of official league fixtures distributed has been previously cancelled and the two clubs/teams cannot agree on a mutual date, the league secretary must be informed immediately and the league fixture secretary will intervene and provide one date when said fixture must be played (letter of confirmation also to be sent).  
Non-compliance will automatically result in 3 points deducted and fine imposed in accordance with Rule 19(d).
- p) Clubs are not allowed to play in tournaments over League fixtures during the playing season. League fixtures are a priority over tournaments and academy games. Any club/team found cancelling fixtures in favour of playing in tournaments/academy games will be fined and/or have points deducted.

## **20. DURATION OF MATCHES.**

Under 12 Division	30 minutes each way. Football size 4.
Under 13 & 14 Division	35 minutes each way. Football size 5.
Under 15 & 16 Division	40 Minutes each way. Football size 5.
Under 17/19 Division	45 minutes each way. Football size 5.

## **21. LATE STARTS**

A team that is responsible for causing a late start, whether the game is completed or not shall be liable to a fine of 5p per minute over. The referee must report any club causing a late start to the League Secretary within 3 days of the match and must also inform the defaulting team(s) that he is reporting the late start.

## **22. RESULT OF MATCHES**

The home team is responsible for notifying the League of the result or postponement of the match as follows:

- a) By telephone to the Registration Officer before 2.00pm for Saturdays matches and immediately after the match for Mid-week games. Giving the HT & FT result together with the names of the scorers for both teams, for each half. Failure to comply will incur a fine of £5,
- b) By sending a correctly completed result sheet, not previously photocopied with player's names written in, to include the registration numbers of players to the Registration Officer to arrive within 7 days of the match (Sundays & Bank Holidays excepted). A player's name appearing on a Team Sheet will result in that player being deemed to have played in that fixture. Failure to comply will incur a fine of £5 and for every week it is late thereafter the fine doubles
- c) Teams to phone Registration Officer with results of N.E.W Cup matches whether at home or away. Failure to comply will incur a fine of £5.
- d) The away team manager to supply the home team manager with a team sheet completed with a list of away team players, registration numbers and signed at the end of the match. Failure to comply will incur a fine of £5.00.

## **23. REFEREE**

- a) The League will arrange referees appointments when possible and should appoint only properly registered and qualified referees to matches
- b) The referee fee for under 12 to under 16 matches shall be £20, which is to be split between the two teams at £10 per team each, this will also be the case for Youth matches where the fee is £30 with each team paying £15 each.  
Any team not paying the referee on the day will be fined £10, plus the referee fee owed.
- c) In the event of there being no league appointed referee, or qualified referee appointed by home club at a game, then the two teams must agree to appoint a referee from amongst their midst, preference being given to any qualified referee present. This person assumes the duties and responsibility of the referee. Such agreement must be made whether this is via agreement prior to the fixture earlier in the week and/or at pitch side on the day of the game, failure to do so will lead to the said club(s) being charged under league rule 19d.3.3
- d) In the case of postponed matches the referee is entitled to half of the match fee if he/she has travelled to the venue. In matches abandoned for any reason the referee is entitled to his/her full fee.
- e) In the Semi Finals the league will appoint the referee. In the finals, referee and assistant referees will be appointed by the league and presented with a trophy as determined by the Officers.
- f) If an Independent Referee is requested by a club, the said club who requested an Independent Referee will pay the referee's fee.
- g) Clubs will need to print referee assessment forms from the website for all teams in their club each week, and give to the managers to mark the referee. The club will forward the form either by e-mail or letter to the Referee Appointment Officer within 7 days or a fine of £5 will be imposed.

- h) A fine of £5 will be made to clubs who fail to confirm the game with the match referee 3 days before the said fixture, as per rule 19 (j).
- i) Each Home team must appoint a Referee's Steward whose duties include:
- Meeting the Official(s) on their arrival at the ground.
  - To escort the Referee to and from the ground if required.
  - The Steward must wear the Hi Vis Vest at all times.
  - To make sure the Referee's fee is paid.
  - Failure to comply the above will result in Disciplinary action

## **24. Ground**

All clubs are responsible for finding their own ground. Clubs sharing grounds will cooperate with each other by playing morning and afternoon and must notify the League Secretary of the address of their ground. The minimum size of the pitch shall be 80 yards by 50 yards with a maximum of 120 yards by 80 yards. Nets will be used by all age groups. The home club is responsible for notifying the referee and opponents the location of ground and dressing rooms 3 days prior to the match.

## **25. CHAMPION CLUB**

- a) If there is a need for more than one division in a league the allocation of the teams to a division will be determined by the Officers also the name of the division.
- b) 1. At the end of the season where there is only one division in a league the top team will be deemed the champion team. Three points having been awarded for a win and one point for a draw. All cups must be returned by the 1st March of the following season. A £50 deposit is required by the league from the winner/runners up after the League presentation evening. This deposit will be returned to the club on return of the cup the following season. Failure to do so will result in the offending club being fined £50.
2. Should two or more teams be equal on points either as winners or runners up, then the winner will be decided by the following...
1. Points gained
  2. Games won
  3. Head to head
  4. Play off
3. This play off will be on a suitable neutral ground provided by the league with facilities to make a charge for admission, and on a date issued by the Fixture Secretary which will not be changed. If scores are level after extra time, then taking of penalties as laid down by the F.A. of Wales shall decide the winner. Any team refusing to take said penalties shall be judged to have lost the game. A referee and two assistant referees will be provided by the league. If a suitable pitch cannot be provided within the said playing season, the clubs will share the trophy for equal periods of the season. Both teams will be presented with mementos by the League.
- c) 1) All clubs must provide in writing a satisfactory explanation if any of their teams have not fulfilled all their league fixtures, within 7 days of the end of the season.
- 2) Any club not providing either an explanation and or non-satisfactory explanation will be invited to attend a discipline commission arranged by the Disciplinary Secretary and will be subject to a fine of £200.00.
- 3) Where by it is proven that any team did not fulfil its fixtures and Rules 25e (1) and e (2) have been processed, the said team will be deemed to have taken no part in that season's league programme and the league table adjusted accordingly re. all points obtained by or recorded against the such said defaulting team.

4) Whereby the clubs explanation received (as per rule 25e1) is accepted the Officers will determine if...

- a) League table remains as it is (i.e. based on completed matches).
- or
- d) League table to be adjusted as per Officers decision.

## **26. PROTEST, CLAIMS AND COMPLAINTS**

All protests, claims and complaints must be lodged with the Disciplinary Secretary within 7 business days (Sundays excluded) of the conclusion of the match.

Three copies of such protest, claim, complaint must be sent with a fee of £25 to be treated as a deposit pending the hearing of the complaint, claim or protest if not sustained by the Officers.

Any club, player or official may appeal to the North East Wales F. A. against any decision by the Officers or Sub Committee thereof. Such appeal must be made to the Secretary of the Association to arrive within 7 business days of the meeting at which the decision was given, or if not present at the hearing within 7 business days of the date when such decision was mailed to them. The club or competitor lodging the appeal (which must be in triplicate) is required to pay a deposit, a fee to the N.E.W.F.A. as determined by council shall be forfeit if the appeal be not sustained. Any club intending to appeal against a decision of the Officers must forward a copy of the appeal to the Disciplinary Secretary of the Q.S.F.J.Y.F.L. at the same time as lodging the appeal with the appeal body. Failure to comply will incur a fine of £5.

## **27. CLUB COLOURS**

Should two teams be drawn together both of who have registered the same colours, the home team must change their colours in semi-finals and Finals if colours clash then both teams will change their colours.

## **28. DISCIPLINE**

- a) Any player in the Q.S.F.J.Y.F.L. accused of assaulting a referee during the course of a game, or after a game will have his/her registration withdrawn by the League immediately. The registration will be withheld until the outcome of the N.E.W.F.A. disciplinary commission has been announced.
- b) The Officers of the League are empowered to cancel or withdraw the registration of any player or club team official in the Q.S.F.J.Y.F.L. should they so wish. The right to appeal to NEWFA as per rule 26 applies.
- c) The Officers of the League are empowered to cancel or withdraw the membership of any club or club team in the Q.S.F.J.Y.F.L. should they so wish. The right to appeal to NEWFA as per rule 26 applies.
- d) Any team which is reported to the League for behaviour which is prejudicial to the good name of the League may have its fixtures in the League or any cup competition organised by the League withdrawn immediately. Within fourteen (14) days the team or teams concerned will be charged at a convened officers meeting and if found guilty may be fined a minimum of £20 and/or expelled, suspended from the League or Cup competition and may have 3 or more points deducted.
- e) Each home team must provide the referee with the match Code of Conduct form, filled in by the club, signed by the referee, also club must provide a stamped addressed envelope with the Disciplinary Secretary's address on, to be returned to the Disciplinary Secretary by the Friday following the match. Failure to comply will incur a fine of £5.
- f) Any player, club, club official, league official or match official must not publish or share on any Social Media platform, a post and/or comment and/or image which...
  - Implies bias of any player, club, club official , league official or match official
  - Questions the integrity of any player, club, club official, league official or match official
  - Is offensive, abusive, insulting, threatening, derogatory or of a personal nature which
  - is likely to cause offence at any time

- Brings the League and/or game of league football into disrepute

Any player, club, club official, league official or match official who is deemed to be in breach of the above may be charged with a disciplinary offence.

- g) 7 Business Days' notice will be given to any individual or club who have been invited to attend a Commission Meeting by the Disciplinary Secretary or any other Officer in the absence of the Disciplinary Secretary.

## **29. REPRESENTATIVE TEAMS**

Representative teams shall be selected by a team manager who will undertake to watch as many teams as possible during the league games. Players selected to represent the League will be awarded a League memento. Only players registered and playing regularly in the Q.S.F.J.Y.F.L. will be selected. A player selected for the representative squad must be made available by his team any club not releasing a player for squad training and or representative games will be subject to disciplinary action and dealt with by the Officers. Any player through misconduct will be scrapped from the league for the remainder of the season.

## **30. GUARANTEE OF SAFE CUSTODY OF LEAGUE TROPHIES**

A guarantee of safe custody of any trophy won by a club shall be given by the club winning same. Such guarantee shall be a personal one of such members of the clubs committee as shall be in office at the time the trophy is won.

## **31. LEAGUE MEDALS**

The winning teams and runners up will be presented with mementoes if funds permit, 16 to each team any extra to be paid for by team needing more.

## **32. TRUSTEES**

The Chairperson, Secretary and Treasurer of the League or a person nominated by the League shall for all intents and purpose be the legal holders of the trophies and other property in trust for the League.

## **33. GENERAL RULES**

The General rules shall be applicable to all cup competitions except where otherwise provided for. All clubs must provide an email contact for their said club. This should preferably be the Club Secretary; if not available it must be the Chair person or Vice Chairperson of the said club. Such information should be provided to the League by 1st July, alongside the payment of the annual subscription. Invoices for annual subscriptions will be sent out by the League Treasurer. Failure to provide such information will incur a fine of £5. It is the responsibility of the said club to ensure the League Secretary is informed of any change/update to such email address for the purpose of contact the club.

All clubs with U12 to Youth teams must provide flags for use by Referee's Assistants / Linesmen.

## **34. OUTSTANDING INVOICES**

- a) 1. All Invoices, Letters or Fines to be paid within 14 days of receipt, failure to do so will incur a further fine of £30 and the offending club shall not take part in league fixtures until such time as fine is paid.
2. Any league cup game will be forfeited. All fines to be dealt with by the Treasurer.
- b) Any club failing to reply to correspondence from the League within 14 days shall be liable to a fine of £10. 'Correspondence' is deemed to include communications by email.
- c) Any club failing to pay any outstanding fines owed to the League by the A.G.M. shall not be allowed membership of the league.

### 35. BREACH OF RULES

Any breach of rules of the Q.S.F.J.Y.F.L. discovered by an officer, or Officers member will be reported to the Officers of the League where this matter will be acted upon. The Officers of the League are empowered to cancel or withdraw the registration of any player, club or team officials in the Q.S.F.J.Y.F.L. if they so wish. If a player's age is challenged by a Team/Club then the offending player /club must produce an official document showing the age/date of birth of the player to the League Registration Secretary within 14 days of the request being received off the League. Failure to comply with said request will deem the offending player an "ineligible player" as per rule 18 or until such time that proof is produced. The right to appeal to NEWFA as per rule 26 applies.

### 36. CUP COMPETITIONS

Only players registered and playing in the Q.S.F.J.Y.F.L. will be eligible to enter League and area association cup competitions.

### 37. INSURANCE

All teams and clubs in the QSFJYFL have Public Liability insurance provided by the WFA. All clubs must provide Personal Accident cover for players and club members to play in the League. All teams / clubs must enter such information on their annual League Registration Form.

### 38. MINI FOOTBALL (This to include all of Rule 15)

- a) All teams to pay an annual subscription of £5. New teams to pay a guarantee of £5. This fee must be paid by 1st July in each year, after this date the fee doubles. Any team registering after this date must pay a fee of £5 per team.
- b) Each player must provide two up to date passport sized photographs for ID Slips. ID Slips sent or delivered to the Registration secretary must be accompanied by a SAE (1st class). Each team must register the following number of players by 20<sup>th</sup> August in said season and a recommended number of 10 prior to the start of the season. Any club failing to do so will be fined £5.00 per team not registering sufficient players Each team must register the following number of players:

U6	4 Players per team	U7	4 Players per team
U8	5 Players per team	U9	6 Players per team
U10	7 Players per team	U11	8 Players per team
U12 to U19	11 Players per team		

#### c) FIXTURES.

- 1) The home team is to confirm fixture with away team or teams 3 days prior to fixture/fixtures. Failure to do so will result in a fine of £5.00.
- 2) Sunday tournaments will kick off at the following times, except by mutual consent of the teams taking part; u/6 morning, u/7 afternoon, u/8 morning, u/9 afternoon, u/10 and u/11 fixtures will be decided by the Officers each season.
- 3) Composition of all team sizes will be decided by the Officers. All rules applying to u/10 and u/11 games will be decided by the Officers Any team found to be playing more than the permitted amount of players will incur a fine of £25.00. Teams consistently offending will be suspended.

- 4) Clubs having multiple mini teams within an age group, will have all the players registered at the League as a block, thus total number available for all their teams, hence players can play in any of their club teams, but only one team on the day. This total number of players will be used by the League to determine whether a club / team have sufficient players to fulfil a fixture and to comply with rule 38. (c)6.
- 5) Duration of fixture / tournament playing time not to exceed 60 minutes.
- 6) Teams / clubs causing a postponement / cancelling a fixture / fixture's, shall inform the relevant Fixture Secretary and League Disciplinary Secretary in writing within 7 days of the fixture, failure to comply will result in a fine of £10.

Teams / clubs causing a failure to fulfil a fixture, without rendering a satisfactory explanation in writing to the League Disciplinary Secretary with all relevant information as stated below, within 14 days of the fixture will be fined £30, plus any League approved expenses incurred by their league opposition.

Satisfactory Explanations:

- (a) School activity (require name of player / school and activity)
- (b) Unfit ground (require letter off grounds man, council or registered referee)
- (c) Absent, ill or injured (require name of player and reason)

Note: All reasons in (a) and (c ) above will require a letter / email off the parent of the player concerned within 14 days of the fixture to comply with League rule 38. (c)6 above.

- 7) Mini football fixtures Match Day Report for u/7 and u/8 teams must be returned by the away club within 7 days of the said fixture to the relevant league officer. Any club failing to do so will be fined £5.00. Thereafter, for very week the report is late the fine doubles. A player's name appearing on a Match Day report will result in that player being deemed to have played in that fixture.
- 8) Mini football fixture Match Day Report for 9, 10 and 11 teams must be returned by each team manager within 7 days of the said fixture to the relevant league officer. Any club failing to do so will incur a fine of £5.00. For every week it is late thereafter the fine doubles. A player's name appearing on a Match Day report will result in that player being deemed to have played in that fixture.
- 9) Incomplete confirmation/result sheet will incur a fine of £5.00.
- 10) All mini football players must provide their registration/ID to the slip to the Secretary of the Club that they are transferring to on application.
- 11) Players who are registered for one Club cannot train for another Club within the same league.
- 12) Round Robin fixtures for Under 8's and Under 9's teams will only have a maximum of 4 teams at any venue/fixture.
- 13) Team size, fixture and playing time

Age	Size of Team	Fixture	Playing Time
U6	4	Round Robin	60 min total playing time
U7	4	Round Robin	60 min total playing time
U8	5	Round Robin	60 min total playing time
U9	5	Round Robin	60 min total playing time
U10	7	Team/club v Team/club	4 x 15 min periods
U11	8	Team/club v Team/club	3 x 20 min periods

d) REFEREE (game leader)

Visiting teams to a tournament will each provide a game leader for the tournament, who will report to the Venue Organiser, for the fixtures. Teams failing to comply will receive a fine of £10.

e) Venue Organisers will report any breach of the above rules to the mini football secretary.

e) Failure to send a representative to mini football meetings will incur a fine of £5.

f) Each player registered with the mini football section of the Q.S.F.J.Y.F.L. will be awarded a trophy/medal at the end of the season if funds permit.

### **39. ELEVEN A SIDE FOOTBALL**

Eleven a side football is played by teams from 12 upwards in age groups of Under 12, Under 13, Under 14, Under 15, Under 16, with the addition of any group the league would manage as juniors and youth. I.e. Under 19 if adopted.

### **40. AGE GROUPS**

In any season when the age groups in the QSFJYFL are arranged with a 2 year interval, e.g., Under 12, Under 14, Under 16 or Under 13, Under 15, Under 17/19 etc., any team playing in the second division of an age group will only be allowed to have registered, at any one time a maximum of four players whose date of birth would not allow them to play in that age group in the following season.

### **41. FIRST AID**

Each team must have a first aid bag/box available on the touchline at every match organised by the league which must contain a water spray. NOTE: SPONGES ARE BANNED.

### **42. MANAGERS/COACHES**

a) All managers/coaches must be DBS checked as F.A.W./N.E.W.F.A. rules.

b) All Managers/Coaches shall take a FA of Wales Football Leaders Award. Costs of awards and vetting to be paid by said club.

### **43. BEHIND THE LINE**

This is mandatory at all mini/junior football age groups. As a consequence all mini/junior football clubs must:

1. Create a "buffer zone" that runs parallel to the pitch, ideally 2 metres from both touchlines, a smaller buffer zone can be used where space doesn't allow 2 metres.
2. Buffer zone should be marked by a respect barrier or rope, cannot use cones
3. Only players, designated coaches and 1st Aider allowed within the zone.
4. All spectators must watch from behind buffer zone lines.
5. No spectators are allowed to stand on the goal line or behind the goal. A fine of £20 will be levied for failure to adhere to the above.

### **44. SAFEGUARD OFFICER ROLE**

The role of Safeguarding Officer will be determined by the Area Association Safeguarding Officer.

# CUP RULES

## 1) INTRODUCTION

These rules shall apply to all League Cup competitions and the General rules shall also apply unless otherwise stated.

## 2) ADMINISTRATION

The Officers shall have the entire control of the competition.

## 3) LAWS

- a) All clubs belonging to the Q.S.F.J.Y.F.L. will play to the rules and regulations as laid down by the F.A. of Wales and in accordance with the laws of the game.
- b) Up to 5 substitutes can be used in any one game, except to replace a player who has been sent off.
- c) Up to and including under u/19's age group 'Flying' substitutes will be allowed, ie: any number of substitutions can be made and a player may re-enter the game.
- d) All substitutions to be made during breaks in play with the permission of the match referee.

## 4) QUALIFICATION OF PLAYERS

- a) A playing member is one who has been registered with confirmed status on COMET, 7 days prior to the said conference date, registered date taken as the "Date Registered" on the League players Registration ID Certificate by the League Registration Officer.
- b) Only players duly registered, who qualify to play in the 1st or 2nd round ties in each season shall be eligible to play in the rest of the competition. Hence a player who is registered with the League but not in the qualifying period (7 days before Conference date) would be ineligible to play in the 1st round, but would be eligible for the 2nd round and the remaining rounds of the Competition, plus any other player registered 7 days prior to the 2nd round Conference date.
- c) Any player who has played for a club in the Challenge Cup and transfers to a different club, will be deemed cup tied in the Challenge Cup but can play for that club in the Consolation Cup and vice versa. In the case of postponed, abandoned and drawn matches, only those players eligible on the conference date of the fixture shall be eligible to play. Drawn, postponed and abandoned matches must be played on the date given by the League Fixture Secretary.

## 5) INELIGIBLE PLAYER(S)

If a player(s) is found ineligible then the team playing him/her shall be adjudged to have lost the match.

## 6) VENUE OF TIES & DURATION OF MATCHES

- a) The clubs shall be drawn in pairs and first drawn shall have home ground advantage.
- b) All cup matches shall be played to a conclusion.
- c) If the scores are level at the end of scheduled time, then extra time must be played as follows:  
u/12 5 minutes each way; u/13, u/14, u/15 and 16 10 minutes each way. U/19 15 minutes each way.
- d) If scores remain level at the end of extra time, then the winners shall be decided upon by the taking of penalties as laid down by the FA of Wales, any team refusing to take such penalties shall automatically lose the tie.
- e) Byes shall be drawn at the discretion of the Officers.

- f) Under 12 Division 30 minutes each way. Football size 4.  
Under 13 and 14 Division 35 minutes each way. Football size 5.  
Under 15 and 16 Division 40 minutes each way. Football size 5.  
Under 17/19 Division 45 minutes each way. Football size 5.
- g) The kick off time for matches is 10.00am for U12 to U16's. Youth kick off time is 10.00a.m.
- h) Where the home team ground is not available the fixture is to be reversed and then vice versa until the game is played.

## **7) FULFILMENT OF TIE**

Any team failing to play on the appointed date or leaving the ground before completion of the match shall be dealt with by the Officers for misconduct; if the offending team cannot render a satisfactory explanation they shall be adjudged to have lost the tie and may be fined up to £50.

## **8) FINAL AND SEMI FINAL TIES.**

- a) All semi-finals shall be played on the ground of the first drawn team. All semi-finals will be played on dates given by the Officers and all finals will be played on a date set by the Officers. If a game is a draw then extra time will be played, if scores are still level at the end of extra time, then the winners shall be chosen by the taking of penalties as laid down by the F.A. of Wales and teams refusing to take such penalties shall automatically lose the tie.
- b) The designated home team will be informed of the appropriate referee (Name and telephone number) and will confirm the fixture.
- c) All finals will be played on grounds as arranged by the Officers. All finals will be played on dates given by Officers, they will not be changed unless ground is unavailable and or dates clash with Area Association Cup Finals. An Open date will NOT be granted for Finals or Semi-Finals. All Finals will be played on Sundays or mid-week. We must have satisfactory reasons for any requests for date changes, as per Rule 19. This rule will be strictly adhered to.
- d) Teams in finals to provide match balls, if lost or damaged the League to re-imburse the costs.
- e) Teams/clubs who reach Challenge Cup Finals are required to pay a £50 deposit, to cover behaviour of players and spectators, plus 2 club representatives other than team managers must be present at finals.
- f) The £50.00 deposit of winning teams will be retained by the League until the return of the trophy/cup, which must be with league secretary by 1st March each season. Failure to adhere will result in the deposit being forfeited.

## **9) CONSOLATION CUPS.**

Teams knocked out of the first and preliminary rounds of League Cups shall be deemed eligible for the Consolation Cup. Consolation Cup competitions may be organised by the League as and when required

## **10) RAFFLES**

No team in any semi-final or final shall hold a raffle unless organised by the League Officers.

# **THE FOOTBALL ASSOCIATION OF WALES RULES**

1. Up to five substitutes can be used in any one game except to replace a player who has been sent off.
2. The F.A. of Wales have decided that every player shall register for only one club at any time (exception is made to allow a player to play for a school team or representative team and to play in trial matches with Football league clubs).
3. Players can only play in one country at a specific time, a player from outside Wales wishing to play for a Welsh Club, then the Welsh club must gain International Clearance from the F.A. of Wales from players National Association (requesting club must include name, address, date of birth and name of last club).

## **A PLAYER CAN ONLY PLAY WITHIN A COUNTRY THAT HOLDS HIS INTERNATIONAL CLEARANCE**

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### **GENERAL RULES APPERTAINING TO MINI – FOOTBALL**

1. The game is for boys and girls aged 5 to 11 (as of midnight 31st August the previous year) and mixed football is allowed in all ages.
2. Laws 09 and 10 apply to mini football but there is no offside.
3. Age Group, Number of Players & Pitch Size

Maximum number of players per team	Size of Pitch (length x width	Size of Ball
Under 7 4 v 4 No Goalkeepers	30 x 20 yards	3
Under 8 5 v 5 Goalkeeper Introduced	30 x 20 yards	3
Under 9 6 v 6	40 x 30 yards	3
Under 11 8 v 8	60 x 40 yards	4

4. Any number of substitutes may be used at any time with the permission of the game leader. Players may re-enter the game and all substitutes must have a period of play. As far as possible there should be equal playing time for each player.
5. The recommended goal size for all age groups is 12ft x 6ft.
6. The goal area extends 10 yards from the goal line across the full width of the playing area regardless of its size. The goal area can either be marked by cones on the touch-line or one or two marker discs across the playing area.
7. Each game should last for a maximum of 20 minutes. Half time need not be taken. Games of 10 minutes in total are recommended for the younger players.
8. The kick-off is taken in the centre of the playing area to start the game and after a goal has been scored.
9. Although Law 15 applies and the throw in should be taken in the normal way, game leaders can show flexibility.
10. Law 17 applies to corner kicks except the opposition should be at least six yards away.
11. Law 12 applies to free kicks although they are all indirect and the opposition should be at least six yards away.
12. Goalkeeper's...

- can handle the ball in the penalty area and there are no restriction on the number of steps that they may take when holding the ball.
- cannot handle the ball outside the penalty area. Under 6's, 7's, 8's and 9's may kick the ball out of their hands. At Under 10 and Under 11, the goalkeeper can throw and kick the ball from his hands while in the goal area. Goal kicks are to be taken in compliance with Law 16 (Laws of the Game).

**13. Goal kicks...**

are taken anywhere on the edge of the penalty area - the opposition should be at least six yards away.

must be kicked out of the goal area.

by under 6's, 7's, 8's and 9's may be taken from their hands from within the goal area.

**14. There are no restrictions regarding the number of players allowed in the goal area.**

**15. Players can pass the ball to their own goalkeeper, for the goalkeeper to handle the ball, No back passes to the goalkeeper at Under 11 is allowed as per Law 12 (Laws of the Game), i.e. Goalkeeper cannot pick up the ball.**

**16. Any defending player other than the goalkeeper deliberately handling the ball in front of the goal inside the penalty area, thus stopping the opposition from scoring will be penalised by a penalty being given to the attacking side.**

The penalty will be taken from a spot 6 yards from the centre of the goal. When it is being taken, all players shall be outside the penalty area, with the exception of the player taking the kick and the opposing goalkeeper.

**17. Any attacking player deliberately brought down in the opposition penalty area while going for goal will be awarded a penalty taken from a spot 6 yards from the centre of the goal.**

**18. All mini pitches to have parents/spectators 1 - 2 yards away from the touch line, whilst games are in progress, only Managers and Assistants to be allowed on the touch line. All home clubs to provide respect barrier or a rope barrier to indicate a demarcation between the playing area and parents/spectators area. Use of cones is prohibited.**

None compliance by parents/spectators to stay in the demarcation area, then the game will be stopped by the Game Leader (Referee) until compliance is met, Continued non-compliance, then the Game Leader and Home or Away club will report the incident to the League Secretary within 7 days of fixture. Any Officer Member of the League present will in addition, also report the incident to the League Secretary. Any club or team found not complying with the said rules will be fined up to £20.00 per match.

**19. All mini pitches to have spectators/parents or Managers/Assistants stopped from standing on the goal line, thus a barrier to be provided by the home club as in Rule 19, to run parallel with the back of the goal net, the full length of the goal line.**

None compliance by spectators/parents or Managers/Assistants, then the Game leader (Referee) will stop the game until compliance is met, continued non-compliance by spectators/parents or Managers/Assistants, then the game leader and home or away club will report the incident to the League Secretary within 7 days of the fixture, any Officers of the League present will in addition, also report the incident to the League Secretary. Any club or team found not complying with the said rule, will be fined up to £20.00 per match.