



Crowborough RFC CRFC Disciplinary Procedures

CRFC Policy Document Updated September 2020



1. CRFC Disciplinary Panel

The Club has five Disciplinary Panels. The policy document details the Core Membership of the panels, other individuals may be required to attend a panel (e.g. Witnesses) as required by the Core Members.

1: The General Disciplinary Panel (GDP)

The panel will deal with all disciplinary issues unrelated to rugby, for example inappropriate behaviour by CRFC's:

- Non Rugby Volunteers.
- Staff

Core Membership of the General Discipline Panel

Job Title	Responsibility
Discipline Manager	Core Member of the GDP
Director of Governance	Attends the GDP for issues relating to Safeguarding and Child Welfare.
Director of Commercial	Attends the GDP for issues relating to Staff and Commercial Volunteers.
Director of Marketing	Attends the GDP for issues relating to Marketing and Database Volunteers.
Director of Finance	Attends the GDP for issues relating to Finance Volunteers.
Director of Facilities	Attends the GDP for issues relating to Facilities Volunteers.

2: The Senior Rugby Disciplinary Panel (SDP)

The panel will deal with all disciplinary issues relating to Crowborough RFC's:

- Senior Male and Female Players.
- Senior Officials (e.g. Coaches, Referees, Match Officials and Squad Officials).
- Spectators at Senior Matches and Training Sessions.

Core Membership of the Senior Disciplinary Panel

Job Title	Responsibility
Discipline Manager	Core Member of the SDP.
Director of Senior Men's Rugby	Attends the SDP if the issues relate to Senior Men's Rugby.
Director of Senior Women's Rugby	Attends the SDP if the issues relate to Senior Women's Rugby
Director Governance	Attends the SDP if the issues relate to Vulnerable Adults.

3: The Youth Rugby Disciplinary Panel (YDP)

The panel will deal with all disciplinary issues relating to Crowborough RFC's:

- Boys in the U12 to U18 Squads.
- Youth Officials (e.g. Coaches, Referees, Match Officials and Squad Officials).
- Spectators at Youth Rugby Matches and Training Sessions.

Core Membership of the Youth Disciplinary Panel

Job Title	Responsibility
Discipline Manager	Core Member of the YDP.
Director of Youth Rugby	Core Member of the YDP.
Director Governance	Attends the YDP if the issues relate to Safeguarding or Child Welfare.

4: The Girl's Rugby Disciplinary Panel (GDP)

The panel will deal with all disciplinary issues relating to Crowborough RFC's:

- Girls in the U13, U15 and U18 Squads.
- Girl's Officials (e.g. Coaches, Referees, Match Officials and Squad Officials).
- Spectators at Girl's Rugby Matches and Training Sessions.

Core Membership of the Girl's Disciplinary Panel

Job Title	Responsibility
Discipline Manager	Core Member of the GDP.
Director of Girl's Rugby	Core Member of the GDP
Director Governance	Attends the GDP if the issues relate to Safeguarding or Child Welfare.

5: The Mini Rugby Disciplinary Panel (MDP)

The panel will deal with all disciplinary issues relating to Crowborough RFC's:

- Rugby Rascals.
- Mini Players in the U6 to U11 Squads.
- Mini and Rugby Rascals Officials (e.g. Coaches, Referees, Match Officials and Squad Officials).
- Spectators at Mini Rugby Matches, Mini Training Sessions or Rugby Rascals Sessions.

Core Membership of the Mini Disciplinary Panel

Job Title	Responsibility
Discipline Manager	Core Member of the MDP.
Director of Mini Rugby	Core Member of the MDP
Director Governance	Attends the MDP if the issues relate to Safeguarding or Child Welfare.

2. Terms of Reference.

The Disciplinary Panels are charged with the responsibility of maintaining the standards of discipline within Crowborough RFC. The club is responsible for the conduct of its own members, and, through the Disciplinary Panels, for investigating any allegations of inappropriate behaviour and taking appropriate action in accordance with the Regulations set out by the Rugby Football Union.

3. Procedures.

When a Disciplinary Offence is reported, either on or off the field of play, the club member/members allegedly involved will be asked to appear before the appropriate Disciplinary Panel in order to facilitate the investigation of the alleged incident. Where the incident involves a Mini or Junior Players the player's Parents/Carers will be asked to attend the appropriate Disciplinary Panel.

Details of the Sussex RFU Discipline Procedures for Players can be found at:

[Sussex RFU - Discipline Procedures for Players](#)

The Director of Governance is responsible for complying with the RFU Regulations in supplying all the information regarding the name and address of any member/members allegedly involved in a Disciplinary Offence.