

SUTTON VALENCE HOCKEY CLUB RETURN TO HOCKEY RISK ASSESSMENT



Key Consideration	Hazard/Danger	Risk Prob.	Current Level of Prep.	Degree of Risk	Mitigation Measure	Mitigated Level of Prep.	Mitigated Risk Measure	Action Take By	Completion Date	Status/Comments
Appointment of Covid-19 Officer	Non Compliance with Government or EH Guidelines on getting back to hockey	4	4	16	Club Deputy Chairman Appointed	1	4	Chairman	16/08/2020	
Details of Covid-19 Officer to be shared with members	Members will not know who to contact with questions or why to notify of any incidents	4	4	16	To be shared via email communication	1	4	Covid-19 Officer	17/08/2020	
Players / Coaches / Umpires to sign Participation Agreement	Members will not be allowed to participate in training / matches without signing. Also they will not be aware of there responsibilities	4	4	16	Link and request to complete agreement sent to entire membership / Committee and captains asked to chase members	1	4	Covid-19 Officer	16/08/2020	Covid-19 Officer to check regularly who has signed and able to attend (Form must be filled out at least 24 hours before attendance),
Track and Trace Mechanism	Under Government Guidelines an attendance register must be kept of all activities. Risk of Non-Compliance and implication if an incident occurs.	4	4	16	All Captains to be made aware. Pitchero to be used. Attendance register to be emailed to track.trace@englandhockey.co.uk within 24 hours of activity.	1	4	Covid-19 Officer	17/08/2020	** Attendance Register to be deleted at 21 days after activity in line with GDPR. With the current infection period of 14 days this is considered a reasonable time to hold the data.
Read and understand England Hockey Step 4 Guidance	Non-Conformance / Lack of understanding. Members and wider public put at risk	4	4	16	Committee to have virtual meeting to read through and discuss :- http://www.englandhockey.co.uk/core/core_picker/download.asp?documentable=libraryfiles&id=20836	1	4	Committee	19/08/2020	Committee read and understood guidance. Guidance also sent out to membership via website communication.
Ensure all membership are in receipt of all policies and guidelines in advance of any activity	Risk of policies not being followed due to lack of information.	4	4	16	To be sent out to membership via email communication and made available on website	1	4	Covid-19 Officer	19/08/2020	Via Website
Ensuring appropriate provisions in place to maintain social distancing guidance and that participants are made aware of the policy in place around usage. This should include pitch lay out, timings, how people enter and exit the pitch, any process/cleaning before/after pitch bookings etc	Increased Risk of transition of Covid-19.	4	4	16	Pitch Protocol document to be put in place and followed. Members and away teams visiting to be advised these details at least 48 hours before game. Posters to be put up on day of match as reminder.	1	4	Covid-19 Officer	19/08/2020	Pitch Protocol Document sent out to all membership via Website. Posters being printed to be put up at pitch.
Handwashing facilities (including soap and water) are available. Alternatively (or additionally) provide sufficient hand sanitiser. Regular hand washing should be encouraged	Increased Risk of transition of Covid-19.	4	4	16	Committee to supply Hand Sanitiser to Team Captains to make available on day.	1	4	Committee / Captains	29/08/2020	Kits made up for all captains / junior coaches for Matched and training. Contain Buckets, Posters, Bin Bags, Sanitisers, wipes.
Ensure that disposable tissues/paper towels/anti-bacterial wipes are available to reduce the threat of transmission. Consider how these are disposed of following use e.g. sealed bins	Increased Risk of transition of Covid-19.	4	4	16	Committee to supply Anti-bacterial wipes and portable bins to Team Captains to make available on day and dispose of after.	1	4	Committee	29/08/2020	Kits made up for all captains / junior coaches for Matched and training. Contain Buckets, Posters, Bin Bags, Sanitisers, wipes.
Display of education pieces, such as a symptoms chart and handwashing guidance, to raise awareness and promote safe practices	Lack of awareness causing non compliance	4	4	16	Posters to be put up before games	1	4	Committee / Captains	29/08/2020	Posters produced to be put up at all games / training sessions.
Ensure that suitable individuals, with appropriate training (including DBS checks if required), are available to support the safe delivery of activity, including ensuring appropriate supervision ratios are maintained.	Lack of training / information making activities unsafe	4	4	16	Information to be provided to individuals delivering activity / DBS where required	1	4	Committee	19/08/2020	DBS checks in place where required
Consider how to manage non-compliance with actions taken to manage the risks of Covid-19	Non compliance putting members and wider public at risk.	4	4	16	Any incidents of non conformance to be reported to Covid-19 officer. Committee to discuss additional measures to put in place / suspensions.	2	8	Covid-19 Officer / Committee	19/08/2020	Membership made aware via online communications that all incidents are to be reported to the Covid-19 officer which will then be recorded and reported to England Hockey
Provisions in place to manage arrival/departure of individuals to/from your facilities	Increased contact with other teams / Public	4	4	16	To be discussed with committee. Possible meet and greet location	1	4	Covid-19 Officer / Committee	20/08/2020	Covered in Pitch Protocol document
Guidelines regarding pub / bar visit Home / Home and away teams	Government guideline not followed. Increased contact.	4	4	16	To be discussed with committee and pub / venue	1	4	Covid-19 Officer / Committee	29/08/2020	Ongoing dialogue with Pub - government guidelines to be followed
Ensure equipment is cleaned and disinfected before and after use. This should include preparation of the pitch for training/matches which may include moving goals, netting, corner flags etc.	Increased Risk of transition of Covid-19.	4	4	16	Captains to be responsible for delegated tasks for Home matches (committee to arrange materials). Discuss with Venues	1	4	Captains	29/08/2020	Communicated to Captains via committee
Minimise the sharing of kit / equipment (including facemasks, goal keeping equipment etc.)	Increased Risk of transition of Covid-19.	4	4	16	Players to be responsible for own kit (facemasks to be cleaned and named)	1	4	Captains	01/09/2020	Facemasks Ordered where needed. People to bring there own drinks.
No close physical contact (including hand shaking, huddles, sharing of water bottles etc.) in line with government guidance. This extends to pre, during and post-match meetings, briefings, de-briefs, half time talks, celebrations and any breaks in play	Increased Risk of transition of Covid-19.	4	4	16	To be included in guidelines sent out to membership.	1	4	Covid-19 Officer / Committee	20/08/2020	Communicated to committee, captains and membership via online communication. Posters to be put up at all games / training sessions to remind.
Ensure appropriate First Aid provisions are accessible (see https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/)	Increased Risk of transition of Covid-19.	4	4	16	Committee to arrange to make available to Captains	1	4	Covid-19 Officer / Committee	20/08/2020	Communicated to Committee and membership. Additional First Aid supplied to be made available where required.
Consider whether personal protective equipment (PPE) is required to safely run hockey activity and who may require PPE (e.g. those providing first aid, physios etc.)	Increased Risk of transition of Covid-19.	4	4	16	Committee to arrange to make available to Captains	1	4	Covid-19 Officer / Committee	29/08/2020	PPE to be made available to anybody administering First Aid. Masks to be worn in shared vehicles.
Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.	Increased Risk of transition of Covid-19.	4	4	16	Posters to be put up before games	1	4	Captains / Committee	29/08/2020	Captains to supervise this. Posters produced to be put up at all games / training sessions.
Follow guidance from officials regarding free hits, penalty strokes, penalty corners, restarts etc.	EH Hockey guidelines not being followed	4	4	16	To be included in guidelines sent out to membership.	1	4	Covid-19 Officer / Committee	19/08/2020	Communicated to membership via online channels. To be enforced by captains.
Contact with School Pupils (Home / Away) - If Access Resumes	Increased Risk of transition of Covid-19.	4	4	16	All games to be at the Prep School which is vacant at weekends	1	4	Fixture Sec. / School	30/08/2020	To be proposed to School.
Travel to Home / Away Games	Increased Risk of transition of Covid-19.	4	4	16	Masks to be worn in shared cars. To be communicated to Membership via guidelines.	2	8	Covid-19 Officer	19/08/2020	Communicated to membership via online channels. To be enforced by captains.
Toilet / Changing Facilities	Increased Risk of transition of Covid-19.	4	4	16	Players to come changed. No changing facilities provided. Portaloo to be provided. Opened 30mins before game and cleaned. Locked and cleaned 30 mins after game	1	4	Committee - 4 Jays	28/08/2020	Prices obtained for 2x2 Home/Away portaloos - to be discussed with school.
Spectators	Increased Risk of transition of Covid-19.	4	4	16	Spectators not allowed inside pitch and expected to social distance in line with Government guidelines. To be communicated via posters.	1	4	Covid-19 Officer / Committee	19/08/2020	Communicated to membership.
Use Water Bottles / Masks	Increased Risk of transition of Covid-19.	4	4	16	Each team to be provided with new set of water bottles and additional short corner masks to be labelled and cleaned before / after.	1	4	Committee / Captains	29/08/2020	Requirements presented to committee.
Training	Pupils board at Senior School	4	4	16	Book slot at alternative Astro Wednesday Nights.	1	4	Committee	28/08/2020	Holcome have a slot.