

Pinkneys Green Cricket Club

Committee Meeting

Saturday 15th December at 11am

Notes taken by Jenny Davis

In Attendance;

Richard Hemmings – Chair; Nigel Bruce – Head of Cricket; Rob Griffiths – Treasurer; Pete Nisbet (Under 15's); Viv Purchase (former Secretary); Paul Savage (Groundsman); Chris Harden (Sunday Captain); John Fenna (Colts Manager)

Apologies;

Ian Wood (Woody); Jane Woodward; Matt Harding

Going forward to meet once a month if possible but at this meeting go through actions from AGM. Nigel – would like to look at how to split bigger group & smaller group?

Election or nominations of outstanding positions on committee:

Richard - Secretary traditionally most important non-playing role within the club, club has agreed to a smaller executive committee. Secretary to go back to a more traditional role

Exec Roles

Chair; Treasurer; Head of Cricket; Secretary

Role of Secretary would be everything to do with clubhouse (everything off the pitch)

Kevin is still currently League Secretary

Viv – secretary role was recently just minute taking

Jenny/Viv to continue minute taking in short term if possible

Richard to create role description for Secretary so we can fill role before start of season

Matt needs vice captain for his team – ***Richard to discuss with Matt***

Head of 13's – Chris Woj & Will Lobley interested in running together - need to formalize & submit entries into leagues. ***Nigel to check this.***

Head of 9's – two parents interested (Powan -Vivaan's Dad & Pramod – Rushill's Dad) might need Admin Support possibly Leah. Matt Davis to help where possible on match days. ***Nigel to confirm.***

Girls – *Nigel to speak to Karen Woolland*

Any specific requirements for girls cricket at the club? Nigel advised not at this stage, maybe once we had 17 year old team. More about getting numbers in at this stage.

DBS Checks/ECB Requirements? For existing & new committee/roles

Nigel to speak to Michael about DBS/ECB requirements

Richard to get himself DBS checked – **speak to Michael**

Team Captains to be DBS checked

Conduct awareness of Captains when youngsters playing in Senior teams.

Bar Manager – role? Richard to speak to Steve about what he will do & what else that leaves. Bins – for rubbish removal. Look into solutions or short-term committee to help with removal.

Finance Update

Treasurer – Rob has met with ex treasurer, has access to accounts and confirmed approx. £13,000 in bank and £7000 in a second account and has taken receipt from Prince Philip Trust of £1000 to the sewage and irrigation (Biodisc Project). Committee discussed what this is for, Richard explained his understanding of the Biodisc Project.

Money from Grants with specific purpose to be kept separate until all money is raised for a specific project.

Rob querying two accounts? Audit trail of monies should be in place, membership fees, grants, bar takings etc. **Rob to speak to Ian** (ex-treasurer) again about the £7000 in a separate account.

National Trust want to meet, Richard expects they want more money from the CC. **Richard to pickup with NT.**

Bank statements available online, but paper copies still going to Ian and some possible to Kevin. Need to look into changing addresses.

Rob's address to be possibly be C/O registered address?

Rob to address changes to Bank Mandate, Cheque Book signatories etc.

Signatories – who? Chair, Treasurer & possibly Head of Cricket. Discussed One signature (RG) for cheques up to £500 and Two signatures for over £500. Approve spend as a committee from two or three quotes for any bigger project spending. Exec committee to work on detail of spend sign off and discuss/agree at future committee meeting.

Artificial pitch/Nets

Discussed requirement for Artificial (all weather) Pitch – agreed this should go at the edge of square for the season ahead. To use with new mobile nets. Great for colts and adults. Nigel has quotes from two of three supplies he approached;

CS Sports £8450 + VAT

Durrant £7495 + VAT

4-5-week lead time.

Will we need permission from NT (thought was not)? – **Richard to speak to NT.**

Original net ground is uneven and dangerous & in a dark spot/wrong direction and is damaging the outfield from the run up. Agreed net to be de-commissioned before season starts.

(Also discussed need to clear out the dressing room as it's full of junk, advise all club members of a date of clear out to remove anything that might belong to them, and get a skip to remove. Loft also needs clearing out. Possibly have a donation sale or sell stuff to raise funds.)

A second mobile net has already been talked about. There was a big issue with the order, delivery and lack of setup of the net, potentially negotiate a cheaper deal for a further net, or consideration as to whether we would deal with them again. Agreed to proceed with artificial pitch now but hold off (until we have a clearer view of club's funds position) on second net

Nigel to look into a third quote for artificial pitch ready for a decision at next meeting, to have in place ahead of season.

Other items

Fire extinguishers meeting next week.

Agreed that Ian Kirby become a Life Member – **Richard looking into how best to advise him.**

New Logo – current one a bit of a joke, want to look a little more professional. Should appeal to modern cricket. Need a brief and to agree re-branding. Consequences of re-branding, new kit etc. Agreed by committee to change Logo. Look at designers within the club, get club members involved by voting on new designs – **discuss again at next committee meeting.**

Subs and match fees:

Colts fees agreed at AGM.

Match Fees and Subs could be separated and can pay at the till.

Discussion around whether Life Members should pay match fees (due to some issues last season of captains not having enough money to pay for teas)? Some had paid £500 to be Life Members, so should they be paying match fees? (Delicate matter of how to approach it.) Also some Life Members were people who had been around the club for numerous years and given service to the club. **Richard to discuss this with senior members to understand situation – need to discuss and agree before next season.**

Agreed current Subs and match fees to remain the same.

Un-regular players fees and membership to be agreed. Rob suggested annually a List of players/members with Debtors List with Who has paid & Who hasn't paid. How to administer un-regular player fees/Non-members? Need flexibility. Think over the option of £120 membership by end of April or £20 per match incl membership. More discussion required and input from Captains – **continue to discuss at forthcoming meetings**

AOB

Groundwork to be discussed at next meeting

Getting more fundraising money from parents – need to consider before start of season

Site screen advertising - ditto

Nigel – How to make contact with players in his capacity as Head of Cricket?

Nets starting late Jan at Newlands (2.30-4.00)

Next meeting to be agreed – probably Sun 12th Jan at 11.00 am.