

## Minutes from the Committee

### Pinkneys Green Cricket Club

<b>Meeting</b>	Executive Committee
<b>Date</b>	23 May 2021
<b>Time</b>	11am
<b>Location</b>	Via Zoom

#### Attendees

Richard Hemmings*	Chairman	RH
Kevin Snapes*	Vice Chairman	KS
Nigel Bruce*	Head of Cricket	NB
Rob Griffiths*	Treasurer	RG
Katherine Avery*	Secretary	KA
Phil Avery	Facilities Manager	PA
Steve Durant	Bar Manager	SD
John Fenna	Junior Manager U11 2021/Website	JF
Anthony Fuller	Saturday 2 <sup>nd</sup> Vice Captain	AF
Chris Harden	Sunday Captain	CH
Matthew Harding	Saturday 2 <sup>nd</sup> Captain	MH
Will Heyes	Sunday 2 <sup>nd</sup> Captain	WH
Steve Jinman	Fixtures Secretary/Website	SJ
Will Lobley	Junior Manager U15 2021	WL
Pete Nisbet	Junior Manager U15 2021	PN
Sheyan Patel	Saturday 1 <sup>st</sup> Vice Captain	SP
Pawan Sharma	Junior Manager U9 2021	PS
Jake Stokes	Saturday 1 <sup>st</sup> Captain	JS
Justin Spanswick	Club Safeguarding Officer**	JSp
Ian Wood	Junior Manager U13 2021	IW

\*Executive Committee

\*\* Name changed by ECB February 2021

**Private and Confidential**

<b>Agenda</b>	<b>Discussion</b>
<b>Apologies</b>	- Nigel Bruce
<b>Minutes of the previous meeting – signing off</b>	- Agreed as being an accurate account of the meeting and therefore signed off. Uploaded to website.

<b>Actions arising from the previous meeting</b>	<ul style="list-style-type: none"> <li>- Meter Readings – Electricity received; water outstanding.</li> <li>- Safeguarding policy – outstanding. JSp is currently working through the policy.</li> <li>- Agreed that when membership was first paid and a top provided that any subsequent lapse of membership <u>will not</u> entitle the member to a new top.</li> <li>- RG has been liaising with Marwan regarding Junior Club top orders – closed.</li> <li>- Bar tablet ordered and working well – closed.</li> <li>- Club signage – awaiting guidance from Sheyan before pursuing with signage company.</li> <li>- New Bar Price List in operation and signage in Club – closed.</li> <li>- Cost of jugs of beer determined – closed.</li> <li>- Data Protection Policy and Privacy Policy uploaded to the website - closed.</li> <li>- Google doc reflects all Club usage – copy printed for Clubhouse (behind the bar) – closed.</li> <li>- NB to speak to JF about the development of Juniors from soft to hard ball and the method we use to train the younger squads – closed – see NB report attached.</li> <li>- Senior squad selected Club shirt design – doodle poll now collecting orders – closed.</li> <li>- Additional set of 8 keys cut – passed to designated Club members, unique alarm code set up for each user – closed.</li> <li>- Bollards are in the right order and the central one is lockable – closed.</li> <li>- R Bhoj and L Singh – closed.</li> <li>- Bowling Machine deposit paid – closed.</li> <li>- RG supportive that where members have not paid their subs by 1 June (as per the constitution and league booklet) they will not be selected for games. NB speaking to Senior members this relates to. KA to schedule review of the Club Constitution regarding this point for later in the year.</li> </ul>
<b>Health &amp; Safety</b>	<ul style="list-style-type: none"> <li>- No H&amp;S issues for the last period.</li> </ul>
<b>Chairman update</b>	<ul style="list-style-type: none"> <li>- SD confirmed that the fridge near the storeroom needs replacing as currently does not work. RG happy with the funding of the replacement of the fridge.</li> <li>- KA to pass SD a link to identify his top 3 choices – done 23/5.</li> <li>- SD to refer his choices back to the Exec to agree.</li> <li>- RG happy that the graveyard of old fridges can be disposed of responsibly later in the year at cost to the Club.</li> <li>- Cricket teas are still currently on hold whilst social distancing measures are in place but thanks to Jake’s sister who is happy to help the Club once teas can be reinstated.</li> <li>- Match Fees are still not being collected and the Club is losing funds, approx. £600 so far this season, as a result. Team apathy must stop. For clarity, the rules are</li> </ul> <p><b>Please follow</b></p> <p>Match Fees are paid for home AND away matches (KS believes the misunderstanding for away games has come from a league directive but this is not related to match fees)</p> <p>If Teamo is not up and running it is down to the Captains to collect the payment of £5 per player (this can either be done in cash to the Captain, through the bar till or direct to the Club membership account)</p> <p>If a match has to be cancelled part way through but more than 50% of the overs have been played, then match fees ARE still payable.</p>
<b>Vice Chairman update</b>	<ul style="list-style-type: none"> <li>- There was an instance where a Junior Under 13 game had to be cancelled due to the Village Cup game taking place later that afternoon. Although this was disappointing the ground required 2/3 hours of preparation which was unable to take place the day before. This has been explained to WL.</li> <li>- KS clarified that Senior League and Cup matches take priority over all other games.</li> <li>- Cancellations have been unavoidable at all levels this season so far due to the atrocious weather.</li> </ul>

	<ul style="list-style-type: none"> <li>- KS confirmed the covers may need to be removed and replaced on the frames as they are the wrong way round for the turning wheels. <b>KS to investigate. PA resolved 24/5, closed.</b></li> <li>- The high winds of late have caused the covers to move, thus not protecting the wicket. <b>KS to consider alternatives.</b></li> <li>- RH mentioned that there seems to be mainly one direction of play on the artificial wicket which is damaging the ground.</li> <li>- RG feels this might be due to the time pressure of some of the Junior games. All Managers using the AW need to be aware of the impact of over usage in one direction. <b>NB to speak to Managers to see if the damage can be limited.</b></li> <li>- On Sundays, the turnover time between the Junior and Senior games is tight. If the Seniors start at 1pm then their game finishes around 7pm (reasonable). Any later start really becomes impractical but there is flexibility to bring the Junior games forward to a 9.30am start instead. <b>NB to discuss with the Junior Managers.</b></li> <li>- KS is supportive of a general committee meeting for all members to express their views now the season is underway. <b>This has been scheduled for 7 June at 8pm – Zoom link to follow.</b> It will be an open forum.</li> </ul>
<b>Head of Cricket update</b>	<ul style="list-style-type: none"> <li>- Please see NB's Committee Report attached.</li> <li>- Teamo is progressing and should see usage within the next month.</li> <li>- <b>NB to share DBS spreadsheet with JSp asap.</b></li> </ul>
<b>Treasurer update</b>	<ul style="list-style-type: none"> <li>- Club has just under £24K in the bank.</li> <li>- Running a surplus of £8.5K.</li> <li>- Bar sales will be critical to the funds of the Club later in the season as recent grant applications have not proved fruitful.</li> <li>- Thanks to the work of Steve Tyrell for his support and organising of volunteers as this is a critical income earner for the Club going forward.</li> <li>- Thanks to KS for organising the tablet for the bar – this is far more cost effective and working well.</li> <li>- KS has agreed to enter into a new BT contract for the Club (removing Ian Kirby).</li> <li>- RH and RG to be named on the ECB grant where cricket clubs could get £1,000 for equipment.</li> <li>- RH confirmed he has got two more bar keys cut so the door can be locked when unsupervised.</li> <li>- RH asked if FPSS nets were being paid. RG confirmed yes and he believed the hourly rate was around £22.</li> </ul>
<b>Secretary update</b>	<ul style="list-style-type: none"> <li>- Still 4 updated register entries to be provided but otherwise register is reflective of members.</li> <li>- Senior top order closed 24 May at 7pm.</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>- KS raised the issue of scorebooks. Agreed to purchase some more scorebooks but to also invest in tablets for future scoring.</li> <li>- RG supportive of creating a transition from paper to digital.</li> </ul>
<b>Next Meetings</b>	<ul style="list-style-type: none"> <li>- The dates of the future meetings are as follows (10am)</li> <li>- 7 June 2021 – 8pm – Committee welcome (open forum)</li> <li>- 27 June 2021 – review H&amp;S policy again</li> <li>- 25 July 2021</li> <li>- 29 August 2021</li> </ul>

