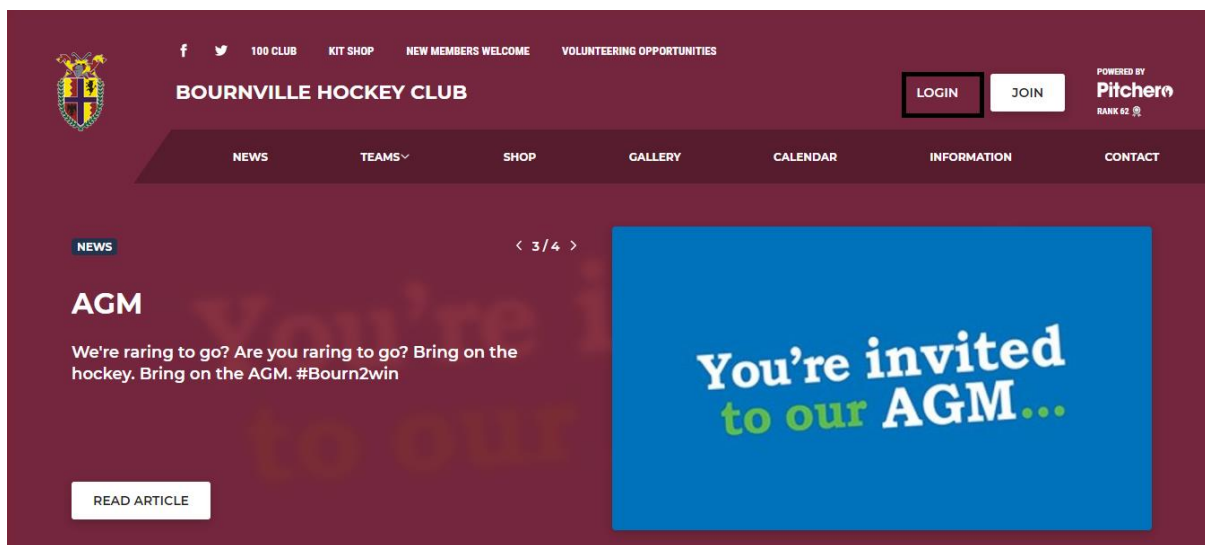


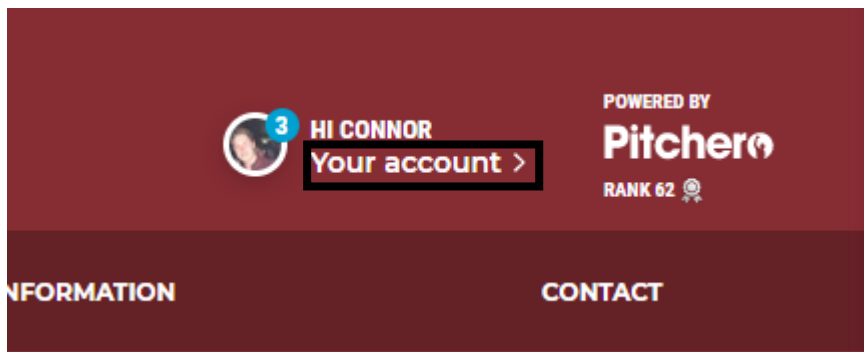


As we enter the 2020/2021 season on the back of Covid- 19 we are having to ensure that registers are kept so that in the event of a positive result from any member of the hockey club, we must be able to demonstrate who attended training and matches. Below is a guide in how we will be tracking and we ask that you set your availability for training and matches.

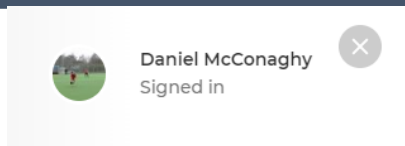
Step 1: Log onto www.Bournvillehc.co.uk



Step 2: Click onto the “Your account” button found on the top right hand side



Step 3: Once you’ve clicked “Your account” it will bring up a side menu like below, you will need to click the “Your account” button.



Daniel McConaghy
Signed in

 Your account

 Admin dashboard

 Settings

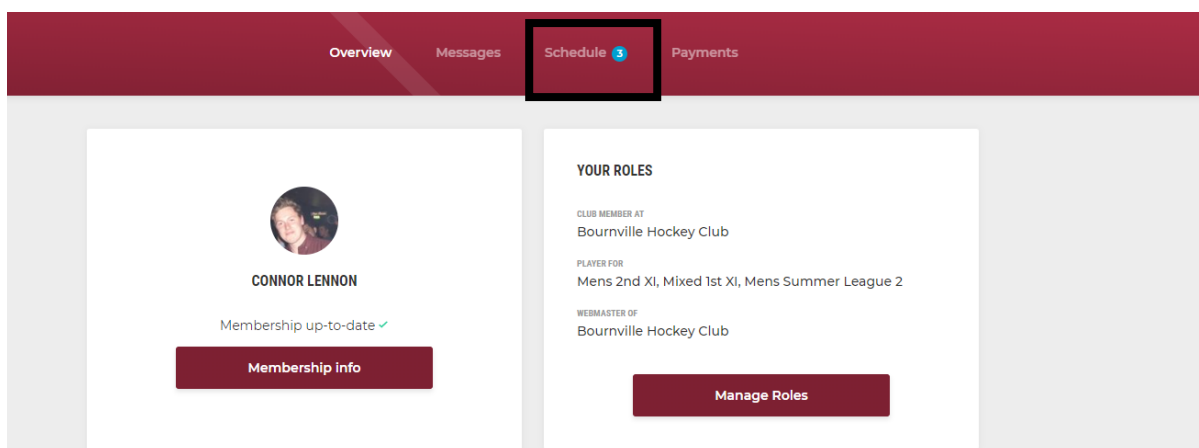
 Help Centre

 Logout


VIEW CLUB WEBSITES

 Bournville Hockey Club

Step 4: You should now see a screen similar to the below, click “Schedule”



Overview Messages **Schedule 3** Payments


CONNOR LENNON
Membership up-to-date ✓
Membership info

YOUR ROLES

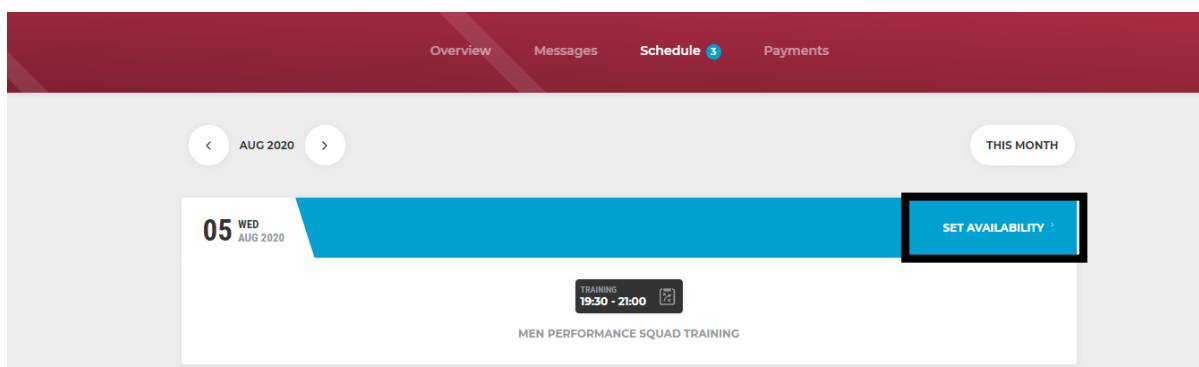
CLUB MEMBER AT
Bournville Hockey Club

PLAYER FOR
Mens 2nd XI, Mixed 1st XI, Mens Summer League 2

WEBMASTER OF
Bournville Hockey Club

Manage Roles

Step 5: Having clicked schedule you will see a screen like below, where you can see all training sessions and matches coming up. Please click the “Set Availability” button.



Overview Messages **Schedule 3** Payments


< AUG 2020 > THIS MONTH

05 WEB AUG 2020 **SET AVAILABILITY**

TRAINING 19:30 - 21:00
MEN PERFORMANCE SQUAD TRAINING

Step 6: Having clicked the “Set Availability” button, a side menu will load give you the below options. Please set as appropriate if you put maybe please leave a note to assist the captains.

SET AVAILABILITY



ARE YOU AVAILABLE, CONNOR?
Wed 05 August 2020

- AVAILABLE
- UNAVAILABLE
- MAYBE
- NOT SET

Add a note...

Step 7: Once you've set your availability it should show the below.

Overview Messages **Schedule 2** Payments

< AUG 2020 > THIS MONTH

05 WED
AUG 2020

● AVAILABLE

TRAINING
19:30 - 21:00

MEN PERFORMANCE SQUAD TRAINING