

Club Coach Co-ordinator
(Guidance for clubs to adapt for their own use)

The Club Coach Co-ordinator plays an integral role in the development and retention of players and coaches. CCCs also play an important link between Scottish Rugby and the game at a local level, and thus in the development of rugby union in Scotland.

Responsibilities:

- To be a point of contact at the club for the Scottish Rugby Coach Development Department
- To be a contact at the club for all club coaches.
- To have a clear understanding of Scottish Rugby's coach education model and available courses
- Establish and maintain a coaching notice board
- Ensure that Scottish Rugby coaching courses, local CPD activities and online resources are well publicised and promoted to club coaches
- Ascertain the coaching needs of club coaches and signpost them to relevant courses
- Ensure that communications from the Coach Development Department are distributed accordingly (e.g. Coaching Chronicle Newsletter)
- Liaise with the relevant Scottish Rugby Development Officer for the delivery of specific CPD courses at a club or cluster site
- Attend the annual Club Coach Coordinator conference at BT Murrayfield

Responsible to:

The Club Coach Coordinator is responsible to the Director of Rugby and President of the club and the coach education department at Scottish Rugby.

Knowledge and skills required

- An interest in improving the standard of coaches at the club.
- Good communication skills.
- A good organiser and forward planner.

Estimated time commitment required

The estimated time commitment required as the Club Coach Coordinator is _____ hours per week during the season and _____ hours per week during pre-season.

TEMPLATE