

Minutes

Date/Time of Meeting: Wednesday, 15 November 2017 at 19:30
Venue: Sir John Franklin, Greenhithe

Attended By:	Position:	
Jennifer Davis	Club Chairman	JD
Hannah Blake	Club Secretary	HB
Becki McWhinnie	1 st team Captain, Website & Social Media Secretary	BMW
Michelle Billing	2 nd Team Captain	MB
Rose Spencer	3 rd Team Captain & Treasurer	RS
Trudi Tucker	Membership Secretary	TT
Carol Grigg	Fixtures Secretary	CG

Apologies:		
Ali Chapman	Publicity Secretary	AC
Debs Pearson	Welfare Secretary	DP
Sarah Russell	2 nd Team Vice Captain	SR

Chair Taken By:	Minutes Taken/Distributed By:	Distribution:
Jennifer Davis	Hannah Blake	As Above

Next Meeting
Date/Time: Wednesday, 24 January 2018 at 19:30
Venue: Sir John Franklin, Greenhithe

Minutes

Action By

1. Minutes from the previous meetings

- 1.1. Minutes from previous meeting, 4th October 2017, not tabled. HB to distribute imminently.

HB

2. Matters Arising

2.1. Hockey World Cup Tickets

2.1.1. The Club has purchased 1 pair of Hockey World Cup finals tickets to be raffled at AGM.

2.1.2. HB tabled a list of tickets (pairs) Frances has available for the club or club members to purchase from her. All members agree to buy a further 2 pairs of tickets to be raffled at the AGM.

2.2. Christmas Social

2.2.1. BMW confirmed Christmas social preparations are complete. The venue has been booked for 2.30pm on 16th December 2017.

2.2.2. BMW advised deposits from players are requires by Wednesday 22nd November. Captains to collect money from plays at Saturday's games. The meal will be subsidised by £2.50 per player.

Captains

2.2.3. Captains to confirm numbers of players attending the social with Ali by Sunday 19th November 2017.

Captains

2.2.4. BMW has created a social media event to which past and present players have been invited.

3. Notification of AOB

- 3.1. No further matters raised.

4. Correspondence

- 4.1. HB and JD received correspondence from England Hockey regard local events and information:

4.1.1. The affiliation window (see item of these minutes)

4.1.2. Opportunities to promote the club around the Hockey World Cup. England Hockey will announce further initiatives to which the club can sign up in the new year. HB to monitor further correspondence.

4.1.3. Forthcoming club forum at Holcombe on 4th December 2017. Will be an opportunity to devise club promotion and engagement strategy with local England Hockey representative in the run-up to the world cup.

JD
HB

4.1.4. England Hockey intend to run coaching courses (Sessional Coaching and EH Coach Award) in August 2018 in Central Essex. Committee members to gauge interest from club members, particularly with a view to starting a junior hockey division.

5. Treasurer

- 5.1. RS tabled a budget for the current season, based on expenditure of previous budgeted seasons.



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5.1.1. JD advised shirt costs should be adjusted to £300.

5.1.2. JD advised goalie kit cost to can be adjusted to £750, however, the club will look again at the cost of kits in the retail sales in the new year.

5.1.3. RS to confirm cost for pitch hire

5.2. RS confirmed the bank mandate still needs to be updated, RS to contact current members to process update.

5.3. RS queried when subs for Kent Hockey Umpire Association needs to be paid. JD and HB to check correspondence and enquire with KHUA directly.

6. Fixture Secretary

6.1. CG advised fixtures have run smoothly so far this season.

6.2. Pitch booking for friendlies/cancellations

6.2.1. CG advised we have booked the DTSC pitch on the 6th January for a 1st and/or 2nd team friendly. CG to enquire with possible oppositions.

7. Membership Secretary

7.1. TT advised the membership form update has been issues and a One Drive has been set up to grant Committee members full access.

7.2. Captains to request members update their details.

8. Social Secretary

8.1. Christmas Social

8.1.1. BMW confirmed arrangements have been made and deposits due to be collected (as per item 2.2 in these minutes).

9. Tournament Secretary

9.1. CG reported a poor response to suggestion of joining the Blackpool tour at Easter. The committee agreed not to field a team.

10. Publicity

10.1. JD advised a photographic feature of the DHC 2nd team vs. Old Bordenians was featured in the Dartford Messenger.

10.2. Committee noted Gravesend & Meopham have weekly newspaper match report features.

11. Website/Media

11.1. BMW requested she is also received the abridged "2-line" match reports for the public social media platforms. Captains to request their match report writers forward this to AC and BMW.

RS

RS

RS

JD

HB

CG

Captains

BMW

Captains



- 11.2. HB to distribute photographs taken at the beginning of the season.
- 11.3. HB suggested students may be interested in taking photographs at matches. RS to enquire with Rachel Abrahams and committee members to gauge interest generally outside of the club.
- 11.4. JD has contacted players affected and removed them from the closed Facebook group. JD noted we should keep the public page updated.
- 11.5. TT queried when and how we should contact local events and festivals (Dartford Festival, Stone Fete, etc.) JD and HB to make further enquiries.

12. Welfare Officer

- 12.1. No further matters to discuss.

13. 1st Team Report

- 13.1. BMW advised the start to the season has been mixed.
- 13.2. Rachel has rejoined the 1st team after injury.
- 13.3. BMW advised the first team have found it increasingly difficult to field a full team and Gen will not be available to play after the Christmas break. Captains to have a squad discussion following this Committee Meeting.

14. 2nd Team Report

- 14.1. MB advised the 2nd team have struggled to achieve results in the first part of this season.
- 14.2. Following forthcoming squad discussions the 2nd team will work to establish a regular team.

15. 3rd Team Report

- 15.1. RS confirmed the thirds have had a shaky start, however, with only 18 goals against and a draw, there is real potential to improve on previous seasons.
- 15.2. 4 regular new players and 1 returning player have all settled in to the team very well and making very promising progress.
- 15.3. RS advised the third team are targeting less than 25 goals against by the Christmas break.

16. A.O.B

16.1. Committee Whats App Group

- 16.1.1. BMW expressed concern there is very poor response to the Committee Whats App Group.

16.2. Post on SM for vacant positions

- 16.2.1. HB to contact Dawn for roles descriptions in order to advertise the vacant positions on the closed social media forms.

16.3. Squad Discussions



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16.3.1. Captains to discuss squads following this Committee meeting.

16.3.2. JD expressed concern a number of players have been unwilling to play in lower divisions. Committee members to monitor the need for players to play in lower divisions and the consequence of not doing so.

17. Date of Next meeting

17.1. Wednesday, 24 January 2018 at 19:30

Captains

