

Minutes

Date/Time of Meeting: Wednesday, 30 August 2017 at 19:30
Venue: Sir John Franklin, Greenhithe

Attended By:	Position:	Abbreviation:
Jennifer Davis	Club Chairman	JD
Hannah Blake	Club Secretary	HB
Becki McWhinnie	1 st Team Captain & Website/Social Media secretary	TT
Michelle Billing	2 nd Team Captain	MB
Rose Spencer	3 rd Team Captain & Treasurer	BMW
Debs Pearson	Welfare Secretary	DP
Ali Chapman	Publicity Secretary	AC
Trudi Tucker	1 st Team Captain & Membership Secretary	TT

Apologies:
Carol Grigg Fixtures Secretary CG

Chair Taken By:	Minutes Taken/Distributed By:	Distribution:
Jennifer Davis	Hannah Blake	As Above

Next Meeting
Date/Time: Wednesday, 04 October 2017 at 19:30
Venue: Sir John Franklin, Greenhithe

Minutes

Action By

1. Minutes from the previous meetings

- 1.1. Minutes from previous meeting are to be emailed to all committee members for comment and approval.

JD

2. Notification of AOB

2.1. Club Day

2.1.1. Club day Saturday 2nd September at DSTC to start at 10am and run until 12 midday, followed by a BBQ at the Stage Door Pub, Hythe Street, Dartford.

2.1.2. We will produce welcome letters for new players and bring membership forms for new players and existing players who need to update their details.

JD

2.1.3. Chukka, Dolly and ad-hoc coaches all unavailable so activities will be run by club members. We will offer a whole group warm-up, 4 drills for smaller groups and tournament style 7-aside to finish; each group leader to consider an adaptation of their drill.

DP

2.1.4. Mandy to run warm-up (confirmed by DP).

TT/MB

2.1.5. Trudi and keepers Michelle and Karen to run shooting/keeping drill.

RS

2.1.6. Rose to run an obstacle drill to

JD

2.1.7. Jenni to run a 1v2 / 2v3 passing and defending drill

DP

2.1.8. Debs to run a passing 'square' drill

BMW

2.1.9. Becki to bring whistles.

RS

2.1.10. Rose to bring training bag with bibs and training balls

HB

2.1.11. New players to the club to be placed in the same drill group. We are expecting 3 new-comers.

2.2. Friendlies on the 9th September

2.2.1.1st team have 7 players available for a friendly away against Ashford.

2.2.2. 2nd team have 7 players available and 3rd team TBC no. players. Jenni will invite an opposition to play a hybrid 2nds/3rds team at home (pitch from 10-12, PB at 10.30am).

2.3. Affiliation with Kent Hockey

2.3.1. Deadline for affiliation is 1st of September.

RS

2.3.2. Deadline to register players TBC.

TT

2.4. Youth Hockey

2.4.1. Chukka is unavailable to coach on Saturday mornings and he already has affiliations with other local clubs. DTSC direct streams players to Burnt Ash so Wilmington Grammar is the preferred affiliation.



2.4.2. We will investigate training opportunities available and offer this to club members, with a view to implementing youth training late 2017/18 season or beginning 2018/19 season. After school training is preferable.

2.5. New registration styles

2.5.1. Kent Hockey now requires players to be registered by sequential number *and* shirt number (eg. 1st team players will be registered 1-12, 2nd team 13-24 and 3rd team 25-onwards).

2.5.2. Captains will need to record both the registration number and shirt number on match paperwork.

2.6. New results notification system

2.6.1. Fixtures live will no longer accept results via text message. Captains will need to log-in to Fixtures Live to record the match results. Captains to ensure they and/or their VCs are registered on the website.

2.7. Second team captain registration

2.7.1. Michelle to be registered as a 3rd team player so that she may double up for both teams when necessary. Sarah Russell to be registered 2nd team captain (including on Fixtures Live).

2.8. Responses from Dartford festival

2.8.1. Overall good response at the festival and an improvement on last year driven by collecting contact detail forms on the day. Interested individuals have been sent 2 emails with 5 positive responses received. 2 people to attend club day, 2/3 to attend training and 1 advised she is not available.

2.8.2. We will consider approaching more local festivals next year (eg. Stone festival)

3. Correspondence

3.1. Correspondence received regarding the public ballot for Hockey World Cup Tickets.

3.2. Mandy McWhinnie was in discussions with a new online kit supplier. Hannah to contact Mandy and provide an update on this.

4. Treasurer

4.1. Rose has recently paid for 1) summer pitch fees, 2) gilets and 3) insurance.

4.2. The committee noted the club purchased flowers over the summer break for players and close family who were undergoing medical treatment or recuperating from injury.

4.3. Upcoming expenditure will include Facebook boost for Club Day advertising and Club Day catering.

4.4. Hannah to provide Barclay's paper work to Rose 2nd September.

4.5. Becki advised the 1st team used a spreadsheet to record subs paid last season and offered to circulate this to captains and treasurer.



- 4.6. Committee agreed to implement a new system for proposing expenditure: any proposed expenditure will require a majority of 5 committee member's approval. Jenni will set up a What's App group to facilitate this.

JD

5. Fixture Secretary

- 5.1. Carol has released all Dartford home fixtures times, however, we are waiting for other clubs to confirm match times. Trudi will monitor this and complain to the league if clubs do not release match times (as this may impact player registration).

TT

6. Membership Secretary

- 6.1. Kent Hockey have not yet released the new registration form. Trudi to monitor and submit form to Kent Hockey when available.

TT

7. Publicity

- 7.1. Ali has been in contact with Dartford Living magazine who have agreed to regularly feature the club.
- 7.2. Ali has been in contact with Dartford Messenger who have agreed to publicise the Club Day, publish match reports and run an article on the club when the season has started.
- 7.3. Ali and Becki note there are few up to date photos. Hannah to contact local photographers/clubs to attend matched at the start of the season and possibly the club day.

HB

8. Website/Media

- 8.1. Becki has been updating Facebook and Twitter daily in the run up to Club Day and GB Hockey have retweeted the club account.
- 8.2. Club members have commented we are over-reliant on Facebook, however, the Pitchero website is limited and the cheapest upgrade package is £40/month.
- 8.3. Club captains to issue weekly match reports to Facebook by Monday (this will also be made available to publicity for the Dartford Messenger).
- 8.4. Trudi has received emails directly from Pitchero, Becki to ensure email notifications are set up correctly.

BMW/
MB/RS

BMW

9. Welfare Officer

- 9.1. No current matters to report.

10. 1st Team Report

- 10.1. Wendy confirmed she cannot commit to playing every week, although she would be happy to play for the 1st team when she is available.

11. 2nd Team Report

- 11.1. Dolly has advised she will be available to umpire though she will not be able to play immediately.

12. 3rd Team Report

- 12.1. 3rd team require an umpire for the first match away to Faversham. Rose to arrange when match times have been announced by Faversham.

13. Social & Tournament



Dartford Hockey Club
Committee Meeting

13.1. 1st team to begin preparations for the Christmas social ahead of the next committee meeting.

13.2. Pre-season social

13.2.1. All arrangements complete for pre-season/club day social. BBQ at Stage Door Pub.

13.3. Walking Weekend

13.3.1. Being arranged by Gen.

14. A.O.B

14.1. Squad selection to be discussed by team captains 2nd September following the Club Day.

