

Minutes

Date/Time of Meeting: Wednesday, 04 October 2017 at 19:30
Venue: Sir John Franklin, Greenhithe

Attended By:	Position:	
Jennifer Davis	Club Chairman	JD
Hannah Blake	Club Secretary	HB
Becki McWhinnie	1 st team Captain, Website & Social Media Secretary	BMW
Sarah Russell	2 nd Team Vice Captain	SR
Rose Spencer	3 rd Team Captain & Treasurer	RS
Ali Chapman	Publicity Secretary	AC
Trudi Tucker	Membership Secretary	TT
Carol Grigg	Fixtures Secretary	CG

Apologies:

Michelle Billing	2 nd Team Captain	MB
Debs Pearson	Welfare Secretary	DP

Chair Taken By: Jennifer Davis	Minutes Taken/Distributed By: Hannah Blake	Distribution: As Above
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Next Meeting
Date/Time: Wednesday, 15 November 2017 at 19:30
Venue: Sir John Franklin, Greenhithe

Minutes

Action By

1. Minutes from the previous meetings

- 1.1. Minutes from previous meeting, 30th August, approved by RS and seconded by CG.
- 1.2. BMW to set up a web portal through which to publish committee minutes and HB will upload all minutes here going forward.

JD

2. Matters Arising

- 2.1. Burnt Ash HC have proposed BAHC & DHC jointly purchase junior hockey goals for the DTSC home ground.
 - 2.1.1. The committee agreed this purchase would not be useful to the club at this time, whilst plans for a junior hockey programme have not been finalised.
 - 2.1.2. The committee also expressed concerns that sharing arrangements could be complicated, particularly if Burnt Ash HC move home ground in the future.
 - 2.1.3. AC to respond to Burnt Ash with these concerns.

AC

2.2. Evaluation of Club Day

- 2.2.1. The committee agreed the club day and associated publicity, both before and after the event, has been very successful, particularly with regard to the high level of interest generated amongst new players.
- 2.2.2. Commenting on the activities laid on at the Club Day, the committee agreed more drills, faster rotation and smaller groups would improve the session. A dedicated planning session should be considered ahead future Club Days.
- 2.2.3. Holding the social immediately following the activities was successful with a very good retention of players, friends and family following the event.
- 2.2.4. The Club has received positive feedback regarding the Welcome Letters. Feedback from recipients suggests an additional, bullet point summary of costs (eg. To the club, for kit, etc.) would be beneficial. Going forward, copies of the Welcome Letter will be kept with the training kit, however, a waterproof storage solution is required.

JD

2.3. England Hockey Affiliation

- 2.3.1. RS advised EH require us to declare representative for Social Secretary and Disciplinary Secretary.
- 2.3.2. RS advised payment is due 01st November 2017.

RS

RS

3. Notification of AOB

3.1. Doubling-up on Goal Keepers

- 3.1.1. BMW and RS agreed dates of when Karen Chapman can play in goal for both 1st and 3rd teams.



JD

3.1.2. BMW expressed concern that Karen may be late to the 1st team match when it is preceded by the 3rd team match. JD to advise Karen best endeavours must be made to arrive to the 1st team matches promptly.

CG

3.2.2. It was noted Jackie Dowse has requested to play for the 2nd team. The committee agreed the 3rd team are in greater need; however, Jackie will be offered to play for the 2nd team where player numbers require.

3.3. Reconsider the start time of training

3.3.1. A club member has requested Monday night training is moved to from 7.30pm to an 8pm start. The committee unanimously agreed this would not be beneficial to the majority of club members.

3.4. Notts Sport fast-track fundraising seminar 28th November at RICS

3.4.1. JD advised she will be attending this seminar to lean about the funding and payment plan options available to clubs for new pitches/welfare facilities etc.

4. Correspondence

Correspondence received from Kent Hockey regarding the Kent Cup, Plate and Vase competitions.

4.1. The

committee noted very low interest from players in previous years and agreed not to enter the competitions for 2017/18.

4.2. Correspondence received from England Hockey regarding a forthcoming consultation on sports governance at all levels. HB to distribute the online survey to all club members.

4.3. Correspondence received from www.clublegends.co.uk offering photography, video and digital branding service. The committee agreed these services are target predominantly at junior clubs and do not seem suitable for the Club.

HB

5. Treasurer

5.1. RS confirmed the receipt of subs payments into the bank account and accompanying record sheets.

5.2. RS to circulate the budget for the forthcoming season

5.3. RS advised new signatories to the Club bank account still need to be arranged. RS to request countersignature from Caroline.

6. Fixture Secretary

RS

6.1. Summer League 2017

3.1.3. CG to request Canterbury move the start time their match versus Dartford 1sts to 10.00am.

RS

3.2. New Players

3.2.1. The committee agree the response from new players has been extremely positive. The third team have benefitted from 3 new regular players.



6.1.1. The committee acknowledged a positive response to the Summer League held at DTSC this year. CG advised £260 total was collected, the tournament generating an overall profit of £180 to the club.

6.1.2. The committee agreed the club will run the Summer League again next summer season following the same format, but that we should endeavour to give more advanced warning to other clubs to boost participation.

6.2. Pitch booking for friendlies/cancellations

6.2.1. CG advised we have booked the DTSC pitch for several additional dates to allow for friendlies and cancellations. CG to confirm dates.

7. Membership Secretary

7.1. TT advised there has been a low response to the request for up to date contact details. TT will distribute the contact list to captains to check contact details are correct.

8. Social Secretary

8.1. Christmas Social

8.1.1. BMW confirmed the 1st team are in discussions with a tea room in Crayford to host the Christmas social. The venue's Christmas menu will be £12 per head and further details will be released the week commencing 9th October. BMW will enquire with the venue regarding their alcohol license to confirm.

8.1.2. The committee agreed, whilst partners are welcome to attend this social, they will not be subsidised by the club.

9. Tournament Secretary

9.1. In the absence of a tournament secretary Captains will gauge interest in attending any tournaments.

9.2. BMW expressed a preference for day tournaments.

9.3. CG suggested using social media to run a poll to gauge interest.

10. Publicity

10.1. Publicity following the Club Day has been highly successful with photographic features on the front page of KM Dartford and within the KM extra.

10.2. JD confirmed 1 player has attended after seeing the club featured in these publications.

10.3. AC advised the weekly match reports on Facebook are too long to feature in the paper. AC requested captains forward an abridged match report (apprx. Four sentences) to her by Wednesday.

10.4. Next Club newsletter to be compiled around Christmas.

11. Website/Media

11.1. BMW requested the abridged match report (see item 10.3 of these minutes) is forwarded to her for distribution on Twitter and the public Facebook page.

CG

TT

BMW



11.2. BMW expressed concern the comments within match reports are controversial regarding umpiring and other teams conduct.

11.3. JD to email players due to be removed from the closed group.

12. Welfare Officer

12.1. Debs reported there are no further matters to discuss.

13. 1st Team Report

13.1. BMW confirmed there is the 1st team have a regular squad of 14 players and Rachel is due to return after Christmas.

13.2. BMW reports Karen and Maddie have been settling into the team very well.

13.3. Umpiring arrangements with Julie Medley have been working well.

14. 2nd Team Report

14.1. Dolly has advised she will be available to umpire though she will not be able to play immediately.

14.2. SR advised results have not been as positive as the team had hoped.

14.3. 2nd team player numbers have fluctuated so far this season.

15. 3rd Team Report

15.1. RS reported some difficulty with fielding a full team, however, players doubling up has helped.

15.2. The third team conceded 1 match due to insufficient player numbers, however, the team agreed with the opposition to attend, share players and have a practice game with was well received.

16. A.O.B

16.1. 3rds Keeping Kit

16.1.1. The initial quotation received for the new goalie kit appears excessive. RS to locate the invoice of the 3rds kit in order to compare prices.

16.1.2. JD to look at alternative kit suppliers to ensure the cost is value for money.

16.2. Result Reporting

16.2.1. Some captains/vice captains have experienced difficulty posting results to Fixtures Live. All captains and vices to register with Fixtures Live and report any difficulties to the committee.

17. Date of Next meeting

17.1. Wednesday, 15 November 2017 at 19:30

JD

RS

JD

