

## **OLCC Privacy Policy for members aged 13+**

### **Introduction**

This notice is to help you understand how and why we collect personal information about you and what we do with that information. It also explains the decisions that you can make about your own information.

We are giving you this Notice because you are mature enough to make decisions about your personal information.

If you have any questions about this Notice please talk to your parent or your coach.

### **What is personal information?**

Personal information is information that Oxted and Limpsfield Cricket Club (now called "the Club") holds about you and which identifies you.

This includes information such as your name, date of birth and address, as well as things like next of kin, medical details and match reports. CCTV, photos and video recordings of you are also personal information.

### **How and why does the Club collect and use personal information?**

We set out below examples of the different ways in which we use personal information and where this personal information comes from.

The Club's primary reason for using your personal information is to provide you with cricket coaching and playing opportunities.

When you join the club you, or your parent, complete an enrolment form. This form gives us lots of personal information. We get information from you, your parents and your coaches. We collect this information to help the Club run properly, successfully and safely. Here are some examples:

- We may need to share information about your health and wellbeing with the Coaches or Committee members.
- We may use CCTV to make sure the Club ground is safe. CCTV is not used in private areas such as changing rooms.
- We may use your personal data to analyse match performance.
- If someone makes a complaint about how the Club has behaved we may need to use your information to deal with this appropriately. For example, if your parents complain that we have not looked after you properly.
- We may need to share information with the Police or our legal advisers if something goes wrong or to help with an inquiry.

### **Access to your data**

You are entitled to ask the Club to provide you with information that we hold on you. If you would like to do this, please contact [info@olcc.com](mailto:info@olcc.com).

### **Right to erase your data**

You have the right to ask the Club to erase the data that we hold on you. You may need an adult or parent to help you with this. Please contact [info@olcc.com](mailto:info@olcc.com) for more information.

We will regularly review this policy and it was last updated in June 2018.