



DISCIPLINARY COMMITTEE POLICY

STEVENAGE HOCKEY CLUB



The aim of the Disciplinary Committee is to ensure consistent and fair treatment of any club member(s) in disciplinary matters.

- **Principles**

Disciplinary matters will be dealt with as promptly as possible, taking into consideration the time needed to carry out full and careful investigation and consideration of all relevant facts.

At every stage in the procedure, the parties involved will be advised of status of the proceedings and have the opportunity to address the committee.

Disciplinary action taken is set against club's codes of conduct.

- **The Committee**

The club Secretary will arrange a disciplinary committee consisting of the club Welfare Officer or appointed deputy and two other committee members to form a three-person committee. (Should the Welfare Officer be implicated or linked to the complaint, an alternative person will take their place on the disciplinary committee)

In the event of an appeal the club secretary will form a new disciplinary committee consisting of one member of the previous disciplinary committee and two new committee members. The new committee must still have representation from the Welfare Officer or an appointed deputy.

- **Appeals**

A member who wishes to appeal must inform the club Secretary or disciplinary committee in writing, within 10 days of receiving the original disciplinary committee's verdict.

In the event of an appeal the club secretary will form a new disciplinary committee.

Appeals should not be based on the mere fact that the person being complained about is unhappy with the disciplinary action taken. In general, an appeal would be concerned with the range and comprehensiveness of the evidence, for example evidence may have been disregarded or a person was not given the opportunities to state his/her case. The reason for the appeal must be stated in the letter requesting an appeal.

The Appeals committee decision shall be final and binding.