



## **Minutes of Annual General Meeting of Horsley & Send CC**

held on Monday 4<sup>th</sup> December 2017 at 8:00pm at  
Club House, Twins Field, Ripley Lane

### **Attendance:**

24 Voting Members in attendance – refer separate attendance register.  
8 additional Non-Voting members in attendance

### **1. Welcome**

The Secretary (Jonathan Searle) welcomed everyone to the meeting.

He reported that the incumbent H&SCC Chair (Peter Reynolds) had sent his apologies and would not be attending the meeting.

The Secretary proposed that he would be Chair the AGM unless there were any other volunteers. As there were no objections, the Secretary assumed the Chair for the balance of the meeting.

### **2. Ratification of the 2016 AGM minutes**

**The minutes of the 2016 AGM held on 12<sup>th</sup> December 2016 were taken as a correct record of the meeting and approved by the meeting.**

### **3. Chairs' report**

The H&SCC Chair had not provided a report for the AGM.

The Chair of the meeting therefore asked Steve Isaac (Colts Chair and Cricket Chair elect) to provide a short update on the past season. Some of the many points which Steve touched upon included:

- Agreement on club kit at the start of the season
- The success of the introduction of Pitchero as a club wide communication and team selection tool
- The introduction of the Skedda, the pitch booking system
- The performances of each of the 4 adult teams and the important role played by each of the Captains in, inter-alia, ensuring that a full squad could be put out each week
- The role played by Roland Walton in getting Gareth Batty to present prizes to the Colts – a highlight of the year for many
- The return of the club professional, Shakaya, next year
- A number of players joining from East Horsley as well as Oli Hairs which should provide a boost to the adult teams

- The strength of the Colts set up and the Colts structure for next year, including a new Colts Chair, supported by various subcommittees

Steve concluded by giving his vision for the club which was having a strong adult team setup which was supported and underpinned by a strong pipeline of colts cricketers progressing through the ranks.

The Chair then asked the Treasurer (Aidan Dennis) to provide an overview of the extensive development programme which had been progressed during the year.

The Treasurer referred to a detailed report prepared by the Club Development Officer (Chris Smith) and which will be made available on Pitchero. Some of the key points included:

- Introduction of Pitchero and Skedda as referred to above
- Upgrade of the Club House – particular thanks were expressed to the Cathy Bingham
- Creation of 2 new pitches with AstroTurf
- New cages acquired to assist with the improving of training
- Introduction of outside caterers for set Friday themed evenings
- New club constitution drafted and approved
- Hugely successful fundraising social party

On behalf of the H&SCC Chair, the Chair of the meeting expressed his thanks to all the Volunteers (committee members, managers, admin managers, captains etc) without whose contributions the club simply would not operate.

The challenge next year would be to get even more people involved so as to spread the work load and to more importantly to leverage of all the skills which reside within the members of the Club.

#### **4. Treasurers' report – Financial statements**

The 2017 Financial Statements which had been approved by the Treasurer and the H&SCC Chair were circulated to the meeting. A copy of these Financial Statements will be made available on Pitchero, post the review by the Independent Examiner.

The key points which were made by the Treasurer, are noted below:

##### ***Overall comments***

Overall a decent year, with overall result almost £5,500 better than budget and just £1,000 down on 2016.

At the 2016 AGM it was agreed to invest £29,000 of club funds in a number of areas to be boosted by any grant funding received. With grants received early in the year of £6,000 H&SCC were able to spend more than the original plan on the following:

- Synthetic pitches £13,500
- New lengthier mobile cages £4,000
- Club room upgrade £13,000

In detail the results do show some “pluses and minuses” against the budget and previous years.

##### ***Revenue:***

###### **1) Bar**

Though a slightly better result than 2015 we had anticipated a better result than achieved at least matching 2016 results. This was missed mostly as a result of not

running any of the 4 junior tournaments we had had in 2016. (As an example the single tournament held on 29/8/16 included £600\* bar, £200\* teas and £520\* BBQ.)

The importance of the reintroduction of tournaments was repeated a number of times by the Treasurer

- 2) Colts Membership - At 287, membership was slightly down on expectations
- 3) Teas - Slightly lower on expectations due to junior tournaments
- 4) BBQ - Very few BBQs were run. With the majority of income and most of our profit being generated on tournament days this was a miss.
- 5) Winter Nets -£1,000 net below budget mostly we believe due to poor communication of and probably being over ambitious running both pre and post Christmas nets for juniors.
- 6) Tournaments  
£2,000 lost here and impacts elsewhere as noted before
- 7) Donations- Due to the untimely passing of Mr Rouse we have benefited from a legacy left in his will of £2000
- 8) Grants - Grants from East and West Horsley PC, Horsley Community Fund and ECB grant received so well above budget and any expectation. West Horsley Grant held over for next year

**Costs:**

- 9) Ground Maintenance - £2,500 additional expense reflecting more work necessary to cut back trees and bushes
- 10) Repairs- £1,100 off clubroom decoration not capitalised
- 11) Overseas / Coaching  
Slightly below budget as we were able to use Shacaya's coaching skills more than expected and therefore some of his costs is shown included in coaching
- 12) Depreciation

Much lower than previous years or anticipated as almost fully depreciated before this years' additions

**Summary:**

- Income of £86,500 down £5,000 on budget £2,000 down from 2016
- With expenses to be £78,200 down £11,000 on budget and up less than £2,000 from 2016
- Overall £5,500 ahead of budgeted profit after fundraising £1,000 down on 2016
- Our challenges next year include filling the gap in come from grants and sponsorship

Some clarification questions were then asked and responded to by the Treasurer.

The importance of tournaments and the resolution of Friday night catering was discussed in detail amongst the members.

A number of questions were raised regarding the Bar expenses, which included the Vending and Coffee machines. This was addressed under agenda item 8 - Any Other Business.

**Following the discussion, it was proposed that Financial Statements be approved by the meeting.**

**This proposal to approve the Financial Statements was unanimously approved by the meeting.**

## **5. 2017 Subscriptions**

The Treasurer circulated the proposed subscriptions for 2017 which had been recommended by the Management Committee.

The key points relating to the subs include the following:

- Majority of sub levels remain at the same rate as 2017
- As per constitution only those who have paid a membership sub will be selected to represent the club
- A specific date for subs to be paid is now added, late payers face a discretionary £5 late payment surcharge
- New flat rate for Young Playing Member and Students
- Continue the practise of allowing for staged payments
- Allow for a grace introductory period for new potential members

Extensive discussion was held regarding the new £80 flat rate for “Young Playing Members (as defined in Constitution as being 16-17 years old) and Students”.

- Firstly, this was thought by one member to be excessive compared to the previous rate of £60 - after much debate it was agreed that this did represent value for money and was fair
- Secondly it was thought by many members that it was unfair to extend it only to students who were above 18 as members in that category could be apprentices or in low paying jobs. **After much discussion it was proposed to amend the category to include all players between the ages of 16 and 23.** In response to a question, the Treasurer reported that this would not have a material impact on the budget.

Discussion was then held regarding the payment of match fees by persons who were not full members of the club. Some members felt that it was unfair for players to pay match fees when they were not full time members and were only playing to help out the rest of the team. The counter point is that there are costs which need to be recovered and this can only be done by charging match fees. If a player is not prepared to pay those match fees then alternatives faced by the Captain are to find another player who is prepared to pay, ask the remainder of the players to compensate for the shortfall, or field a team which is short of players.

There was then a discussion about the colts fees and why, despite having no increases, they are higher than a number of other clubs. The point was made that H&SCC was endeavouring

to provide a premium product with coaching being done by professional accredited coaches and not part-time Dads.

**Following the discussion, it was proposed that the 2018 subscriptions (as amended per above), be approved by the meeting.**

**The proposal to approve the 2018 subscriptions was unanimously approved by the meeting.**

The full list of 2018 subscriptions will be posted on Pitchero.

## **6. 2017 Budget**

The Treasurer then presented the budget for 2017 which had been drawn up together with the committee with the following key assumptions:

- Subs as per proposal
- Colts plus Young adult numbers to be increased to 300
- Colts tournaments hosted
- £2,000 in total sponsorships sourced for general club funds
- Grants, no more budgeted than those received to date and carried forward from 2017
- Ground hire, majority of which is Surrey Seniors games, continues
- Our returning overseas player Shacaya is utilised to the maximum in terms of coaching

The key take-aways from the budget are

- Total Income to hold steady £86,500
- Expenses, including depreciation to rise to £87,000
- Fund Raising to total £2,500
- For a net Profit of £2,000

The new Management Committee will make decisions regarding the quantum and allocation of Capital expenditure in the New Year. Items to be considered include:

- A water storage and application system
- Repair/renovation of existing nets
- Additional Nets
- Upgrade to kitchen
- Upgrade to parking and turning circle

It was proposed that the 2017 budget be approved by the meeting. This proposal was unanimously approved by the meeting.

## **7. Appointment of Independent Examiner for the 2017 Financials**

**It was proposed that Tony King, be appointed as Independent Examiner for the 2017 Financials.**

**This proposal to appoint Tony King as Independent Examiner was unanimously approved by the meeting**

## **8. Any Other Business for current Committee**

Brian Wooler had submitted four questions in advance.

- I. “How are we going to use the legacy that Geoff Rouse left the Club - will it be something memorial and will it bear his name if not memorial?”

It was reported by the Chair that this will be discussed by the new Committee in the new year. It was agreed that the reflection of his name would be appropriate

- II. “How economically viable was the coffee machine? How much does it cost us and how much did it take?”
- III. “with regard to the vending machine that costs us £60+ per week all year, are we going to keep it, if so, how much will it cost for a further 12 months, and are we going to raise the cost of the goods therein to cover the cost. If not, how will the cost be covered - hopefully, not by raising the cost of beer yet again!!”

The Treasurer responded to the above two questions as follows:

The coffee and vending machines were brought in as part of the Development Plan produced during 2016 driven in part by responses to the membership questionnaire. The whole plan was approved by the management committee and actions started on that plan in late 2016. As part of that plan astros were installed, new roll on cages purchased and the club room was refurbished. Part of the renewal plan was to ensure that at times when the bar and kitchen were unavailable members and guests would be able to get refreshments. It was also hoped that the vending machine would reduce queuing at the bar at busy times. This part of the plan was presented and approved by the committee and understood to be likely only to be “break-even”. Profit was not the motive, service and availability was.

The two machines are leased together under a single 3 year lease agreement at a weekly cost of slightly less than £50 per week. Taken separately and over a whole calendar year, therefore taking into account the close season the coffee machine will this year cost us around £250. The vending machine has been able to make up for that with a net figure of close to profit £100 before electricity costs. It should also be noted that the routine maintenance element of running such machines was most probably under estimated by us and certainly by me. We will need to up our game there to ensure both machines are operating whenever they are required, which was sadly not the case this last season.

- IV. “if Peter is retiring as Chairman, I would like to propose a vote of thanks for all the sterling work he has done for the Club over the past 40 or 50 years.”

This was noted and was covered at the end of the meeting in greater detail.

## 9. Election of Club Team Captains

The following Members were nominated to stand as Team Captains for 2017.

1XI Captain	Jarred Hunt
2XI Captain	Oli Hind
3XI Captain	Mohammed Kapadia
4 XI Captain	Nigel Coppen
Surrey Trust Captain	Ed Barber

The outgoing Captains were thanked for their contribution and the new nominees were introduced to the meeting.

**The nominated Captains were all unanimously appointed for 2018 by the meeting.**

#### **10. Election of Club Officers and re-election of Vice Presidents**

The following Members had been nominated to stand as Officers as at the cut-off date two weeks prior the AGM.

<b>POSITION</b>	<b>CANDIDATE</b>
President	John Bingham
Chair	Richard Jones
Treasurer	Aidan Dennis
Secretary	[ ]
Chair of Cricket	Stephen Isaac
Development Officer	Brian Berthoud
Facilities Chair	David Allan
Fundraising Chair	[ ]
Welfare Officer	Ian Mair
Surrey Executive	Roland Walton
Junior Chair	Jason Gordan
Junior Membership Secretary	Fen Palmer-Mole
Adult Membership Secretary	Chris Smith
Members Representative - Junior	[ ]
Members Representative - Senior	[ ]
Ground Manager	Paul Reynolds
Fixture Secretary – Junior	David Wilson
Fixture Secretary – Adult	Mike Catt
Adult Team Secretary	Ben Hook

The following 2016 Officers had decided not to make themselves available for re-election:

Chair: Peter Reynolds  
Secretary: Jonathan Searle  
Adult Membership Secretary: Mo Kapadia  
Members representative – Senior: Jarred Hunt  
Members representative—Junior: Chris Hanson

The outgoing Officers were thanked for their contribution over the past season:

The following members were new nominees for Officer positions

Chair: Richard Jones (a return to the Committee after a 1 year absence)  
Development Officer: Brian Berthoud (to replace Chris Smith who moves to Adult Membership secretary)  
Junior Chair: Jason Gordon (who replaces Steve Isaac who moves to Chair Cricket)

Each of the candidates were introduced to the meeting.

**The nominated Officers were all unanimously appointed for 2018 by the meeting.**



It was noted by the Chair that a number of Committee Officer positions were still required to be filled.

It was proposed that per the Constitution, that the power of making these appointments be delegated to the Management Committee. This will also extend to appointing a replacement for any Officer who resigns during the course of the year

It was noted for the record, that Mike Colby and Delia Searle had been approached by the Committee for the roles of Senior and Colts representatives respectively and have indicated their willingness to be appointed by the Committee.

**The proposal to delegate the power to make appointments to vacant Officer positions was unanimously approved by the meeting.**

The two roles which remain Vacant are those of Fundraising Chair and Secretary. The Chair asked the members to inform the new H&SCC Chair if they were prepared to be considered for either of these positions.

## **11. Re-election of Vice-Presidents**

The Committee recommended that Nicole Bramley-Brett be appointed as Vice President for 2018. This is in recognition of her contribution to the club over the past 5 years and in particular the very generous sponsorship provided by Programme, which has enabled a number of the capex projects to be progressed.

The list of Vice Presidents to be re-elected for 2018 is as follows:

Nicole Bramley-Brett
Mike Tooke
Geoff Carrington
Sir Rocco Forte
PA Goddard
EE Horsey
David Watts
Geoff Jeal
T Worsfold esq
R Johnson
John Lewis
Tony Longman
John Malovany

**The Vice-Presidents were all unanimously appointed for 2018 by the meeting.**

It was noted that prior to the next 2018 AGM, the list of Vice-Presidents would be carefully re-examined by the Committee in terms of the requirements of the Constitution and a proposal be made as to which Vice-Presidents would be put forward for re-election.

## **12. Life Members**

For the record it was noted that the following are currently Life Members of H&SCC.

Ernest Anscorb
Keith Best
John Bingham
John Lake



Bill Munday
Veronica Parr
Graham Strudwick
Nigel Percival
Gerald Pike
Graham Strudwick
Colin Sweby
Tony Thompson
F Wilson
Arthur Andrews

**It was proposed that Peter Reynolds, the current H&SCC Chair, be made a Life Member of H&SCC in recognition of his contribution to the Club.**

**The appointment of Peter Reynolds as a Life Member was unanimously approved by the Meeting.**

The President (John Bingham) then closed the meeting by reflecting on the contribution made by Peter in his various roles over the years (Player, Captain, Chairman of Selectors, Fixture secretary and Chair of H&SCC).

Peter played a pivotal role in the negotiations for the merger between the Horsley and Send cricket clubs and in arranging for the acquisition of the land for extra pitches and access tracks. Peter handled the Lottery Fund application which gained the club £273k and allowed the clubhouse to be built.

Peter then project managed the construction of the new field, access track and Pavilion, which enabled the newly merged club to begin playing at the new facilities at the start of the 2000 season.

Peter has been Chairman for 25 years and the current membership is very grateful for his efforts and commitment.

The President had an engraved wine decanter and case of wine to present to Peter, but unfortunately could not do so due to Peter's absence.

The Committee also proposed to name the main pitch – The Peter Reynolds Pitch, in order to recognise his contribution and commitment. A naming ceremony will be held at the start of the new season.

**There being no further business, the meeting closed at 10:05 pm.**