







Faversham Town F.C. Risk Assessment



Date	9/11/20	Assessed by:	Brian Flynn	Position:	Covid 19 Officer
RA Number	4.0	Review Date:	30/11/20		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others (Spectators)

PPE (insert ✓)		Known Hazards (insert ✓)	
			

Equipment Required (other equipment may need to be added)
<ul style="list-style-type: none">• Disinfectant/buckets for warm up and match equipment• First aid, PPE as per The FA First Aid Guidance• Hand sanitisers supplied at specified points around the stadium and at club pitch entrance.• Signage• Soap and sanitisers for the toilets• 2 x temperature guns

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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19				<p>The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.</p> <p>Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA Code of Behaviour.</p> <ul style="list-style-type: none">• An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club's match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival, and published on the website for all to refer to.• Coaches/Volunteers/ Players/Match Officials/visiting teams will be instructed to ensure they wash their hands and comply with social distancing.• All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate.• Anyone who wishes to shield will be permitted to do so.• All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines.• Covid-19 compliance instructions to be inserted into every programme.• Attendees records to the stadium will be kept for 21 days in line with the Club's data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team.• Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches.• Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to.			

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		Probability	Severity	Rating		Probability	Severity	Rating
Access Control: Spectators	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Manned access control will be managed via the turnstiles. Social distancing markers will mark 2m at turnstiles. A Perspex screen is in place to protect turnstile operator. Contactless payment only. All spectators to pre-register details and give their number at turnstile. PPE will be provided if medical assistance is required and social distancing is not possible. Hand sanitiser is provided before entering the ground, while inside the ground and exiting the ground. Signage at entry to ask supporters to self-check for Covid-19 symptoms. All spectators to be screened with a temperature gun prior to entry. Anyone with a temperature 37.8 deg C or above will be refused entry. Signage inside the stadium will provide guidance and reminders of social distancing measures. 	Rare	Major	4
Access Control: Players/Officials	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Manned access control will be managed via a steward outside of door. Signage at entry to ask supporters to self-check for Covid-19 symptoms. Hand sanitiser will be provided at Players' Entrance. Steward to record all home players and officials on a sheet to be handed to Club Secretary after game. All away players/officials to provide names 24 hours In advance to be checked off by steward. Anyone not on list will be refused entry. All players/officials to be screened with a temperature gun prior to entry. Anyone with a temperature 37.8 deg C or above will be refused entry. PPE will be provided if medical assistance is required and social distancing is not possible. 	Rare	Major	4

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H & S Arrangements and First Aid	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid. First Aiders are advised to wash hands after treatment and record name, date and treatment provided for NHS track and trace process. Suitable sanitisation process in place for stadium touchpoints. Signage regarding handwashing and social distancing is displayed. Handwash, sanitiser and wipes are available. In the event of infection, will be quarantined at the outdoor muster point in the car park to prevent spread. 	Rare	Major	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Players will be reminded to keep social distancing a priority during any breaks. Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break. Volunteers/Staff reminded of social distancing. 	Rare	Major	4

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		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Toilets will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses. Toilets will have a one-way system where possible. During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required. The person inspecting will sign a sheet displayed at the entrance. Posters on correct handwashing technique in each toilet. 	Rare	Major	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Social distancing to be imposed in stands and seating areas. Signage reminding supporters to stay socially distanced around ground. Seating and pitch barriers to be disinfected after each game by Monday Club and volunteers. Signing warning spectators to keep distance by tea bar. One-way system around corner by closed clubhouse. Steward patrolling ground to ensure social distancing is maintained. Regular PA system announcements on social distancing. 	Rare	Major	4
Sponsor room	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Sign with maximum entry numbers to be displayed on door. Handwash dispenser at entrance. Signs reminding guests to remain socially distanced inside displayed. 	Rare	Major	4
Bar (Outdoor)	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Queue markings to socially distance customers. Handwash dispenser at entrance. Cashless payment only. Plastic disposable cups. Separate order and collection points to ensure social distancing. Queue to be kept away from walkway areas to ensure social distancing. Ventilation of seated areas to minimise risk of infection. Tables and chairs to be spaced for social distancing. Bar manager to conduct full risk assessment for staff. 	Rare	Major	4

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Mobile Food Van	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Owners to conduct full risk assessment for staff. Queue to be socially distanced. Customers to be moved away from area after being served. 	Rare	Major	4
50/50 Draw	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Correct money to be thrown in bucket Seller wears gloves and sanitises between each sale. Cash to be counted in gloves and coins disinfected and bagged. Prize to be given as a cheque. 	Rare	Major	4
Golden Goal	Infection risk of Covid-19	Possible	Possible	12	<ul style="list-style-type: none"> Tickets to be cut up three days in advance and left. Buyer throws correct money into bowl. Seller sanitises before each sale and selects tickets. 	Rare	Major	4
Programmes	Infection risk of Covid-19	Possible	Possible	12	<ul style="list-style-type: none"> Offered and sold at turnstile and added to entry for contactless payment. Spectator takes own from box, minimising transference risk. 	Rare	Major	4
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Faversham Town F.C. affiliated with Kent County Football Association. Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play. Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off. 	Rare	Major	4

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					<ul style="list-style-type: none"> Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible. Warm-ups/cool-downs should always observe social distancing. Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made; Additional seating will be provided to allow for social distancing. Match preparation meetings by Officials should be held, details provided in advance. Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls. Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts should be wiped down before matches, after matches and at half time. Goal celebrations should be avoided. Interactions with Referees and Assistants Referees should only happen with players observing social distancing. Buckets of disinfectant to be provided around pitch on touchline. Football should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. Goalkeepers to disinfect their gloves regularly. Visiting goalkeepers instructed to bring suitable disinfectant. Technical Area will have additional seating provided to allow for social distancing to take place. 			
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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> Changing rooms/shower rooms will be used for matches where required to do so by the League. However, all team and Officials will be asked to attend the match already changed. 	Rare	Major	4

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					<ul style="list-style-type: none"> At other times, players/Coaches/ Match Officials are requested to shower at home after matches. Where changing rooms/showers are to be used then they will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses. (Appendix A to Stage 1 RAMS document). Changing room windows will be open to allow for ventilation. Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and Officials. Changing rooms only used for changing and showering and no other purpose. 			
Activity	Task Specific Hazards(s)	Probability	Probability	Severity		Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	Possible	Major	12	<ul style="list-style-type: none"> All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. All participants will be reminded of the need to comply with social distancing and follow Government guidelines. Club will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where car sharing may occur. 	Rare	Major	4
Activity	Task Specific Hazards(s)	Probability	Probability	Severity		Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Storerooms and Club House	Infection risk of Covid 19	Possible	Major	12	<ul style="list-style-type: none"> Clubhouse to remain closed. Where maintenance work is being carried out, social distancing measures are in place and where this may be possible then face masks are provided. 	Rare	Major	4

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Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Likelihood	A: CERTAIN (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	B: LIKELY (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	C: POSSIBLE (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	D: UNLIKELY (5 to 19%)	Low	Low	Moderate	High	EXTREME
	E: RARE (<5%)	Low	Low	Moderate	Moderate	High