



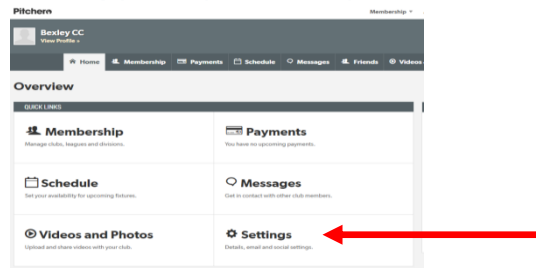
Updating Bexley Cricket Club Profile



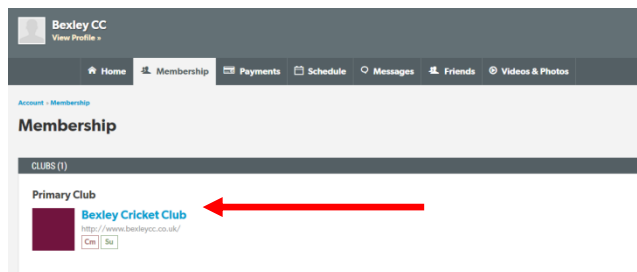
As a club we require a small amount of information on you as a member. Especially for the Colts, we need to have this in case of emergencies. As such we ask that you keep the information up to date. We appreciate it will be a long process and can only apologise. Especially for parents as needs to be done for yourself and all children

Updating Information

- Go to <http://www.bexleycc.co.uk/> and login top right corner – and click on your name
 - o If drop down appears click on My Account
- The overview page will appear (as below). Click “SETTINGS”



- Update all information and press “Save Changes” – a green box will appear saying “Details updated successfully”
- **COLTS PARENTS:** under My Details – you should see your name and your children’s names. Once you have done yourself please click on your children’s name and update their information accordingly
- Click on “Membership” on the top bar and then click “Bexley Cricket Club” under the club section



- Scroll down to the Membership information section. Updating as appropriate, as well as privacy settings below and ensure you hit save at the very bottom of the page
- **COLT PARENTS:** again at the top will see your name and child’s name, once you have done yourself – update the information of your children. We need to know this information for a health and safety perspective

Privacy Settings - below membership – last and most important

WE WILL NEVER SHARE YOUR INFORMATION WITH A THIRD PARTY

Please if you can tick the boxes so that the club can see your email and telephone number especially this would be great. For emergencies this is where we will go to obtain your number – if this box isn’t ticked we have no way of calling – for Colts this is especially true. This is our only way to communicate with the membership –if you want important information please tick

If you have any issues or questions please send a message to your respective captain/team admin or email membership@bexleycc.co.uk