



Bexley Cricket Club

(Founded prior to 1805)

Ground: Manor Way, Bexley, Kent, DA5 3QG

Telephone 01322 524 159

Constitution & Rules

1. The Club shall be called 'Bexley Cricket Club'.
2. The colours of the Club shall be Black, Claret and Sky-Blue.

Object

3. The object of the club is to provide facilities for and promote participation of, the whole community, in the sport of Cricket.

Management

4. The management of the Club shall be vested in the General Committee (referred to as 'the Committee' in these rules). It shall meet bi-monthly or more frequently if necessary. It shall comprise:

(i) The officers of the Club, who shall consist of:

The President, the Chairman, Hon. Secretary and the Hon. Treasurer.

(ii) The 1st XI Captain.

(iii) The Asst. Hon. Secretary.

(iv) Membership Secretary

(v) General Committee Secretary

(vi) The Chairman of the Standing Sub-Committees, or in their absence their nominated representative.

(vii) The committee shall appoint, annually, a suitably qualified Club Safeguarding Officer who will be entitled to attend committee meetings and to speak and vote on matters concerning Child Welfare.

(viii) The term of office for the role of President shall be limited to 5 years

(ix) The committee shall approve the appointments of all Captains and Vice Captains who are to be proposed by the Cricket Sub Committee

(x) An Assistant Treasurer shall be appointed at the A.G.M. This officer will deputise for the Treasurer when the Treasurer is unable to attend the General Committee

- (xi) The committee shall appoint, annually, a Club Mark Accreditation Officer. This Officer will be responsible for all the matters relating to the Club Mark Accreditation and they are answerable to the Main Committee.

At Committee meetings five shall form a quorum: all Committee members shall be entitled to vote; the Chairman shall, in addition, have a casting vote.

Proper notice of all Committee meetings shall be given by the Hon. Secretary/Asst. Hon. Secretary.

A Special General Committee meeting shall be called at the discretion of the Hon. Secretary, or in his absence by the President, or within 14 days of the receipt of a written request by five members of the General Committee.

The Committee in addition to the power hereinafter specifically conferred on them shall have control of the finances of the Club subject to the provisions of any Agreement entered into by the Trustees on behalf of the Club: to engage, control and dismiss Club servants and all such administrative powers as may be necessary for properly carrying out the objects of the Club in accordance with these rules.

The Committee have power to:

- (a) Appoint Trustees of the Club;
- (b) Consider and ratify the reports of the Standing Sub-Committees
- (c) Purchase such articles and do all such things as it may deem necessary for the well being and object of the Club. The Hon. Secretary, the Hon. Treasurer and Sub-Committees may, without prior reference to the General Committee, purchase and place orders for consumables.
- (d) Accept a reduced payment from any member who, for good reason, is unable to pay the Annual Subscription.
- (e) Appoint until the succeeding Annual General Meeting another member to fill a vacancy in any Office or on any Committee.
- (f) Alter or extend the Constitution pertaining to Bexley Cricket Club Colts Section following a recommendation to do so by the Cricket Sub Committee.
- (g) The Club is a non-profit making organisation. All profit and surpluses will be used to maintain or improve the Club's facilities.

The Standing Sub-Committees shall be:

Cricket Sub-Committee: which shall consist of the Cricket Sub-Committee Chair designated Chairman of Cricket (who may not be the club coach), the Chair of Selection (who may be the Chairman of Cricket), the Cricket Secretary, the Assistant Cricket Secretary (all of whom may be playing or non-playing members) the 1st XI Captain, the Club Coaching Coordinator (who shall be responsible for organising club coaching), the Cricket Mentor for Colts in Adult Cricket (who will also fulfill a parent liaison role) and a Colts Sub-Committee Representative. The Fixture Secretary and League Representatives will report into this committee.

The Cricket Sub-Committee shall be responsible for all matters concerning players, player development and playing, and the formulation and implementation of playing policy (including that of the colts Section) subject to the ratification of the Committee.

The Cricket Sub-Committee shall meet not less than 4 times per annum.

The Cricket Sub-Committee shall be responsible for player selection (delivered by the "Selection Committee") which shall consist of the Chair of Selection and the Captains of each eleven (or in their absence the vice-captains). Where the Chair of Selection is

someone other than the Chairman of Cricket, the Chairman of Cricket may attend Selection Committee meetings at their discretion.

Colts Sub-Committee: which shall consist of the Colts Chair, Colts Vice Chair, (who in the absence of the Colts Chair may deputise with full voting rights at General Committee), Colts Secretary, Colts Fixtures Secretary, Coach Coordinator, District Development Officer and Chairman of Cricket (or a nominated representative) all of whom shall be elected at the AGM. It shall be responsible for the day-to-day running of the Colts Section. Team Managers and coaches are to attend sub-committee meetings as required.

Bar Sub-Committee: which shall consist of the Bar Chairman, and five other members. It shall be responsible (subject to Committee ratification) for the functioning of the Bar.

Planning and Development Sub-Committee: which shall consist of the Planning and Development Chairman and six other members. It shall be responsible (subject to Committee ratification) for all matters associated with the future planning and development of the capital assets of the Club.

Ground and Pavilion Sub-Committee: which shall consist of the Ground and Pavilion Chairman and seven other members. It shall be responsible (subject to Committee ratification) for all matters concerning the maintenance and running of the ground and pavilion.

Entertainments Sub-Committee: which shall consist of the Entertainments Chairman and up to ten other members. It shall be responsible (subject to Committee ratification) for providing a regular programme of events for the members and their guests together with maximising revenue earning potential.

Catering Sub-Committee: which shall consist of the Catering Chairman and up to five other members. It shall be responsible (subject to Committee ratification) for all matters relating to catering within the club.

Marketing, Sponsorship and Media Sub-Committee: which shall consist of the Chairman, Marketing Executive, Sponsorship Manager, the Entertainments Chairman, Communications Officer, Website Administrator and up to five other members. It shall be responsible for identifying marketing objectives, formulating and delivering activities to achieve them, promoting the image of Bexley C.C. within the local community whilst assisting the Committee in securing the future financial position of the Club.

Sub-Committees shall have the power to co-opt additional members as and when necessary.

The Chairman, Hon. Secretary and Hon. Treasurer shall be ex-officio members of any sub-committee, except the Cricket Committee, with power of vote.

Category of membership

5. Membership of the Club shall consist of:
 - (a) Honorary Life Members shall be such persons recommended by the Committee and shall be elected in General Meeting in recognition of services rendered to the Club. They shall have full rights and privileges of the Club and shall not be required to pay a subscription. They shall not exceed six in number at any time.
 - (b) Playing Members shall be those persons who have been elected as such. They shall have full rights and privileges of the Club.

- (c) Playing Members (Reduced Rate) shall be such persons who are 16 or over, on 1st September of the preceding season of application, and are in full-time education or unemployed. They shall have full rights and privileges of the Club.
- (d) Colts Members shall be those who are current members of the Bexley Cricket Club Colts Section, see 20 (iv). They shall have no power of vote nor hold any Office but are entitled to play in any fixture for the club upon selection by either (i) the Colts Selection Sub-Committee or (ii) Cricket Sub-Committee. As members of the colts section their parents/guardians will have received appropriate guidance as to the procedures for young people playing cricket with adults and will have recognized this fact upon signing their colts registration form
- (e) Non-Playing Members shall be persons over the age of 16 years who have been elected as such. Any Non-Playing member may hold any Office available to them and are entitled to nominate and vote at General Meetings.
- (f) Burnt Ash (Bexley) Hockey Club shall be an affiliated Club of Bexley Cricket Club
- (g) Guest Members shall be such persons who are members of visiting cricket clubs or guests of members or who have been invited by the Committee, for the period of invitation. They shall have no power of vote or be elected to any position.
- (h) Non-Playing Members (Life) shall be such persons who at the invitation of the Committee pay a subscription (to be fixed and agreed by the Committee) entitling them to membership for life, together with the rights and privileges of Non-Playing Members
 - (i) Country Life Membership shall be available to any person (other than playing) who resides more than 30 miles from the club. They shall have the rights of a Non-Playing Member. Their subscription shall be a single payment of five times that of a Non-Playing subscription at the time of application. Upon receiving the application the Committee will have to be satisfied that the person in question has moved away from the area on a permanent basis
 - (j) Non-Playing Member (Colts Parent) membership status shall be automatically applied to up to two registered Parents/Guardians of any current Colt Member, see 20 (iv); However, if a parent when applying for a their child's membership has legal reason to be the sole parent / guardian /CARER with non-playing membership status then the same must be informed to the Club at the time of their Childs membership application or at time when the same becomes apparent (ENFORCED) during the course of their child's membership. IF THE CLUB IS NOT ADVISED OF THIS EITHER VERBALLY OR IN WRITING WE CANNOT BE HELD RESPONSIBLE/LIABLE & WE WILL REQUIRE A COPY OF THE COURT ORDER.". They shall have the rights of a Non-Playing Member.
- (k) Playing Members - Ladies shall be those persons who have been elected as such. They shall have full rights and privileges of the Club

Membership

6. Bexley Cricket Club is an open club and welcomes applications from all members of the community irrespective of age, gender, disability, race, ethnic origin creed and sexual orientation.

Membership Categories 5: (b), (c), (e), (i) & (k)

Applications for membership must be completed via the 'Sign Up' Form on the club website or in writing to Bexley CC. By completing the application form, applicants are agreeing to abide by the Constitution and Rules, Code of Conduct and Equality Policy of Bexley Cricket Club. Once membership has been applied for, the Membership Secretary will present these applications to the Cricket Secretary and Colts Secretary to validate the identity of the prospective member. The respective Secretaries will present new members applications to their Sub-Committees for formal acceptance. Upon receipt of acceptance the applicant's subscription is due and must be paid within 14 days.

Applicants for any category of playing membership will be available for selection upon the completion and submission of the membership application form. The General Committee have the power to request a playing test for all playing member applications to ensure they are of a standard to warrant regular selection and receive value for money from their subscription.

Club Equity Policy

Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation.

Code of Conduct

Players, officials, members, supporters and employees must adhere to the club code of conduct, which prohibits racially abusive comments and much more and actions against fellow players, officials, members, supporters and employees. Failure to comply with this instruction will result in disciplinary action being taken against the offender(s) as specified in the club/league constitution.

Conflict of Interest

Any member of a Committee who might be seen to have either a pecuniary (financial) or non-pecuniary (close personal association) interest in a matter under consideration by that committee should declare it and not participate in the discussion or vote on that matter.

Membership of the Club shall cease:

7.

- (a) By notice from the member, in writing, addressed to the Membership Secretary.
- (b) By failure to pay the annual subscription by the 31st May of that Annual Subscription Year. (1st April – 31st March)."
- (c) By resolution of the committee following implementation of an appropriate disciplinary procedure. The committee in considering the appropriate procedure shall take into account the laws of natural justice.

Subscriptions

8. The annual subscriptions shall be as determined by the AGM from time to time. They shall be as printed in the fixture card, displayed on the club website and displayed on the notice board in the club pavilion. The annual membership year shall be deemed 1st April to the 31st March. Subscriptions for that year of

membership are due on 1st April of that annual subscription year. The Membership Secretary, at the request of the Committee shall send a reminder to all members whose subscriptions remain unpaid on 2nd April. Note that failure to pay an annual subscription by the 31st May will result in the membership being suspended with all rights suspended and from September 30th to cease. See 7 (b).

Match fees

9. A match fee is payable by all playing members. The amount shall be as determined by the AGM from time to time and shall be as printed in the fixture card and displayed on the notice board.

Annual general meeting

10.

- (a) The Annual General Meeting of the Club shall be held during the month of December in each year but if circumstances prevent this by no later than the 15th of January, and at such meetings the Chair will be taken by the President or, in his absence, by the Chairman of the Club, or by such member of the Club, who shall be elected by the meeting in the absence of both the President and the Chairman.
- (b) At least seven days' notice of the Annual General Meeting shall be given to every member (except colts and associate members). There shall also be attached to the said notice a statement of the Club's Accounts for the previous year, duly audited, the Committee's Report, and copy of the Agenda for such Meeting, which shall include any proposed alteration to the Rules.
- (c) At the Annual General Meeting shall be elected:
 - (i) The Officers of the Club, who shall consist of the President, Chairman, Honorary Secretary, Honorary Treasurer and the 1st XI Captain.
 - (ii) Asst. Hon. Secretary, Membership Secretary, Assistant Treasurer.
 - (iii) Club archivist and historian (who shall report to the Ground and Pavilion Sub-Committee as necessary).
 - (iv) Hon. Auditor.
 - (v) Hon Fixture Secretaries.
 - (vi) League Representatives.
 - (vii) The Chairs of the Standing Sub-Committees.
 - (viii) The members of the Sub-Committees.
 - (ix) Volunteer Co-ordinator (whose role shall be the recruitment and retention of volunteers.
- (d) Nominations, proposed and seconded or nominated by the General Committee, for any elected position should be received by the Secretary at least 14 days before the Annual (or Special) General Meeting. Thereafter, nominations from the floor will only be accepted in respect of posts for which no nominations had been received.
- (e) Voting shall be by simple majority with the Chairman of the meeting having a casting vote.

Note: The Cricket Sub-Committee, Fixture Secretary and League Representatives shall only be voted by playing members (with the Chairman of the meeting having a casting vote even if they are not a playing member).

Extraordinary General Meeting

11. An Extraordinary General Meeting may be called by the Committee at any time, or upon receipt of a written request signed by 25 members, and shall be called by circular to every member (except associate members) by the Honorary Secretary giving at least 7 days notice. Such circular must state the object for which the meeting is to be called, and such a meeting must be held within four weeks of the request. At such meeting the Chair shall be taken by the President or, in his absence, by the Chairman of the Club, or by such member of the Club who shall be elected by the meeting in the absence of both the President and the Chairman. Resolutions shall be passed only by a two-thirds majority of those present and voting at the meeting with the Chairman of the meeting having a casting vote.

Members may vote to wind up the Club if no fewer than three-quarters of those present and voting support that proposal at a properly convened Extraordinary General Meeting. The Committee will then be responsible for the orderly winding up of the Club's affairs. After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to the governing body of cricket, for use by them to support amateur cricket in Kent.

Trustees

12. All the property of the Club (other than cash, and cash investments which shall be under the control of the Committee), shall be vested in not more than eight nor less than two Trustees who shall be members of the Club, appointed by the Committee and shall hold office until death or until resignation or removal from office by resolution of the Committee. The Trustees shall deal with the property of the Club as directed by Resolution of the Committee (of which any entry in the Club's minutes shall be conclusive evidence) and they shall be indemnified against risk and expense out of the Club's property and cash assets.

13. The Club and its members (excluding Associate Members) shall be subject to the requirements of any Agreements entered into by the Trustees on behalf of the Club and any Trust Deeds associated therewith. A record of the Agreements and Trust Deeds current at any one time shall be kept by the Honorary Secretary and shall be available for the inspection of any member at any time. Changes of rules shall be notified to the Trustees in writing by the Secretary within 28 days.

General

14. The Financial Year shall be from 1st October to 30th September, and the Honorary Treasurer shall prepare a statement of the Club Accounts for each year, which shall be examined and certified by the Honorary Auditor.

15. The Honorary Secretary shall keep upon the Club premises a list on which shall be recorded:

- (a) The names of all members.
- (b) Their addresses and telephone numbers, change of address to be notified to the Hon. Secretary.

16. Honorary Members must sign the Visitors Book.

17. All persons using or entering the ground and the premises of the Club do so at their own risk.

Sale of intoxicating liquor

18. The permitted hours for the supply and consumption of intoxicating liquor on the premises to members and their guests shall be the permitted hours fixed by the appropriate licensing authority. The Club opening hours shall be displayed upon the Club Notice board and included in the fixture card. Current members of an affiliated club can purchase intoxicating drinks at the bar.
Any member opening the Bar outside the permitted licensing hours will be liable to expulsion from the Club.
Bexley Cricket Club is a non-smoking club. Smoking is not permitted in the pavilion, changing rooms and the score box.

19. Cheques shall be cashed at the Bar only on the authority of a Committee member.

Colts section constitution

20. (i) The name of the Section shall be Bexley Cricket Club Colts section.
(ii) The object of the Section shall be the acquisition of knowledge and skills pertaining to the game of Cricket by:
- (a) Encouraging young boys and girls to obtain enjoyment from the game of cricket, coupled with good sportsmanship and fair play.
 - (b) Developing their natural skills by a regular programme of coaching and matches.
 - (c) Acting as a "Nursery" by providing the club with future players.
- (iii) The Section shall be administered by a Sub-Committee which shall be elected at the Annual General Meeting of Bexley Cricket Club. The affairs and general policy of the Section shall be as directed by the Cricket Sub-Committee.
- (iv) Membership shall be open to those young cricketers who are eighteen years or under at midnight on 31st August of the year preceding any current season.

The Sub-Committee shall have sole right to accept Colts into the section or to expel them.

- (v) The annual subscription shall become due on April 1st annually. Colts not having paid their subscription by 30th April shall cease their membership. This will also cease the membership of the associated Non-Playing (Colts Parent) Members. For reference see 5 (j). Note that Membership Categories 5 (d), Colt Members and 5 (j), Non-Playing Member (Colts Parent), are not required to pay a 25% administrative surcharge on top of their annual subscription should they pay between 1st April & 30th April.
- (vi) All funds are to be submitted to the Hon. Treasurer of Bexley Cricket Club without undue delay.

- (d) - To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.
- (e) – To ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.

The Colts Section shall keep such records of financial transactions as necessary. These records shall be presented to the Hon. Treasurer on 30th September each year, and will be subject to audit.

Rules & rule changes

21. These Rules shall be amended only at an Annual or Extraordinary General Meeting, and notice of any such proposed amendments must be received in writing by the Honorary Secretary at least four weeks previous to the meeting at which the amendment is to be submitted.

22. The Committee shall be the sole authority for the interpretation of these Rules; the decision of the Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by these Rules shall be final and binding on the members.

23. A copy of the Constitution and Rules shall be displayed in the Pavilion.

24. These Rules supersede and rescind all previous issues of the Club Rules.

Bexley Cricket Club 10-12-2019 (AGM 2019)