



**Phoenix Reading Hockey Club**  
**Notice of Annual General Meeting**  
**14<sup>th</sup> June 2023 at 7.30pm - To be held via Zoom**  
**Zoom meeting details will be added closer to the time**

1. Apologies
2. Chairman's welcome and review of 2022/23
3. Minutes of the previous AGM General Meeting held on 21<sup>st</sup> June 2022
4. Matter arising (not covered elsewhere)
5. Receive Executive committee reports
  - i. Secretary
  - ii. Treasurer
  - iii. Fixtures Secretary
  - iv. External liaison
  - v. Communication and marketing
  - vi. Selection Male and Selection Female
  - vii. Junior co-ordinator
  - viii. Club development/volunteer officer & Covid officer
  - ix. Club Welfare officer
6. Adoption of the reports and accounts
7. Election of Officers (see attached nominations and vacancies\*)
8. Changes to the constitution – none proposed
9. Changes to the Club rules – none proposed
10. Any other business (as notified in advance\*\*)
11. Chairman's closing remarks

**\*Item 7 – Election of Officers VERY IMPORTANT PLEASE READ!**

A list of committee roles and vacancies is attached. We are very light on volunteers, and need our club members to step forward to support the running of the club. **We won't be able to provide hockey in the future unless these vacancies are filled.**

Anyone interested in getting more involved and taking on a role, should contact any member of the committee, or email Jax (battiejax@hotmail.co.uk).

**\*\* Item 10 – Any Other Business**

If you want to add an item to the agenda you'll need to add this 7 days before the meeting, and be at the meeting on the night. Contact Jax to add something to the agenda.