

Covid Risk Assessment (to be completed every match / session)



Date & Session Details	
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Assessors Name:		Assessor Position		Review Date:	Ongoing – as per government guidance updates
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Endorsed By:		Signature:		Position:		Date:	
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Description of assessment	Coronavirus (COVID-19)
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Location Details	Witton Albion Football Club, Wincham Park Stadium, Chapel Street, Wincham, Northwich, CW9 6DA
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Identified Hazards	Who may be affected	Existing control measures	Additional Control measures required	To be actioned by	Date

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<p>Transmission / Catching / Spreading</p>	<p>Players, staff, volunteers, match officials, visiting teams</p>	<p><u>Pre-match / Training.</u></p> <ul style="list-style-type: none"> • Self-Assessment. Do not leave home if you have any of the following symptoms:- <ul style="list-style-type: none"> - High temperature, persistent cough, shortness of breath, loss of taste / smell, fatigue, diarrhoea and vomiting. Please call NHS 111 for further guidance and isolate immediately. - Please notify Covid Officer / Coach. • If you have tested positive please ensure you follow NHS 111 guidance and notify Covid Officer in the first instance. Do not attend if you have had close contact with anyone suspected or confirmed as having been infected with Covid 19 in the past 2 weeks. • Follow government guidelines:- • Adhere to government travel guidance. Avoid public transport and ensure PPE worn if using public transport to and from stadium. <ul style="list-style-type: none"> - Family groups or bubble in one vehicle. <p><u>On Arrival</u></p> <ul style="list-style-type: none"> • Please ensure parking is staggered to maintain distance where possible. • Limited numbers of club staff, officials and volunteers permitted at any sessions until further notice (approximately 15 inclusive of management). Covid Officer will circulate a list of attendees circa 48 hours prior to each game. This is mandatory until further updates are received from the FA. • Please use the correct entrance. Home players, management and officials will enter through the stadium main entrance. Visitors / away teams will enter via Gate 1. Both entrances will be clearly signed and manned where possible. • All Supporters, players, visitors, management and volunteers will sign in on entering the stadium and it is mandatory that a contact number is given to support any possible test and trace requirement by all over 16's. Signing in sheets will be provided however visiting teams may also provide a prepared list in advance. Please use gel before using any supplied pens. Sheets to be removed on a daily basis and passed to Covid Officer for retention for possible Test and Trace data. • All that enter the stadium will be required to use the hand sanitising gel on arrival and during their time at the stadium. Sanitising gel will be stationed on each entrance / exit, changing rooms, toilets, physio room, offices and will also be clearly signposted. • PPE will be provided for those that wish to wear it however it is currently mandatory for Physio / First Aid staff and volunteers. <p><u>Pre kick off / training start</u></p> <ul style="list-style-type: none"> • Please observe social distancing at all possible times to minimise risk. 			
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		<ul style="list-style-type: none"> Changing room facilities, toilets, sinks and touch points will be cleaned and sanitised before and after each session. (Covid Officer / groundstaff / volunteers). A maximum of 11 people in the changing room at any one time. Players to be advised to stagger getting changed and enter the pitch area as soon as dressed for play to enable others to then get ready. The home team will also have the use of the board room to spill into at this time due to hospitality being paused. Match officials to use the changing room facilities in turn one by one. Home team and match officials will enter the pitch via the tunnel. Away team will exit the changing room to the right, come through the exit door and emerge through the double yellow gates situated in front of the workshop. Instruction will be given to visiting teams on arrival. Team talks to be held in the stand or on the pitch, socially distanced at all times. All equipment must be cleansed / sanitised prior to being used. (Balls, cones, corner flags, goal posts, bibs etc). This will be carried out by groundstaff or nominated volunteers on each event and with PPE provided. Sanitisation materials will be provided and placed at the dug outs for both teams. Visiting teams must also sanitise any balls / equipment that they bring. Dug outs / seating will be cleaned and sanitised before and after every use. (Dug outs will also be sanitised at half time along with the equipment in use (balls, goal posts, flags etc). No spectators will be allowed entry to the stadium and only players, essential staff and limited volunteers will be permitted and numbers kept to the FA guidelines. <p><u>During match play / training</u></p> <ul style="list-style-type: none"> Minimise ball handling. Avoid spitting. Distance where possible. Goalkeepers to sanitise gloves during breaks in play. No handshakes or close contact goal celebrations. Players / officials to bring own individual water bottles / drinks and not to be shared with others at any time. Dug outs solely for managers and physio at this time. Designated seating areas will be available for subs. <p><u>Post Match / training</u></p> <ul style="list-style-type: none"> Change and leave the changing room facilities in a quick and efficient manner. Use of changing rooms again to be staggered and no more than 11 at one time. Showers to be 			
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		<p>taken at home as much as possible. Exception will be given to players / officials travelling long distance and only where socially distancing is accessible and no more than 2 people essentially distanced on each row of showers at any time. Showers will be cleansed and sanitised after each use. Match officials to use facilities in turn and self-sanitise facility with antibacterial spray provided for each official's use.</p> <ul style="list-style-type: none"> • All kit to be individually placed in bag provided and then will be washed by volunteer wearing relevant PPE. • All equipment used to be cleaned and sanitised and put away for next session. • No hospitality / refreshments / food and drink will be provided or available at this time. This will be reviewed regularly by Covid Officer, Covid Committee, Chairman and Social Club Manager. <p><u>Spectator safety</u></p> <ul style="list-style-type: none"> • Social distancing to be adhered to at the turnstiles, toilets, snack bar etc. At all times. Floor markers to be placed to assist. • NHS track and trace QR codes to be placed at all entrances. Contact tracing forms also to be available. • Clearly marked sanitising stations to be placed around the complex. • Seating will be available in the stands spectators must only sit together if in a bubble. • No bottle knocking around the tunnel area at half/full time - additional stewarding to assist. • No access to the club via the internal corridor main door must be used. <ul style="list-style-type: none"> • No more than 2 people to use the toilets at any time. • Regular announcements to remind spectators of social distancing measures via the PA system • All people to leave the ground in a socially distanced and safe manner. 			
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Other Risk areas for consideration:	<ul style="list-style-type: none"> • Stewards / Car Park Attendants / Groundstaff 	<ul style="list-style-type: none"> • Follow principles above with regard to self assessment, social distancing and hygiene. PPE will be available to use. • PPE recommended and available. Correct amount of cash to be recommended via web / social media etc to reduce cash 	Additional measures required:	Actioned By:	Date:
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	<ul style="list-style-type: none"> Turnstile Operatives (once spectators permitted). Social Club / Bar Staff Catering Club Shop / Museum 	<p>handling. Card payment facilities to be explored. Perspex screen to be fitted for protection. Sanitising gel provided.</p> <ul style="list-style-type: none"> PPE provided, contactless / card payments optional to reduce cash handling but not mandatory. One way system in place in and out of the club in through the main doors, Right turn into Stelfox lounge and through the double doors into the main lounge Track and trace documentation and QR codes to be placed here, All food and drink to be table service and consumed seated. Maximum of 75 in main hall and 25 in Stelfox lounge. masks to be worn at all times when not seated. Music to played at background levels with no singing or dancing allowed. Way out is to the left of the bar Sanitising stations in place and clearly signed. All seating and table facilities, equipment etc to be cleansed and sanitised after each use. Snack bar in the stadium will be open to purchase food and drink. Perspex screen fitted to protect catering staff. Condiments to be supplied in satchets with no self service. The boardroom will be open with a capacity of 10. Club shop and museum will be opened on matchdays for the purchase of programmes, clothing and souvenirs. Maximum of 3 in shop/museum at any time. 			
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Ad hoc measures	Players, staff, volunteers	<ul style="list-style-type: none"> We will ask all to inform us if they are leaving the country and we will provide relevant government guidance in line with the area / country that they are visiting. Self-isolation will be enforced in line with the area / country guidance. Appropriate action will be taken upon any non-compliance from players, staff, volunteers etc. 			
Lack of awareness	All	<ul style="list-style-type: none"> Regular reviews will be held and updates from both the government and the FA taken into consideration as and when necessary. Covid committee meetings will take place no less than once monthly. Any updates will be communicated to the Covid committee and Chairman / club management regularly. We will continually adopt and review new government / WHO guidance as and when it is available. Any changes / cancellations of games / training sessions to be communicated to Covid Officer by management team at all times as soon as practicably possible. 			

Issues / Tasks identified by risk assessment:

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LOW PRIORITY	MEDIUM PRIORITY	HIGH PRIORITY	VERY HIGH PRIORITY

Assessor 1 name:		Signature:		Date:	
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Assessor 2 name:		Signature:		Date:	
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Please pass completed risk assessment to Covid Officer for action / retain.