

HERTFORD CRICKET CLUB RISK ASSESSMENT

Venue:	<i>Balls Park</i>	Risk Rating: Low - minimal or no action required Medium - additional control measures to be required High - stop activity until actions to reduce risk have been completed
Address:	<i>Mangrove Road, Hertford</i>	
Date:	<i>July 2023</i>	
Date of Assessment:	<i>22nd July 2023</i>	
Assessor:	<i>Michael Ray</i>	

GROUND AND PAVILION

Hazards	Persons or Property at Risk	Risk	Initial Level of Risk	Control Measure	Residual Risk	Person(s) Responsible
Use of motorised heavy roller, mowing equipment, strimmer and other equipment	Grounds person, Assistant Grounds person & Volunteers	Injury / Crushing / Death	Medium	<ul style="list-style-type: none"> Only trained operatives to use the machinery Ensure operations are carried out away from all other operations or activities Keep equipment well maintained and serviced Use appropriate equipment for the job First aid kit to be available 	Low	Groundsman - Hugh
Stones/glass thrown up by machinery	Grounds person & people in the vicinity	Injury	Medium	<ul style="list-style-type: none"> Grounds person to check area for glass/stones/ objects before cutting grass Only carry out work away from other people / activities First aid kit to be available 	Low	Groundsman - Hugh
Manual handling	Grounds person & other Volunteers	Injury	Medium	<ul style="list-style-type: none"> Avoid manual carrying of topsoil bags from garage to square Wheel barrow available to assist 	Low	Groundsman - Hugh
Access for emergency vehicles	Grounds person, Players, Members & Visitors	Emergency vehicles not being able to reach a severely injured person	Medium	<ul style="list-style-type: none"> Main entrance to be clear and accessible to provide access to emergency vehicles On-site telephone/ mobile telephone Display emergency contact details on main noticeboard: <p>Nearest hospitals: displayed on notice board</p> <p>Nearest doctor: displayed on notice board</p>	Low	General Committee

HERTFORD CRICKET CLUB RISK ASSESSMENT

Access & Exit to the Pavilion	Players, Members & Visitors	Injury in case of fire	Low	<ul style="list-style-type: none"> Pavilion to be unlocked prior to any activity being carried out Fire blanket and fire extinguisher to be located within the kitchen Doorways are clearly positioned and obstructions are not allowed to block access routes Strict no smoking in the pavilion and changing rooms 	Low	General Committee
Electricity	Players, Members & Visitors	Injury	Medium	<ul style="list-style-type: none"> Ensure all unnecessary electrical appliances are switched off after use Ensure all portable appliance are regularly tested 	Low	General Committee
Fire	Players, Members & Visitors	Injury	High	<ul style="list-style-type: none"> The pavilion & garages are non-smoking areas Petrol and fuel to be stored safely in garage Fire risk assessment completed and remedial actions completed Fire extinguishers provided within the main pavilion and kitchen area 	Low	General Committee
Food Hygiene	Players, Members and Visitors	Food poisoning / Illness	Medium	<ul style="list-style-type: none"> The premises include a kitchen which complies with the food hygiene regulations as applied by the local authority Kitchen volunteers have completed food hygiene courses Kitchen and pavilion to be cleaned regularly Surfaces to be cleaned with surface clearer prior to use 	Low	General Committee
Hazardous Substances	Players, Members and Visitors	Injury / Illness	Medium	<ul style="list-style-type: none"> Cleaning materials are stored safely and used only used by adults in accordance with the manufacture's recommendations Materials used by the Grounds person are stored safely in the garage and used in accordance with the manufacture's recommendations 	Low	General Committee
Working at height (ladders or scaffolding)	Players, Members and Visitors	Injury	Low	<ul style="list-style-type: none"> Working from ladders is only permitted when at least two people are present 	Low	General Committee

HERTFORD CRICKET CLUB RISK ASSESSMENT

Lone Working	Grounds person & Volunteers	Injury	Low	<ul style="list-style-type: none"> • Work with others whenever possible • Ensure that equipment is regularly maintained and serviced • Suitable protective equipment to be worn (ie goggles, ear defenders etc) • A mobile phone must be carried by anybody working alone 	Low	General Committee
Slipping, tripping and falling	Injury	Injury	Low	<ul style="list-style-type: none"> • The pavilion is well maintained and cleaned on a regular basis • Spillages are cleaned promptly 	Low	General Committee
Vandalism	Players, Members & Visitors	Injury	Low	<ul style="list-style-type: none"> • We always attempt to repair any damage and clean graffiti or mess as soon as possible 	Low	General Committee
Drunken behaviour	Players, Members & Visitors	Injury / Abuse	Medium	<ul style="list-style-type: none"> • Only club members and visiting players and supporters to be served alcohol • Should the barperson deem the purchaser of alcohol to be overly intoxicated or causing a menace, they are to refuse further sales of alcohol • Refer to the club's disciplinary procedures should an incident occur 	Low	Bar Managers - Phil/Phil

HERTFORD CRICKET CLUB RISK ASSESSMENT

CRICKET MATCHES & TRAINING

Hazards	Persons or Property at Risk	Risk	Initial Level of Risk	Control Measure	Residual Risk	Person(s) Responsible
Injury during matches and training	Players, Umpires & Public	Injury	High	<ul style="list-style-type: none"> Matches properly regulated Players selected to play at appropriate level Net practice properly supervised Committee to ensure that the coaches / instructors are qualified and have a valid ECB DBS check verified by the appropriate authorities Players to be made aware of level of club's insurance Player's to be encouraged to take out personal insurance should the club's insurance not meet their needs if injury prevents them from working etc 	Low	Committee Safeguarding Lead
Tripping, slipping or being hit by the ball due to bumpy or wet outdoor playing surface	Players, Umpires & Public	Injury	High	<ul style="list-style-type: none"> Maintain playing surface in good condition Check that the playing area is safe and free from obstacles and spectators are at a safe distance Decision made by umpires in conjunction with the captains as to the playing of a game or not Players to be made aware of level of club's insurance Player's to be encouraged to take out personal insurance should the club's insurance not meet their needs if injury prevents them from working etc 	Low	Groundsman, Coaches, Captains & General Committee
Player with a medical condition	Players	Medical difficulty	Medium	<ul style="list-style-type: none"> Participants encouraged to disclose any injury or medical conditions before activity starts 	Low	Coaches, Captains & General Committee

HERTFORD CRICKET CLUB RISK ASSESSMENT

Players getting injured because they have not warmed up correctly	Players	Injury	Low	<ul style="list-style-type: none"> • Players taught how to warm up appropriately during training sessions • Participants encouraged to warm up and cool down and to wear appropriate clothing (including protection from the sun) 	Low	Coaches, Captains & Players
Lack of suitable equipment	Players	Injury	Medium	<ul style="list-style-type: none"> • Players wear appropriate protective equipment (pads, box, gloves and optional helmet). The club has spare protective equipment should individuals not have their own • All players Under 18 must wear a helmet whilst batting and wicket keeping whilst standing up to the stumps 	Low	Captains, Junior team managers & Players
Dehydration	Players	Medical problem	Low	<ul style="list-style-type: none"> • Drink breaks to be determined between Umpires and Captains before the game commences and weather conditions to be considered in this process • Players encouraged to keep hydrated • Players encouraged to place drinks on the boundary whilst in the field • Remove player to cool conditions. Seek medical attention if required 	Low	Umpires, Captains & Players
Sunburn	Players	Medical problem	Low	<ul style="list-style-type: none"> • Apply sun cream regularly • Wear a hat • Seek medical attention if required 	Low	Team managers, Captains and players
Jewelry	Players	Injury	Low	<ul style="list-style-type: none"> • Remove all jewelry before playing 	Low	Team managers, Captains and players
Spectators hit by ball	Visitors & Members	Injury / Death	Medium	<ul style="list-style-type: none"> • Public kept away from playing areas • Spectators to watch from outside of the boundary • The boundary will be clearly marked 	Low	Team managers, Captains and players
Not having Public liability insurance of at least £5 million	Members & visitors	Being sued	High	<ul style="list-style-type: none"> • Insurance policies maintained 	Low	Chairman - Mick

HERTFORD CRICKET CLUB RISK ASSESSMENT

Lack of a First Aid Kit	Players, Members & Visitors	Not being able to assist with simple first aid	Medium	<ul style="list-style-type: none"> Well stocked First-Aid kits available at each ground First Aid kits to be checked and re-stocked regularly 	Low	General Committee
Communication of safety procedures	Players, Members & Visitors	Players & the public not aware of the safety procedures	Medium	<ul style="list-style-type: none"> Check that safety procedures are published and posted somewhere for all to see Ensure that Members, Volunteers and Officers have access to information relating to health and safety 	Low	General Committee
Vehicles damaged by balls	Vehicles in & around the ground	Impact damage	Medium	<ul style="list-style-type: none"> Sign stating 'Vehicles Parked at Owner Risk' located on the entrance to the ground Encourage people to park away from the ground or behind the pavilion, where there is a reduced risk of damage 	Low	General Committee
Property damaged by balls	Pavilion & surrounding properties	Damage to property	Medium	<ul style="list-style-type: none"> Roll-on nets must face away from property during training sessions Suitable level of Public Liability Insurance of £5 million Look into the feasibility of creating other ball stop barrier to help reduce the numbers of balls being hit out of the ground. 	Low	General Committee
Public (outside of ground) injured by balls	Public	Injury / Death	High	<ul style="list-style-type: none"> Ball stop netting erected along the park to the reduce risk of injury Suitable level of Public Liability Insurance of £5 million Look into the feasibility of creating other ball stop barriers to help reduce the numbers of balls being hit out of the ground. 	Low	General Committee
ECB guidelines and procedures	Players, Members & Visitors	Injury	Low	<ul style="list-style-type: none"> Games to be structured in conjunction with ECB guidelines and best practice 	Low	Coaches & General Committee
Access & Exit	Players, Members & Visitors	Injury	Low	<ul style="list-style-type: none"> Access to the ground is through Mangrove Road entrances 	Low	General Committee

HERTFORD CRICKET CLUB RISK ASSESSMENT

Transport	Players, Coaches, Scorers, Family Members etc	Death / Injury	Medium	<ul style="list-style-type: none"> Drivers to be insured and have current full driving license Drivers must be fit to drive and not intoxicated or under the influence of drugs No under 18 players to travel alone with an adult (unless they have direct responsibility for that child – ie son/daughter) The Club has adopted the ECB “Safe Hands” policy and follows its guidance 	Low	Child Welfare Officers, Junior Team Managers, Coaches, General Committee & Players
Child abuse	Young players	A child is abused	Medium	<ul style="list-style-type: none"> The Club has adopted the ECB “Safe Hands” policy and follows its guidance DBS checks to be carried out for necessary roles Child Safeguarding Officer to hold certificates for Safe Hands and inform club members of responsibilities Safe Hands documents displayed on noticeboard for all to read 	Low	Child Welfare Officers, General Committee, Coaches & Captains
Inappropriate use of a bowling machine	Players & Coaches	Injury	Medium	<ul style="list-style-type: none"> Only coaches and authorised members to operate bowling machines 	Low	Coaches
People putting their heads into the nets when retrieving a ball	Players, Coaches & Members	Injury	Medium	<ul style="list-style-type: none"> Coaches to educate players on safety Coaches and participants to be alert to stop the activity if this happens 	Low	Coaches
Player impact with obstacles beyond the boundary	Players	Injury	Medium	<ul style="list-style-type: none"> Ensure boundary is a sufficient distance from the pavilion / abounding hedges / fencing / garages All machinery / equipment is put away into the garages during matches / training Cars to be parked away from boundary line Ensure all training drills take place in areas of the outfield that are away from obstacles 	Low	Coaches, Grounds person, Captains & Players