



Gordon League RFC
Hempsted Lane
Hempsted
Gloucester
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01452 303434

6 July 2020

Dear Club Member

Notice is hereby given that the Annual General Meeting of the members of the above-named Club will be held at Gordon League Rugby Football Club on 8 August 2020 at 11am.

Given the current situation with the Coronavirus and social distancing, etc, would you please confirm whether you will be attending the AGM to me by email alan-mcmahon@sky.com or by phone on 07789 432422. As space will be limited due to the current restrictions, we will not be able to accommodate anyone who has not confirmed they will be attending.

We also request that if you wish to nominate anyone for any of the following roles, you do so by sending a letter to the club for my attention or email to me at alan-mcmahon@sky.com :
Please note that each nomination will require a proposer and seconder, which should be sent to me separately by each individual. Nominations are required at least 14 days prior to the AGM. Therefore, any nominations received after 26 July will not be considered.

Chairman
Treasurer
Secretary

For your information; to maintain continuity during these unprecedented times and to see the recent changes to the club facilities and personnel through to fruition, the current Chairman, Treasurer and Secretary will be standing for re-election. However, we would appreciate members contacting us if willing to undertake any of these roles in the future, as we would like to mentor those interested, in order that they fully understand the requirements and commitment needed for each role. Full details would be given to any interested party.

If you have any questions/items you wish to raise at the AGM under 'any other business', please submit the questions/items to me in writing either by letter or email no later than 26 July.

We look forward to hearing from you.

Yours sincerely

Alan McMahon
Secretary
Gordon League RFC

