

Tour Risk Assessment

WPRFC Age group: _____

Subject	Issue to be considered	Details	Risk (H/M/L)	Action to Remove or Control Risk
Planning of Tour	Venue and Location		Low	
	Dates From/To		Low	
	Team – Age Groups involved		Low	
Staff and volunteers	DBS checks and screening		Low	all “staff” will have a DBS or DBS in progress
	Conduct		Low	
	Ratios of staff to children		Low	
	Numbers of volunteers		Low	
	Parents/Guardians		Low	
Supervision	Supervision rota		Low	
	Overnight arrangements		Low	
	DBS checks obtained		Low	all “staff” will have a DBS or DBS in progress
	Unaccompanied minor(s)		Low	Speak to a member of the WPRFC Safeguarding Team if ANY child is travelling unaccompanied by a parent/guardian
Transport	Forms of transport		Low	
	Supervision whilst travelling		Low	
Accommodation	Venue and Location		Low	
	Security		Low	
	Room Allocation		Low	
	Catering		Low	
Emergency Procedures	First Aid provision		Low	
	Local medical services/hospital		Low	
Travelling Abroad	Medical issues		N/A	
	Vaccinations		N/A	

Form Completed by:	Date:	Age Group Role:	Signed: