

**THATCHAM TOWN HARRIERS**  
**ACCIDENT PROCEDURE**

1. Any child feeling sick should be settled to one side with adequate supervision. Consideration should be given to contacting the parents/carers dependent on child's wishes or condition.
2. In all cases of illness/injury first aid shall be rendered so far as knowledge and skill admit – the patient shall be removed from any hazards.
3. In the event of any injury remain with the casualty and send for help. Do not move anyone who has fallen heavily until a full check can be made by a qualified First Aider. Report any serious injury immediately to the Head Coach/Team Manager i.e. head or facial injury. Consideration should be given to immediately contacting parents/carers.
4. Take care over minor symptoms when there are specific known circumstances (e.g. asthma, allergies). A list of children with specific medical conditions shall be made known to all coaching staff/team managers.
5. After treating minor scrapes and bruises make sure the treatment is recorded and that you tell the parent/carer.
6. Any injury which needs to be reported to a parent/carer must be recorded on the Accident Report Form (attached). This form should also be completed for an accident to an adult.
7. If further medical/hospital attention is needed the parents/carers shall be notified at once and asked to transport the casualty. If parent/carers cannot be contacted the emergency contact number i.e. 999 shall be used. The casualty shall always be accompanied by a responsible adult i.e. coach or team manager (qualified in Child Protection).
8. Where necessary a child may be taken home, to the Health Care Centre or to the Casualty Department by a responsible adult i.e. coach or team manager (qualified in Child Protection).