



Knowle & Dorridge Cricket Club

Founded 1896

Constitution 2023



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1. Name of Club

The name of the Club is **Knowle & Dorridge Cricket Club**.

2. Club Objectives

The objectives of the Club shall be:

- 2.1 To play the game in accordance with the Laws of Cricket and "the spirit of the game."
- 2.2 To promote that which is best for the development of cricket.
- 2.3 To ensure a duty care to all Members of the Club.

3. Affiliation

- 3.1 The Club is affiliated to the England and Wales Cricket Board through the Warwickshire Cricket Board.
- 3.2 The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket. The Club will also deliver the policies of the ECB's Anti-Discrimination Code.
- 3.3 The Club shall adopt and implement the ECB Safe Hands – Cricket's Policy for Safeguarding Children and any future versions of the policy. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB.
- 3.4 The Club shall adopt and implement both the ECBs Cricket Unleashed Strategy and the ECB Club Equality, Diversity and Inclusion (EDI) Policy and any future versions of these documents.
- 3.5 The Club will aim to fulfil a positive and active role in the local community.

4. Membership

- 4.1 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of cricket.
- 4.2 Application for playing and social membership of the Club shall be by completion of a membership application form and paying the relevant subscription/joining fee. The Management Committee holds the right to endorse any new Member in accordance with Rule 4.5.
- 4.3 The Club may have different classes of membership and subscription on a non-discriminatory and fair basis but in accordance with the needs of the Club.
- 4.4 No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Management Committee [Two days must also have passed since the application for membership was submitted before membership can be granted.]



- 4.5 The Management Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute.

The Management Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Management Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.

- 4.6 All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club adopts. A Code of Conduct for Members and Guests will be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
- 4.7 The Secretary will keep a register of members.
- 4.8 Membership is not transferable and shall cease on death.

Resignation of Membership

- 4.9 Any member wishing to resign from the Club shall give notice in writing to the Secretary. Such notice shall take effect at the end of that calendar year.

Annual Subscription

- 4.10 The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating. All annual subscriptions are due on the 1st January each year save that Senior Playing Members may defer the playing part of their subscription until 1st May.
- 4.11 The level of subscriptions will be approved at the Annual General Meeting, upon the recommendation of the Management Committee.

5. Trustees

- 5.1 There shall be no more than four Trustees of the Club.
- 5.2 The Trustees shall be appointed by the Management Committee and the property of the Club shall be vested in them to be dealt by them as the Management Committee shall from time to time direct by resolution (of which an entry in the minutes shall be conclusive evidence). The Trustees shall be indemnified against risk and expense out of the Club property.
- 5.3 The Trustees shall hold office until death or resignation or until removed from office by a resolution of the Management Committee who may for any reason which may seem sufficient to a majority of them present and voting at any meeting remove any Trustees or Trustees from the office of the Trustee.
- 5.4 Whereby reason of any such death, resignation or removal it shall appear necessary by the Management Committee that a new Trustee or Trustees shall be appointed or if the Management Committee shall deem it expedient to appoint an additional Trustee or Trustees the Management Committee shall by resolution nominate the



person or persons to be appointed the new Trustee or Trustees. For the purpose of giving effect to such nomination the President is hereby nominated as the person to appoint new Trustees of the Club within meaning of section 36 of The Trustee Act 1925 and shall by deed duly appoint the person or persons so nominated by the Management Committee as the new Trustee or Trustees of the Club and the provision of The Trustee Act 1925 shall apply to any such appointment. Any statement of fact in any such deed of the appointment shall in favour of a person dealing bona fide and for value with the Club or the Management Committee be conclusive evidence of the fact so stated.

6. Management Committee/Officers (Including powers thereof)

- 6.1 The Club shall be managed by a Management Committee as provided by these rules.
- 6.2 The Management Committee shall comprise of the following: Club Chair, Secretary, Treasurer and Club Safeguarding Officer. Plus, a maximum of six other Members to chair individual Sub Committees.
- 6.3 The Management Committee have the power to introduce Playing and Administrative regulations together with a Code of Conduct to govern the acceptable behaviour of Players, Members, and their guests and to ensure the continual improvement in the management of the Club.
- 6.4 In addition to the powers as mentioned in item 6.8, the Management Committee will also ensure that the club adopts the ECB Safe Hands and EDI policies as stated in 3.3.

Appointment of President

- 6.5 The President will be appointed on an honorary basis and will act as an ambassador and figurehead for the club.
- 6.6 The appointment of a new President will be confirmed at every 3rd AGM.
- 6.7 The President shall, unless unable to attend, act as the Chair of the AGM and Special General meeting. The President can also attend the Management Committee if they so wish to.

Election of Officers

- 6.8 All officers (except the President) shall be elected at the Annual General Meeting of the Club, from, and by, the Members of the Club.
- 6.9 All officers are elected for a period of one-year but may be re-elected to the same officer or another office the following year.
- 6.10 Should a Member of the Management Committee be unable to carry out their duties for any reason the Management Committee have the right to co-opt a replacement for the remainder of that year.

Executive Officers



6.11 The Club Chair, Secretary and Treasurer shall be the Executive Officers of the Club and shall be responsible for the management of all items not covered by the Club Safeguarding Officer or Sub Committees.

7. Annual General Meetings (AGM)

7.1 The Club will hold an AGM once in every calendar year and this will be held no later than the end of March each year.

7.2 21 clear days written notice shall be given to members of the AGM by circulating a copy of the notice to every Members at their home address or email address and posting on the Club notice board.

7.3 Members must advise the Secretary in writing of any other business to be moved at the AGM at least 14 days before a meeting.

7.4 The Secretary shall give notice of the agenda for the meeting to Members no less than 7 days before the meeting by displaying the agenda on the Club notice board and /or Club websites and emailing to Members.

7.5 At the AGM the Chair shall be taken by the President or, failing them, by the Chair, or in their absence, such person as the Management Committee shall select for such purpose.

7.6 The business of the AGM shall be:

7.6.1 Confirm the minutes of the previous AGM and any General Meetings held since the last AGM.

7.6.2 Receive the accounts for the year from the Treasurer.

7.6.3 Receive the annual report of the Management Committee from the Club Chair.

7.6.4 Appointment of President (every 3rd year)

7.6.5 Elect the Officers of the Club

- Club Chair
- Club Vice-Chair
- Secretary
- Treasurer
- Club Safeguarding Officer
- Sub Committee Chairs
- Cricket Captains and Vice Captains of all teams

7.6.6 Set Club subscriptions for the forthcoming year.



7.6.7 Transact such other business received in writing by the Secretary from Members 14 days prior to the AGM and included on the agenda.

7.6.8 Nominations from Members for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM date. Nominations can only be made by Members and must be seconded by another member.

8. Special General Meetings

8.1 Special General Meetings shall be convened by the Management Committee or on receipt by the Secretary of a request in writing from not less than twenty Members of the Club.

8.2 At least 21 days' notice of the meeting shall be given, stating the date, time, venue and the business to be treated.

8.3 At all Special General Meetings, the Chair will be taken by the President or, failing them, by the Chair, or in their absence, such person as the Management Committee shall select for such purpose.

8.4 Any decision made at a Special General Meeting, subject to Rules 6 and 10, shall be by a simple majority vote from those Members attending the meeting. In the event of equal votes, the Chair shall be entitled to an additional casting vote.

8.5 A quorum for a General Meeting shall be twenty members including at least two Members of the Management Committee one of which must be an Executive Officer.

9. Alterations to the Rules

9.1 Any proposed alterations to the Club rules may only be considered at any Annual or Special General meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Member of the Club and seconded by another Member. Such alterations shall be passed if supported by not less than three-quarters of the Members present at the meeting, assuming that a quorum has been achieved.

10. Voting Rights

10.1 All Members, other than Junior and Additional Cardholders, are entitled to vote at meetings.

11. Finance

11.1 The Treasurer will be responsible for the finance of the Club.

11.2 The financial year will end on 31st October.

11.3 The Treasurer will present statement of annual accounts at the AGM.

11.4 All Club monies shall be banked in an account in the name of the Club.



12. Removal of Membership, Discipline and Appeals

- 12.1 Any complaints regarding the behaviour of Members, guests or volunteers should be lodged in writing with the Secretary.
- 12.2 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.
- 12.3 The Management Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within [21] days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.
- 12.4 Depending on the severity of a complaint, the Management Committee may invoke an immediate suspension of admittance to the clubhouse pending the findings of the Disciplinary Sub-Committee.
- 12.5 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within [14] days following the hearing.
- 12.6 There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:
 - 12.6.1 Against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
 - 12.6.2 Against the Committee's refusal to admit a new Member.
- 12.7 In either case, the Management Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three Members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within [21] days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

Adopted at a meeting held

at [Place]

on [Date]

Signed

Name

Signature

[Name and signature of chair of meeting]