



Minutes of Camp Hill Rugby Club Limited (CH) Annual General Meeting  
On 26<sup>th</sup> July 2021  
At The Ground, Haslucks Green Road, Shirley.  
Meeting started at 7.30pm.

**Attendees 33 – eligible to vote 31** recorded on a separate document kept with these minutes

Agenda item	Details	For	Against
Receive apologies	Martyn Powis (MP) welcomed attendees to the meeting and noted the apologies – recorded on a separate document kept with these minutes	N/A	N/A
Confirm minutes of last AGM	MP asked the AGM for confirmation of the minutes from 2020. No questions/comments received. <ul style="list-style-type: none"> <li>Proposed – Martyn Powis</li> <li>Seconded – Brian Burton</li> </ul>	31	0
To receive and if so resolved, adopt Report of the Committee	MP confirmed that the Club Annual report document is available to view via the Club website <a href="http://www.chrhc.co.uk">www.chrhc.co.uk</a> . MP provided the AGM with an update on how the Club has coped with the COVID lockdown (s). Highlights were <ul style="list-style-type: none"> <li>the Minis and Juniors Lockdown Challenge, which the media reported on</li> <li>CH stayed solvent, even with no rugby played</li> <li>Improvements to the Club facilities have taken place; thanks for Facilities and the 'CHOGGS'</li> </ul> Martyn Powis asked the AGM to receive and adopt Annual Report for 2020/21. No questions/comments received. <ul style="list-style-type: none"> <li>Proposed – Dave Maiden</li> <li>Seconded – Neil Coy</li> </ul>	31	0
To receive and if so resolved, adopt the balance sheet and statement of accounts	Jon McDermott (JM) updated the meeting on the financial position of CH; in conjunction with the slides presented; kept with these minutes. The club is solvent; albeit still seeing the impacts of COVID on bar income especially; most expenditure continued to be ceased- in particular, Playing Affairs running costs. Although improvements to the car park/CCTV and the pitch have been able to be funded. Some additional income received in the way of grants; reserves held have helped see the club through lockdown also. Jon McDermott asked the AGM to receive and adopt the balance sheet and statement of accounts for year ended 30 <sup>th</sup> April 2020 <ul style="list-style-type: none"> <li>Proposed – Bob Perrin</li> <li>Seconded – Martin Crutchley</li> </ul> Stuart Ruff asked Jon what the breakdown of the published playing cost were; Jon explained the split breakdown between Minis and Juniors, coaching/physio, kit/equipment and laundry/travel.	31	0



Minutes of Camp Hill Rugby Club Limited (CH) Annual General Meeting  
On 26<sup>th</sup> July 2021  
At The Ground, Haslucks Green Road, Shirley.  
Meeting started at 7.30pm.

<p>To consider and vote upon a number of proposed changes to the Management Structure and the Club rules</p>	<p>Changes to Management Structure and Club rules; see Appendix 1 on AGM Calling notice, kept with these minutes.</p> <p><i>Changes for the future</i> – MP explained the proposed changes to the management structure i.e. format of GC and sub committees, which have been muted for a couple of years. He explained that the format of GC and the subcommittees are set out in the Club rules. He also stated that he feels that rules also need to be more flexible and not so restrictive to meet the needs of CH going forward; these changes will also trigger rule changes which need to be voted on.</p> <p>MP stated that some of the current subcommittees have worked well and a couple not as intended, but this hasn't caused a problem. Proposed new sub committees are</p> <ul style="list-style-type: none"><li>• Governance</li><li>• Events</li><li>• Bar and kitchen.</li></ul> <p>GC will now become more strategic. The sub committees and relevant working groups should pick up the day to day tasks needed to run the club and will be allocated a signed off budget to manage and fund their requirements; any extra funds would need to be presented to and agreed by GC. The heads of each sub committee will decide the format of them.</p> <p>Martin Crutchley agreed with the proposal, as the rules need to evolve with the Club. He asked if the rules need to specify which sub committees are to be formed; if flexibility is needed then not to state the specific subcommittees would be more practical and removes opportunity to run the Club outside the rules and therefore protect it.</p> <p>Paul Moore expressed that the proposal takes the club back 4-5 years; MP felt not. He stated that subcommittees and working groups would have more autonomy, which would help meet the needs of the club. Paul also asked why sections were being removed; Stuart Ruff and Jon McDermott explained they weren't, just that the rules don't need to state specific subcommittees and working groups; this enables the club to create those required, to again meet the needs of the club.</p> <p>The meeting discussed further; then voted</p> <p><i>Proposal</i> - changes to the management structure i.e. GC and subcommittees/working groups and associated rule changes.</p> <ul style="list-style-type: none"><li>• Proposer – Dave McConnell</li><li>• Seconder – Martin Crutchley</li></ul>	31	0
--------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----	---



Minutes of Camp Hill Rugby Club Limited (CH) Annual General Meeting  
On 26<sup>th</sup> July 2021  
At The Ground, Haslucks Green Road, Shirley.  
Meeting started at 7.30pm.

<p>To elect/appoint as required</p> <ul style="list-style-type: none"> <li>• Directors of Camp Hill Rugby Club Limited</li> <li>• Officers of the Club</li> <li>• Life Members and/or Trustees</li> </ul>	<p>Directors and Officers of the Club voted for as per the Election/Appointment of Officers document kept with these minutes.</p> <p><i>Treasurer</i> - Jon McDermott stepped down at this AGM; MP thanked Jon for his hard work updating the role, consolidating the bank accounts and putting systems in place to make the role easier.</p> <p><i>Head of Playing Affairs</i> - Jim Looney also stepped down; thanks to Jim for his hard work while in role. The Playing Affairs subcommittee has worked well this season. Dennis Gibbons asked who makes up this sub committee – reps from all sections. At the point of voting there was no nomination to replace Jim; however a nomination from ‘the floor’ was received.</p> <p><i>Rugby Safe Lead</i> - MP explained how important this role has been during COVID and that it cuts across all aspects/functions of the Club.</p> <p><i>Trustees</i> – there should 14 and currently there is 13; to be looked at for next AGM. The Trustees are not involved in running the club, but own the land. That said, the Trustees cannot sell the land with the club’s agreement.</p> <p><i>Appointment of Officers</i> – new President was to be elected, as there is a change of Headmaster at the School. MP explained he is still actually invite him to be the President, but doesn’t envisaged an issue.</p> <p>This AGM will see a change in that previously elected officers, have now become appointments; this brings the election process in line with the elected roles stated in the Club rules.</p>	31	0
<p>Fix annual subscriptions for forthcoming season</p>	<p>The AGM will only vote on the annual subs amount NOT match fees; these will be determined by the Playing Affairs subcommittee, with the sections.</p> <p>Proposed annual subs</p> <ul style="list-style-type: none"> <li>• Senior Members (over 21; inc Players and VPs) <ul style="list-style-type: none"> <li>○ £5 per month</li> <li>○ £60 per annum</li> </ul> </li> <li>• Senior Contact Players (u21/student/unemployed) <ul style="list-style-type: none"> <li>○ £2 per month</li> <li>○ £20 per annum</li> </ul> </li> <li>• Minis and Juniors (u6 to U18s/Colts) - £20 per child</li> <li>• Minis and Juniors Micros – voluntary contribution.</li> </ul> <p>AGM updated on the newly formed Vixens; a collaborative Junior Girls contact rugby section - 4 clubs, including CH. Their proposed annual subs are £30, which is not in line with CH Junior players. The AGM discussed and some further understanding is needed. NF suggested that the Vixens don’t pay annual subs for the short term to encourage participation; this is not feasible as not a CH team and the management want consistency across the 4 clubs to discourage favouritism towards one club for membership.</p> <p>Joe Finnan raised that 2<sup>nd</sup>/3<sup>rd</sup> XV players had heard that the 1<sup>st</sup> XV had not paid their annual subs; this had been the case but now rectified.</p> <p><i>Proposal</i> - No change other than to Micros annual subs</p> <ul style="list-style-type: none"> <li>• Proposer – Dave McConnell</li> <li>• Seconder – Ian Ellis</li> </ul>	31	0



Minutes of Camp Hill Rugby Club Limited (CH) Annual General Meeting  
On 26<sup>th</sup> July 2021  
At The Ground, Haslucks Green Road, Shirley.  
Meeting started at 7.30pm.

<p>Any other matter which the Directors and Company Members may desire to bring before voting members and to receive suggestions from the voting members for consideration by the Board</p>	<p><i>Clubman of the Year</i> – Jon McDermott. The award was presented to Jon for his services to the Club, in his role as Treasurer, as well as a being minis and juniors coach/on their committee and for his work on starting the process to redevelop the clubhouse.</p> <p><i>COVID Update</i> – MP talked through the way forward re COVID; he asked members to be considerate to each other, especially those who have not yet been vaccinated; the jab does not offer total protection against the virus or it's transmission.</p> <ul style="list-style-type: none"><li>• Round App – this will remain in place for the short term at least. This may see an increase in bar prices; although there has been a recent increase. The decision will be taken in discussion with the new Treasurer</li></ul> <p><i>Regulation 9</i> – First Aid requirements for 2021/22. The club must provide sufficient First Aid provision for training /matches; a ref may refuse to officiate if this isn't the case. Martin Crutchley stated that referees have been asked to ask about first aid provision when attending a match. Julie Nicholas is currently obtaining information about current first aiders and any training required to increase the numbers will be paid for by CH.</p> <p><i>Touchline Marshalls</i> – this is a suggestion from North Midlands RFU. The North Midlands Refs Society presented at the North Midlands AGM about the increase in referees abuse. Martin Crutchley stated that there is a shortage of refs and one thing that makes refs stop reffing, is abuse. CH is not immune to this behaviour. The biggest increase in ref abuse is at Minis and Juniors matches. The society has explained that they will stop attending matches for 'repeat offenders'.</p> <p><i>5 Year Plan</i> – MP shared some key objectives and plans for the next 5 years. Some surplus funds will be directed to fund these plans; Articles of Association state profits must be invested back into the Club. There are no plans to move from the current site, but additional pitch space needed and CH is working with SMBC to secure this.</p> <p>The reintroduction of Ladies contact rugby is also in this plan.</p> <p>Joe Finnan asked if a phased approach to the clubhouse improvements or knocking it down – most likely a phased approach would suit CH better.</p> <p><i>Running costs</i> – it costs circa £70k to run the club and to 'stand still'; the bar is CH's main source of income.</p> <p><i>100 Club</i> – this has now been closed and replaced with the weekly 'Spin the Wheel'. The weekly income generated will be split equally between winnings and the development fund.</p>		
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--



Minutes of Camp Hill Rugby Club Limited (CH) Annual General Meeting  
On 26<sup>th</sup> July 2021  
At The Ground, Haslucks Green Road, Shirley.  
Meeting started at 7.30pm.

Any other matter which the Directors and Company Members may desire to bring before voting members and to receive suggestions from the voting members for consideration by the Board	<p><i>Social</i> – Stuart Ruff advised that an end of season ball is being looked at.</p> <p><i>Communication</i> – Dave McConnell stated that this is not as effective to the membership from GC as it could be and this leads to ‘Chinese whispers’ and misunderstandings. How communications across the various CH platforms, in line with how members want to receive info should be investigated and Fran Tansley offered to undertake a Head of Communication role.</p> <p>Dennis Gibbons stated that CH should also celebrate the work done the last 12 months.</p>		
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

Meeting closed at 9.50 pm

Next AGM – TBC