



Risk Assessment

NOTE: Before completing this risk assessment please see guidance notes towards the end of the document.

Date:	Rev 3 24/8/20
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Assessors Name:	Nick Thurston	Reference Number:	RA Covid Football	Review Date:	Ongoing (at least weekly or as per government guidance updates)
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Endorsed By:	Neil Murrall	Position:	Director	Date:	24/8/20
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Description of assessment	Coronavirus (COVID-19) – Football Training & Friendly/Competitive matches with spectators
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Location Details	Central Ground Coles Lane Sutton Coldfield B72 1NL
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Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Existing control measures	Additional Control measures required	To be actioned by	Completion date	Final Risk level S x L = R			
		S	L	R	RR					S	L	R	RR
COVID-19 General	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Anyone who meets one of the following criteria must follow the Governments guidance on Self Isolation: <ul style="list-style-type: none"> Has a high temperature, loss / change in taste or smell or a new persistent cough? Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition. Is living with someone in self-isolation or a vulnerable person. 	<ul style="list-style-type: none"> Guidance on self-isolation found via the Government website. 			5	1	5	M



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COVID-19 Somebody showing Symptoms	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Return home immediately Avoid touching anything Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. They must then follow the guidance on self-isolation and not return to training until their period of self-isolation has been completed. Screening questionnaires will be sent to footballers to complete before they return to training. Screening questionnaires will be sent to parents / guardians of children attending training sessions to complete on behalf of their household. 	<ul style="list-style-type: none"> Covid 19 holding room established in disabled toilet in toilet block pitchside to quarantine suspected cases prior to leaving site. 			5	1	5	M



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Travelling to and from training/friendly matches Catching and Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Where possible all footballers should travel to site alone using their own transport. Footballers are encouraged to not use public transport to arrive at training however if they have no choice, Government guidance should always be followed. If Footballers have no option but to share transport: <ul style="list-style-type: none"> Journeys should be shared with the same individuals and with the minimum number of people at any one time – these individuals should remain in the same training group throughout the session Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces Any restrictions imposed on the car park should always be adhered to. Hand cleaning facilities should be provided upon arrival and leaving the session. 				5	1	5	M



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Travelling to and from training/matches Catching and Spreading (continued)	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> During child training sessions, it will be requested that only one parent/guardian drops off and picks up the children. Should only one coach be taking the session, some parents / guardians are required to stay and watch the session for safeguarding purposes – this will be a maximum of five parents / guardians (one per child). They will be asked to watch from a distance and ensure that if they are watching together that they are social distancing, therefore creating a separate group of up to six people. Should two coaches be taking the sessions, parents / guardians will not be required for safeguarding purposes and will be asked not to watch the session. If parents are not required to stay for safeguarding purposes, they are asked to stay in their car to avoid any unnecessary contact with others. 				5	1	5	M



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Site Access Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> The changing rooms and indoor areas of the sports ground will remain in restricted use for matches only with a maximum of 11 in a changing room at any one time. Additional facilities including adjacent classrooms shall be used as required. All gates, access points leading to the playing area will remain open where possible, minimising the touch points. Should there be any common touch points, these will be regularly cleaned. Depending on the number of sessions, consideration will be given to staggering the start times. Should sessions run back-to-back, there will be a suitable gap between sessions to ensure that the equipment can be disinfected. Hand sanitiser given to footballers and children upon arrival to site. 				5	1	5	M



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Welfare Facilities Catching / Spreading	Footballers, coaches,	5	3	15	H	<p>Changing facilities shall remain in restricted use (see above). Showers will be open for matches only with a maximum of 3 in the showers at any one time. Use of showers is entirely at the individuals own risk and the Club cannot be held responsible. It is recommended that players shower at home after the match.</p> <p>Hand sanitizer points are provided at the entrance to the changing rooms and outside toilet block.</p> <p>Please see additional notes and guidelines for friendly and competitive matches played at Coles Lane in Appendix 1 to this risk assessment on pages 13 & 14</p>				5	1	5	M



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Forming and adhering to groups Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> • Training sessions will run in maximum groups of thirty – this number includes all coaching staff and players. • Where more than one group is required, the different groups will be separated to different parts of the pitch to ensure that a suitable distance is maintained. • Each group must have a coach to ensure that there is no need for one coach to travel between different groups. • Each group must be formed and remain together for the duration of the session. • Equipment will be provided for each group and remain with them. • 2m distance between footballers / children / coaches, or 1m plus, where 2m is not possible, within the groups will always be maintained. • The sharing of bibs / gloves (and other equipment that would be worn) is not permitted. 				5	1	5	M



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Cleaning Equipment Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> All equipment will be disinfected before the sessions start. Any sessions that run back-to-back will have suitable time in between ready for the coaches to clean and disinfect equipment. Where possible, no activities will be carried out that require handling of balls and equipment. Boots, goalkeeping gloves and other attire required for the sessions must be brought from home and not shared. 				5	1	5	M



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Applying First Aid Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Provide additional PPE for all first aiders, this should include face mask eye protection latex gloves and apron. Gloves apron and masks should be disposed of after use and eye protection cleaned. Limit access to first aid facilities to only trained first aid personnel and / or appointed person(s) First aiders must wash hands before and after using the first aid facilities or applying first aid Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources Consider preventing or rescheduling high-risk work or providing additional competent first aid or trauma resources. 				5	1	5	M



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COVID-19 Lack of awareness	Footballers, coaches	5	3	15	H	<ul style="list-style-type: none"> Where possible, the latest government campaign posters will be displayed. Coaches will keep up to date with the latest Government guidance and information. We will continually adopt and review new government / WHO guidance as and when it is available. 				5	1	5	M

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Vulnerable Groups 'Increased Risk'	Footballers, coaches	5	4	20	VH	<ul style="list-style-type: none"> Coaches and footballers / children known to be at an increased risk of severe illness from coronavirus (COVID-19) to be particularly stringent in following social distancing measures. For coaches and footballers / children who have received information from their GP will be asked to remain shielding until further notice. 				5	1	5	M



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Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY	
5	Fatality – Very High Risk
4	Severe incapacity – High Risk
3	Absent 3 weeks – Medium Risk
2	Absent less than 1 day – Low Risk
1	Insignificant – Low Risk

1–4 LOW	5–9 MEDIUM	10–15 HIGH	16–25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.



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Additional comments: <ol style="list-style-type: none">1. This risk assessment needs to be discussed with employees to ensure that they are fully aware of all control measures2. Employees are to sign an acknowledgement sheet for their understanding of this risk assessment3. The risk assessment is to be reviewed on an ongoing basis as per government guidance4. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document
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Assessor 1 name:	Nick Thurston			Date:	14/8/20
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Assessor 2 name:	Neil Murrall			Date:	14/8/20
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Appendix 1

Supplementary guidance notes for friendly and competitive matches played at Coles Lane:-

1. All paying spectators shall only be admitted if in possession of a valid ticket. This will be a season ticket (home fans) which is valid for home league matches only or a ticket purchased online from Kaizen Risk Free ticketing. There will be no admission to the match at the gate without a ticket and tickets will not be available for purchase at the gate. There will be no cash or tickets at the gate.
2. As advised by the FA and League, maximum paying attendance will be 15% of the minimum specified attendance for step 4 clubs ie 200 up to and including 30/8/20 and 30% ie 400 from 31/8/20.
3. All spectators, home players and staff and match officials shall be temperature checked on arrival using the digital thermometer provided. (Senior teams only).
4. All spectators will be asked to use hand sanitizer on entry (this will be provided at the gate).
5. It is the responsibility of the away side to carry out such checks on their personnel.(Senior teams only)
6. A record shall be kept of contact details of all spectators, players, coaches and match officials as part of a “test and trace” procedure. (All teams senior and junior)
7. Changing Rooms – a maximum of 11 personnel in a changing room at any one time. The home side shall use the changing rooms under the main stand (both the home and away dressing rooms) and the away side shall use



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either the classrooms by the carpark or changing rooms 3 & 4 pitchside as required. (Senior teams only as Junior teams are not using changing rooms at present)

8. Showers will be provided with as much ventilation as possible. A maximum of 3 at any one time in the changing room showers under the main stand and 2 in the showers in changing rooms 3 & 4. The choice to use the showers is entirely at the risk of the individual as no firm guidance has been given by the FA or Leagues. (Senior teams only as Junior teams not using changing rooms at present).
9. Dugouts – to maintain social distancing, there will be a maximum of 3 personnel in each dugout. Chairs are available to sit on adjacent to the dugouts and/or substitutes will sit in the main stand behind the dugouts suitably socially distanced. (All teams Senior and Junior).
10. Balls will be disinfected by the home side coaching staff each time a ball is required. (All teams Senior and Junior).
11. Water breaks – should these be agreed, all players shall use their own water bottle and not share with other players. (All teams Senior and Junior).