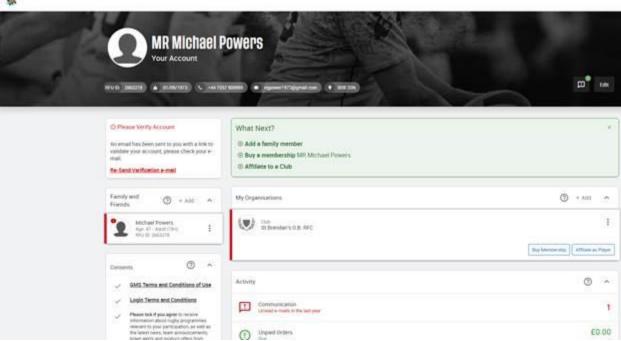




Registration Process

- 1. Please go to: RFU
- 2. Then please Create an Account
- 3. Fill in the details required
- 4. Next screen Create a password
- 5. When your account is created the screen will look similar to this below

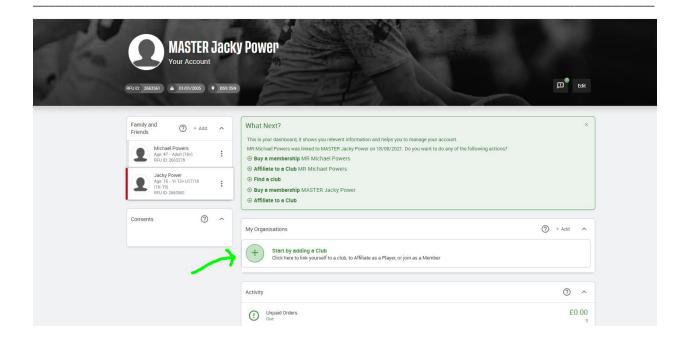




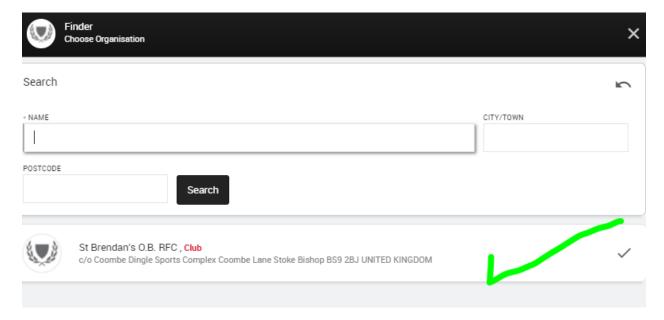
- 6. Please then click on the add a family member option in the green box as shown above
- 7. Enter the details of the child into the form and complete the following items:
 - a. Relationship i.e. Child
 - b. Check the information
 - c. Declare any medical information relating to your child. Please ensure this is accurate.
 - d. Click Save
- 8. Next chose the option outlined below to add a club







- 9. Do a search for the name St Brendan's (please only type this as it's shown to the letter), don't fill in the City/Town or Post Code box. Hit the enter key to search
- 10. Then select St Brendan's as below it should appear as an option.







Please ensure you are in the child's record to complete the next step (otherwise you are applying to play for the St Brendan's Senior Team)

11. Finally select the option "Affiliate as a Player" – only for the child



Update the relevant information in the schedule adding in:

- a. Add Emergency Contact Information into the record
- b. Check the medical information in the record please note, this is critical it's accurate and up to date. Outline specifically what the issue is and if medicine is carried i.e. EPI Pens.
- c. Take and Upload a new photo these are required for match registration cards and without a valid photo your child can not play matches
- d. Tick the appropriate check boxes to accept consents
- e. Save the record
- 12. Go to your email you used to register your account and then Validate the Account by clicking the validate email link see below (If the validation email is not there within 10 mins, please check your SPAM folder in case it's gone in there and mark as safe sender for the future)





Please validate your email address Inbox

noreply@first-sport... 19:51
to me ~



St Brendan's O.B. RFC

Dear Michael Powers,

Please verify your email address by clicking the following link Verify Email

This link expires at 19/08/2021 19:51:28



If you have any queries / questions or difficulties with this process please contact Mike Power, MJChairman@sbobrfc.co.uk