



**MINUTES FROM TEAM MANAGER & COACH MEETING
ON MONDAY 5th Decemeber 2022
MONK SPORTS CLUB 19:30PM START**

Item No.	Agenda Item	Action
1	Present: Paul Morrall (PM), Joan Ayres (JA), Mark Robinson (Mark R), Kyle Robinson (KR), Matt Robinson (Matt R), Matt Stevenson (MS)	
2	Minutes of last meeting All agreed true record of last meeting	
3	Unpaid Subs The committee discussed the matter of unpaid subs to a team for 10 months. The parent has been approach and agreed to pay the money owed, but never made good on their word. The committee agreed they still owe the full amount and this should be paid in full.	Mark R to speak to the parent involved about paying the amount over 3 months
4	Signing on Day 2023 Signing on day to go ahead on the 11 th December 10:00 to 14:00 Team can choose if they want to allocate a time for their team to turn. Room will be open from 10 to 14:00 with support from members of the committee Post to go on how players can sign up Two forms to fill in and complete (RFL and Woolston membership) RFL due to release links on the 5 th December Headguards to be available to purchase on the day	PM to post information
5	Headguard cost The price of the head guards was discussed and set at £28. JA Has organised a card reader so parents can pay using card. No payment by cash will be accepted	
6	Hardshipcase	

	The committee discussed what happens if a parent cannot afford the RFL membership fee. The committee agreed that the team the player plays for should covers this.	
7	Woolston Rovers Membership Fees 2023 The committee discussed the pricing of the 2023 membership fee, but could not set a price yet as Monks had not yet confirmed the price of the family membership. The value of the membership was discussed and what Monks club offers to us Alternatives were discussed, but it was best to try to continue working with Monks at the time being. Mark R also was working on a range of added benefits for the Junior membership	
8	Updating Spond PM agreed to update spond, as he would have the information from the team application forms.	PM to update spond
9	AGM (committee going forward for 2023) AGM to be on the 8 th January at Monks Mark R asked if all committee members were happy to continue for the 2023 season. All members at the meeting happy to continue.	Mark R to publish details about the AGM
10	Maximizing Committee skills and roles 2023 Mark R to discuss with each committee member their roles and propose some targets and objectives for the upcoming year.	
11	Code of Conduct 2023 The committee discussed and agreed to add a section into the code of conduct about non-payment of monthly team subs. To be included and voted on at the AGM 1 month behind. Person responsible for team accounts to discuss with parent. 2 months behind Person responsible for team accounts to discuss with parent and inform the committee of a potential problem. 3 months behind committee member to discuss problem with parent, child to be suspended from the team activities. The committee will work with the team and player in hard ship cases.	
12	Work around the club ie notice board & Container No 2 into an office/storage Giving back to your club weekend has been proposed for the 18 th February	Mark R and KR to work on a list of jobs to be done leading up to the season.
13	AOB Mark R had been invited to a meeting of the open age and report the Steve Moors was possibly stepping down as chair. Nikki and Dave Whalley were both looking to reduce their roles at the club.	

	PM ask about who's name need to go on the team applications forms as the CWO, as in the past it had been Nikki. Hayley Owen is the CWO for the junior section	
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