

LEWES SPORTS CLUB – AGM 24TH August 2016

Agenda

1. Welcome
2. Apologies
3. Minutes of last AGM 14th Jan 2015
4. Chairman/Secretary's Report
5. Treasurer
6. Facilities update
7. Election of Reporting Accountants
8. Election of Officers – Chairman – Secretary – Treasurer
9. Date of Next AGM
10. AOB

LEWES SPORTS CLUB

Minutes of the Annual General Meeting held at the STG – 24th August 2016

1. Present:
N. Page (Chair & Sec), D. Fine, R. Burrows, J. O'Connor, J. Moore, A. Kipling
2. Apologies:
R. Williams
3. Minutes of last AGM 14th Jan 2015

Minutes of the last AGM were circulated and approved.

One matter arising relating to the defibrillator for note; LPCC recently had an incident where they got the defibrillator out in case it was required. However an Ambulance was quickly on the scene to deal with the person. They advised that, in the case of a particularly hairy individual, a razor or scissors should be stored with the defibrillator equipment to shave the spots where the contacts are attached to ensure they operate effectively.

4. Chairman/Secretary Report

Time and the lack of Accounts have prevented us having an AGM sooner – a lack of a Secretary has not helped.

Having refurbished the clubhouse over the last few years it would appear that not much similar activity has occurred since the last AGM. But this year saw the refurbishment of the Committee Room using the funds generously donated to us via a Rugby Club past member Linda Norgrove. There are some final tweaks to go but it needs to stop being used as a store room and more as the functional room it is intended to be.

Some minor repairs have been necessary, notably the kitchen fridge, ladies toilet leak and the taps in the Gents.

The kitchen passed the annual Health & Safety inspection by the Council.

We continue our interactions with LDC but the promising progress we appeared to be making on Changing Rooms has faltered as the new County Surveyor has left. He has said he wants to continue to help but this will slow things further.

NP would like to thank David Wilson for his work keeping the books up to date and his patience with all things HMRC related especially sorting the rules relating to Gift Aid.

5. Treasurers Report

The Accounts for the financial year ending 31st Aug 2015 were circulated and approved.

Due to the length of time since the last AGM the meeting also reviewed the finances to date.

There were a number of one off costs incurred as the final clubhouse equipment was procured and installed.

Electricity continues to increase and is of concern especially during the summer. All constituents are reminded to ensure all lights, especially the toilet and bar lights are turned off prior to locking up.

A consideration was requested if a master switch in the lobby could control all of the toilet and foyer lights to make it easier to ensure they are off and also if a timer could be fitted to the immersion as a control. It was suggested LPCC could consider the amount spent during the summer to keep the cool room/cellar at the right temperature to store a beer barrel.

The BT cost is assumed to be the line for the pay phone – D. Fine to find out if East Sussex Cricket League rules require clubs to have a pay phone or not.

Gift Aid – D. Wilson confirmed it can only be claimed on personal donations and not corporate/sponsorship income where tax may have been dealt with from the source.

D. Wilson to talk to HMRC about changing the sign off for gift aid – Currently Mike Francis and Charles Hartridge are approvers. They need to confirm/approve any changes to the current members responsible.

A query regarding the “LDC incl. Mense” entry was raised. D. Wilson responded that this relates to a levy from LDC based on bar turnover which has probably not changed in a number of years. J. O’Connor suggested Roger Meyer might be able to provide an insight. N. Page to contact him.

6. Facilities update – R. Williams not present. Information provided by N. Page in his absence.

All windows in the Changing Room block are scheduled to be replaced. This will be done outside of the moneys set aside for the refurbishment (previously Turnaround).

LRFC had been assisting Chailey School with a joint application for a 3g facility at the school in return for guaranteed times for training and matches to alleviate some of the winter issues when not able to use the STG pitches. This appears to now be stalling. A possible alternative may be sought through LDC as there has been a change in LDC Management.

An electrician has been engaged to fix the flickering light in the clubhouse and to fix the heaters to the wall properly.

R. Williams is working on how to keep the latest Changing Room plan on track albeit at a slower rate.

7. Election of Reporting Accountants

Knill James were re-elected for the next financial year.

8. Election of Officers

The meeting agreed that as N Page had covered both roles since the last AGM that going forwards the elected Chairs of each constituent body would swap the roles of Chairman and Secretary each year.

So for the coming period D. Fine (based on re-election) becomes Chairman and N. Page Secretary

D. Wilson was re-elected as Treasurer.

9. Date of next AGM

This was agreed to be as close to 6th December 2016 as possible.

10. AOB

D. Wilson informed that LPCC has acquired a grant of £25,000 from Veolia which requires LPCC to provide a further £7,000 to fund new nets.