

LEWES RUGBY FOOTBALL CLUB

www.lewesrugby.com



Lewes Minis Festival – Sunday 24 April 2022 Programme

WELCOME!

Lewes RFC welcomes all players, coaches, parents and supporters to the Lewes RFC Minis Festival 2022. It's fantastic to be hosting Festival rugby at the Stanley Turner Ground.

Our aim is to ensure that we run the day at Lewes in a way that makes all of the players and parents proud to be a part of our respective clubs and reflects the core values of rugby on and off the pitch. Lewes RFC asks all players, coaches, parents, supporters and other distinguished guests to demonstrate outstanding conduct at all times.

Lewes RFC has kept the format of the competition simple, will endeavour to run the matches on time and ensure refereeing and competition of the highest standard.

Registration will be open from 9:00am and play will start at 10:00 am. We aim to finish most matches by 1.30pm.

Games in each age group will be administered by Pitch Marshalls and Team Managers from the respective Lewes age group.

This programme is divided into two parts – the first part provides information for all visitors to the ground – parents, supporters, coaches and team officials; the second part contains information relevant for coaches and team officials only.

If you have any questions please email juniorchair@lewesrugby.com

We hope you have an enjoyable Festival.

Jo-Anne Sunderland Bowe, Minis and Juniors Chair

Paddy Henshaw, Club Chairman

Rob Moore, Club President

With thanks to the following sponsors for their help with the organisation of the Festival:



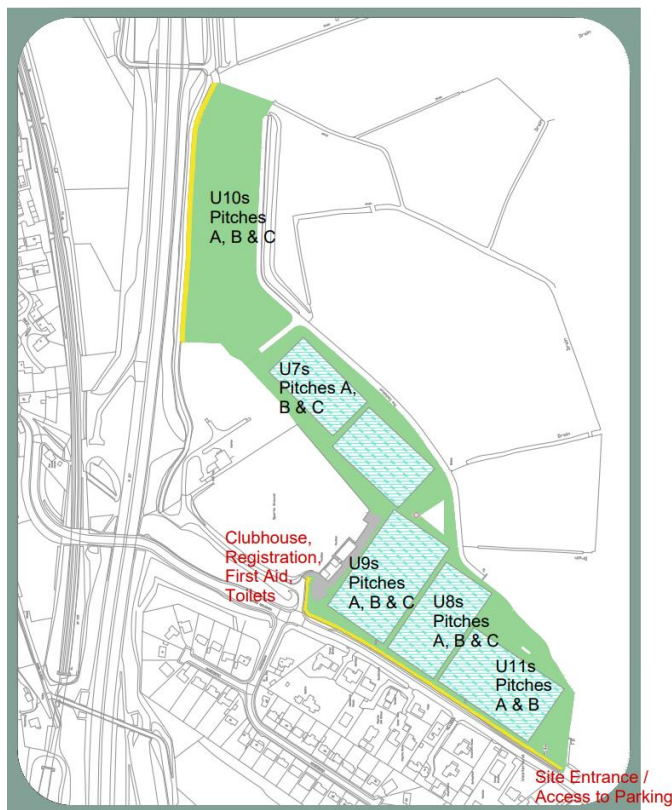
...and The Carr Family of Spring Barn Farm alongside all the Club members, parents and supporters who have so generously volunteered their time to help put on such a fantastic event.



Lewes Rugby Football Club Ltd, Registered in England No. 5224070.
Registered Office: Stanley Turner Ground, Kingston Road, Lewes, East Sussex, BN7 3NB

INFORMATION FOR ALL VISITORS TO THE SITE

Site plan



Finding Lewes RFC by car – please consider sustainable travel

Lewes RFC is based at the Stanley Turner Ground on Kingston Road to the south of Lewes.

We request all visiting teams to consider lift sharing where possible to reduce pressure on the site and minimise environmental impact.

From the A27 (Lewes By-pass), enter Lewes from the Kingston Roundabout at the western (Brighton) end of the Lewes by-pass. After half a mile, turn right at Lewes Prison Crossroads, go down the steep hill and up to the Swan pub, then right at the mini-roundabout. Lewes RFC is 200 yards on the left.

From Chailey, fork right at the entrance to Lewes, go up the hill, past the Hospital and straight across at the Prison crossroads. Then as above.

From Uckfield, straight on at the Tunnel, go over the river and follow the road with Waitrose on your left and the old bus station on the right, at the light turn right into Lewes High Street. Follow the High Street to Prison Crossroads. Then as above.

For satellite navigation enter the postcode BN7 3NB or Kingston Road, Lewes.

Parking – Suggested donation £1 (cash only)

Parking will be provided in the farmer's field immediately adjacent to the pitches along Kingston. Please follow the directions given by the parking attendants.

Suggested donation for car parking is £1 for two charities important to the club: Brain Tumour Research and Injured Rugby Players Foundation.

We request that all visitors respect our neighbours, local residents and local traffic and DO NOT park on the roadside near the club.

Parking at the clubhouse is reserved for club officials, volunteers, suppliers and those with access requirements. If you need a space close to the clubhouse, please email juniorchair@lewesrugby.com



Clubhouse: bar, food and other catering.

The clubhouse will be open all day with a well-stocked bar and serving food and other refreshments. Please note that boots and excessively muddy kit is not allowed in the club house. Additional festival catering will be provided on site in front of the clubhouse – this will include a BBQ, cake stand, sweet stand (provided by Friends of Firle School, ice-cream van and pop-up coffee stand. The majority of suppliers take cards, but some may be cash only so come prepared!

Gum shields will be available for sale behind the bar.

Photography

DM Photography will be taking photos on the day which will be available for purchase.

Welcome & Information Tent

Any visitors requiring any help or assistance at any point should make their way to the Welcome & Information Tent.

The Welcome & Information Tent is in front of the club house.

Programmes and pools will be circulated digitally in advance. Printed copies will be supplied to coaches in their welcome packs, but we will not be selling printed programmes on the day.

Toilets

Toilets are located in the main entrance to the club house and additional toilet facilities will be provided in the clubhouse changing rooms.

Dogs

Well-behaved dogs are welcome both on-site and in the clubhouse. Please clear up after your dog and use the bins provided.

Rubbish

All persons entering the site will be responsible for the disposal of all refuse and waste in the containers provided. Each team will be provided with a rubbish bag. Please use this and leave your bag in the skip located near to the clubhouse when you leave the site.

First Aid tent – clubhouse

We will have first aid cover on site all day. First aiders will be on hand for all age-groups to cover any injuries to the players and liaise with the emergency services if required. All teams entered in the festival should have a qualified and equipped first-aider with them to attend to minor injuries.

Anyone requiring first aid assistance is requested to go to the Welcome & Information tent and a first aider will be summoned to assist.

Code of conduct

We value all our players, coaches and officials and would like to remind the spectators and parents of the RFU Code of Conduct.



- **All individuals are expected to conduct themselves in a professional and appropriate manner at all times. Failure to do so may result in a club, team or individual being disqualified from the festival.**
- By entering the Lewes RFC site all individuals will be deemed to have agreed that Lewes RFC, their servants and agents will not be liable for any loss, injury or damage howsoever caused to the participants, officials or spectators of participating clubs save for death or personal injury caused by the negligence of the organisers, their servants or agents.
- During the playing of all matches, no person other than those directly involved as players or officials shall pass within 3 metres of the field of play.
- Participants and officials of participating clubs and all those utilizing facilities at the site are to be responsible for all personal property and valuables at all times.



INFORMATION FOR COACHES AND TEAM OFFICIALS

Team Registration – 9.00-10.00am

On arrival at Lewes please visit the Welcome and Information Tent to register for the day, submit player registration form and collect your welcome pack with timetable, medals and a bin bag. Registration forms will be circulated in advance and can also be returned advance via email to juniorchair@lewesrugby.com, although additional player copies will be available on the day.

All teams are required to present register at the Welcome and Information Tent between the hours of 9.00am and 10.00am on the morning of the festival. If required, due to weather conditions, registration will be moved to the club house.

The following regulations shall apply:

- Each team squad must be individually named on the registration form.
- The organising committee may require proof of age group eligibility to be produced in respect of a particular player or players.
- Any team found to have fielded an ineligible player shall be disqualified from the festival.
- Each team must provide their own first aid kit, water spray bottles, and sterile wipes, for the treatment of blood injuries to their team members. Current IRB and RFU guidelines for the treatment of blood injuries must be adhered to.

Coaches and Referees Briefing – 9.45am

A briefing for coaches and referees will take place at 9.45am in front of the clubhouse in order to clarify the details provided here and answer any questions.

Please meet by the Welcome & Information Desk. We will then split each age group up (signposted by LRFC AGR flag) to discuss Reg 15 specific rules.

Payment

All payment is requested in advance of the Festival

Payment must be by bank transfer (Barclays Bank, Sort Code: 20-12-80, Account No: 83255336) or cheques payable to "Lewes Rugby Football Club Ltd". Please contact the organiser if you would like to make payment by bank account transfer.

Festival Entry Conditions & Rules

The Lewes RFC Minis Festival shall be conducted entirely under the control of appointed officers from Lewes RFC ("the organising committee"), whose decisions shall in all matters be final. The chairman of the organising committee ("the festival organiser") or any person temporarily appointed to act in his place shall be empowered to take decisions on behalf of the committee.

All clubs participating must have paid the requisite festival entry fees.

Each player must be a member of the club which they represent and registered with the RFU. All players must be of the appropriate age for the team which they represent. For Under-7s players must be at least 6 years old on Saturday 23rd April.

Pitches, Referees & Touch Judges

The pitch layout is provided with the joining instructions. Teams are requested to erect their tents sensibly being considerate of other teams and in all instances no closer than 3-metres from the touch line.

Games in each age group will be administered by Pitch Marshalls and Team Managers from the respective Lewes age group and assisted by Runners provided by the club.

Each team is required to provide a qualified referee and their name and contact details must be added to the player registration forms. A neutral referee will be assigned to each game throughout the festival.

Teams & Squad Sizes

Age Group	Players *1	Squad size*	Format	No. Pitches	Playing time per team	Max time allowed per RFU Regs	Playing Time *3
Under-7	4	6	3 pools of 5 teams	3	50	50	5 minutes each way
Under-8	6	8	3 pools of 5 teams	3	50	50	5 minutes each way
Under-9	7	9	1 pool of 6, 1 pool of 5	2	60	60	6 minutes each way
Under-10	8	10	2 pools of 5, 1 pool of 4	3	60	60	7 minutes each way
Under-11	9	12	2 pools of 5	2	64	70	8 minutes each way

*1 If any club does not have sufficient players at an age group, they may reduce the numbers of each side at the agreement of the opposing team and the referee or agree the loan of players from another site.

*2 Squad sizes are set to RFU guidelines but teams can include more players provided they adhere to the Half Game Rule

*3 Up to 2 minutes will be allowed for half-time

Exceptions to Festival Rules

The organising committee may, in exceptional circumstances, permit a player to play in a team not representing the club to which the player is registered. For example, permission may be granted to raise a scratch team comprising players from a number of clubs, in the event of a team failing to turn up.

Conduct and safety

The following provisions relate to the standard of conduct required of all teams, players, officials, supporters and other members of the public:

- All individuals must adhere to the Festival Rules applying to the event and must respect the property of Lewes RFC.
- Each club is responsible for the behaviour of their team, players, officials and supporters. All individuals are always expected to conduct themselves in a professional and appropriate manner. Failure to do so may result in a club, team or individual being disqualified from the festival.
- By entering the Lewes RFC site all individuals will be deemed to have agreed that Lewes RFC, their servants and agents will not be liable for any loss, injury or damage howsoever caused to the participants, officials or spectators of participating clubs save for death or personal injury caused by the negligence of the organisers, their servants or agents.
- During the playing of all matches, no person other than those directly involved as players or officials shall pass within 3 metres of the field of play.
- Participants and officials of participating clubs and all those utilizing facilities at the site are to be responsible for all personal property and valuables at all times.
- All persons entering the site will be responsible for the disposal of all refuse and waste in the containers provided.



- Failure to register will result in forfeiture of entry fee.
- Gum shields must be worn by all players from U9 upwards engaged in contact rugby.

Laws & Playing of Matches

Laws for the festival will be as specified in RFU Regulation 15, incorporating the Half Game Rule but with the incorporation of the clarifications and amendments specified below:

- Each team must arrive at the appointed meeting place beside the pitch on which they are due to play and report to the Pitch Marshall a minimum of 5 minutes before the match is due to kick-off.
- It is the responsibility of individual team coaches to ensure that the maximum playing times specified in Regulation 15 and Half Game Rule.
- In the event of a clash of colours, teams must agree a change of colour under the supervision of the referee and Pitch Marshall.

Safeguarding & Child Welfare

The organising committee wish to ensure that the provisions of the Lewes RFC Safeguarding Policy and the RFU Safeguarding Policy are applied during the Festival and ask that all participants support their efforts in this respect. It is appropriate to clarify certain aspects of the policy regarding photography as follows:

- It will be assumed that, in line with RFU safeguarding policy, the parents/ guardians of all young persons participating in the Festival have given their consent for photographs to be taken. If this premise is not the case, the coach or manager of the team must inform the organisers.
- Lewes RFC has appointed photographers to photograph the event and has ensured valid DBS certificates are available for inspection upon request.
- Anyone taking photographs or otherwise recording images of young people at any rugby event must have a valid reason for doing so. It will be assumed that all players, parents, guardians and close relations of players, together with coaches and managers, have such a valid reason. All other persons must contact the organisers to seek permission.
- Compliance with these procedures is mandatory and checks will be carried out during the Festival. Persons taking photographs may be asked for proof of identity.

Variations

The organising committee reserves the right to vary these conditions and rules prior to the Festival, in particular to ensure compliance with any directives issued by the RFU. All participating teams will be notified of any such variations prior to the commencement of the festival.