

# Lutterworth Rugby Football Club

Minutes of the Annual General Meeting held at the Clubhouse  
**Monday 8<sup>th</sup> July 2019** commencing at 8pm

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Club Chairman J Woodward, Secretary N Langridge and Treasurer J Oates were present.

29 Members were in attendance and J Woodward chaired the meeting.

1 **Apologies**

- M White, M Entwistle, M Simons, M Willey, C Wilson, M Ross, J Brown, C Turner, J Walker.

2 **Minutes of Previous AGM**

- The Minutes of the Annual General Meeting held on Monday 9<sup>th</sup> July 2018 were approved and signed by the Chairman as a true record.

Proposed by  
Pat Donovan  
Seconded by  
Tim Walker

3 **Annual Reports**

**a. Committee (Secretary Report):**

Questions were invited from the meeting but none were raised.

- NL to correct date of annual meal.

**b. Financial Statement:**

Questions were invited from the meeting but none were raised.

- JO mentioned that the Club remains in a sound financial position, although the budget as set for 2019/20 shows a deficit at year end due to a lull in sponsorship during a RWC year. The Committee are fully aware and have accepted the budget.

There being no challenge from the floor it was resolved to accept and approve the Annual Reports accordingly.

4 **Election of**

**a. Officers:**

The nominations presented were considered and there being no challenge from the floor it was resolved to accept the Committee's nominations as submitted.

Accepted nominations were;

- Martyn Holmes : Honorary President
- Jason Woodward : Honorary Chairman
- Nicolas Langridge : Honorary Secretary
- John Oates : Honorary Treasurer

**b. Vice Presidents:**

No nominations were made

**c. Hon Life Members:**

NL confirmed that Martin Willey, Martyn Holmes and Mike Entwistle were made Hon Life Members during the year.

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## **d. Committee:**

The nominations presented were considered and there being no challenge from the floor it was resolved to accept the Committee's nominations as submitted.

Accepted nominations were;

- Pat Donovan : Director of Rugby 'Seniors & Colts' & Sponsorship Manager
- Steve Russell : Mens Manager
- Emma Bliss : Ladies Manager
- Leon Brown : Colts Manager
- Josh Johnson : Director of Rugby 'Youth'
- Sally Critchlow : Junior Boys Coordinator
- Hannah Faulds : Junior Girls Coordinator
- Sarah Harris : Minis Coordinator
- Cat Hincks : Safeguarding Officer
- Mike White : Mens & Colts Fixture Secretary
- Mick Brown : Coaching Officer
- Kate Brown : Coaching Coordinator
- Nigel Smith : Refereeing Coordinator
- Colin Hudson : Membership Secretary & Premises Manager
- Mike Entwistle : The 40 Club Representative
- Peter Hinton : Mens Player Representative

N Langridge (Hon Secretary) will also cover the role of Club Disciplinary Secretary.

**Three vacant positions** were discussed. Those being;

- New Business Sponsorship Secretary
- Volunteers Coordinator
- Social Secretary
- Ladies Player Representative

Club Members can be co-opted onto the Committee into these positions or for any other purpose at any Committee Meeting. Enquiries regarding vacant positions should at the first instant be directed for the attention of the Honorary Chairman or Honorary Secretary.

## **5 Appointment of Auditors**

It was confirmed that Barker & Co remain appointed.

Proposed by  
Emma Bliss  
Seconded by  
Steve Lamb

## **6 Alteration of the rules in accordance with Rule 8.5**

No business had been tabled.

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7 **To consider any other business brought to the meeting under Rule 8.5**

No business had been tabled.

8 **To consider any other business of which due notice shall be given**

No new business had been tabled.

Three matters which were raised at the 2018 AGM for consideration of the committee during 2018/19 season...

- 1 Club Secretary requested the Committee confirm at the first Committee meeting of the 2018/19 season Martyn Holmes (15 years President, stepping down this year) and Martin Willey (originally Junior Section co-ordinator, then Club President, then Club Treasurer for 9 years prior to Tony Taylor) be made Honorary Members in accordance with Section 5.5 of the Constitution. The vast majority of those present showed their support for this request when asked. **Reply:** *It was unanimously agreed to elect Martyn Holmes and Martin Willey as Honorary Members at the 14<sup>th</sup> Aug 2018 committee meeting.*
- 2 Abby Wilson requested support from the Committee's and those present for the younger minis age groups' team management and coaching etc. **Reply:** *At the 14<sup>th</sup> Aug 2018 committee meeting the committee were advised by Maddy Simons that volunteers had stepped forward since the AGM so support was not required at present but that the matter would be brought back to committee if necessary. The matter has not been brought back to the Committee.*
- 3 Steve Lamb asked that the Committee review the application and administration of gate charges at mens 1<sup>st</sup> XV games, in addition the building of a fence to control access to games. **Reply:** *There are two matters here... (a) The committee decided that gate charging would not be applied at this time; a "free gate" is currently a member benefit and identifying members from non-members is difficult without membership cards and; only 2 clubs in our 2018/19 league applied a gate charge. Options for membership cards are being explored and the construction of new fencing now provides a mechanism for match entry control and charging should the committee decide it appropriate in the future; (b) We have a fence, although not for the purposes originally described. My 'all member' email circulated on the 29<sup>th</sup> March provided full explanation but in short; our new fencing alongside the newly automated access gate at the back of pitch no2 now protects the massive investment the club has made in recent seasons in what are*

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*arguably the best pitches in the County bar none.*

**9 To hear any relevant matter for the consideration of the committee during the ensuing year, but on which no voting shall be allowed**

- 1 Pat Donovan asked that the support Alan Lamb has provided the Club over many years and most recently the new fencing works at considerable discount be recognised.
- 2 Tom Williams reminded those present that two years ago he suggested the committee consider Vice Presidents to “ease the load” carried by Club Officers and, with there not being a President in place during 2018/19, what is the current thinking regarding this suggestion. Also; a “wider base” might provide greater accessibility for the membership to Officers and Committee. The Chairman hoped that the Management Team were accessible but accepted that there may be different opinions on the matter and that all new volunteers would be welcomed with open arms. Pat Donovan suggested that two years ago there were problems with workload, particularly in the Treasurer and Secretary positions but since then a new Treasurer has come on board and substantial responsibilities had moved elsewhere; examples being the Properties Manager role created last season and the new Safeguarding Officer in post from today so workload has reduced upon individual positions. The Chairman reiterated that new volunteers were always welcome and asked for interest from the floor. Tom Williams suggested a number in a more representative capacity at matches should be considered, on Sundays as well as Saturdays as Officers could not be everywhere and asked that a pool of VPs be considered that the Club could call upon.
- 3 Josh Connor asked if Player Sponsorship introduced this year would be carried forward to 2019/20; also requested clarification of process as there appeared loose ends. Hon Treasurer briefly clarified the benefits of Player Sponsorship, confirmed that the intention was for it to continue and asked that Josh Connor’s sponsor contact him direct to which Josh Connor agreed.
- 4 Hon Secretary requested that the Committee at the first meeting of the 2019/20 season to confirm 3 worthwhile persons be made Honorary Members in accordance with Section 5.5 of our Constitution as follows
  - The first; is an ex player who has sponsored the Club significantly over decades helping to sustain the facilities you

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see around you. Just this season he provided a generous contribution toward the new green fencing on the perimeter of the car park : Mr Alan Lamb.

- The second and third; both are known throughout the Club as well as across the wider Lutterworth community offering their time selflessly to many worthwhile causes. They give their time here because they see their own and others' efforts providing enjoyment to many, including their own friends and family. We respect and admire them; Pete Kiddie and Tony Taylor.

- These elections must be made at Committee and can not be made now. I would like however to request a show of hands if those Members present are in favour of this request; all present showed their support for this request.

AOB No matters were raised.

**There being no other business, the meeting was closed at 8:20pm.**

**POST NOTE** The Officers of the Club would like to offer their thanks to those Committee members standing down this year namely; Maddy Simons and Nicola Crick.

The date of the next AGM will be fixed by committee at a subsequent meeting  
The current proposal is 8pm Monday 6<sup>th</sup> July 2020

**-- end --**