

CHERRY RED RECORDS

COMBINED COUNTIES FOOTBALL LEAGUE



OFFICIAL HANDBOOK SEASON 2019-2020



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Members of the National League System*

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League Handbook 2019-2020

(Issue 1.5 July 23rd 2019)

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CHERRY RED RECORDS
COMBINED COUNTIES
FOOTBALL LEAGUE

FORMED IN 1922 AS THE SURREY SENIOR LEAGUE
RENAMED 1978

League Handbook



Photographs Courtesy of Chris Benn, Chris Conlon & Andy Pearson (Cover)

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(<http://helloheadline.com/>)

OFFICIAL LEAGUE WEB SITE
<http://www.combinedcountiesleague.co.uk/>

OFFICERS 2019 - 2020 SEASON

President:

Mr D.HAVENHAND

president@combinedcountiesleague.co.uk

Life Members:

Mr C.B.CONLON BSc, MBCS CITP (2006)

Mr A.B.J.CONSTABLE (2016)

Mr D.HAVENHAND (2016)

Mrs D.REYNOLDS (1996)

Mr C.TIDEY (2004)

Vice Presidents:

Mr S. COLLINS (2014)

Mrs B. FRIPP (2016)

Mr D. HENNESSEY (2003)

Mr R. INIONS (2000)

Mr C. JONES (2016)

Mr C. KNIGHT (2008)

Mr L. PHARO (2010)

Mrs J. PHILLIPS (2013)

Mr E. SMITH (2003)

Chairman & Director:

CHRIS CONLON BSc, MBCS CITP (2012)

Telephone: 01323 505466

Mobile: 07775 997131

chairman@combinedcountiesleague.co.uk

Vice Chairman & Director:

PAUL BLAIR (2018)

Telephone: 01276 503171

Mobile: 07795 612664

vicechairman@combinedcountiesleague.co.uk

Hon. General Secretary & Director:

ALAN CONSTABLE (2010)

3 Craigwell Close, Chertsey Lane, Staines TW18 3NP

Telephone: 01784 440613 or 01784 451614

Facsimile: 01784 451614 or 01784 772441

Mobile: 07956 930719

secretary@combinedcountiesleague.co.uk

Hon. Treasurer, Company Secretary & Director:

PHIL KELSEY ACMA (1990)

Telephone: 01276 476239
treasurer@combinedcountiesleague.co.uk

Fixtures Secretary & Director:

ALAN CONSTABLE (1996)

Details as League Secretary
fixtures@combinedcountiesleague.co.uk

Hon. Referees' Secretary & Director:

MARTIN ETHERIDGE (2014)

Telephone: 01932 269684
Mobile: 07713 515899
referees@combinedcountiesleague.co.uk

Hon Registrations Secretary & Director:

STUART COLLINS (2018)

Telephone: 020 3802 5536
Facsimile: 01784 772441
Mobile: 07753 166897
registrations@combinedcountiesleague.co.uk

Hon. Assistant Referees' Secretary:

PHILL NASH (2008)

Telephone: 01202 580772
Mobile: 07951 415046
assistantreferees@combinedcountiesleague.co.uk

Fines Secretary:

ROGER WELLS (2017)

Mobile: 07723 304332
fines@combinedcountiesleague.co.uk

***Referees Observation
Co-ordinator:***

IAN HART OBE (2010)

Telephone: 01252 338339
Mobile: 07938 547653
refereesobservation@combinedcountiesleague.co.uk

***Chartered Standard & Respect
Officer:***

Mrs DEBBIE FORD (2018)

Telephone: 01483 425044
Mobile: 07568 552753
cs@combinedcountiesleague.co.uk

Hon. Assistant Referees' Administrator:

ROD CHATFIELD (2008)

Telephone: 01271 863927
asstrefadmin@combinedcountiesleague.co.uk

Hon. Youth Secretary:

PAUL BLAIR (2018)

Telephone: 01276 503171
Mobile: 07795 612664
youthsec@combinedcountiesleague.co.uk

***Hon. Development & Youth
Fixtures Secretary:***

ROGER KING (2019)

Telephone: 01483 578675
Mobile: 07970 796624
devyouthfixtures@combinedcountiesleague.co.uk

Hon. Results Secretary:

ROGER KING (2012)

Telephone: 01483 578675
Mobile: 07970 796624
results@combinedcountiesleague.co.uk

**Hon. Youth Section
Referees Secretary
LUCY CLARK (2017)**

Mobile: 07725 617300

youthreferees@combinedcountiesleague.co.uk

Handbook Editor:

CHRIS CONLON (1991)

handbook@combinedcountiesleague.co.uk

Trophies Officer:

trophies@combinedcountiesleague.co.uk

Youth Development Officer:

youthdevelopment@combinedcountiesleague.co.uk

Data Protection Officer:

dataprotection@combinedcountiesleague.co.uk

**Hon. Womens Cup
Secretary**

LUCY CLARK (2019)

Mobile: 07725 617300

womenscup@combinedcountiesleague.co.uk

**Hon. Minute
Secretary:**

ALAN CONSTABLE (2001)

minutes@combinedcountiesleague.co.uk

Equality Officer:

equality@combinedcountiesleague.co.uk

Media Officer:

media@combinedcountiesleague.co.uk

League Welfare Officer:

welfare@combinedcountiesleague.co.uk

CLUB REPRESENTATIVES ON THE MANAGEMENT COMMITTEE

DENIS HEALY

Abbey Rangers

(Retires 2020)

SCOTT WALLAGE

Sutton Common Rovers

(Retires 2021)

MARK O'GRADY

Frimley Green

(Retires 2021)

GRAHAM HOLDER

Westside

(Retires 2021)

MEETINGS OF THE LEAGUE MEMBERS AND BOARD OF DIRECTORS

2019

Monday 15 July
Monday 19 August
Monday 16 September
Monday 21 October
Monday 18 November
Monday 16 December

2020

Monday 20 January
Monday 17 February
Monday 16 March
Monday 20 April
Monday 18 May
Monday 15 June

Pre-Season General Meeting - 31 July

Annual General Meeting – Saturday 25 June (provisional)

Extra-Ordinary General Meetings – dates to be announced

All meetings commence at 7.30 p.m. except where otherwise instructed

LEAGUE REGISTERED OFFICE

11 Owen Road, Windlesham, Surrey GU20 6JG

LEAGUE COLOURS

Blue & Yellow

League Fax Number: 01784 772441

STANDING COMMITTEES OF THE LEAGUE

EMERGENCY

Chair: C Conlon

The Members of the Board of Directors

RULES REVISION

Chair: C Conlon

P Blair, A Constable, M Etheridge, P Kelsey, M.O'Grady

First Meeting: March 2020

DISCIPLINE

Chair: A Constable

S. Collins, M Etheridge, D Healy, D Hennessey, P Kelsey, J Phillips, R Wells

COMPLIANCE

Chair: C Conlon

D Ford, I Hart, D Havenhand, D Hennessey, P Kelsey, S Wallage

First Meeting: September 2019

COMPETITIONS

Chair: P Kelsey

A Constable, S. Collins, G Holder

IT & TECHNOLOGY

Chair: P Kelsey

P Blair, C Conlon, R King, M.O'Grady

First Meeting: September 2019

MATCH OFFICIALS

Chair: M Etheridge

R Chatfield, L Clark, I Hart, P Nash, S Wallage

GROUND INSPECTION

Chair: A Constable

M Etheridge, I Hart, D Havenhand, G Holder, C Jones, P Kelsey

First Meeting: September 2019 (First Inspection)

YOUTH

Chair: P Blair

N Clark, R King, S Wallage

First Meeting: September 2019

CENTENARY CELEBRATION

Chair: C Conlon

D Ford, P Kelsey, R Lambert, M.O'Grady, L Pharo, C Tidey

First Meeting: September 2019

OFFICERS - PAST & PRESENT

President

1976-1977 P.R.Grant
 1978-1984 N.E.McLellan
 1984-1989 P.R.Grant
 1989-1993 F.Fox
 1993-1994 W.E.J.Lale
 1994-2014 R.A.Monkley
 2014-2018 K.G.Huckle
 2019- D.Havenhand

Life Members

1978-2007 W.L.Gilchrist (deceased)
 1978-2007 P.R.Grant (deceased)
 1978-1979 S.J.Milford (deceased)
 1978-2002 N.E.McLellan (deceased)
 1978-2000 D.J.Pollard (deceased)
 1981-1987 A.D.Adam (deceased)
 1981-2014 R.A.Monkley (deceased)
 1983-1993 F.Fox (deceased)
 1983-2010 W.E.J.Lale (deceased)
 1983-1989 W.J.Palmer (deceased)
 1992-2018 Rev.J.O.Esau (deceased)
 1994-2004 G.G.Tucker (deceased)
 1994-1997 J.J.Whitefoot (deceased)
 1996- Mrs. D.V.Reynolds
 1999-2018 K.G.Huckle (deceased)
 2004- C.Tidey
 2006- C.B.Conlon, BSc, MBCS CIP
 2006-2018 W.F.Kyte (deceased)
 2011-2012 J.Bennett (deceased)
 2013- P.C.Kelsey, ACMA
 2014-2017 A.R.Ford (deceased)
 2016- A.B.J.Constable
 2016- D.Havenhand

Vice-Presidents

1978-1980 A.D.Adam
 1978-1983 F.Fox
 1978-1983 W.E.J.Lale
 1978-1979 F.C.Goude
 1978-1983 W.J.Palmer
 1978-1979 J.Tilley
 1983-1992 J.O.Esau
 1983-1994 G.G.Tucker
 1988-1994 J.J.Whitefoot
 1989-1993 F.E.F.Newman, CBE, MC
 1990-2006 G.T.Pearson, BA, APMI
 1991-2006 W.F.Kyte
 1993-1995 E.D.Strange
 1994-2006 C.B.Conlon, BSc, MBCS
 1994-1996 A.R.Ford
 2000- R.Inions
 2003-2006 T.Arnold
 2003-2006 A.Caswell
 2003-2016 D.Havenhand
 2003- D.Hennessey
 2003-2008 T.Osborn

Vice-Presidents (Continued)

2003- E.Smith
 2006-2013 P.C.Kelsey, ACMA
 2008-2014 A.R.Ford
 2008- C.Knight
 2010- L.S.Pharo
 2013- Mrs. J.Phillips
 2014- S.Collins
 2016- C.Jones
 2016- Mrs B.Fripp

Board of Directors

2005-2012 J. Bennett
 2005- C.B.Conlon, BSc, MBCS, CIP
 2005- P.C.Kelsey, ACMA
 2005-2010 L.S. Pharo
 2007-2014 R. Monkley
 2007- A. Constable
 2007-2014 S. Collins
 2013-2017 A.R. Ford
 2014- K.G. Huckle
 2014- M. Etheridge
 2018- P. Blair

Chairman

1976-1977 N.E.McLellan
 1977-1978 W.J.Palmer
 1979-1980 P.Walsh
 1980-1989 W.E.J.Lale
 1989-1992 J.O.Esau
 1992-1995 D.J.Pollard
 1995-1996 J.J.Whitefoot
 1996-1997 W.E.J.Lale
 1997-2012 J.Bennett
 2012- C.Conlon, BSc, MBCS, CIP

Vice-Chairman

1976-1978 F.C.Goude
 1978-1979 C.A.Hall
 1979-1980 W.E.J.Lale
 1980-1985 G.G.Tucker
 1985-1988 J.O.Esau
 1988-1989 N.E.McLellan
 1989-1992 D.J.Pollard
 1992-1993 A.R.Ford
 1993-1994 C.B.Conlon, BSc, MBCS
 1994-1995 J.J.Whitefoot
 1995-2000 D.J.Pollard
 2000-2013 C.B.Conlon, BSc, MBCS, CIP
 2013-2017 A.R. Ford
 2018- P.Blair

Honorary Treasurer

1976-1977 D.J.Pollard
 1977-1990 G.T.Pearson, BA, APMI
 1990- P.C.Kelsey, ACMA

Honorary Secretary

1976-1979 G.M.Tadman

Honorary Secretary (Continued)

1979-1980 C.A.Hall
 1980-1988 J.J.Whitefoot
 1988-1989 J.O.Esau
 1989-1991 A.R.Ford
 1991-1993 J.J.Whitefoot
 1993-1996 A.R.Ford
 1996-1996 J.J.Whitefoot
 1996-2004 C.Tidey
 2004-2010 L.S.Pharo
 2010- A.B.J.Constable

Honorary Minute Secretary

1976-1977 G.T.Pearson
 1977-1981 M.J.Cotton
 1982-1984 B.B.Le Breton
 1984-1985 J.O.Esau
 1985-1989 Mrs. D.V.Reynolds
 2001- A.B.J.Constable

Honorary Assistant Secretary

1989-1996 Mrs. D.V.Reynolds
 1996-1997 J.J.Whitefoot
 2003-2004 L.S.Pharo
 2004-2008 A.R.Ford

Honorary Fixtures Secretary

1978-1989 A.R.Ford
 1989-1991 C.B.Conlon, BSc
 1991-1993 A.R.Ford
 1993-1994 K.Barker
 1994-1995 R.Holroyde
 1995-1995 A.R.Ford
 1995-1996 J.J.Whitefoot
 1996- A.B.J.Constable

Honorary Referees' Secretary

1976-1977 C.A.Hall
 1977-1983 J.O.Esau
 1983-1989 D.Shaw
 1989-1999 K.G.Huckle
 1999-2002 G.Knock
 2001-2014 Stuart Collins
 2014- M. Etheridge

Honorary Assistant Referees' Secretary

1980-1981 K.B.Chandler
 1981-1985 J.Fitzgerald
 1985-1987 D.A.Allston
 1989-1991 T.E.Ongley
 1991-1993 I.J.Stevens
 1993-2000 R.Inions
 2001-2004 Steve Collins
 2004-2005 A.R.Ford
 2005-2005 W.Cooksey
 2005-2007 A.R.Ford
 2007-2008 R.Inions
 2008- P.Nash

Honorary Bulletin Editor

1976-1979 G.M.Tadman
 1979-1985 A.R.Ford
 1989-1993 C.B.Conlon, BSc
 1993-1994 Mrs. D.V.Reynolds

Honorary Bulletin Editor (Continued)

1994-1995 I.Mackrory-Jamieson
 1996-1997 Mrs. J.Phillips
 1997- A.B.J.Constable

Honorary Registrations Secretary

1977-1979 C.A.Hall
 1979-1980 J.J.Whitefoot
 1980-1981 C.Grady
 1981-2003 R.A.Monkley
 2003-2018 Mrs B.Fripp
 2018- S.Collins

Honorary Press/Results Secretary

1976-1978 J.Tilley
 1978-1981 A.R.Ford
 1981-1982 Mrs. S.Elliott
 1982-1985 A.D.Adam
 1991-1993 C.B.Conlon, BSc
 1993-1996 N.K.Morrell
 1996-2012 Mrs. J.Phillips
 2012- R.King

Honorary Youth Secretary

2018- P.Blair

Honorary Handbook Editor

1991- C.B.Conlon, BSc, MBCS, CITP

Honorary Fines Secretary

2003-2008 C.Knight
 2008-2016 D.Havenhand
 2016-2017 R.King
 2017- R.Wells

Refereeing Assessment Co-ordinator

2003-2007 C.Jones
 2007-2010 V.Skilton
 2010- I.Hart

Referee Assessment Appointments Officer

2007-2016 C.Jones

Press & Publicity Officer

2006-2008 D.Havenhand
 2010-2010 M.Ellsmore
 2011-2017 N.K.Morrell

Honorary Assistant Referees'**Administrator**

2008- R.Chatfield

League Welfare Officer

2008-2010 L.S.Pharo
 2010-2017 D.Hennessey
 2017- P.Blair

League Website Maintainer

2010-2012 R.King
 2013- M.Williams

Chartered Standard Co-ordinator

2014-2018 P.Blair

Chartered Standard & Respect Officer

2018- Mrs D.Ford

Development & Youth Fixtures Secretary

2017-2017 A.R.Ford

Development & Youth Fixtures**Secretary (Continued)**

2017-2019 M.Hemmings

2019- R.King

Youth Section Referees Secretary

2017- L.Clark

Media Officer

2019-

Equality Officer

2019-

Youth Development Officer

2019-

Trophies Officer

2019-

CHERRY RED RECORDS

COMBINED COUNTIES

FOOTBALL LEAGUE

CONSTITUTION 2019 - 2020 SEASON

PREMIER DIVISION	DIVISION ONE
Abbey Rangers	AFC Hayes
Ascot United	Ash United
Badshot Lea	Bagshot
Balham	Bedfont & Feltham
Banstead Athletic	British Airways
Camberley Town	Chessington & Hook United
CB Hounslow United	Cove
Cobham	Dorking Wanderers Res
Colliers Wood United	Epsom & Ewell
Egham Town	Eversley & California
Frimley Green	Farnham Town
Guildford City	FC Deportivo Galicia
Hanworth Villa	Fleet Spurs
Knaphill	Godalming Town
Molesey	Jersey Bulls
Raynes Park Vale	Kensington & Ealing Borough
Redhill	Sandhurst Town
Sheerwater	Tooting Bec
Southall	Walton & Hersham
Spelthorne Sports	Westside
Sutton Common Rovers	

CHERRY RED RECORDS

COMBINED COUNTIES

FOOTBALL LEAGUE

CONSTITUTION 2019 - 2020 SEASON

DEVELOPMENT DIVISION	
AFC Croydon Athletic Camberley Town Chessington & Hook United Cobham Fleet Spurs Frimley Green	Holmesdale Loxwood Merstham Molesey Sutton Common Rovers
U18 DIVISION WEST	U18 DIVISION EAST
Ashford Town (Middx) Cranleigh Youth Fleet Spurs Godalming Town Knaphill Leatherhead Youth Manorcroft United Spelthorne Sports	AFC Croydon Athletic Balham Chessington & Hook United Croydon Horley Town Lingfield Redhill Sutton Common Rovers
WOMENS CHALLENGE CUP	
Abbey Rangers Actonians Ashford Town (Middx) Badshot Lea Balham Panthers Crawley Wasps Crystal Palace Dulwich Hamlet Hampton and Richmond Kent Football United	Leyton Orient Leyton Orient Development Millwall Lionesses Oakwood Oakwood Development Pheonix Sports QPR Woking Worthing

DIRECTORY OF CLUBS

SEASON 2019 - 2020

Key:	(a)	Answerphone Only
	(h)	Home Telephone
	(b)	Business Telephone
	(m)	Mobile telephone

Please note that the information contained in the directory is subject to change. Please refer to League weekly & monthly bulletins for updated information.

The contact details provided in this handbook are intended only for the purpose of facilitating the organisation of matches in the competition. The information provided must not be used for any other purpose.

	ABBAY RANGERS	(Surrey FA)
Founded	- 1976	
Nickname	-	
President	- Robert Mitchell	
Chairman	- Denis Healy	
Telephone	- (h) 01932 858817; (m) 07860 437023	
Email	- chairman@abbeyrangers.co.uk	
Secretary	- Graham Keable	
Telephone	- (h) 01932 882132; (m) 07711 042588	
Email	- graham.keable@ntlworld.com	
Match Secretary	- Andy Robertson	
Telephone	- (m) 07920 797113	
Email	- robbo001@outlook.com	
Alternative Contact	-	
Telephone	-	
Email	-	
Womens Secretary	- As Secretary	
Alternative Contact for Womens Team	- Robin Russell	
Telephone	- (m) 07779 737020	
Email	- robin.russell@hotmail.co.uk	
Youth Secretary	- As Match Secretary	
Ground	- Addlestone Moor, Addlestone, Surrey KT15 2QH	
Telephone	- 01932 422962	
Club Web Page	- http://www.abbeyrangers.co.uk/	
Programme on Line	- No	
Colours	- Black & White Striped Shirts, Black Shorts, Black Socks	
Railway Station	- Addlestone	
Bus	- 461	
Midweek Home Day	- First - Tuesday 7.45 p.m. Women - Wednesday 7.45 p.m.	
1st Team Manager	- Mike Woolgar / Paul Johnson	
Telephone	- Mike Woolgar (m) 07984 422338	
Email	- mikewoolgar@btinternet.com	
Press Secretary	- As Match Secretary	
Telephone	-	
Email	-	
Programme Editor	- As Match Secretary	
Telephone	-	
Email	-	

	ACTONIANS	(Middlesex FA)
Founded	- 1998	
Nickname	-	
Secretary	- Linda Fox	
Telephone	- (m) 07766 077481	
Email	- luksen@hotmail.com	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Danny Harrigan	
Telephone	- (m) 07541 813542	
Email	- dannyharrigan@hotmail.co.uk	
Ground	- Rectory Park Ruslip Road, Northolt, Middlesex UB5 5FA	
Telephone	- 0208 515 1919	
Club Web Page	- www.actonianslfc.com	
Colours	- Blue & White Striped Shirts, Blue Shorts, Blue Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	AFC CROYDON ATHLETIC	(London FA)
Founded	- 2012	
Nickname	- The Rams	
President	- Martin Bennett	
Chairman	- Paul Smith	
Telephone	- (h) 0208 406 3557; (m) 07930 677512	
Email	- chairman@afccroydonathletic.co.uk	
Secretary	-	
Telephone	-	
Email	-	
Match Secretary	- Alan Powell	
Telephone	- (h) 020 3560 4702	
Email	- alanpowell75@googlemail.com	
Ground	- The Mayfield Stadium, Mayfield Road, Thornton Heath, Surrey CR7 6DN	
Telephone	- 0208 689 5322	
Club Web Page	- www.afccroydonathletic.co.uk	
Colours	- Maroon Shirts, Maroon Shorts, Maroon Socks	
Railway Station	- Thornton Heath or Norbury	
Bus	- 60, 109, 289, N109 Croydon Tramlink – Therapia Lane	
Midweek Evening	- U18 - Monday 7.45 p.m; U23 - Wednesday 7.45 p.m	
Manager	-	
Telephone	-	
Email	-	
U18 Manager	-	
Telephone	-	
Email	-	

	AFC HAYES	(Middlesex FA)
Founded	- 1976	
Nickname	- The Brook	
President	- Dave Ball	
Chairman	- Barry Stone	
Telephone	- (h) 0208 848 8478; (m) 07840 111360	
Email	- barstoneym@hotmail.co.uk	
Secretary	- Barry Crump	
Telephone	- (h) 020 8841 3959; (m) 07966 468029	
Email	- afchayesfootballsec@hotmail.co.uk	
Match Secretary	- As Secretary	
Alternative Contact	- Terry Welch	
Telephone	- 07860 598482	
Email	- terrywelch65@hotmail.co.uk	
Ground	- Farm Park, Kingshill Avenue. Hayes, Middlesex UB4 8DD	
Telephone	- 0208 845 0110; (f) 0208 842 1448	
Club Web Page	- www.pitchero.com/clubs/afchayes	
Programme on line	- Yes	
Colours	- Blue & White Striped Shirts, Blue Shorts, Blue Socks	
Railway Station	- Hayes/Harlington Northolt (Central Line)	
Bus	- 90 (stops outside ground)	
Midweek Home Day	- Tuesday 7.30 p.m.	
1st Team Manager	- Alan Galloway	
Telephone	- (m) 07776 230924	
Press Secretary	- As Secretary	
Telephone	-	
Email	-	
Programme Editor	- Graham White	
Telephone	- (h) 01234 781374; (m) 07725 812963	
Email	- grassrootspublications@btconnect.com	

	ASCOT UNITED	(Berks & Bucks FA)
Founded	- 1965	
Nickname	- Yellamen	
President	- None	
Chairman	- Mike Harrison	
Telephone	- (m) 07779 802524	
Email	- mike.harrison@ascotunited.net	
Secretary	- Simon Negus	
Telephone	- (m) 07803 850869	
Email	- simon.negus@ascotunited.net	
Match Secretary	- Neil Richards	
Telephone	- (m) 07515 062842	
Email	- neil.richards@ascotunited.net	
Alternative Contact	- Doug Page	
Telephone	- (m) 07718 627699	
Email	- doug.page@ascotunited.net	
Ground	- Ascot United FC, Ascot Racecourse, Car Park 7 & 8, off A330 Winkfield Road, Ascot, SL5 7LI	
Telephone	- None	
Club Web Page	- www.ascotunited.net	
Programme on Line	- No	
Colours	- Yellow Shirts, Blue Shorts, Yellow Socks	
Railway Station	- Ascot	
Bus	-	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- Jamie Tompkins	
Telephone	-	
Email	-	
Press Secretary	- Neal Jeffs	
Telephone	-	
Email	- neal.jeffs@abg.com	
Programme Editor	- As Press Secretary	
Telephone	-	
Email	-	

	ASH UNITED	(Surrey FA)
Founded	- 1911	
Nickname	- "Green Army"	
President	- Stan Edgell	
Chairman	- Kevin Josey	
Telephone	- (m) 07421 760610	
Email	- kevinjosey29@gmail.com	
Secretary	- Steve Cottingham	
Telephone	- (h) 01276 609429 (m) 07504 529980	
Email	- cottingham263@gmail.com	
Match Secretary	- As Secretary	
Alternative Contact	- Mark Whitehouse	
Telephone	- (m) 07535 655114	
Email	- markwhitehouse@vanmatic.com	
Ground	- Shawfield Stadium, Youngs Drive, Shawfields Road, Ash, Aldershot, Hants GU12 6RE	
Telephone	- 01252 344264	
Club Web Page	- www.pitchero.com/clubs/ashunited	
Programme on Line	- No	
Colours	- Green Shirts, Green Shorts, Red Socks,	
Railway Station	- Ash or Ash Vale	
Bus	- Stagecoach 3 + "Kite" service	
Midweek Home Day	- Tuesday 7.30 pm	
1st Team Manager	- Sam Wilson	
Telephone	- (m) 07725 195399	
Press Secretary	- Paul Burch	
Telephone	- (m) 07766 107065	
Email	- paulburch1961@btinternet.com	
Programme Editor	- As Secretary	
Telephone	-	
Email	-	

	ASHFORD TOWN (Middx)	(Middlesex FA)
Founded	- 1965	
Women Founded	2015	
Nickname	- Ash Trees & Tangerines	
President	- Bob Parker	
Chairman	- Nick Bailey	
Telephone	- (m) 07876 686807	
Email	- cfc.bailey@hotmail.co.uk	
Secretary	- Paul Blair	
Telephone	- (m) 07795 612664	
Email	- Yellowdot1@gmail.com	
Match Secretary	- As Secretary	
Womens Chairman	- Will Boye	
Telephone	- 07840 302330	
Email	- chairmanashfordladies@gmail.com	
Womens Secretary	- Matt Corry	
Telephone	- (m) 07951 287777	
Email	- secretaryashfordladies@gmail.com	
Womens Match Secretary	- Matthew Aumeeruddy	
Telephone	- (m) 0758 234681	
Email	- matthewashfordladies@gmail.com	
Alternative Contact	- Will Boye	
Telephone	- 07840 302330	
Email	- chairmanashfordladies@gmail.com	
Ground	- Ashford Town (Middlesex) FC, Short Lane, Stanwell, Middlesex TW19 7BH	
Telephone	- 01784 245908	
Club Web Page	- www.ashfordtownmiddxlf.com	
Colours	- Tangerine & White Striped Shirts, Black Shorts, Black Socks	
Railway Station	- Ashford (main line) or Hatton Cross (tube)	
Bus	- 116	
Midweek Home Day	- U23 - Monday, 7.45 p.m. Women - Wednesday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	BADSHOT LEA	(Surrey FA)
Founded	- 1907	
Nickname	- The Baggies	
President	- Peter Collison	
Telephone	- (h) 01252 719887; (m) 07968 725189	
Email	- peteracollison@hotmail.com	
Chairman	- Mark Broad	
Telephone	- (h) 01252 659990; (m) 07920 450253	
Email	- mark.broad@uk.bnpparibas.com	
Secretary	- Mrs Nicky Staszkievicz	
Telephone	- (h) 01252 655549; (m) 07921 466858	
Email	- nickystas@mail.com	
Match Secretary	- As Secretary	
Alternative Contact	- Tommy Martin	
Telephone	- (h) 01252 342443; (m) 07867 944063	
Email	- pattom@hotmail.co.uk	
Ground	- Westfield Lane, Wrecclesham, Farnham, Surrey GU10 4PF	
Telephone	- 01252 728154	
Club Web Page	- www.badshotleafootballclub.co.uk	
Programme on Line	- Yes, but also hard copies	
Colours	- Claret & Blue Shirts, Claret & Blue Shorts, Claret & Blue Socks	
Railway Station	- Farnham	
Bus	- 18	
Midweek Home Day	- First - Tuesday 7.45 p.m. Women - Tuesday 7.45 p.m.	
1st Team Manager	- Gavin Smith	
Telephone	-	
Press Secretary	- As Chairman	
Programme Editor	- As Chairman	
Telephone	-	
Email	-	

	BAGSHOT	(Surrey FA)
Founded	- 1906	
Nickname	- Baggies	
President	-	
Chairman	- John Wickens	
Telephone	- (h) 01276 474543; (m) 07810 007389	
Email	- jwautomotiveuk@gmail.com	
Secretary	- Zane Wickens	
Telephone	- (b) 01256 747145; (m) 07557 356654	
Email	- bagshotfc@gmail.com	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	- Daniel Foreman	
Telephone	- (m) 07414 793406	
Email	- daniel.thomas.foreman@gmail.com	
Ground	- Camberley Town Town FC Krooner Park, Camberley, Surrey, GU15 2QW	
Telephone	- 01276 65392	
Club Web Page	- www.pitchero.com/clubs/bagshotfc	
Programme on line	- TBA	
Colours	- Yellow Shirts, Black Socks, Black Shorts	
Railway Station	- Camberley	
Bus	- Route 1	
Midweek Home Day	- Tuesday 7.30 p.m.	
1st Team Manager	- Phil Ruggles	
Telephone	- (m) 07734 191338	
Email	- philruggles@yahoo.co.uk	
Press Secretary & Programme Editor	- David Ireland	
Telephone	- (m) 07798 568370	
Email	- david.ireland4@btinternet.com	

	BALHAM	(London FA)
Founded	- 2001 (as Balham Blazers FC)	
Nickname	- The Blazers	
President	-	
Chairman	- Greg Cruttwell	
Telephone	- (m) 07763 581523	
Email	- chair@balhamfc.com	
Secretary	- Jennie Molyneux	
Telephone	- (m) 07949 006481	
Email	- secretary@balhamfc.com	
Match Secretary	- As Secretary	
Youth Secretary	- As Secretary	
	Balham Panthers	
Womens Secretary	- Charlotte Poole	
Telephone	- (m) 07702 344701	
Email	- charlottepoole03@gmail.com	
Womens Match Secretary	- Lily Hale	
Telephone	- (m) 07572 269387	
Email	- lilyghale@hotmail.co.uk	
Alternative Contact	- Ceri Black	
Telephone	- (m) 07775 678863	
Email	- ceribalck@gmail.com	
Ground	- Colliers Wood United FC , Wibbandune Stadium, opposite 199-213 Robin Hood Way, London SW20 0AA	
Telephone	- 020 8942 8062	
Club Web Page	- http://www.balhamfc.com	
Programme on line	- Yes	
Colours	- White Shirts, Black Shorts, Black Socks	
Railway Station	- Raynes Park	
Bus	- 265	
	1 st Team - Wednesday 7.30 p.m.	
Midweek Home Day	- U18 – Thursday, 7.30 p.m.	
	Women - Wednesday 7.30 p.m.	
1st Team Manager	- As Chairman	
U18 Manager	- As Chairman	
Programme Editor	-	
Telephone	-	
Email	-	

	BANSTEAD ATHLETIC	(Surrey FA)
Founded	- 1944	
Nickname	- The "A's"	
President	-	
Chairman	- Terry Molloy	
Telephone	- (h) 01273 831175; (m) 07958 436483	
Email	- terrymolloy@leyfield.eclipse.co.uk	
Secretary	- As Chairman	
Match Secretary	- As Chairman	
Ground	- Merland Rise, Tadworth, Surrey KT20 5JG	
Telephone	- 01737 350982	
Club Web Pages	- www.bansteadathleticfc.moonfruit.co.uk	
Colours	- Amber Shirts, Black Shorts, Black Socks	
Railway Station	- Tattenham Corner	
Bus	- 420 & 460	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- Carl Taylor	
Telephone	- (m) 07710 499698	
Email	- mercsite@me.com	
Press Secretary & Programme Editor	- Bob Lockyer	
Telephone	- (m) 07796 377504	
Email	- lockyerastar@aol.com	

	BEDFONT & FELTHAM	(Middlesex FA)
Founded	- 2012	
Nickname	- The Yellows	
President/Patron	- Alan Hale	
Chairman	- Brian Barry	
Telephone	- (m) 07969 094394	
Email	- brianbarry101@hotmail.co.uk	
Secretary	- Scott Savoy	
Telephone	- (m) 07539 219924	
Email	- ssavoyffc@msn.com	
Match Secretary	- As Secretary	
Ground	- Bedfont and Feltham Football & Social Club, The Orchard, Hatton Road, Bedfont, Middlesex TW14 9QT	
Telephone	- 020 8890 7264	
Club Web Page	- http://www.bedfontandfelthamfc.co.uk	
Programme on line	- Both	
Colours	- Yellow Shirts, Blue Shorts, Blue Socks	
Railway Station	- Hatton Cross (Underground) Piccadilly Line	
Bus	- 203, H25, H26	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- Adam Bessent	
Telephone	-	
Email	-	
Press Secretary	- As Chairman	
Programme Editor	- Rob Healy	
Telephone	- (m) 07414 677400	
Email	- rob@bedfontandfelthamfc.co.uk	

	BRITISH AIRWAYS	(Middlesex FA)
Founded	- 1947	
Nickname	-	
President	-	
Chairman	- Ray Pipe	
Telephone	- (h) 01784 241502 (m) 07597929707	
Email	- rjanddpipe@mac.com	
Secretary	- John Duggan	
Telephone	- (m) 07779 638080	
Email	- duggan52@hotmail.com	
Match Secretary	- As Secretary	
Alternative Contact	- Robert Pearce	
Telephone	- (m) 07597 929707	
Email	- robert.pearce@bouygues-es.co.uk	
Ground	- Bedfont & Feltham FC, The Orchard, Hatton Road, Bedfont, TW14 9QT	
Telephone	- 020 8890 7264	
Club Web Page	- http://www.britishairwaysfc.co.uk/	
Programme on line	- Yes	
Colours	- Sky Blue shirts, Navy shorts, Navy socks	
Railway Station	- Hatton Cross	
Bus	- 203	
Midweek Home Day	- Wednesday, 7.45 p.m.	
Manager	- Jason Owens	
Telephone	- (m) 07595 035153	
Email	- jason.owens11@hotmail.co.uk	
Press Secretary	- Steven Richards	
Telephone	- (m) 07961 625268	
Email	- steven.richards@live.co.uk	
Programme Editor	- As Press Secretary	
Telephone	-	
Email	-	

	CAMBERLEY TOWN	(Surrey FA)
Founded	- 1895	
Nickname	- The Krooners	
President	- Chris Goff	
Chairman	- Steve Craven	
Telephone	- (m) 07785 254494	
Email	- steve-craven@hotmail.co.uk	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- As Chairman	
Telephone	-	
Email	-	
Alternative Contact	- Craig Green	
Telephone	- (m) 07528 336290	
Email	- u18@camberleytownfc.co.uk	
Ground	- Krooner Park, Wilton Road, Camberley, Surrey GU15 2QN	
Telephone	- 01276 65392	
Club Web Page	- http://www.camberleytownfc.co.uk	
Programme on Line	- Yes	
Colours	- Red & White Striped Shirts, Red Shorts, Red Socks	
Railway Station	- Camberley	
Bus	- Stagecoach Service 1	
Midweek Home Day	- First - Tuesday 7.45 p.m. U23 - Tuesday 7.45 p.m.	
1st Team Manager	- Steve Brown and Carl Garstang	
Telephone	- (m) 07826 850390	
Email	- steve.brown7@hotmail.co.uk	
Youth Secretary	- As Secretary	
Press Secretary & Programme Editor	- As Chairman	
Telephone	-	
Email	- info@camberleytownfc.co.uk (for programme info)	

	CB HOUNSLOW UNITED	(Middlesex FA)
Founded	- 1989	
Nickname	- The Dragons	
President	- David Brown	
Chairman	- Frank James	
Telephone	- (h) 020 8751 5792; (m) 07958 718930	
Email	- frank@airuk.net; or frankjames@cbhounslowfc.com	
Secretary	- As Chairman	
Match Secretary	- Ian Kelly	
Telephone	- (h) 020 8751 0683; (m) 07810 868156	
Email	- ian.lisa05@gmail.com	
Alternative Contact	- Barry Chapman	
Telephone	(m) 07968 973434	
Email	barrychapman@cbhounslowfc.com	
Ground	- CB Hounslow Sports Club, Green Lane, Hounslow, TW4 6DH	
Telephone	- 0208 5779 712	
Club Web Page	- http://www.cbhounslowunitedfc.com	
Colours	- Green & Black Shirts, Black Shirts, Black Socks	
Railway Station	- Hatton Cross (Piccadilly Line)	
Bus	- 116, 235, 203, 423	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- As Alternative Contact	
Telephone	-	
Email	-	
Press Secretary	- As Chairman	
Programme Editor	- As Chairman	

	CHESSINGTON & HOOK UNITED	(Surrey FA)
Founded	- 1921	
Nickname	- Chessy	
President	- Ray Hall	
Chairman	- Graham Ellis	
Telephone	- (h) 0208 241 2832; (m) 07717 500406	
Email	- grahamchufc@gmail.com	
Secretary	- Lauren Preston	
Telephone	- (m) 07584 065873	
Email	- lauren.preston@live.co.uk	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
U23 & U18 Secretary	As Secretary	
Alternative Contact	- Andrew Ellis	
Telephone	- (m) 07958 616829	
Email	- andrew.ellis@chufc.co.uk	
Ground	- Chalky Lane, Chessington, Surrey KT9 2NF	
Telephone	- 07584 065873	
Club Web Page	- http://www.chufc.co.uk	
Programme on line	- Yes	
Colours	- Blue Shirts, Blue Shorts, Blue Socks	
Railway Station	- Chessington South	
Bus	- 71	
	1 st Team - Tuesday 7.45 p.m.;	
Midweek Home Day	- Under-23 – Thursday, 7.45 p.m.;	
	Under-18, Wednesday, 7.45 p.m.	
Youth Secretary	- As Secretary	
Press Secretary & Programme Editor	- As Alternative Contact	
Telephone	-	
Email	-	

	COBHAM	(Surrey FA)
Founded	- 1892	
Nickname	- The Hammers	
President	- John Farragher	
Chairman	- Dave Tippetts	
Telephone	- (h) 01372 468914; (m) 07767 674061	
Email	- dave.tippetts@carmel-group.co.uk	
Secretary	- Stuart Cook	
Telephone	- (m) 07437 453640 (but likely to be abroad) Alternative: 07780 608639 (Sam Merison)	
Email	- cobhamfootballclub@hotmail.com	
Match Secretary	- As Secretary	
U23 Secretary	- Mark Cornish	
Telephone	- (m) 07720 467779	
Email	- markcobhamfc@gmail.com	
Ground	- Reg Madgwick Stadium, Leg of Mutton Field, Downside Bridge Road, Cobham, Surrey KT11 1AA	
Telephone	- 01932 866386	
Club Web Page	- www.cobhamfootballclub.com	
Programme on line	- No	
Colours	- Red & Black Shirts, Black Shorts, Black Socks	
Railway Station	- Cobham and Stoke D'Abernon	
Bus	- Green Line 715	
Midweek Home Day	- Tuesday 7.45 p.m. (1st Team), Thursday 7.45 p.m. (U23)	
1st Team Manager	- Sam Merison	
Telephone	- (m) 07780 608639	
Email	- sam.merison@hotmail.co.uk	
U23 Team Manager	-	
Telephone	-	
Email	-	
Press Secretary	- As U23 Secretary	
Telephone	-	
Email	-	
Programme Editor	- As 1st Team Manager	
Telephone	-	
Email	-	

	COLLIERS WOOD UNITED	(Surrey FA)
Founded	- 1874	
Nickname	- The "Wood"	
President	- Ron Palmer	
Chairman	- Steve Turner	
Telephone	- (h) 020 8337 4138; (m) 07856 008160	
Email	- collierswoodunited@yahoo.co.uk	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- As Chairman	
Alternative Contact	- Tony Hurrell	
Telephone	- (h) 020 8651 3259; (m) 07956 983947	
Email	- collierswoodutd@yahoo.co.uk	
Ground	- Wibbandune Sports Ground, Lincoln Green, Opposite 199-213, Robin Hood Way (A3 South Bound), West Wimbledon SW20 0AA	
Telephone	- 0208 942 8062	
Club Web Page	- http://www.wibbandune.simplesite.com	
Colours	- Blue Shirts, Black Shorts, Black Socks	
Railway Station	- Raynes Park	
Bus	- 265	
Midweek Home Day	- Tuesday, 7.30 p.m.	
1st Team Manager	- Adam Willis	
Telephone	- (m) 07950 253582	
Email	-	
Programme Editor	- Graham Rodber	
Telephone	- (h) 020 8641 7017; (m) 07921 541227	
Email	- ssflrefs@aol.com	
Press Secretary	- As Secretary	

	COVE	(Hampshire FA)
Founded	- 1897	
Nickname	- The Wasps	
President	- Martin Thackleberry	
Chairman	- Steve Hull	
Telephone	- (h) 01276 24062; (m) 07800 608933	
Email	- chairman@covefootballclub.com	
Secretary	- Mark Endacott	
Telephone	- (h) 01252 836912; (m) 07867 831281	
Email	- footballsecretary@covefootballclub.com	
Match Secretary	- Graham Brown	
Telephone	- (h) 01252 653070; (m) 07713 250093	
Email	- matchsecretary@covefootballclub.com	
Alternative Contact	- Annie Macdonald	
Telephone	- (h) 01252 904923; (m) 07444 328358	
Email	- annie@covefootballclub.com	
Ground	- Oak Farm Fields, 7 Squirrel Lane, Cove, Farnborough, Hampshire GU14 8PB	
Telephone	- 01252 543615	
Club Web Page	- www.covefootballclub.com	
Programme on line	- No	
Colours	- Yellow Shirts, Black Shorts, Black Socks	
Railway Station	- Farnborough Main	
Bus	- 409	
Midweek Home Day	- Tuesday, 7.45 p.m.	
1st Team Manager	- Joe Lawler	
Telephone	- (m) 07795 147831	
Email	- joelawler6@gmail.com	
Press Secretary	- As Secretary	
Programme Editor	- As Match Secretary	

	CRAWLEY WASPS	(Sussex FA)
Founded	- 1991	
Nickname	- Wasps	
Secretary	- Marion (Maz) Graves	
Telephone	- (m) 07709 060487	
Email	- clubsecretarywasps@gmail.com	
Match Secretary	- Mark Graves	
Telephone	- (m) 07837 611393	
Email	- waspsfixtures@gmail.com	
Alternative Contact	- Simon Pavey	
Telephone	- (m) 07958 071063	
Email	- simon.pavey@btinternet.com	
Ground	- Oakwood FC , Tinsley Lane, Crawley, West Sussex RH10 8AT	
Telephone	- 01923 515742	
Club Web Page	-	
Colours	- Yellow & Black Striped Shirts, Black Shorts, Black Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.30pm	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	CRANLEIGH YOUTH	(Surrey FA)
Founded	- 1978	
President	-	
Chairman	- Ian Dobbs	
Telephone	- (h) 01483 267233; (m) 07725 745924	
Email	- idobbs@yahoo.com	
U18 Secretary	- Peter Ridley	
Telephone	- (m) 07880 545174	
Email	- cyfcsec@hotmail.co.uk	
Match Secretary	- As Secretary	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Snoxhall Field, Knowle Lane, Cranleigh, Surrey GU6 8JL	
Club Web Page	- www.cranleighyouthfc.co.uk	
Colours	- Blue & White Striped Shirts, Blue Shorts, Blue Socks	
Railway Station	- Gomshall (5.5. miles)	
Bus	- 53, 63, from Guildford to Cranleigh	
Midweek Home Day	- Tuesday 7.45 p.m.	
Youth Team Manager	- Richard Coleman	
Telephone	- (h) 01483 271525	
Email	- richard@bmengineers.co.uk	

	CROYDON	(London FA)
Founded	-	
President	-	
Chairman	- Mark Hudson	
Telephone	- (m) 07740 640117	
Email	- hudson_55@sky.com	
Secretary	- Judy Wallis	
Telephone	- (m) 07870 588836	
Email	- judy@kinetic-foundation.org.uk	
Match Secretary	- As Secretary	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Croydon Arena, Albert Road, South Norwood, SE25 4QL	
Ground Number	- 0208 654 8555	
Club Web Page	- www.pitchero.com/clubs/croydonfcsthetrams	
Colours	- Sky Blue Shirts, Navy Blue Shorts, Sky Blue Socks	
Railway Station	- East Croydon	
Bus	- 130, 197, 289, 312. Also Tram Station next to ground	
Midweek Home Day	- Wednesday, 7.45 p.m. (Can also play Monday evening)	
Youth Team	-	
Manager	-	
Telephone	-	
Email	-	

	CRYSTAL PALACE	(London FA)
Founded	- 1992	
Nickname	- The Eagles	
Secretary	- Paul Treacy	
Telephone	- (m) 07967 601451	
Email	- cplfcsecretary@gmail.com	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Paul Johnson	
Telephone	- (m) 07880 771177	
Email	- paula.johnson@cpfc.co.uk	
Youth Secretary	-	
Telephone	-	
Email	-	
Womens Secretary	-	
Telephone	-	
Email	-	
Ground	- Bromley FC , Hayes Lane, Bromley, Kent BR2 9EF	
Telephone	-	
Club Web Page	- www.cpfcw.co.uk	
Colours	- Red & Blue Striped shirts, Blue shorts, Blue socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	DORKING WANDERERS RESERVES	(Surrey FA)
Founded	- 1999	
Nickname	- Wanderers	
President	-	
Chairman	- Marc White	
Telephone	- (m) 07722 278692	
Email	- marcwhite11@hotmail.co.uk	
Secretary	- Martin Clarke	
Telephone	- (h) 01293 883726; (m) 07885 662940	
Email	- m-clarke@blueyonder.co.uk	
Match Secretary	- Jack Owen	
Email	- jack@dorkingwanderers.com	
Ground	- Meadowbank Stadium, Mill Lane, Dorking, RH4 1DX	
Telephone	- 01306 400151	
Club Web Page	- www.dorkingwanderers.com	
Colours	- Red & White Shirts, Blue Shorts, Red Socks	
Railway Station	- Dorking Deepdene	
Bus	- 32, 93, 465	
Midweek Home Day	- Tuesday, 7.45 p.m.	
Manager	- Carl Downs	
Telephone	- (m) 07557 400697	
Email	- carldowns6@gmail.com	
Press Secretary	- Alfie Gates	
Telephone	- (m) 07450 844271	
Email	- alfie@dorkingwanderers.com	
Programme Editor	- Hugo Manuel	
Telephone	-	
Email	- hugomanuel2612@gmail.com	

	DULWICH HAMLET	(London FA)
Founded	- 1893	
Nickname	-	
Chairman	-	
Telephone	-	
Email	-	
Secretary	- Rhea Gall	
Telephone	- (m) 07788 235822	
Email	-	
Match Secretary	- Zoe Elmore	
Telephone	- (m) 07518 400328	
Email	- Zoe.e.elmore@gmail.com	
Alternative Contact	- Brit Saylor	
Telephone	- (m) 07548 435194	
Email	- Britsaylor15@gmail.com	
Ground	- Dulwich Hamlet FC , Champion Hill Stadium, Edgar Kail Way, East Dulwich, SE22 8BD	
Telephone	- 020 75019255	
Club Web Page	- www.pitchero.com/clubs/dulwichhamlet	
Colours	- Navy Shirts, Navy Shorts, Navy Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday, 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	EGHAM TOWN	(Middlesex FA)
Founded	- 1991	
Nickname	- The Sarnies	
President	-	
Chairman	- Patrick Bennett	
Telephone	- (h) 01483 765442 (m) 07974 370793	
Email	- eghamtownfcld1991@yahoo.co.uk	
Secretary	- Carl Palmer	
Telephone	- (m) 07870 277364	
Email	- carllesliepalmer@googlemail.com	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	- Faye Bennett	
Telephone	- (m) 07903 050510	
Email	- faye_bennett6@hotmail.co.uk	
Ground	- Runnymede Stadium, Wards Place, Egham, Surrey, TW20 8XD	
Telephone	- 01784 437055	
Club Web Page	- www.eghamtownfcld.com	
Programme on line	- Yes	
Colours	- Red & White shirts, Red & White shorts, Red & White socks	
Railway Station	- Egham	
Bus	-	
Midweek Home Day	- Tuesday, 7.45 p.m.	
1st Team Manager	- As Secretary	
Telephone	-	
Email	-	
Press Secretary	- Daniel Bennett	
Telephone	- (m) 07932 612424	
Email	- danielbennett1974@yahoo.co.uk	
Programme Editor	- Mark Ferguson	
Telephone	- (m) 07982 305063	
Email	- markeghamtownfc@yahoo.co.uk	

	EPSOM & EWELL	(Surrey FA)
Founded	- 1918	
Nickname	- E's or Salts	
President	- Stella Lamont	
Chairman	- Peter Beddoe	
Telephone	- (h) 020 8393 1075; (m) 07767 078132	
Email	- p.beddoe1@ntlworld.com	
Secretary	- Peter Beddoe	
Telephone	- (h) 020 8393 1075; (m) 07767 078132	
Email	- p.beddoe1@ntlworld.com	
Match Secretary	- As Secretary	
Alternative Contact	- Stephen Dyke	
Telephone	- (h) 01372 740027; (m) 07582 725073	
Email	- stephendyke4@gmail.com	
Ground	- Chipstead FC High Road, Chipstead, Surrey CR5 3SF	
Telephone	- 01737 553250	
Club Web Page	- www.eefconline.co.uk	
Programme on line	- Yes (and on paper)	
Colours	- Royal Blue and White Hooped Shirts, Royal Blue Shorts, Royal Blue Socks	
Railway Station	- Kingswood	
Midweek Home Day	- Tuesday, 7.45 p.m.	
1st Team Manager	- Simon Funnell	
Telephone	- (m) 07789 636096	
Email	-	
Press Secretary	- Richard Lambert	
Telephone	- (m) 07796 157077	
Email	- richard.c.lambert@gmail.com	
Programme Editor	- Richard Lambert	
Telephone	- (m) 07796 157077	
Email	- richard.c.lambert@gmail.com	

	EVERSLEY & CALIFORNIA	(Hampshire FA)
Founded	- 2012	
Nickname	- Boars	
President	-	
Chairman	- Martin Elcox	
Telephone	- (m) 07802 982985	
Email	- chairman@eversley-californiafc.net	
Secretary	- Sarah Pyne	
Telephone	- (m) 07969 885966	
Email	- secretary@eversleycaliforniafc.net	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Eversley Sports Association, Fox Lane, off Reading Road, Eversley, Hampshire RG27 0NS	
Telephone	- 0118 973 2400	
Club Web Page	- http://www.pitchero.com/clubs/californiafc	
Programme on line	- Yes	
Colours	- White Shirts, Royal Blue Shorts, Royal Blue Socks	
Railway Station	- Crowthorne, Sandhurst	
Bus	-	
Midweek Home Day	- Tuesday, 7:45 p.m.	
1st Team Manager	- Matthew Angell	
Telephone	- (m) 07900 020068	
Email	- eversleyandcaliforniafc@gmail.com	
Press Secretary	- Contact Secretary	
Telephone	-	
Email	-	
Programme Editor	- Contact Secretary	

	FARNHAM TOWN	(Surrey FA)
Founded	- 1906	
Nickname	- "The Town"	
President	- Nobby Cooper	
Chairman	- Paul Tanner	
Telephone	- (m) 07887 687168	
Email	- projecttann@hotmail.com	
Secretary	- John Lowe	
Telephone	- (m) 07957 562610	
Email	- secretary@ftfconline.com	
Match Secretary	- Lee Pollard	
Telephone	- (m) 07505 002707	
Email	- lee.pollard@ba.com	
Ground	- Memorial Ground, Mead Lane, Farnham, Surrey GU9 7DY	
Telephone	- 01252 715305	
Club Web Page	- www.ftfconline.com	
Colours	- Claret & Blue Shirts, Claret Shorts, Claret Socks	
Railway Station	- Farnham	
Bus	- 65	
Midweek Home Day	- Tuesday, 7:45 p.m.	
1st Team Manager	- Luke Turkington	
Telephone	- (m) 07751 249666	
Email	- turks666@hotmail.com	
Press Secretary	- As Secretary	
Email	-	
Programme Editor	- As Match Secretary	
Email	-	

	FC DEPORTIVO GALICIA	(Middlesex FA)
Founded	- 1968	
Nickname	- Depor	
President	- Ino Canto	
Chairman	- Roger Loureda	
Telephone	- (m) 07956 300681	
Email	- rogelioloureda@hotmail.com	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- Leo Decabo	
Telephone	- (m) 07770 980442	
Email	- leodecabo@aol.com	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Bedfont Sports FC Hatton Road, Bedfont, Middlesex TW14 9JR	
Telephone	- 0208 831 9067 or 07967 370109	
Club Web Page	- www.fcdeportivogalicia.co.uk	
Programme on line	- Yes	
Colours	- Royal Blue Shirts, Royal Blue Shorts, White Socks	
Railway Station	- Hatton Cross (underground), Ashford (main)	
Bus	- 203	
Midweek Home Day	- Tuesday, 7.45 p.m. <i>(after match against Jersey Wed 14/8)</i>	
1st Team Manager	- As Match Secretary	
Telephone	-	
Email	-	
Press Secretary	- Monica Villar	
Telephone	- (m) 07758 294892	
Email	- moni_vp35@hotmail.com	
Programme Editor	- As Match Secretary	

	FLEET SPURS	(Hampshire FA)
Founded	- 1951	
Nickname	- The Spurs	
President	- Paul Hampshire	
Chairman	- Kierin Gurrie	
Telephone	- (m) 07831 200603	
Email	- kierung@fleetspurs.co.uk	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- As Chairman	
Alternative Contact	- Kevin Fairbairn	
Telephone	- (m) 07710 810766	
Email	-	
Ground	- Kennels Lane, Farnborough, Hampshire GU14 0ST	
Telephone	- (m) 07734 109816	
Club Web Page	- www.fleetspurs.co.uk	
Programme on line	- Yes	
Colours	- Navy Blue Shirts with Red Arms & Trim, Red Shorts with Navy panel, Red Socks	
Railway Station	- Fleet or Farnborough (main)	
Bus	- None	
Midweek Home Day	- Tuesday, 7.45 p.m.	
1st Team Manager	- Adrian Wilson and Alan Read	
Telephone	-	
Email	-	
Press Secretary	- As Secretary	
Programme Editor	- As Secretary	

	FRIMLEY GREEN	(Surrey FA)
Founded	- 1919	
Nickname	- The Green	
President	- Craig Fennell	
Chairman	- Matthew Flude	
Telephone	- (m) 07832 494075	
Email	- matthewflude@gmail.com	
Secretary	- Mark O'Grady	
Telephone	- (h) 01252 879883; (m) 07812 026390	
Email	- mogradyuk@yahoo.co.uk	
Match Secretary	- As Secretary	
U18/U23 Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	- John Cook	
Telephone	- (m) 07967 499703	
Email	-	
Ground	- Frimley Green Recreation Ground, Frimley Green Road, Frimley Green, Camberley, Surrey GU16 6JY	
Telephone	- 01252 835089	
Club Web Page	- http://www.pitchero.com/clubs/frimleygreenfootballclub/	
Colours	- Blue & White striped Shirts, Blue Shorts, Blue Socks	
Railway Station	- Frimley & Farnborough North	
Bus	- Stagecoach Route 3	
Midweek Home Day	- First - Tuesday, 7.45 p.m. U23 - Tuesday, 7.45 p.m.	
1st Team Manager	- Jamie Daltry	
Telephone	- (m) 07760 996782	
Press Secretary	- As Chairman	
Programme Editor	- As Secretary	

	GODALMING TOWN	(Surrey FA)
Founded	- 1979	
Nickname	- The G's	
President	- David Allen	
Chairman	- Matthew Clay	
Telephone	- (m) 07393 995513	
Email	- Matthewclay29@gmail.com	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- Ross Mose	
Telephone	- (m) 07828 884101	
Email	- thesting121@hotmail.com	
Youth Secretary	- As Chairman	
Telephone	-	
Email	-	
Ground	- The Bill Kyte Stadium, Wey Court, Meadrow, Godalming, Surrey GU7 3JE	
Telephone	- 01483 417520	
Club Web Page	- http://godalmingtownfc.co.uk/gt/	
Programme on line	- No	
Colours	- First Team - Yellow Shirts, Green Shorts, Yellow Socks - U18 Team - Yellow Shirts, Green Shorts, Yellow Socks (Away kit Red shirts, Red shorts & Red socks)	
Railway Station	- Farncombe	
Bus	- 42, 43, 46, 70, 71, 72	
Midweek Home Day	- First Team - Tuesday 7.45 p.m. - U18 – Wednesday, 7.30 p.m.	
1st Team Manager	- Les Cleevely	
Telephone	- (m) 07708 412442	
Email	- gkles@msn.com	
U18 Team Manager	- Jordan Knight	
Telephone	- 079828 36411	
Programme Editor & Press Secretary	- Giles Pattison	
Telephone	- (m) 07966 009226	
Email	- atombowl@gmail.com	

	GUILDFORD CITY	(Surrey FA)
Founded	- 1996	
Nickname	- The Sweeney	
President	- Dennis May	
Chairman	- Mark Redhead	
Telephone	- (m) 07843 615600	
Email	- mark.redhead@gmail.com	
Secretary	- Barry Underwood	
Telephone	- (h) 01252 513830; (m) 07757 730304	
Email	- barry.underwood@guildfordcityfc.co.uk	
Match Secretary	- As Secretary	
Alternative Contact	- Jack Underwood	
Email	- jackunderwood31@gmail.com	
Telephone	- (m) 07562 757171	
Ground	- The Spectrum, Parkway, Guildford, Surrey GU1 1UP	
Telephone	- 01483 443322 (Spectrum reception) or 07757 730304	
Club Web Page	- www.guildfordcityfc.co.uk	
Colours	- Red & White Striped Shirts, Black Shorts, Black Socks	
Railway Station	- Guildford Main Line (2 miles) & Guildford (London Road) (1 mile)	
Bus	- Arriva 100 (Shuttle from Guildford main line station and town centre)	
Midweek Home Day	- Wednesday, 7.45 p.m.	
1st Team Manager	- Chris Balchin	
Telephone	- (m) 07775 440074	
Email	-	
Youth Secretary	-	
Telephone	-	
Email	-	
Programme Editor	- As Secretary	
Press Secretary	- As Secretary	

	HAMPTON & RICHMOND BOROUGH	(Surrey FA)
Founded	- 2008	
Nickname	- The Beavers	
Secretary	- John Goldingay	
Telephone	- (m) 07581 370041	
Email	- hrblfc@gmail.com	
Match Secretary	- Rob Overfield	
Telephone	- (m) 07967 537845	
Email	- hrbfcmatchsec@gmail.com	
Alternative Contact	- Kat Browne	
Telephone	- (m) 07507 807048	
Email	- kat.browne14@gmail.com	
Ground	- Hampton & Richmond Borough FC Beveree Stadium, Beaver Close, Hampton, TW12 2BX	
Telephone	- 0208 9792456	
Club Web Page	-	
Colours	- Red Shirts, Blue Shorts, Red and Navy Hooped Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday or Thursday, 8.00 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	HANWORTH VILLA	(Middlesex FA)
Founded	- 1976	
Nickname	- Villains	
President	- John Leftly	
Chairman	- Gary Brunning	
Telephone	- (m) 07831 526224	
Email	- gazza@fastmail.fm	
Secretary	- David Brown	
Telephone	- (h) 020 8546 5979; (f) 020 7067 6436; (m) 07971 650297	
Email	- db1959@btinternet.com	
Match Secretary	- As Secretary	
Ground	- Rectory Meadows, Park Road, off Hounslow Road, Hanworth, Middlesex TW13 6PN	
Telephone	- 020 8831 9391	
Club Web Page	- www.hanworthvilla.co.uk/	
Colours	- Red & White Striped Shirts, White Shorts, White Socks	
Railway Station	- Feltham or Hampton	
Bus	- London United 111 or H25	
Midweek Home Day	- Tuesday 7.45 p.m. (Midweek cup matches – 7.30 p.m.)	
1st Team Manager	- Louis Carder-Walcott	
Telephone	- (m) 07712 956936	
Email	- coachlouis@hotmail.co.uk	
Youth Secretary	-	
Telephone	-	
Email	-	
Press Secretary & Programme Editor	- Brian Watts	
Telephone	- (m) 07305 225666	
Email	- briandwatts@virginmedia.com	

	HOLMESDALE	(Kent FA)
Founded	-	
Nickname	- The Dalers	
President	-	
Chairman	- Ray Tolfrey	
Telephone	- (m) 07710 574321	
Email	- d.tolfrey@sky.com	
Secretary	- Mark Harris	
Telephone	- 07967 555890	
Email	- MHarris@SPF.co.uk	
Match Secretary	-	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- 68 Oakley Road, Bromley, Kent BR2 8HQ	
Telephone	-	
Club Web Page	- http://www.pitchero.com/clubs/holmesdalefc	
Colours	- Yellow and Green Shirts, Green Shorts, Green Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday, 7.45	
U23 Team Manager	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	HORLEY TOWN	(Surrey FA)
Founded	- 1896	
Nickname	- The Clarets	
President	- Mike George	
Chairman	- Mark Sale	
Telephone	- (h) 01293 771145; (m) 07973 730624	
Email	- mark@avocettm.co.uk	
Youth Secretary	- Richard O'Neill	
Telephone	- (h) 01293 888 847 (m) 07908 708 451	
Email	- richard.oneill@tui.co.uk	
Ground	- The New Defence, Anderson Way, Court Lodge Road, Horley, Surrey RH6 8SP	
Telephone	- 01293 822000	
Club Web Page	- http://www.horleytownfc.info/	
Colours	- Claret & Sky Blue Shirts, Sky Blue Shorts, Sky Blue Socks	
Railway Station	- Horley	
Bus	- 100	
Midweek Home Day	- Wednesday 7.45 p.m.	
U18 Team Manager	- Dean Claydon	
Telephone	- (m) 07811 692 140	
Email	- claydonds@sky.com	
Programme Editor	-	
Telephone	-	
Email	-	

	JERSEY BULLS	(Jersey FA)
Founded	- 2018	
Nickname	- The Bulls	
President	-	
Chairman	- Russell Le Feuvre	
Telephone	- (m) 07797 715991	
Email	- rjlefeuvre@gmail.com	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- John Treleven	
Telephone	- (h) 01534 863287 (m) 07797 839458	
Email	- johnmtrll@gmail.com	
Alternative Contact	- Ian Horswell	
Telephone	- (m) 07797 718251	
Email	- info@bulls.je	
Ground	- Springfield Stadium, Janvrin Road, St. Helier, Jersey, JE2 4LF	
Telephone	- 01534 500015 (Andy Matson, Stadium Manager)	
Club Web Page	- www.bulls.je	
Programme on line	- No	
Colours	- White shirts, Red shorts, Red socks	
Railway Station	- No trains in Jersey	
Bus	- 13, 21, 23	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- Gary Freeman	
Telephone	- (m) 07797 743295	
Email	- gary@pps.je	
Press Secretary	- Daniel Andrade	
Telephone	- (m) 07757 741949	
Email	- dpa12@hotmail.co.uk	
Programme Editor	- Paul Lees	
Telephone	- (m) 07797 710915	
Email	- Leesio1@yahoo.co.uk	

	KENSINGTON & EALING BOROUGH	(Middlesex FA)
Founded	-	2012
President	-	
Chairman	-	Ayman Suleman
Telephone	-	(m) 07554 646755
Email	-	ayman.suleman@hotmail.com
Secretary	-	Mansor Omar
Telephone	-	(m) 07487 771501
Email	-	mansor.omar@justliveright.co.uk
Match Secretary	-	As Secretary
Alternative Contact	-	
Telephone	-	
Email	-	
		Leatherhead FC
Ground	-	Fetcham Grove, Guildford Road, Leatherhead, Surrey KT22 9AS
Telephone	-	01372 360151
Colours	-	Navy with Yellow Trim Shirts, Navy Shorts, Navy Socks
Railway Station	-	Leatherhead
Bus	-	
Midweek Home Day	-	Tuesday 7.45 p.m.
1st Team Manager	-	Mohammed Bakali
Telephone	-	(m) 07391 569282
Email	-	bakali7@hotmail.co.uk
Press Secretary & Programme Editor	-	JMA Programmes
Telephone	-	
Email	-	joe@jmaprogrammes.co.uk

	KENT FOOTBALL UNITED	(Kent FA)
Founded	- 2010	
Nickname	- KFU	
Secretary	- Sam MacNeil	
Telephone	- (m) 07860 654558	
Email	- s.macneil.kfu@gmail.com	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Tash Moloney	
Telephone	- (m) 07834 715701	
Email	- natasha_moloney@hotmail.co.uk	
Ground	- Kent Football United, 154 Lowfield Street, Dartford, Kent DA1 1JB	
Telephone	-	
Club Web Page	- www.twitter.com/kentfootballunited	
Colours	- Blue Shirts, Blue Shorts, Blue Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday, 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	KNAPHILL	(Surrey FA)
Founded	- 1924	
Nickname	- The Knappers	
President	- Dave Holloway	
Chairman	- David Freeman	
Telephone	- (h) 01932 345967; (m) 07717 307511	
Email	- david.knaphillfc@gmail.com	
Secretary	- Steve Hobbs	
Telephone	- (h) 01483 835799 (m) 07585 556507	
Email	- steve.knaphillfc@gmail.com	
Match Secretary	- Nick Croshaw	
Telephone	- (h) 01252 878126 (m) 07804 698806	
Email	- nickc.knaphillfc@gmail.com	
Alternative Contact	- Steve Dormer	
Telephone	- (m) 07788 395656	
Email	- steved.knaphillfc@gmail.com	
Ground	- The Surrey Hire Stadium, Redding Way, Lower Guildford Road, Knaphill, Surrey GU21 2AY	
Telephone	- 01483 475150	
Club Web Page	- http://www.knaphillfootballclub.co.uk	
Colours	- Red Shirts, Black Shorts, Red Socks	
Railway Station	- Brookwood or Woking	
Bus	- 34, 35	
Midweek Home Day	- First - Tuesday 7.45 p.m. U18 - Tuesday 7.45 p.m.	
1st Team Manager	- Luke Tuffs	
Telephone	- (m) 07715 576773	
Email	- luke.knaphillfc@gmail.com	
Youth Secretary	- As Secretary	
Press Secretary	- As Chairman	
Programme Editor	- As Chairman	

	LEATHERHEAD YOUTH	(Surrey FA)
Founded	- 2010	
Nickname	- LYFC	
President	-	
Chairman	- Nick Brown	
Telephone	- (m) 07999 099333	
Email	- nbrown@leatherheadyouthfc.co.uk	
Secretary	- Helen Fry	
Telephone	- (m) 07973 272488	
Email	- helen.fry@tiscali.co.uk	
Match Secretary	- As Chairman	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Leatherhead Youth FC, River Lane, Leatherhead, Surrey KT22 0AY	
Telephone	- None	
Club Web Page	- www.leatherheadyouthfc.co.uk	
Colours	- Green Shirts, Black Shorts, Black Socks	
Railway Station	- Leatherhead	
Bus	-	
Midweek Home Day	- Monday, 7.45 p.m.	
Youth Team Manager	- As Chairman	
Telephone	-	
Email	-	
Press Secretary	-	
Programme Editor	-	
Telephone	-	
Email	-	

	LEYTON ORIENT & LEYTON ORIENT DEVELOPMENT	(London FA)
Founded	- 2004	
Nickname	-	
Secretary	- Chris Brayford	
Telephone	- (m) 07834 316477	
Email	- leytonorientwfc@gmail.com	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Kate Beer	
Telephone	- (m) 07907 660280	
Email	- k.beer@live.co.uk	
Ground	- Mile End Stadium, Burdett Road, London E3 4HL	
Telephone	- 0208 709 4420	
Club Web Page	- www.leytonorientfc.com	
Colours	- Red Shirts, Red Shorts, Red Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.45pm	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	LINGFIELD	(Surrey FA)
Founded	- 1893	
Nickname	- The Lingers	
President	- Pam Tomsett	
Chairman	- Bill Blenkin	
Telephone	- (h) 01342 833759; (m) 07539 036390	
Email	-	
Secretary	- John Tovey	
Telephone	- (m) 07778 879114	
Email	- toveyj@yahoo.co.uk	
Match Secretary	- Peter Goodbody	
Telephone	- (h) 01342 834112 (m) 07712 892007	
Email	- peter@goodbody.me.uk	
Ground	- The Pavilion, Godstone Road, Lingfield, Surrey RH7 6BT	
Telephone	- 01342 834269	
Club Web Page	- www.lingfieldfc.com	
Colours	- Red & Yellow Striped Shirts, Red Shorts, Red Socks	
Railway Station	- Lingfield	
Bus	- 231, 236, 281	
Midweek Home Day	- Wednesday 7.45 p.m.	
Youth Team Manager	- Tom Coakley	
Email	- tcoakley2010@gmail.com	
Youth Secretary	- Thierry Messi	
Telephone	- (m) 07714 830089	
Email	- messithierry293@hotmail.com	
Press Secretary	-	
Telephone	-	
Email	-	

	LOXWOOD	(Sussex FA)
Founded	- 1920	
Nickname	- The Magpies	
Chairman	- Mark Lacey	
Telephone	- (h) 01403 734115 (m) 07843 593619	
Email	- mark@laceyandson.co.uk	
Secretary	- Matt Camp	
Telephone	- (m) 07515 059766	
Email	- secretary@loxwoodfc.co.uk	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	- Adrian Morris	
Telephone	- (m) 07759 418890	
Email	- secretary@loxwoodfc.co.uk	
Ground	- Loxwood Sports Association, The Nest, Plaistow Road, Loxwood, West Sussex RH14 0SX	
Telephone	- 01403 753185	
Club Web Page	- www.loxwoodfc.co.uk	
Colours	- White Shirts, Black Shorts, White Socks	
Railway Station	- Billingshurst	
Bus	- None	
Midweek Home Day	- Wednesday 7.45 p.m.	
Youth Team Manager	- Matt Camp	
Telephone	- As Secretary	
Email	-	
Youth Secretary	- As Secretary	
Press Secretary & Programme Editor	- As Secretary	

	MANORCROFT UNITED	(Middlesex FA)
Founded	- 1981	
Nickname	- The Lemons	
President	- Bryan Goodey	
Chairman	- Leon Turner	
Telephone	- (m) 07951 480729	
Email	- leonturner@manorcroftunitedjfc.co.uk	
Secretary	- Lisa Marie Wall	
Telephone	- (m) 07772 306670	
Email	- mujfcclubsecretary@gmail.com	
Match Secretary	- Chris Lynch	
Telephone	- (m) 07747 503201	
Email	- lynch187@btinternet.com	
Alternative Contact	- George Armstrong	
Telephone	- (m) 07712 239026	
Email	- georgearmstrong123@hotmail.co.uk	
Ground	- Bedfont Sports FC Hatton Road, Bedfont, Middlesex TW14 9JR	
Telephone	- 0208 831 9067	
Club Web Page	- www.manorcroftunitedjfc.co.uk	
Colours	- Yellow Shirts with Royal Blue Stripes, Blue Shorts, Yellow Socks with Blue trim	
Railway Station	- Hatton Cross	
Midweek Home Day	- Monday 7.45 p.m.	
Youth Team Manager	- Leon Turner	
Telephone	- (m) 07951 480729	
Email	- leonturner@manorcroftunitedjfc.co.uk	
Press Secretary	-	

	MERSTHAM	(Surrey FA)
Founded	- 1892	
Nickname	- Moatsiders	
Chairman	- Chris Chapman	
Telephone	- (m) 07928 750363	
Email	- chapmanandsonbutchers@hotmail.co.uk	
Secretary	- Jean Grant	
Telephone	- (m) 07864 291222	
Email	- jeangrant65@hotmail.com	
U23 Match Secretary	- Martin Rapson	
Telephone	-	
Email	- mrapson@icloud.com	
Ground	- Moatside Stadium, Weldon Way, Merstham, Surrey RH1 3QB	
Telephone	- 01737 644046	
Fax Number	- 01737 644046	
Club Web Page	- www.mersthamfc.co.uk	
Colours	- Amber Shirts, Black Shorts, Amber Socks	
Railway Station	- Merstham	
Midweek Home Day	- Wednesday 7.30 p.m.	
Youth Team Manager	- Ian Chatfield	
Telephone	- (m) 07510 372128	
Email	- iannumber1@hotmail.com	

	MILLWALL LIONESSES	(London FA)
Founded	- 1971	
Nickname	- Lions	
Secretary	- Sean Daly	
Telephone	- (m) 07973 324987	
Email	- sdaly@millwallcommunity.org.uk	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Colin Reid	
Telephone	-	
Email	- reidfootball@live.co.uk	
Ground	- St Pauls Sports Ground, Salter Road, London SE16 5EL	
Telephone	- 02072 237 2032	
Club Web Page	-	
Colours	- Blue Shirts, White Shorts, Blue Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.30 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	MOLESEY	(Surrey FA)
Founded	- 1953	
Nickname	- The Moles	
President	-	
Chair	- Tracy Teague	
Telephone	- (m) 07939 387277	
Email	- teaguetracy90@gmail.com	
Secretary	- As Chair	
Telephone	-	
Email	-	
Match Secretary	- Katie Teague	
Telephone	- (m) 07585 609775	
Email	- katieteague1997@gmail.com	
Alternative Contact	- Rob Dean	
Telephone	- (m) 07795 977840	
Email	- robert.dean@surreycc.gov.uk	
Youth Secretary	-	
Telephone	-	
Email	-	
Ground	- Molesey FC, 412 Walton Road, West Molesey, KT8 2JG	
Telephone	- 020 8979 4823	
Club Web Page	- www.moleseyfootballclub.com	
Programme on line	- Yes	
Colours	- White shirts, black shorts, black socks	
Railway Station	- Hampton Court	
Bus	- 412	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- Craig Lewington	
Telephone	- (m) 07538 724519	
Email	- teressa.david@sky.com	
Press Secretary	- Mark Billett	
Telephone	- (m) 07729 846260	
Email	- mark.billett@activeconnect.co.uk	
Programme Editor	- As Press Secretary	
Telephone	-	
Email	-	

	OAKWOOD LADIES & OAKWOOD LADIES DEVELOPMENT	(Sussex FA)
Founded	- 2016	
Nickname	- The Oaks	
Secretary	- Sarah Daley	
Telephone	- (m) 07762 508889	
Email	- sarah.daly13@hotmail.com	
Match Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Carol Macey	
Telephone	- (m) 07775 751867	
Email	- oakwoodcarol@hotmail.co.uk	
Ground	- Oakwood FC, Tinsey Lane, Crawley, West Sussex RH10 8AT	
Telephone	-	
Club Web Page	- www.oakwoodfc.co.uk	
Colours	- Red & Black Striped Shirts, Black Shorts, Black Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Tuesday or Wednesday 7.45 p.m.	
1st Team Manager	-	
Telephone	-	
Email	-	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	PHOENIX SPORTS	(Kent FA)
Founded	- 1935	
Nickname	-	
Secretary	- Alf Levy	
Telephone	- (m) 07795 182927	
Email	- alf_levy@sky.com	
Match Secretary	- Mark Norman	
Telephone	- (m) 07714 337025	
Email	- mark@courtthree.co.uk	
Alternative Contact	- Michael Mogridge	
Telephone	- (m) 07869 111037	
Email	-	
	Phoenix Sports FC	
Ground	- The Mayplace Ground, Maylace Road East, Barnehurst, Bexleyheath, Greater London DA7 6JT	
Telephone	- 07795 182927	
Club Web Page	-	
Colours	- Green Shirts, Black Shorts, Black Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Thursday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	QUEENS PARK RANGERS	(London FA)
Founded	- 2001	
Nickname	- Super Hoops	
Secretary	- Robert Rush	
Telephone	- (m) 07961 099646	
Email	- rrush@itwx.net	
Match Secretary	- Steve Quashie	
Telephone	- (m) 07931 565639	
Email	- stevec.qpr@gmail.com	
Alternative Contact	- Ram Dole	
Telephone	- (m) 07506 833753	
Email	- rsdole89@hotmail.co.uk	
Ground	- QPR FC Training ground, Sipson Lane, Harlington, UB3 5AQ	
Telephone	- 02087 599649	
Club Web Page	- www.qpr.co.uk	
Colours	- Blue & White Hooped Shirts, Blue Shorts, Royal Blue & White Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Wednesday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	RAYNES PARK VALE	(Surrey FA)
Founded	- 1995	
Nickname	- "The Vale"	
President	- David Brenen	
Chairman	- John Dalton	
Telephone	- (m) 07956 393261	
Email	- jcdconstruction@btconnect.com	
Secretary	- Paul Armour	
Telephone	- (h) 020 8393 3379; (m) 07980 914211	
Email	- paul.armour@bt.com or paul.armour2@btinternet.com	
Match Secretary	- As Secretary	
Youth Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Gavin Bolger	
Telephone	- (m) 07711 500154	
Email	- firststepfootball@sky.com	
Ground	- Prince Georges Playing Fields, Grand Drive, Raynes Park SW20 9DZ	
Telephone	- 0208 540 8842	
Club Web Page	- http://www.pitchero.com/clubs/raynesparkvalefootballclub	
Colours	- Blue Shirts with Yellow Trim, Blue Shorts, Blue Socks	
Railway Station	- Raynes Park	
Bus	- 163	
Midweek Home Day	- Tuesday 7.45 p.m.	
Manager	- Gavin Bolger	
Telephone	- (m) 07711 500154	
Email	- firststepfootball@sky.com	
Press Secretary	- Dominic Tate	
Telephone	- (m) 07946391122	
Email	- tait_tait@yahoo.co.uk	
Programme Editor	- Simon O'Neill	
Email	- scjoneill@hotmail.com	

	REDHILL	(Surrey FA)
Founded	- 1894	
Nickname	- The Lobsters	
President	- David Ainsley	
Chairman	- Jerry O'Leary	
Telephone	- (m) 07940 950470	
Email	- jerry.oleary@btconnect.com	
Secretary	- Ian Higgins	
Telephone	- (m) 07789 501526	
Email	- ian.higginsrfc@gmail.com	
Match Secretary First Team	- Barry Wilde	
Telephone	- (m) 07966 166042	
Email	- barry@takeatouch.co.uk	
U18 Match Secretary	- Jack Stevens	
Telephone	- (m) 07941 557561	
Email	- jackstevens2309@icloud.com	
Alternative (1 st Team)	- Nigel Abbott	
Telephone	- (m) 07814 863978	
Email	- nigel.abbott@redhillfc.co.uk	
Alternative (U18's)	- As Press Secretary	
Telephone	-	
Email	-	
Ground	- Kiln Brow, Three Arch Road, Redhill, Surrey RH1 5AE	
Telephone & Fax	- 01737 762129	
Club Web Page	- http://www.redhillfc.co.uk/	
Programme on line	- No	
Colours	- Red & White Striped Shirts, Red Shorts, Red Socks	
Railway Station	- Redhill (mainline) or Earlswood	
Bus	- 100, 315, 400, 420/460, 424, 430/435	
Midweek Home Day	- 1 st Team - Tuesday 7.45 p.m.; U18 - Thursday 7.45 p.m.	
1st Team Manager	- As Match Secretary 1 st Team	
Email	-	
U18 Team Manager	- As U18 Match Secretary	
Telephone	-	
Press Secretary & Programme Editor	- Charlie Bright	
Telephone	- (m) 07581 004915	
Email	- charliebrightRFC@hotmail.com	

	SANDHURST TOWN	(Berks & Bucks FA)
Founded	- 1910	
Nickname	- Fizzers	
President	- Ted Rogers	
Chairman	- Tony Dean	
Telephone	- (h) 01252 875390; (m) 07999 571111	
Email	- chairmanstfc@hotmail.co.uk	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- Michael Herbert	
Telephone	- (m) 07791 382729	
Email	- matchdaystfc@hotmail.com	
Alternative Contact	- Darryl Jelly	
Telephone	- (m) 07548 755965	
Email	- managerstfc@hotmail.com	
Ground	- Bottom Meadow, Sandhurst Memorial Park, Yorktown Road, Sandhurst, Berks GU47 9BJ	
Telephone	- 01252 878768	
Club Web Page	- www.sandhursttown.org	
Colours	- Red and Black Striped Shirts, Black Shorts, Black Socks	
Railway Station	- Sandhurst	
Bus	- 194	
Midweek Home Day	- Tuesday, 7.45 p.m.	
Manager	- As Match Secretary	
Telephone	-	
Email	-	
Press Secretary	- As Chairman	
Telephone	-	
Email	-	
Programme Editor	- Jack Dumbleton	
Telephone	- (m) 07497 845690	
Email	- programstfc@hotmail.com	

	SHEERWATER	(Surrey FA)
Founded	- 1958	
Nickname	- The Sheers	
Chairman	-	
Telephone	-	
Email	-	
Secretary	- Trevor Wenden	
Telephone	- (h) 01483 838578; (m) 07791 612008	
Email	- trevor.wenden2@ntlworld.com	
Match Secretary	- As Secretary	
Alternative Contact	- Lisa Lye	
Telephone	- (m) 07722 432708	
Email	- lisalye27@gmail.com	
Ground	- Woking FC, The Laithwaite Community Centre, Woking, Surrey GU22 9AA	
Telephone	- 01483 772470	
Club Web Page	- http://www.sheerwaterfc.com	
Colours	- Royal Blue and White Shirts, Royal Blue Shorts, White Socks	
Railway Station	- Woking	
Bus	- 34	
Midweek Home Day	- Tuesday, 7.45 p.m.	
1st Team Manager	- Peter Ruggles	
Telephone	- (m) 07717 575730	
Email	- ruggles_1@hotmail.com	
Press Secretary	- As Secretary	
Programme Editor	- As Secretary	

	SOUTHALL	(Middlesex FA)
Founded	- 1871	
Nickname	- The All	
President	-	
Chairman	- Sanjeev Sharma	
Telephone	- (h) 020 8574 0657; (m) 07719 408520	
Email	- sanjsharma42@hotmail.co.uk	
Secretary	- As Chairman	
Telephone	-	
Email	-	
Match Secretary	- As Chairman	
Alternative Contact	- Maxwell Howell	
Telephone	- (m) 07939 643881	
Email	- maxhowell@hotmail.co.uk	
Ground	- Ashford Town (Middx) FC, Robert Parker Stadium, Short Lane, Stanwell, TW19 7BH	
Telephone	- 01784 245908	
Club Web Page	- www.southallfc.com	
Programme on line	- No	
Colours	- Red & White Striped Shirts, Black Shorts, Black Socks	
Railway Station	- Ashford	
Bus	- 116, 203	
Midweek Home Day	- Tuesday, 7.45 p.m.	
Manager	- As Alternative Contact	
Telephone	-	
Email	-	
Press Secretary	- As Chairman	
Telephone	-	
Email	-	
Programme Editor	- As Chairman	
Telephone	-	
Email	-	

	SPELTHORNE SPORTS	(Middlesex FA)
Founded	- 1922	
Nickname	- Spelly	
President	- Rodney Axten	
Chairman	- Ian Croxford	
Telephone	- (m) 07802 914899	
Email	- lvcroxford6@gmail.com	
Secretary	- Yvonne Hunter	
Telephone	- (m) 07590 546766	
Email	- yhunter58@hotmail.com	
Match Secretary	- As Secretary	
Email	-	
Youth Secretary	- Chris Devlin	
Telephone	- (m) 07956 321558	
Email	- cdevlinc@hotmail.com	
Alternative (1 st Team)	- Steve McPherson	
Telephone	- (m) 07831 346060	
Email	- stevemcpherson@gmail.com	
Alternative (U18's)	-	
Telephone	-	
Email	-	
Ground	- Spelthorne Sports Club, 296 Staines Road West, Ashford Common, Ashford, Middlesex TW15 1RY	
Telephone	- 01932 961055	
Club Web Page	- http://www.pitchero.com/clubs/spelthornesportsfc	
Colours	- Sky Blue Shirts, Navy Blue Shorts, Sky Blue Socks	
Railway Station	- Sunbury	
Bus	- 290	
Midweek Home Day	- 1 st Team - Tuesday 7.45 p.m. U18 Team - Monday 7.30 p.m.	
Manager	- Mark Harper	
Telephone	- (m) 07956 304280	
Email	- mark.1.harper@iagcargo.com	
U18 Manager	- Steve Blakebrough	
Telephone	- (m) 07879 895001	
Email	- steveblakebrough@gmail.com	
Press Secretary & Programme Editor	- As Secretary	
Telephone	-	
Email	-	

	SUTTON COMMON ROVERS	(Surrey FA)
Founded	- 1978	
Nickname	- The Commoners or Rovers	
President	- Gary Brigden	
Chairman	- Alan Salmon	
Telephone	- (h) 020 8644 4046	
Email	- scrchairman@hotmail.co.uk	
Secretary	- Scott Wallage	
Telephone	- (m) 07983 249570	
Email	- scrfcsecretary@outlook.com	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Youth Secretary	-	
Telephone	-	
Email	-	
Alternative Contact	- Darren Salmon	
Telephone	- 07956 537933	
	1 st Team - Sutton United FC , The Borough Sports Ground, Gander Green Lane, Sutton, Surrey SM1 2EY	
Ground	- U23 - Banstead Athletic FC , Merland Rise, Tadworth, Surrey KT20 5JG	
	U18 -	
Telephone	Sutton United - 020 8644 4440 Banstead Athletic - 01737 350982	
Club Web Page	- www.suttoncommonrovers.com	
Colours	- Yellow Shirts, Yellow Shorts, Yellow Socks	
Railway Station	- West Sutton	
Bus	- 413	
Midweek Home Day	- Monday 7.45 p.m.	
1st Team Manager	- Darren Salmon	
Telephone.	- (m) 07956 537933	
Press Secretary	- Gary Brigden	
Telephone	- (m) 07590 425070	
Email	- garybrigden@sky.com	
Programme Editor	- As Press Secretary	

	TOOTING BEC	(London FA)
Founded	- 2004	
Nickname	- The Bec	
President	- Steffan Wells	
Chairman	- Steffan Wells	
Telephone	- (m) 07977 118894	
Email	- steffan_wells@hotmail.com	
Secretary	- Neil Jack	
Telephone	- (m) 07866 231469	
Email	- neil_jack_40@hotmail.com	
Match Secretary	- As Secretary	
Alternative Contact	- John O'Connor	
Telephone	- (m) 07913 402533	
Email	- electronicbeats@yahoo.co.uk	
Ground	- Tooting & Mitcham United FC, Imperial Fields, Bishopsford Road, Morden, Surrey, SM4 6BF	
Telephone	- 020 8683 6193	
Club Web Page	- www.pitchero.com/clubs/tootingbecfc/	
Colours	- Black & White Striped Shirts, White Shorts, White and Black Hooped Socks	
Railway Station	- Mitcham Junction, then tram to Mitcham Tramlink stop	
Bus	- 118, 280	
Midweek Home Day	- Tuesday, 7.45 p.m.	
Manager	- As Alternative Contact	
Press Secretary	- As Chairman	
Telephone	-	
Email	-	
Programme Editor	- Chris Thurbon	
Telephone	- (m) 07734 856840	
Email	- christhurbon611@hotmail.com	

	WALTON & HERSHAM	(Surrey FA)
Founded	- 1896	
Nickname	- The Swans	
Chairman	- Jack Newton	
Telephone	- (m) 07740865917	
Email	- waltonhershams2019@gmail.com	
Secretary	- Calogero Scannella	
Telephone	- (m) 07826 093994	
Email	- c.scannella@hotmail.com	
Match Secretary	- Mervyn Rees	
Telephone	- (m) 07713 868117	
Email	- mervgrees@gmail.com	
Alternative Contact	-	
Telephone	-	
Email	-	
Ground	- Elmbridge Excel Sports Hub, Waterside Drive, Walton-on-Thames, Surrey KT12 2JP	
Telephone	- 07969 068731	
Club Web Page	- http://www.waltonandhershamsfc.org.uk/	
Colours	- Red & White Shirts, Red Shorts, Red Socks	
Railway Station	- Hersham	
Bus	564	
Midweek Home Day	- Tuesday 7.45 p.m.	
1st Team Manager	- George Busumbru	
Telephone	- (m) 07809 762503	
Email	- george@pickupacademy.co.uk	
Press Secretary	- Sartej Tucker	
Telephone	- (m) 07984005410	
Email	- sartejtucker@yahoo.co.uk	
Programme Editor	- Sartej Tucker	
Telephone	(m) 07984005410	
Email	- sartejtucker@yahoo.co.uk	

	WESTSIDE	(Surrey FA)
Founded	- 1996	
Nickname	-	
President	-	
Chairman	- Graham Holder	
Telephone	- (h) 01483 882555 (m) 07917 763249	
Email	- candoman@ntlworld.com	
Secretary	- Steve Walters	
Telephone	- (h) 020 8877 3945 (m) 07799 390339	
Email	- sportywalters@ntlworld.com	
Match Secretary	- As Secretary	
Telephone	-	
Email	-	
Alternative Contact	- Alex Dowdeswell	
Telephone	- (m) 07921 297758	
Email	-	
Ground	- Chessington & Hook United FC Chalky Lane, Chessington, Surrey, KT9 2NF	
Telephone	- 01372 745777	
Club Web Page	- www.westsidefc.co.uk	
Programme on line	- Yes	
Colours	- Yellow Shirts, Royal Blue Shorts, Royal Blue Socks	
Railway Station	- Chessington South	
Bus	- 71, 465	
Midweek Home Day	- Wednesday 7.45	
1st Team Manager	- As Secretary	
Telephone	-	
Email	-	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	- As Secretary	
Telephone	-	
Email	-	

	WOKING	(Surrey FA)
Founded	- 1889	
Nickname	- The Cards	
Secretary	- Geoff Chapple	
Telephone	- (m) 07768 853443	
Email	- geoff.chapple@wokingfc.co.uk	
Match Secretary	- Jon Bloomfield	
Telephone	- 07932 030202	
Email	- jon@mortgage-medics.com	
Alternative Contact	- Jane Spong	
Telephone	- 07812 813031	
Email	- community@wokingfc.co.uk	
Ground	- Frimley Green FC	
	- Frimley Green Recreation Ground, Frimley Green Road, Frimley Green, Camberley, GU16 6YJ	
Telephone	- 01525 835089	
Club Web Page	- www.wokingfc.co.uk	
Colours	- Red & White Shirts, Black Shorts, Black Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Tuesday or Wednesday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	

	WORTHING	(Sussex FA)
Founded	- 2016	
Nickname	- The Rebels	
Secretary	- Vasos Vassilou	
Telephone	- (m) 07930 342012	
Email	- secretary@worthingfc.com	
Match Secretary	- Roger Johnson	
Telephone	- (m) 07725 523579	
Email	- rogerj@supanet.com	
Alternative Contact	- Hannah Hewlett	
Telephone	- (m) 07495 072110	
Email	- hewlett.hannah@yahoo.co.uk	
Ground	- Worthing FC Woodside Road, Worthing, West Sussex BN14 7HQ	
Telephone	- 01903 233444	
Club Web Page	- www.worthingfc.com	
Colours	- Red Shirts, Red Shorts, Red Socks	
Railway Station	-	
Bus	-	
Midweek Home Day	- Thursday 7.45 p.m.	
Press Secretary	-	
Telephone	-	
Email	-	
Programme Editor	-	
Telephone	-	
Email	-	



Cherry Red Records Premier Challenge Cup Winners Sutton Common Rovers celebrate whilst being presented with the Cup by Middlesex FA President Jim Taylor at Winsor FC



Hanworth Villa's Bryant Akono Bilongo accepting the Grant McLellan Youth Cup Final Man of the Match award from the League Chairman Chris Conlon at Abbey Rangers FC



Chertsey Town's Jake Baxter & Quincy Rowe interviewed live on BT Sport at the end of the FA Vase Final



Trevor Wenden, Secretary of Sheerwater, collects the Division One Champions Trophy from the League Chairman, Chris Conlon

MATCH OFFICIALS LIST

Key:	(H)	Home Telephone
	(M)	Mobile Telephone
	(h)	Home Email Address

Note: Level 4 Match Officials are shown with the area in which they live. This is to aid clubs when selecting a level 4 official to perform a pitch inspection. It should be noted that some officials work some distance from their place of residence and may not be available for early midweek inspections.

LEVEL 4 REFEREES			
No	Name & Address	Telephone	
1	James Amadori London SW17 james_amadori@yahoo.co.uk	07580 077799	(H) (M)
4	Shawn Barclay Woking free.clay4@gmail.com	07447 066833	(H) (M)
5	Mike Coen Worcester Park mikecoen@blueyonder.co.uk;	07930 668432	(H) (M)
6	Jordan Crichlow Carshalton jordancrichlow97@gmail.com	0208 669 1012 07712 803810	(H) (M)
7	Bogdan Caraghin London SW8 caraghinbc@yahoo.co.uk	07501 985170	(H) (M)
8	Scott Crowhurst Letchworth Garden City scottcrowhurst@hotmail.com	07724 937458	(H) (M)
9	Robert Claussen Leatherhead robert.claussen@gmail.com	07557 336642	(H) (M)
10	Anand Desai Tolworth adesai1991@aol.com	07956 321761	(H) (M)
11	Fernando Costache Hayes fernandocostache@yahoo.com	07585 570005	(H) (M)
15	Oliver Davies London SW12 olliedavies90@hotmail.com	07947 505671	(H) (M)
16	Mark Edwards Sutton markedwards@hotmail.co.uk	020 8642 4013 07532 723552	(H) (M)
17	Calum Edgcombe Sutton calumedgcombe21@gmail.com	07464 944374	(H) (M)

No	Name & Email Address	Telephone	☎
19	Conor Fanelli Chobham cfanelli95@gmail.com	07842 705899	(H) (M)
21	Michelle Gallo West Byfleet michygallo@hotmail.it	07788 644602	(H) (M)
22	Peter Georgiou London SW17 georgioupj@gmail.com	07979 506463	(H) (M)
24	Chimango Gondwe chimangoref@gmail.com	07740 191062	(H) (M)
25	Aaron Goodwin Chessington aaron.goodwin@btinternet.com	07984 403472	(H) (M)
26	Sam Gregory Ashford sammydgregz@gmail.com	01784 247260 07775 433112	(H) (M)
28	Stephen Hawkes Aldershot refereestevewhawkes@gmail.com	07838 183237	(H) (M)
29	Joseph Kaspar London SW18 joek14@hotmail.co.uk	07827 911527	(H) (M)
30	Imran Khan Camberley st500.ik@gmail.com	07852 193565	(H) (M)
31	Tolga Inanc London SW16 tolga-14@hotmail.co.uk	07585 667892	(H) (M)
32	Sam Ingrey Putney sam.ingrey@gmail.com	07981 517441	(H) (M)
34	Notis Liappis London SW15 liappisepameinondas@gmail.com	07981 100597	(H) (M)
35	Amadou Jallow Brookwood armstrongjallow02@yahoo.com	07738 262814	(H) (M)
36	Adam Jones adamwilliamjones@live.co.uk	07825 003318	(H) (M)
37	Philip Jones Ewell philipjones54@btinternet.com	020 8393 4565 07764 612441	(H) (M)
38	Derrick Laing Lightwater dellaing@hotmail.co.uk	01276 474760 07973 558475	(H) (M)

No	Name & Email Address	Telephone	☎
39	Neil Keirs Weybridge keirsy1969@hotmail.com	01932 844919 07876 502107	(H) (M)
40	Fabien Le Houezec Wallington lehouezec@hotmail.com	 07463 533376	(H) (M)
41	David Lunani Bromley damunswenza@yahoo.co.uk	 07947 611083	(H) (M)
42	Ross Murphy Richmond murphyross1@gmail.com	 07796 161518	(H) (M)
43	Rachel Marlow Woking rachel_marlow94@hotmail.co.uk	01483 761864 07593 165666	(H) (M)
44	Stephen McKee		(H) (M)
45	Richard Morris Teddington richard.morris@myport.ac.uk	 07795 906239	(H) (M)
46	Stephen Matthews Redhill stephenmatthewsreferee@gmail.com	01372 635648 07947 798607	(H) (M)
47	Al Nayir New Malden alperennayir@msn.com	 07917 812863	(H) (M)
51	Adam Osborne Mitcham adam-osborne96@hotmail.co.uk	 07757 111530	(H) (M)
52	Scott Orchard North Cheam scottorchard74@hotmail.com	 07973 408099	(H) (M)
53	Josh Osofa Walton josh.osofa@hotmail.co.uk	 07429 669197	(H) (M)
54	Nigel Owen East Molesey owen_nige@hotmail.com	 07766 773209	(H) (M)
55	David Payne Woking david.john.payne2013@gmail.com	 07710 161819	(H) (M)
56	Karl Parker Tadworth karl.parker.referee@gmail.com	 07495 789292	(H) (M)
57	Andrew Perkins Aldershot perkina2@gmail.com	 07565 548696	(H) (M)

No	Name & Email Address	Telephone	☎
58	Callum Peter Guildford callumpeter@gmail.com	01483 533872 07951 425179	(H) (M)
59	Ahmad Rafique Hayes anronce@yahoo.co.uk	0208 813 5633 07929 051630	(H) (M)
60	Steven Scott London SW17	 07904 407028	(H) (M)
61	Tom Simmons Shepperton tja.simmons@icloud.com	 07853 258556	(H) (M)
62	Andrew Thomson London SW2 andrewmtthomson@gmail.com	 07814 919258	(H) (M)
63	Dele Sotimirin London SW9 d.sotimirin@sky.com	 07958 490494	(H) (M)
64	Andrew Webster Sheffield a.r.webster@icloud.com	 07838 584750	(H) (M)
65	Christopher Williams Ash chris-williams2011@live.co.uk	 07850 423526	(H) (M)
66	Robert Whittaker London SW4 robert@meter.co.uk	 07834 345552	(H) (M)
68	Dominic Wynter Sutton dominic.wynter@hotmail.co.uk	 07984 414031	(H) (M)
69			(H) (M)
70			(H) (M)
71			(H) (M)
72			(H) (M)
73			(H) (M)
74			(H) (M)

LEVEL 5 REFEREES

No	Name & Address	Telephone	
101	Adam Absolon adam.absolon@virginmedia.com	07913 896743	(H) (M)
102	Ronald Albert rmalbert@virginmedia.com	07956 125199	(H) (M)
103	Nicolas Arbuckle nick_arbuckle_36@hotmail.com	01483 721592 07961 354824	(H) (M)
104	Tony Aslam tonyaslam@hotmail.com		(H) (M)
105	Ed Barnes ed.barnes87@gmail.com	07963 275451	(H) (M)
106	Andrew Beeney andrewbeeney@aol.com	01276 34910 07929 962783	(H) (M)
107	Giacomo Barchetta giacomo.barchetta2@gmail.com	07917 218145	(H) (M)
109	Ryan Chitson chitsonryan@gmail.com	07568 745545	(H) (M)
110	Lucy Clark lucyemilyclark@sky.com	07714743398	(H) (M)
111	Gavin Collins gavcollins29@gmail.com	07833 912416	(H) (M)
113	David Crick crickyref@icloud.com	07850 709461	(H) (M)
120	Chris Fernandes christopherfernandes7@live.co.uk	07704 781965	(H) (M)
125	Steve Hart steve999@live.co.uk	01784 250153 07967 366185	(H) (M)
133	Dane Johnston dane.johnston@hotmail.co.uk	07506 347712	(H) (M)
135	Alex Lever alexlever1996@gmail.com	07804 806283	(H) (M)
136	Jamie Lowe jamielowe66@gmail.com	07585 972907	(H) (M)
138	Joshua Mugridge josh.mugridge@sky.com	07787 215513	(H) (M)
140	Adam Merchant adam.merchant20@gmail.com	0208 8731584 07910 413184	(H) (M)
141	Gareth Mays gareth.mays752@mod.gov.uk	01372 744094	(H) (M)
143	Jack Ohene jack.ohene@hotmail.com	07890 291637	(H) (M)
145	Phil Paice phil.paice@hotmail.co.uk	07779 449709	(H) (M)
147	Harry Rance harryrance54@hotmail.com	07551 007465	(H) (M)
149	Martin Read martin.read5@btinternet.com	07821 770007	(H) (M)
150	Dave Sheldrake davesheldrakes@aol.com	0208 9418 174 07976 233381	(H) (M)

No	Name & Address	Telephone	☎
151	Reuben Simon reubensimon2014@yahoo.co.uk	07932 069502	(H) (M)
152	Jarnail Singh jsg_1@hotmail.com	07940 995335	(H) (M)
153	William Siegmund william.siegmund@hotmail.com	01483 475935 07500 827301	(H) (M)
154	Woolee Shin simsonff@naver.com	07473 953548	(H) (M)
155	Joe Wright joe10wright@icloud.com	01252 324723 07804 475184	(H) (M)
156	Bimi Sherifi bimisherifi@gmail.com	07852 276698	(H) (M)
160	Ben Wright ben.wright.football@gmail.com	020 7358 3060 07710 571411	(H) (M)
161			(H) (M)
162			(H) (M)
163			(H) (M)
164			(H) (M)
165			(H) (M)
166			(H) (M)
167			(H) (M)
168			(H) (M)
169			(H) (M)
170			(H) (M)
171			(H) (M)
172			(H) (M)

ASSISTANT REFEREES			
No	Name & Address	Telephone	☎
200			(H) (M)
201	Mustafa Ahmed bluestargo@hotmail.co.uk	07799 117563	(H) (M)
202	Nicholas Arbuckle nick_arbuckle_36@hotmail.com	01483 721592 07961 354824	(H) (M)
203	Robert Alderton robert.alderton11@hotmail.com	07557 306858	(H) (M)

No	Name & Address	Telephone	☎
204	Cliff Angol cliff.angol@hotmail.co.uk	07769 687695	(H) (M)
205	Luke Almeida luke@almeida.org	07557 783007	(H) (M)
206	Andrew Beeney andrewbeeney@aol.com	01276 34910 07929 962783	(H) (M)
207	Ed Barnes ed.barnes87@gmail.com	07963 275451	(H) (M)
208	Giacomo Barchetta giacomo.barchetta2@gmail.com	07917 218145	(H) (M)
209			(H) (M)
210	Neil Casson neilcasson55@gmail.com	07393 823935	(H) (M)
211	Samuel Bunting samuel.bunting12@gmail.com	01483 274273 07422 530547	(H) (M)
212			(H) (M)
213	Ethan Casson neilcasson55@gmail.com	07393 823935	(H) (M)
214	Garry Collins garrymcollins57@gmail.com	01932 872243 07795 593436	(H) (M)
215	Peter Crichlow ppcrichlow@yahoo.co.uk	020 8669 1012 07752 525025	(H) (M)
216	David Cooper davecooper850254@yahoo.co.uk	01276 505236 07766 758029	(H) (M)
217	Keith Corrick corricks98@gmail.com	01883 712200 07961 150402	(H) (M)
218	Gavin Collins gavcollins29@gmail.com	07833 912416	(H) (M)
219	Joel Christopher joelchristopher82@gmail.com	07592 071078	(H) (M)
220	Ryan Chitson chitsonryan@gmail.com	07568 745545	(H) (M)
221			(H) (M)
222			(H) (M)
223	Gary Creal gary.coolcucumber@hotmail.com	0207 4022056 07717 707204	(H) (M)
224	Sean Cully seancully@rocketmail.com		(H) (M)
225			(H) (M)
226	Max Edwards max.oscar.edwards@gmail.com	07515 876444	(H) (M)
227	William Douglas whdouglas@gmail.com	07525 912120	(H) (M)
228			(H) (M)

No	Name & Address	Telephone	☎
229	Barrie Funnell barrie.funnell@sky.com	01276 500692 07850 852998	(H) (M)
230	Martin Etheridge etheridgemartin@aol.com	01932 269684 07713 515899	(H) (M)
231	Paul Falzon paul.falzon@btinternet.com	01276 469309 07876 560060	(H) (M)
232	Matthew Funnell barrie.funnell@sky.com	01276 500692 07850 852998	(H) (M)
233	Mark Ford markford1762@hotmail.co.uk	0208 401 1202 07855 937276	(H) (M)
234	Howard Groves howard_groves@hotmail.co.uk	07969 875517	(H) (M)
235	Boris Gradecak boris@gradecak.de	07494 027630	(H) (M)
236	Ashleigh Goodall agoodall8745@gmail.com	07852 737322	(H) (M)
237	Steve Hart steve999@live.co.uk	01784 250153 07967 366185	(H) (M)
238	Richard Hailstone richard584@icloud.com	01252 329034 07831 739742	(H) (M)
239	Morgan Hamilton morganhamilton666@gmail.com	07425 349299	(H) (M)
240	Ian Hempel ihempel@hotmail.co.uk	01372 729110 07762 416380	(H) (M)
241	Manny Harris manferharri@yahoo.co.uk	07864 685867	(H) (M)
242	Nigel Hickes nigel@hickes.clara.net	020 8582 2799	(H) (M)
243			(H) (M)
244	Christopher Hodge chris.hodge.05@gmail.com	01252 626052 07854 294904	(H) (M)
245	David Holmwood dab.holmwood@sky.com	01293 772935	(H) (M)
246	Alan Hodge alanandhelen@blueyonder.co.uk	07879 620542	(H) (M)
247	Jack Healy j.healy123@gmail.com	07951 976867	(H) (M)
248	Andy Harry andy1521@talktalk.net	07450 601574	(H) (M)
249	Mehmet Hussein mhussein2011@live.co.uk	07927 706177	(H) (M)
250	Robert Hughes robert.hughes63@live.com	01483 476274 07906 427228	(H) (M)
251	Sikiru Idris skydoves@hotmail.com	0207 274 5824 07944 458651	(H) (M)
252	Wayne Ingram waynetheref@aol.com	0203 6734778 07860 854833	(H) (M)
253	Patrick Joliffe pjjoliffe@icloud.com	01342 836393 07939 365129	(H) (M)


No	Name & Address	Telephone	☎
254	Dane Johnston dane.johnston@hotmail.co.uk	07506 347712	(H) (M)
255			(H) (M)
256			(H) (M)
257	Ian Kitchen kitchen_ian@yahoo.co.uk	07900 080523	(H) (M)
258			(H) (M)
259			(H) (M)
260	Mark Kelly mark.kelly63@btinternet.com	07920 268877	(H) (M)
261	Alex Lever alexlever1996@gmail.com	07804 806283	(H) (M)
262	David Lofgren david.lofgren1@hotmail.com	07506 442227	(H) (M)
263	Roy Lawrence roylaw61@hotmail.com	07973 444482	(H) (M)
264	Alex Lever alexlever1996@gmail.com	07804 806283	(H) (M)
265	Kevin Leggett kevin22red@yahoo.com	01252 850834 07969 179694	(H) (M)
266	Andrew Liddicott liddicott.andy@outlook.com	01483 419993 07935 375675	(H) (M)
267	James Lowe jamielow66@gmail.com	07585 972907	(H) (M)
268	Jason Lidbetter jenny_lidbetter@yahoo.co.uk	01372 810224 07759 429432	(H) (M)
269	Christopher Little mailchrisl@yahoo.co.uk	01252 312742 07775 536221	(H) (M)
270			(H) (M)
271	Gareth Mays gareth.mays752@mod.gov.uk	01372 744094	(H) (M)
272	Emmanuel Makola emmanuel.makola@yahoo.com	07476 039397	(H) (M)
273	Andy Mirza andymirza@hotmail.com	07436 272222	(H) (M)
274	Paul Maskell paul.maskell1@outlook.com	01372 728078 07443 543933	(H) (M)
275	Christopher Murray cristopher12@mail.com	07883 942275	(H) (M)
276	Joshua Mugridge joshua.mugridge@sky.uk	07787 215513	(H) (M)
277	Joe Monks monx@hotmail.co.uk	07940 182422	(H) (M)
278	Adam Merchant adam.merchant20@gmail.com	07910 413184	(H) (M)

No	Name & Address	Telephone	☎
279	Richard Marus richard.marus@hotmail.com	07867 489950	(H) (M)
280	Michael Oakes michaeloakesarchitect@gmail.com	01895 235089 07727 948461	(H) (M)
281	Patrick Nixon patrick_nixon789@live.com	07714 445750	(H) (M)
282	Deen Olugunna deen_olugunna@hotmail.com;	0208 773 0271 07956 456258	(H) (M)
283	Ian Oswald ian.t.oswald@msn.com	07784 981254	(H) (M)
284	Vince Penfold vincepenfold11041@hotmail.com	07592 743842	(H) (M)
285	Phil Paice phil.paice@hotmail.co.uk	01483 769289 07779 449709	(H) (M)
286	Jack Ohene jack.ohene@hotmail.com	07890 291637	(H) (M)
287	Terry Pusey comcapers67@hotmail.co.uk	0208 578 2325 07557 203425	(H) (M)
288			(H) (M)
289	Harry Rance harryrance54@hotmail.com	07551 007465	(H) (M)
290			(H) (M)
291	Robert Redman robertredman04@hotmail.co.uk	0208 769 9304 07939 531082	(H) (M)
292			(H) (M)
293			(H) (M)
294	Sean Ridley seanmridley@gmail.com	07812 419163	(H) (M)
295	Steve Rudrum largerefsteve@live.co.uk	01483 715523 07872 319289	(H) (M)
296			(H) (M)
297	Paul Saunders F4PWS1@gmail.com	01483 487149 07887 635785	(H) (M)
298	Bimi Sherifi bimisherifi@gmail.com	07852 276698	(H) (M)
299	Robert Simkin robert.lynn.simkin@gmail.com	01483 488061 07798 784520	(H) (M)
300	Keith Slaughter k_r_slaughter@yahoo.co.uk	0208 5444860 07773 959805	(H) (M)
301	Brian Smith briansmithhome@aol.com	07980 653779	(H) (M)
302	Graham Smith grahamsmith26@virginmedia.com	01252 643182 07809 504427	(H) (M)
303	Daniel Skilton dan@danskilton.co.uk	07584 190752	(H) (M)

No	Name & Address	Telephone	☎
304	William Siegmund william.siegmund@hotmail.com	01483 475935 07500 827301	(H) (M)
305			(H) (M)
306			(H) (M)
307	Andy Stamps andy_stamps@hotmail.co.uk	07562 855291	(H) (M)
308	Eric Strange e.strange@sky.com	01932 345401 07831 117755	(H) (M)
309	Michael Stevens refmstevens@googlemail.com	07956 192347	(H) (M)
310	Philip Sung nclf@hotmail.com	07862 716921	(H) (M)
311	Matthew Swinburn matthew.swinburn@cgi.com	01784 460076 07841 602356	(H) (M)
312	Gary Taylor garymjfc@icloud.com	07908 194909	(H) (M)
313	Adam Thompson apthompson@live.co.uk	07704 544127	(H) (M)
314	Robert Trueman roberttrueman11@gmail.com	07545 214032	(H) (M)
315	Stephen Tyler tyler672@aol.com	020 8657 5291 07796 554350	(H) (M)
316	Maros Valko marosh_valko@hotmail.com	07927 892873	(H) (M)
317	Rodney Van Niekerk rodvanniekerk@hotmail.com	020 8642 6019 07976 545874	(H) (M)
318	Daniel Vernon danielv1979@icloud.com	0208 395 4120 07368 235646	(H) (M)
319	Iain Walworth iaindw1@mac.com	07717 306305	(H) (M)
320	Roger Wells roger.wells99@blueyonder.co.uk	07723 304332	(H) (M)
321	Jonathan Weeks jonathanweeks48@btinternet.com	01932 711513 07976 514395	(H) (M)
322	Reuben Watt reuben.p.j.watt@btinternet.com	07462 680247	(H) (M)
323			(H) (M)
324	Jake Walton jakewalton0393@hotmail.com	07814 644200	(H) (M)
325	Graham Wilkins grahamwilkins1@yahoo.co.uk	07734 236150	(H) (M)
326	Martin Wood martinjo.wood@ntlworld.com	01252 521806 07770 577427	(H) (M)
327	Ben Wright ben.wright.football@gmail.com	0203 623 3512 07710 571411	(H) (M)
328	Declan Wyatt decwyatt1@hotmail.co.uk	07565 849076	(H) (M)

No	Name & Address	Telephone	☎
329			(H) (M)
330	Gary Wroe wroeg296@hotmail.com	07856 708084	(H) (M)
331			(H) (M)
332			(H) (M)
333	Colin Wood colinwood@rocketmail.com	07889 299479	(H) (M)
334			(H) (M)
335			(H) (M)
336	Harry Yellen harry.yellen24@gmail.com	07512 768280	(H) (M)
337	Daniel McShane footballmaniac_sw8@hotmail.com	07906 332878	(H) (M)
338	Roger Inions		(H) (M)
339			(H) (M)
340	Tom Mayor tpmayor@gmail.com	07778 784536	(H) (M)
341	George Mangrski mangrski@gmail.com	07402 223904	(H) (M)
342	Elihu George elihu_george@yahoo.com	07413 863036	(H) (M)
343	Ronald Albert rmalbert@virginmedia.com	07956 125199	(H) (M)
344	Phill Nash phillnash@btinternet.com		(H) (M)
345	Anthony Green tony.jgreen@hotmail.com	07429 985655	(H) (M)
346	Richard Harris richard@harris-net.co.uk	07708 813978	(H) (M)
347			(H) (M)
348			(H) (M)
349			(H) (M)
350			(H) (M)
351			(H) (M)
352			(H) (M)
353			(H) (M)

DEVELOPMENT REFEREES

No	Name & Address	Telephone	
601			(H) (M)
602	Samuel Bunting samuel.bunting12@gmail.com	01483 274273 07422 530547	(H) (M)
603			(H) (M)
604			(H) (M)
605			(H) (M)
606			(H) (M)
607			(H) (M)
608			(H) (M)
609	Morgan Hamilton morganhamilton666@gmail.com	07425 349299	(H) (M)
610	Jack Healy j.healy123@gmail.com	07951 976867	(H) (M)
611	Oliver Hind oliver.w.a.hind@gmail.com	07985 356117	(H) (M)
612			(H) (M)
613	Patrick Nixon patrick_nixon789@live.com	07714 445750	(H) (M)
614			(H) (M)
615			(H) (M)
616			(H) (M)
617			(H) (M)
618			(H) (M)
619			(H) (M)
620			(H) (M)
621			(H) (M)
622			(H) (M)
623			(H) (M)
624			(H) (M)

No	Name & Address	Telephone	☎
625			(H) (M)
626			(H) (M)
627	Declan Wyatt decwyatt1@hotmail.co.uk	07565 849076	(H) (M)
628			(H) (M)
629			(H) (M)
630			(H) (M)

YOUTH SECTION REFEREES			
No	Name & Address	Telephone	☎
401			(H) (M)
402			(H) (M)
403	Mark Edwards markedwards@hotmail.co.uk	07875 329482	(H) (M)
404	Andy Flynn arc03_th@hotmail.co.uk	07745 533844	(H) (M)
405	Mark Ford markford1762@hotmail.co.uk	07855 937275	(H) (M)
406	Tim Gilmore timgilmore@btinternet.com	07962 451493	(H) (M)
407	Lewis Gordon molgordon@outlook.com	07840 038835	(H) (M)
408	Neil Keirs keirsy1969@hotmail.com	07876 502107	(H) (M)
409	Mark Kelly mark.kelly63@btinternet.com	07920 268877	(H) (M)
410			(H) (M)
411	Gareth Mays gareth.mays752@mod.gov.uk	01372 744094 07964 144513	(H) (M)
412	Nigel Owen owen_nige@hotmail.com	07766 773209	(H) (M)
413			(H) (M)
414			(H) (M)
415	Neil Wallace neilwallace1@btinternet.com	07732 841769	(H) (M)
416	Darren Wilson darren-wilson@hotmail.co.uk	07702 246321	(H) (M)
417	Colin Wood colinwood@rocketmail.com	01737 216522 07889 299479	(H) (M)

No	Name & Address	Telephone	☎
418			(H) (M)
419	Carl Smith ccarlsmith@hotmail.co.uk	07795 361572	(H) (M)
420	Matthew Swinburn matthew.swinburn@cgi.com	07841 602356	(H) (M)
421	David Crick drc6115@aol.com	07850 709461	(H) (M)
422			(H) (M)
423	Alan Hodge alanandhelen@blueyonder.co.uk	0208 777 0173 07879 620542	(H) (M)
424	Philip Jones philipjones54@btinternet.com	07764 612441	(H) (M)
425			(H) (M)
426			(H) (M)
427			(H) (M)
428			(H) (M)

YOUTH SECTION ASSISTANT REFEREES			
No	Name & Address	Telephone	☎
500	David Bartholomeusz dave.sagemaster@gmail.com	01883 380204 07813 159562	(H) (M)
501	Thomas Bone thomasbone77@gmail.com	07833 360195	(H) (M)
502	Peter Brooks peterbrooks63@outlook.com	07930 935878	(H) (M)
503			(H) (M)
504	Martin Coughlan martinpcoughlan@gmail.com	07984 155941	(H) (M)
505	Gary Creal gary.coolcucumber@hotmail.com	07717 07204	(H) (M)
506			(H) (M)
507			(H) (M)
508	Stephen Dedman sdedders@icloud.com	07956 145425	(H) (M)
509	Anthony Del Maschio anthony.delmaschio@btinternet.com	01293 771168 07342 887261	(H) (M)
510			(H) (M)
511	Mark Edwards markedwards@hotmail.co.uk	07875 329482	(H) (M)

No	Name & Address	Telephone	☎
512	Andy Flynn arc03_th@hotmail.co.uk	07745 533844	(H) (M)
513	Mark Ford markford1762@hotmail.co.uk	07855 937275	(H) (M)
514			(H) (M)
515	Tim Gilmore timgilmore@btinternet.com	07962 451493	(H) (M)
516	Lewis Gordon molgordon@outlook.com	07840 038835	(H) (M)
517			(H) (M)
518	Alan Hodge alanandhelen@blueyonder.co.uk	0208 777 0173 07879 620542	(H) (M)
519	Dave Holmwood dab.holmwood@sky.com	01293 772935 07814 574875	(H) (M)
520	Colin Huckle colin_huckle@hotmail.com	01293 889886 07768 256976	(H) (M)
521	Adrian Hudson atbh66@gmail.com	01403 784880 07775 795979	(H) (M)
522			(H) (M)
523	Phil Jones philipjones54@btinternet.com	07764 612441	(H) (M)
524	Gerry Kehoe kehoegerry@aol.com	07967 519010	(H) (M)
525	Neil Keirs keirsy1969@hotmail.com	07876 502107	(H) (M)
526	Mark Kelly mark.kelly63@btinternet.com	07920 268877	(H) (M)
527			(H) (M)
528	Jason Lidbetter jenny_lidbetter@yahoo.co.uk	0208 3970787 07759 429432	(H) (M)
529			(H) (M)
530	Gareth Mays gareth.mays752@mod.gov.uk	01372 744094 07964 144513	(H) (M)
531	Douglas Merrick douglas660@hotmail.com	07817 022762	(H) (M)
532	Ken Murray kenmurray523@btinternet.com	020854 05697 07989 615549	(H) (M)
533			(H) (M)
534	Keith Slaughter k_r_slaughter@yahoo.co.uk	07773 959805	(H) (M)
535	Carl Smith ccarlsmith@hotmail.co.uk	07795 361572	(H) (M)
536	Philip Sung nclf@hotmail.com	07862 716921	(H) (M)

No	Name & Address	Telephone	☎
537	Matthew Swinburn matthew.swinburn@cgi.com	07841 602356	(H) (M)
538			(H) (M)
539	Rodney Van Niekerk rodvanniekerk@hotmail.com	020 8642 6019 07976 545874	(H) (M)
540	Daniel Vernon danielv1979@icloud.com	07368 235646	(H) (M)
541			(H) (M)
542	Neil Wallace neilwallace1@btinternet.com	07732 841769	(H) (M)
543	Brian Wheatley brianwheatley@hotmail.co.uk	0208 462 0185 07875 374908	(H) (M)
544	Barrie Whittington bmjjw51@btinternet.com	02086 447641 07752 377298	(H) (M)
545	Darren wilson darren-wilson@hotmail.co.uk	07702 246321	(H) (M)
546	Colin Wood colinwood@rocketmail.com	01737 216522 07889 299479	(H) (M)
547			(H) (M)
548			(H) (M)
549			(H) (M)
550			(H) (M)
551			(H) (M)
552			(H) (M)
553			(H) (M)
554			(H) (M)

REFEREES MATCH OBSERVERS LIST			
Name & Address	Telephone	☎	
David Belbin	01784 461235	(H)	
	0208 942 2247	(B)	
d.belbin@sky.com	07825 031782	(M)	
Lee Brennan		(H)	
lee_brennan7@hotmail.com	07747 625013	(M)	
Lee Cable		(H)	
leecable@ymail.com	07774 428469	(M)	
Stephen Down		(H)	
stephenjdown@yahoo.co.uk	07516 681125	(M)	

No	Name & Address	Telephone	☎
	Lawrence Dudley l.j.dudley@btinternet.com	01276 33400	(H)
		07855 099737	(M)
	Brian Fish fishbaak@yahoo.co.uk	01483 420007	(H)
		07528 970542	(M)
	Gordon Harrison gordon.harrison4@ntlworld.com		(H)
		07956 056807	(M)
	Ian Hart OBE ian.hart1@ntlworld.com	01252 338339	(H)
		07938 547653	(M)
	Denis Hayes hayes.denis@msn.com		(H)
		07463 322916	(M)
	Ray Herb r.herb34@gmail.com	01932 784776	(H)
		07710 628971	(M)
	Paul Howard phowardref@gmail.com		(H)
		07850 472954	(M)
	Roger Inions rogerinions@hotmail.com	01276 600347	(H)
		07887 871321	(M)
	Kevin Josey kevin@psksecurity.co.uk psklimited@gmail.com	01252 337389	(H)
		01252 337338	(B)
		07421 760610	(M)
	Geoff Knock geoff.knock@btinternet.com	01932 872072	(H)
		07896 792792	(M)
	Tim Lawrence tim.lawrence@surreyfa.com timothyjlawrence@gmail.com	01403 257975	(H)
		01372 387094	(B)
		07889 681266	(M)
	Stephen Maguire stephen.maguire@btinternet.com	0208 656 6420	(H)
		0207 432 6775	(B)
		07808 481278	(M)
	Bruce McLaren McLaren6w@gmail.com	01483 480745	(H)
		01483 772890	(B)
		07778 855974	(M)
	Gerald Merritt gerald.merritt@ntlworld.com	01256 412119	(H)
		07792 535116	(M)
	Reginald Pullen rtpullen@hotmail.co.uk	01420 562845	(H)
		07786 010155	(M)
	David Sheldrake davesheldrakes@aol.com	0208 941 8174	(H)
		07976 233381	(M)
	Phil Sherlock philsherlock2008@sky.com	01737 913442	(H)
		07759 483776	(M)
	Victor Skilton vic.skilton@btinternet.com	01883 627417	(H)
		07511 786385	(M)
	Russell Stait russellstait@btinternet.com	01256 464759	(H)
		07711 909753	(M)
			(H)
			(M)
			(H)
			(M)
			(H)
			(M)
			(H)
			(M)

NATIONAL LEAGUE SYSTEM 2019-2020



CLUBS TO HAVE BEEN PROMOTED TO STEP 4

Season Left the

Combined Counties League

2018-2019	Chertsey Town - (First CCL winner of the FA Vase)
2017-2018	Westfield
2017-2018	Bedfont Sports
2016-2017	Hartley Wintney
2015-2016	Ashford Town (Middlesex)
2014-2015	Molesey (Returned in 2019-2020)
2013-2014	South Park
2012-2013	Egham Town (Returned in 2019-2020)
2012-2013	Guernsey - (First Channel Island club in the NLS)
2011-2012	Guildford City (Returned in 2014-2015)
2010-2011	Chertsey Town (Returned in 2014-2015)
2009-2010	North Greenford United (Returned in 2016-2017)
2008-2009	Bedfont Green
2007-2008	Merstham
2006-2007	Chipstead
2005-2006	Godalming Town (Returned in 2017-2018)
2004-2005	Walton Casuals
2003-2004	AFC Wimbledon - (First CCFL club in the Football League)
1999-2000	Ashford Town (Middlesex) (Returned in 2014-2015)
1996-1997	Corinthian Casuals
1991-1992	Farnham Town (Returned in 1993-1994)
1989-1990	Cove (Returned in 1995-1996)
1988-1989	Raynes Park Vale (Returned in 1994-1995)
1985-1986	Chertsey Town (Returned in 2006-2007)
1984-1985	Southwick

CHERRY RED RECORDS

COMBINED COUNTIES

FOOTBALL LEAGUE

**FORMED IN 1922 AS THE SURREY SENIOR LEAGUE
RENAMED IN 1978**

Rules & Regulations

This section contains the following information :

**Articles of Association
of the Combined Counties Football League Limited**

League Rules For Step 5 & Step 6 (based upon FA Standard Rules)

Table 1 - Summary of Fines & Fees For Step 5 & Step 6

Rules For The Development Division

Table 2 - Summary of Fines & Fees For The Development Division

Rules For The Youth Divisions

Table 3 - Summary of Fines & Fees For The Youth Divisions

FA National League System Ground Grading Criteria

Figure 1 - Marking of Referees

National League System Regulations

Appeals Procedure

Standing Orders

THE COMPANIES ACT 1985

A PRIVATE COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL ARTICLES OF ASSOCIATION OF THE COMBINED COUNTIES FOOTBALL LEAGUE LIMITED

1. Preliminary

The Regulations contained in Table C (as prescribed by Section 8 of The Companies Act 1985) in force at the date of adoption of these Articles shall not apply to the Company.

2. Interpretation

In these regulations:

"Act" means The Companies Act 1985 (including any statutory modification or re-enactment of it for the time being in force).

"Associate Member" means a member of the relevant class as defined in article 3.6 "Articles" means the Articles of the Company.

"Clear Days" in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect.

"Club" means any football club which is for the time being admitted to the League under the Rules. "Commercial Agreement" means an agreement described in Article 6.

"Board of Directors" means the Board of Directors for the time being of the Company comprising the Board Members (being the Board of Directors of the Company for the purpose of the Act).

"Board Members" means the officers of the League and such other members of the Board of Directors for the time being appointed in accordance with Article 19 (such persons being the directors of the Company for the purposes of the Act).

"Company" means The Combined Counties Football League Limited.

"Competition" means the football competition to be managed by the Company under the name of "The Combined Counties Football League" (or such other name as the Company may adopt from time to time) and consisting of the football clubs who are from time to time members of the Company.

"Divisions" means each of the different football divisions of the Competition within which members of the Competition are allocated to and play in from time to time.

"Full Member" means a member of the relevant class as defined in article 3.5

"Honorary Member" means a Member of the relevant class as defined in article 3.5 and who shall be an Officer of the League;

"Honorary Life Members" means the persons elected from time to time as Honorary Life Members of the Competition in accordance with Article 25.

"Laws of the Game" means the laws of association football as settled by the Federation International de Football Associations ("FIFA") from time to time.

"League" means the Company

"Member" means any Full Member or Honorary Member and as the context admits or requires has the meaning given in section 112 of the Companies Act 2006, but does not include an Associate Member;

"the Membership Rules" means the membership rules of the Competition created and maintained from time to time pursuant to Article 26.

"Office" means the registered office of the Company.

"Officers of the Competition" means the Chairman, the Vice Chairman, the Treasurer, the General Secretary, the Fixtures Secretary, the Referees Secretary and the Registrations Secretary.

"Rules" means the rules of the Company (subject to such amendments as shall from time to time be made or adopted by the Company).

"Season" means the season in which football is played commencing and expiring on dates determined by the Football Association.

"the United Kingdom" means Great Britain and Northern Ireland.

Unless the context otherwise requires words or expressions contained in these regulations bear the same meaning as in the Act but excluding any statutory modifications of them not in force when these regulations became binding on the Company.

Words denoting the singular number include the plural number and vice versa, words denoting the masculine gender include the feminine gender and words denoting persons include bodies corporate (however incorporated) and unincorporated including unincorporated associations of persons or partnerships.

3. Members

3.1 The number of Members with which the Company is to be registered does not exceed 66.

3.2 The provisions of Section 353 of the Act should be observed by the Company.

3.2.1 every Club which is a corporation or body corporate and which signs and submits a membership application form (in the form detailed in Article 4) shall be deemed to become a member on its name being entered in the register of members together the particulars required by Section 352 of the Act.

3.2.2 every Club which is an unincorporated association shall be obliged to nominate an individual as its nominee. Each nominee shall act in all respects in accordance with the directions of the Club which has appointed him. The nominee shall be the club secretary or club chairman.

3.2.3 every Club which is an unincorporated association shall be entitled to submit a membership application form (in the form detailed in Article 4) with such modifications as the Board of Directors shall require. The appointed nominee shall be deemed to become a member on his name being entered in the register of members.

3.2.4 every Club which is an unincorporated association shall be entitled at any time and from time to time upon notice in writing to the Company to require the deletion of the name of its appointed nominee for the time being and the substitution of the name of another nominee to act on its behalf. Any such alteration in the name of the appointed nominee shall not affect the rights privileges and obligations of any such club in relation to membership of the Company.

3.3 Members shall be only such clubs or in the case of unincorporated associations the duly appointed nominees of such clubs which are in membership of the Competition for the time being in accordance with the Rules. Without prejudice to Article 3.4 the names of clubs in the Competition will be determined by the Board of Directors.

3.4 Any Club or in the case of unincorporated associations the duly appointed nominee of any Club which is a member of the Company by virtue of the Club in question being in membership of the Competition shall automatically cease to be a member of the Company on the Club in question ceasing to be in membership of the

Competition and in such circumstances the name of such Club (in the case of a corporation or body corporate) or the name of such Club's duly appointed nominee (in the case of an unincorporated association) shall be removed from the Register of Members immediately.

- 3.5 No person shall be appointed as a Member of the Company unless that person qualifies as: (a) a Full Member being any Club or, in the case of an unincorporated association, the duly appointed Nominee of that Club which is entitled to be in membership of the Company (including pursuant to the provisions of the Rules relating to promotion and relegation); or (b) an Honorary Member, being any individual who is one of the elected Officers of the League.

Association Football clubs that are not Full Members may be appointed by the Company as Associate Members. Associate Members shall not have the right to vote in decisions of the Company but are subject to the Rules.

- 3.6 The Members shall pay the subscription fees fixed in accordance with the Rules or levy imposed by the Board of Directors pursuant to Article 23.7. Any Members whose levy or subscription or instalment of the subscription is in arrears at such date as the Board of Directors shall specify in each year shall be deemed to have resigned its membership of the Company and in such circumstances the name of such Club (in the case of a corporation or body corporate) or the name of such Club's duly appointed nominee (in the case of an unincorporated association) shall be removed from the Register of Members forthwith.
- 3.7 Upon promotion and relegation of a Club from the Competition, the name of such Club (in the case of a corporation or body corporate) or the name of such Club's duly appointed nominee (in the case of an unincorporated association) shall automatically be removed from the Register of Members forthwith.
- 3.8 The members shall be graded (from time to time) by the directors and shall be divided into Divisions in accordance with Article 9.2.10.

4. Membership Application Form

- 4.1 Every Club shall deliver to the Company an application for membership of the Company in the following form or in such form as the Board Members may require which shall be signed (in the case of a Club) for and on behalf of the Club by two of its Directors (in the case of companies) or officers (in the case of an unincorporated association). The membership application form when completed and signed should be deposited with the Secretary of the Company at the office.

THE COMBINED COUNTIES FOOTBALL LEAGUE LIMITED

* I (name) of (address)

We (name) of (address)

* director/ officer

and

(name) of (address)

* director/officer

and

(name) of (address)

and

(name) of (address)

being "directors/officers of Football Club ("the Club") having been provided with a copy of the Memorandum and Articles of Association of The Combined Counties Football League Limited ("the Company") and a copy of its Rules confirm that we are authorised on behalf of the Club to sign this application and agree on behalf of the Club that if the Club or its duly appointed nominee is accepted into membership of the Company to comply with and be bound by the Memorandum and Articles of Association and Rules of the Company and to procure our duly appointed nominee to so conform to and be bound by the Memorandum, Articles and Rules and to accept, abide by and implement the decisions of the Board of Directors of the Company. If this application for membership is accepted, we on behalf of the Club nominate () as nominee of the Club and understand and accept that since the Club is an unincorporated association the nominee's name will be entered in the Register of Members together with such other particulars as shall be required. In the event that such individual wishes to resign as the Club's nominee or in the event that the Club wishes to remove such individual as its nominee we on behalf of the Club undertake to nominate a person forthwith as a replacement in accordance with Article 3.2.4 his name shall be entered in the Register of Members as the Club's nominee in the place of the person so resigning or so removed.

Dated

Signatures

5. Resignation and Removal of a Member

- 5.1 Any Club may resign from membership of the Company at the end of a playing season of the Competition and prior to the annual general meeting next following the end of such playing season provided it has notified the Secretary of its decision to resign on or before the 31st day of March in that season.
- 5.2 The Company may by Special Resolution passed by poll at a general meeting remove any Club or in the case of an unincorporated association the duly appointed nominee of such Club as a member of the Company and if such Resolution shall be so passed then such Club or its duly appointed nominee shall cease to be a member of the Company from that date and its name or the name of its nominee shall be removed from the Register of Members. Neither the Club nor in the case of a unincorporated association the duly appointed nominee of the Club whose membership is in question shall have a vote at any such general meeting.

6. Commercial Agreements

- 6.1 The expression "commercial agreement" shall mean any agreement or agreements with the Pools Promoters Association whereby the fixtures to be played by the Clubs may be utilised for commercial exploitation by the Pools Promoters Association for the purposes of Football Pools and any other agreement or agreements relating to advertising, merchandising, television broadcasting, sponsorship, commercial and other transactions of any kind and general promotion of each of the Clubs and the Company which have the object of promoting the welfare and general commercial interest and increasing the financial resources for each of the Clubs and the Company.
- 6.2 The Board of Directors without prejudice to its existing rights, powers and duties in connection with the management of the business of the Company shall have full authority at its discretion to negotiate and enter into as agents for and on behalf of

each of the Clubs any commercial agreement and the Clubs shall comply with all obligations on their part which may be contained or referred to in any such commercial agreement.

- 6.3 The Board of Directors without prejudice to its existing rights, powers and duties in connection with the management of the business of the Company may at its discretion intervene in and conduct the negotiation by a Club of any commercial agreement which it deems to be detrimental or potentially detrimental to the Competition's main sponsorship agreement (including the right to terminate any such negotiations).
- 6.4 Any surplus income generated by the commercial agreements after the disbursement of all costs and expenses incurred in relation to the commercial agreement and the retention of such reserves by the Company as the Board of Directors shall determine in their entire discretion as appropriate shall be distributed to the Clubs by way of prize, bonus or other means and withdrawal from the Company for whatever reason shall not affect the right of the withdrawing Club to receive from the Company any monies due to it under an award made prior to its withdrawal provided that any monies owed by the withdrawing Club to the League may be set off by the League against any such monies due to it.

7. General Meetings

- 7.1 All general meetings other than annual general meetings shall be called extraordinary general meetings. The Board of Directors may call general meetings and on the requisition of one-third of the members pursuant to the provisions of the Act shall forthwith proceed to convene an extraordinary general meeting for a date not later than forty days after the receipt of the requisition. If there is not a quorum of Board Members within the United Kingdom to enable a meeting of the Board of Directors to be held and a resolution to be passed to call a general meeting any Board Member or any Member may call a general meeting.
- 7.2 In exceptional circumstances, substitutions for the club nominee may be accepted before the commencement of each general meeting by the Company Secretary. The club nominee, or an authorised substitute, shall be the only person permitted to place, or respond to, questions on or behalf of that club at all General Meetings.
- 7.3 Any Club failing to be represented at any annual general meeting or extraordinary general meeting will be fined at the rate determined by League's Rules.

8. Notice of General Meetings

- 8.1 An annual general meeting and an extraordinary general meeting called for the passing of a special resolution shall be called by at least twenty one clear day's notice. Every other extraordinary general meeting shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed.
- 8.1.1 in the case of an annual general meeting by all the members entitled to attend and vote, and
- 8.1.2 in the case of any other meeting by the majority in number of the members having a right to attend and vote being the majority together holding not less than 95% of the total voting rights at the meeting of all the members.
- 8.2 The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and in the case of an annual general meeting shall specify the meeting as such. Subject to the provisions of the Articles, the notice shall be given to all Members, the auditors and to any life members (provided that

there shall be no obligation to give any notice to a Club which is an unincorporated association when notice has been given to its duly appointed nominee).

- 8.3 The accidental omission to give notice of meeting to or the non-receipt of a notice of meeting by any person entitled to receive notice shall not invalidate the proceedings at that meeting.

9. Annual General Meeting

- 9.1 The annual general meeting shall be held on a date decided by the Board of Directors (provided that no more than fifteen months shall elapse between annual general meetings).

- 9.2 The following business shall be transacted at the annual general meeting:

- 9.2.1 the minutes of the preceding annual general meeting having been circulated will be confirmed and business arising from them
- 9.2.2 deal with the presentation and adoption of the Annual Report and Annual Accounts of the Company
- 9.2.3 the adoption of standing orders
- 9.2.4 receive from the Board of Directors a report of the activities of the Company since the previous annual general meeting
- 9.2.5 to consider any proposed alteration to the Articles of Association
- 9.2.6 the election of the members of the Board of Directors
- 9.2.7 the election of President, Vice Presidents and Honorary Life Members
- 9.2.8 to consider the appointment, if appropriate, of new Auditors
- 9.2.9 to consider any proposed alteration to the Competition Rules
- 9.2.10 to receive information about the movement of Clubs
- 9.2.11 to receive from The FA, the decision as to the division of the members into Divisions for the next season

- 9.3 A copy of the statement of accounts of the Company and agenda shall be sent to each member with the notice of the annual general meeting.

- 9.4 The annual general meeting of the company may be held separately from the annual general meeting of the competition (constitutional AGM).

- 9.4.1 The business to be transacted at the annual general meeting of the company shall be items 9.2.1, 9.2.2, 9.2.4, 9.2.5, relating to the election of members of the Board of Directors, and 9.2.7.

- 9.4.2 The business to be transacted at the constitutional annual general meeting shall be items 9.2.1, 9.2.3, 9.2.5, relating to the election of officers of the Competition, 9.2.6, 9.2.8, 9.2.9 and 9.2.10.

- 9.5 The business at the annual general meeting of the company may, if so decided by the board, be conducted by postal ballot.

- 9.5.1 Members shall be sent details of all business to be transacted and associated ballot papers not less than 28 days before the Annual General Meeting of the Company. Members shall return their ballot papers to the Secretary before the Annual General Meeting by a date to be specified.

- 9.5.2 Counting of votes shall take place before the Annual General Meeting and tellers shall consist of two members nominated by the Board. The result of all ballots shall be declared by the Secretary at the Annual General Meeting.

10. Quorum of General Meetings

- 10.1 No business shall be transacted at any meeting unless a quorum is present. Not less than 75% of Members for the time being entitled to vote upon the business to be transacted each being a duly appointed nominee of a Club which is an unincorporated association or present by a duly authorised representative in the case of a Club which is a corporation or body corporate shall be a quorum.
- 10.2 If such a quorum is not present within half an hour from the time appointed for the meeting or if during the meeting such a quorum ceases to be present the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Board of Directors may determine.

11. Chairman of General Meetings

- 11.1 The President shall preside as President at general meetings by opening such meetings but shall not chair such meetings. The Chairman or in his absence the Vice Chairman or failing him some other Board Member nominated by the Board of Directors shall preside as Chairman of the meeting but if neither the Chairman nor such other Board Member (if any) shall be present within fifteen minutes after the time appointed for holding the meeting and willing to act the Board Members present shall elect one of their number to be Chairman and if there is only one such Board Member present willing to act he shall be Chairman.
- 11.2 If no Board Member is willing to act as Chairman or if no such Board Member is present within fifteen minutes after the time appointed for holding the meeting the Members present and entitled to vote shall choose one of their number to be Chairman.

12. Adjournment of General Meetings

- 12.1 The Chairman may with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place.
- 12.2 When a meeting is adjourned for fourteen days or more at least seven clear days notice should be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted; otherwise it shall not be necessary to give any such notice.

13. Voting at General Meetings

- 13.1 Subject as otherwise provided in these regulations a resolution put to the vote of a meeting shall be decided on submission of official voting cards a show of hands unless before or on the declaration of the result of the show of hands a poll is duly demanded. Subject to the provisions of the Act a poll must be demanded:
- by the Chairman, or
 - by at least four members having the right to vote at the meeting
- A poll shall be taken as the Chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting of which the poll was demanded.
- 13.2 Subject as otherwise provided on submission of official voting cards every member who (being an unincorporated association) is present by its nominee or (being a company or body corporate) is present by its duly authorised

representative shall have one vote and on a poll every member so present by representative or nominee shall have one vote.

- 13.3 Any company or body corporate which is a member may by resolution of its directors or other governing body authorise such person (who shall be a member of the Board of Directors or Board of Directors of that Club) as it thinks fit to act as its representative at any meeting of the Company and the person so authorised shall be entitled to exercise the same powers on behalf of the company or body corporate which he represents as that Club could (to the extent that it is otherwise entitled to do so) exercise if it were an individual member of the Company.
- 13.4 Each member Club shall ensure that its representative or nominee attends each general meeting of the Company. The representative or nominee must be a member of the Board of Directors or Management Committee of that Club. Each Member may in addition to its duly authorised representative or its duly appointed nominee have in attendance at all general meetings an observer who shall take no part in the proceedings.
- 13.5 No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting of which the vote objected to is tendered and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairman of the meeting whose decision shall be final and conclusive.
- 13.6 Only a member who shall have paid any subscription and other sum (if any) which shall be duly payable to the Company in respect of its membership pursuant to the Rules shall (to the extent that it is otherwise entitled to do so) be entitled to be present or represented or to vote on any question at any general meeting of the Company.
- 13.7 In the case of an equality of votes the Chairman of the meeting shall be entitled to a second or casting vote in addition to any other vote he may have.
- 13.8 A declaration by the Chairman that a resolution has been carried unanimously or by a particular majority or lost or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
- 13.9 An Associate Member may send two representatives to the Annual General Meeting and may be given the right to debate and vote on matters directly involving the participation of that Associate Member as decided by the Board.

14. Resolutions of the Members in Writing

- 14.1 A resolution in writing executed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present in person or by a duly authorised representative shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.

15. Membership of the Board of Directors

- 15.1 Unless otherwise determined by Special Resolution the number of Board Members shall not exceed 7 and shall consist of the Chairman, Vice Chairman, General Secretary, Treasurer, Fixtures Secretary, Referees Secretary and Registrations Secretary.

16. Powers of Board of Directors

- 16.1 Subject to the provisions of the Act, the Memorandum of Association and the Articles, the business of the Company shall be managed by the Board of Directors who may exercise all the powers of the Company and shall enforce the Rules. The Board of Directors shall meet as often as is necessary to transact the business of the Company and not less than four times each year and shall, except as expressly provided have jurisdiction over all matters affecting the Company including any not provided for in the Rules.
- 16.2 No alteration of the Memorandum of Association, the Articles or the Rules shall invalidate any prior act of the Board of Directors which would have been valid if that alteration had not been made. The powers given by this regulation shall not be limited by any special power given to the Board of Directors by the Articles at a meeting of the Board of Directors at which a quorum present may exercise all powers exercisable by the Board of Directors.
- 16.3 The Board of Directors shall make and issue decisions in accordance with the Rules as such Rules may be amended or replaced in accordance with these Articles.
- 16.4 The Board of Directors may by power of attorney or otherwise appoint any person to be the agent of the Company for such purposes and on such conditions as it determines including authority for the agent to delegate any of his powers.

17. Delegation of Board of Director's Powers

- 17.1 The Board of Directors shall appoint a Management Committee consisting of the officers, any other officer posts nominated by the board and four members in order to transact its ordinary football business and may appoint other sub-committees and may delegate any of its powers to any sub-committee as it may deem necessary. The Board of Directors may also delegate such powers to the Secretary or any other officer.
- 17.2 Any such delegation may be made subject to any conditions the Board of Directors may impose and either collaterally with or to the exclusion of the powers of the Board of Directors and may be revoked or altered at any time.
- 17.3 Subject to any such conditions the proceedings of the sub-committee shall be governed by the Articles regulating the proceedings of the Board of Directors so far as they are capable of applying.
- 17.4 The decisions or recommendations of all such sub-committees shall be reported to the Board of Directors.
- 17.5 Members on the Management Committee shall be full member clubs (represented by their nominated representative) who shall be elected at the Annual General Meeting. Any vacancy occurring shall be filled by election at the next general meeting. A member who relinquishes his post in mid-season shall relinquish his place on the Management Committee. The four member clubs will serve a term of not longer than two consecutive years. Member Clubs will be eligible for re-election after a period of one year. All senior divisions will be represented on the Management Committee.
- 17.6 The proceedings of the Board of Directors or Management Committee shall be governed by the Standing Orders of the company. All members of the Management Committee are entitled to attend Management Committee meetings and cast a vote in accordance with the Standing Orders.

18. Officers of the Company

- 18.1 The Officers of the Company shall consist of the Chairman, Vice Chairman, General Secretary, Treasurer, Fixtures Secretary, Referees Secretary and Registrations Secretary who shall be appointed annually at the annual general meeting.
- 18.2 A candidate for each office must be nominated by two Members or by the Board of Directors. A Member may only nominate one candidate and second one other.
- 18.3 An officer of the Competition may be removed from office by the Board Members. No officer shall be entitled to vote on any resolution relating to his own removal or to the removal or appointment of any other officer. In the event of any officer being removed, resigning, dying or otherwise ceasing to act the Board may appoint a member to act as that officer until the next annual general meeting.
- 18.4 Each person while he is an officer of the Company shall be a member of the Board of Directors.
- 18.5 Any person who is a member of the Board of Directors by virtue only of being one of the officers of the Company automatically ceases to be a member of the Board of Directors on his ceasing to be an officer.
- 18.6 Any person who is an officer shall cease to be the holder of such office:
- if he shall resign such office by notice in writing to the Company, or
 - if he is removed from such office by a resolution of the Board of Directors, or
 - if he is removed from such office by a resolution of the Company in general meeting, or
 - if he dies or otherwise ceases to act.

19. Appointment and Retirement of Board Members

- 19.1 The Board Members shall be such individuals as shall be appointed or reappointed in accordance with this Article.
- 19.2 At each annual general meeting one third of the Board Members or if their number is not a multiple of three the number nearest to one third shall retire from office.
- 19.3 The Board Members to retire by rotation at any annual general meeting shall be those who have been longest in office since their last appointment or reappointment. As between persons who became or were last appointed Board Members on the same day those to retire shall be determined by lot.
- 19.4 If the Company at the meeting at which a Board Member retires, does not fill the vacancy the retiring Board Members shall if willing to act be deemed to have been reappointed unless at the meeting it is resolved not to fill the vacancy or unless a resolution for the reappointment of the Board Member is put to the meeting and lost.
- 19.5 Subject as provided in these Articles, no person other than a Board Member retiring shall be appointed or reappointed a Board Member at any annual general meeting unless he is nominated by the Board or is proposed by a member and seconded by a second member by notice in writing to the General Secretary in accordance with the League's Rules and accompanying such notice is a notice signed by the person proposed stating his willingness to be appointed or reappointed as a Board Member. If there are fewer than the required number of nominations in accordance with this Article additional nominations may be made at the annual general meeting and may be voted upon at that meeting.
- 19.6 The notice for holding an annual general meeting shall include notice of those members duly nominated for appointment or reappointed as a member of the Board.

- 19.7 A Board Member who retires at an annual general meeting may if willing to act be reappointed. If he is not reappointed he shall retain office until the meeting appoints someone in his place or if it does not do so until the end of the meeting.
- 19.8 No Club shall have more than one representative with voting powers on the Board of Directors.
- 19.9 The Board of Directors shall have the authority to co-opt a member or members to the Board of Directors for such period or periods as it shall in its absolute discretion think fit.

20. Disqualification and Removal of Board Members

- 20.1 A Board Member shall cease to be such if:

he ceases to be a Board Member by virtue of any provision of the Act or he becomes prohibited by law from being a Board Member, or

he becomes bankrupt or makes any arrangement or composition with his creditors generally, or he is or may be suffering from mental disorder and either he is admitted to hospital in pursuance of an application for admission for treatment of The Mental Health Act 1983, or

an Order is made by a Court having jurisdiction on matters concerning mental disorder for his detention or for the appointment of a receiver curator bonis or other person to exercise powers with respect to his property or affairs or

he resigns his office by notice to the Company, or

he shall for more than three consecutive meetings have been absent without permission of the Board of Directors from meetings of the Board of Directors or he shall have been absent without permission for more than one half of the meetings of the Board of Directors in any period of one year and in either case the Board of Directors resolves that his office be vacated, or

he ceases to be a director of or a member of the Board of Directors of a member Club or in the case of an unincorporated association a duly appointed nominee of such Club or ceases to be a member of that Club, or

he is removed from office under Section 303 of the Act.

the other members of the Board of Directors unanimously resolve that his office be vacated.

21. Expenses

- 21.1 A Board Member and any sub-committee member may be paid travelling expenses for attending duly convened meetings of the Board of Directors.
- 21.2 Officers shall be paid travel and all other reasonable out-of-pocket expenses properly incurred in connection with the discharge of his duties.

22. Board Members, Appointments and Interests

- 22.1 Subject to the provisions of the Act and to the Memorandum of Association the Board of Directors may appoint one or more of its number to any executive office and may enter into agreement or arrangement with any Board Member for his employment by the Company. Any such appointment, agreement or arrangement may be made upon such terms as the Board of Directors determine and they may remunerate any such Board Member for his services as they think fit. Any appointment of a Board Member to an executive office shall unless otherwise determined by the Company in general meeting terminate if he ceases to be a Board Member but without general prejudice to any claim to damages for breach of the Contract of service between the Board Member and the Company.

22.2 Subject to Article 24.1 and to the provisions of the Act and to the Memorandum of Association and provided that he has disclosed to the Board of Directors the nature and extent of any material interest of his, a Board Member notwithstanding his office:

may be a party to or otherwise interested in any transaction or arrangement with the Company of which the Company is otherwise interested

may be a director or other officer of or employed by or a party to any transaction or arrangement with or otherwise interested in any body corporate promoted by the Company or in which the Company is otherwise interested, and shall not, by reason of his office, be accountable to the Company for any benefit which he derives from any such office or employment or from any such transaction or arrangement or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the ground of any such interest or benefit.

22.3 For the purposes of Article 22.2

a general notice given to the Board of Directors that a Board Member is to be regarded as having an interest of the nature and extent specified in the notice and any transaction or arrangement in which a specified person or class of persons is interested shall be deemed to be disclosure that the Board Member has an interest in any such transaction of the nature and extent so specified, and

all interest of which a Board Member has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his.

23. Proceedings of the Board Members

23.1 Subject to the provisions of the Articles, the Board Members may regulate their proceedings as they think fit. A Board Member may, and the Secretary at the request of a Board Member shall, call a meeting of the Board of Directors which may be held by teleconference. It shall not be necessary to give notice of a meeting to a Board Member who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority vote. Each Board Member shall have one vote. In the case of an equality of votes the Chairman shall have a second or casting vote.

23.2 The quorum for the transaction of business of the Management Company shall be four.

23.3 The continuing Board Members or a sole continuing Board Member may act notwithstanding any vacancies in their number, but, if the number of Board Members is less than the number fixed as the quorum, the continuing Board Members or Board Member may act only for the purpose of filling vacancies or of calling a general meeting.

23.4 Unless he is willing to do so, the Chairman shall preside at every meeting of the Board of Directors at which he is present. If the Chairman is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the Vice Chairman shall act as Chairman of that meeting but, if he is unwilling to do so or is not present, the Board Members present may appoint one of their number to be Chairman of the Meeting.

23.5 All acts done by a meeting of the Board of Directors or of a Committee of the Board of Directors or by a person acting as a Board Member shall notwithstanding that it be afterwards discovered that there was a defect in the appointment of any Board Member or that any of them were disqualified from holding office or had

vacated office or were not entitled to vote be as valid as if every such person had been duly appointed and was qualified and had continued to be a Board Member and had been entitled to vote.

- 23.6 A resolution in writing signed by all the Board Members entitled to receive notice of a meeting of the Board of Directors and to attend and vote shall be as valid and effectual as if it had been passed at a meeting of the Board of Directors duly convened and held and may consist of several documents in the like form each signed by one or more Board Members.
- 23.7 The Board of Directors is from time to time empowered by subscriptions, levy or otherwise to require members to contribute such sums of money to the funds of the Company as may be necessary for the proper conduct of the business of the Company. Such contributions by members may be collected by deducting such contributions from any sums due to members or by whatever other means the Board of Directors thinks fit. There shall be added to any sums to be contributed by members if applicable Value Added Tax at the appropriate rate.
- 23.8 Board Members shall not have any right to appoint any other person to be his alternate or to act on his behalf as a Board Member.
- 23.9 Any director may participate in a meeting of the board or management committee or any subcommittee by means of conference telephone or other telecommunications equipment by means of which all persons participating in a meeting can hear each other speak and such participation shall constitute presence in person for the purposes of a quorum.

24. Votes of Board Members with an Interest in the Proceedings

- 24.1 Save as otherwise provided by these Articles, a Board Member shall not vote at a meeting of the Board of Directors or of a committee of the Board of Directors on any resolution concerning a matter in which he has directly or indirectly an interest or which is material and which conflicts or may conflict with the interest of the Company unless his interest or duty arises only because the case falls within one or more of the following paragraphs:
- the resolution relates to the giving to him of a guarantee, security or indemnity in respect of money lent to or an obligation incurred by him for the benefit of the Company
 - the resolution relates to the giving to a third party of a guarantee security or indemnity in respect of an obligation of the Company for which the Board Member has assumed responsibility in whole or part and whether alone or jointly with others under a guarantee or indemnity or by the giving of security
 - his interest arises by virtue of his subscribing or agreeing to subscribe for any debentures of the Company or by virtue of his being or intending to become a participant in the underwriting or sub-underwriting of the any debentures by the Company for subscription, purchase or exchange, or
 - the resolution relates in any way to a retirement benefit scheme which has been approved or is conditional upon approval by the Inland Revenue for taxation purposes.
- 24.2 A Board Member shall not be counted in the quorum present at a meeting in relation to a resolution on which he is not entitled to vote and shall leave the room while any such resolution is debated and voted on.
- 24.3 If a question arises at a meeting of the Board of Directors or of a Committee of the Board of Directors as to the right of a Board Member to vote, the question may before the conclusion of the meeting be referred to the Chairman of the meeting

and his ruling in relation to any Board Member other than himself shall be final and conclusive.

25. Life Members and Vice Presidents

25.1 The Board of Directors may elect and remove life members and up to ten vice presidents for services to the Company who need not be members of a Club. Any such appointment is honorary and only allows the appointee to take part in Management Committee or Management sub-committee Meetings and vote thereat.

26. Alterations to Rules

26.1 The activities of the Competition shall be administered by the Company in accordance with the Rules to which all clubs shall adhere.

26.2 The Company may by Special Resolution passed at an annual general meeting amend or replace any or all of the Rules. No alterations of the Rules may be made other than by way of Special Resolution passed by a majority of the votes cast.

26.3 Notice of proposed amendments to Rules (other than those approved by the Board of Directors) to be considered at an annual general meeting shall be submitted in writing to the Secretary not later than 31st March and must be proposed by a member and seconded by a second member.

26.4 Notice of the proposals for amendment of the Rules together with any proposals by the Board of Directors shall be circulated with the notice of the meeting as least twenty one clear days before the date of the general meeting.

26.5 Where any proposed amendment to the Rules may conflict with any rules or requirements of the Football Association, such amendment or addition to the Rules shall not become operative until approved by the Football Association. Subject to that, Rules and decisions made in accordance with this Article will be effective when notified to the Members in writing.

27. Minutes

27.1 The Board of Directors shall cause minutes to be made in books kept for the purpose:

of all appointments of officers made by the Board of Directors, and of all proceedings at meetings of the Company and of the Board of Directors and of committees of the Board of Directors including the names of the persons present at each such meeting.

28. Accounts

28.1 The Board of Directors shall cause accounting records of the Company to be kept in accordance with the Act and any regulations made under the Act as amended or altered from time to time. No member shall (as such) have any right of inspecting any accounting records or other books or documents of the Company except as conferred by statute or authorised by the Board of Directors or by ordinary resolution of the Company. At least once in every year accounts of the Company shall be examined by one or more appropriately qualified auditors. Auditors should be appointed and their duties regulated in accordance with the Act.

29. Notices

29.1 Any notice to be given to or by any person pursuant to the Articles shall be in writing except that a notice calling a meeting of the Board of Directors need not be in writing.

29.2 The Company may give any notice to a member or other individual entitled to receive it either personally or by sending it by post in a pre-paid envelope addressed to the member or individual at a nominated address or by leaving it at that address. A member or other individual whose nominated address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address but otherwise no such person shall be entitled to receive any notice from the Company.

29.3 A member present either in person or by proxy at any meeting of the Company shall be deemed to have received notice of a meeting and where requisite, of the purposes for which it was called.

29.4 Proof that an envelope containing a notice was properly addressed, pre-paid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 24 hours after the envelope containing it was posted.

30. Indemnity

30.1 Subject to the provisions of the Act but without prejudice to any indemnity to which a Board Member may otherwise be entitled, every Board Member or auditor of the Company shall be indemnified out of the assets of the Company against any liability incurred by him in defending any proceedings whether civil or criminal in which judgement is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the Court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Company.

31. Football Association Rules

31.1 The Company and its members shall be bound by and subject to and shall act in accordance with the Membership Rules and the Rules of the Football Association and any regulations, standing orders, decisions, rulings or other findings or orders of any nature made pursuant to the Rules or the Rules of the Football Association. In the case of any difference between provisions under these Articles, the Membership Rules and the Rules of the Football Association, the Rules of the Football Association and any provisions made pursuant to them will take precedence.

32. Competition Members of other Bodies

32.1 The Company may by ordinary resolution passed at the annual general meeting or at any extraordinary general meeting become a member of any inter- competition board or combination of competitions in the United Kingdom or enter into any arrangement with any competition or combination of competitions and be subject to the rules and byelaws of such boards or combinations and be bound by such agreements and, in like manner, may alter or terminate such membership or agreement.

33. Dissolution

33.1 If upon the winding up or dissolution of the Company there remains after the satisfaction of all debts and liabilities any property whatsoever, the same shall be transferred to some other body or bodies in accordance with clause 8 of the Memorandum of Association.

RULES FOR STEP 5 & STEP 6 DIVISIONS

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1 DEFINITIONS

1.1 In these Rules:

“Affiliated Association” means an Association accorded the status of an Affiliated Association under the Rules of The FA

“AGM” shall mean the annual general meeting held in accordance with the Articles of the Competition

“Appointing Authority” means the Competition

“Articles” means the Articles of Association of the Company and reference to a number following the word Article is a reference to an Article so numbered in the Articles.

“Board” means the Board of Directors of the Company appointed in accordance with the Articles or, in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition

“Board Directive” means an order or instruction issued by the Board.

“Bond” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Club” means a Club for the time being in membership of the Company (including a Club which has had a transfer of membership approved under Rule 2.9 below)

“Commercial Agreements” means all or any Agreement or Agreements with any third party including but not limited to broadcasting, media, sponsorship, marketing, merchandising, licensing and advertising, for the general promotion of each or any of the Clubs in the Competition and the Company, and which have the object of promoting the welfare and general commercial interest and increasing the financial resources of each of the Clubs, the Company and the Competition.

“Company” means The Combined Counties Football League Limited, company registration number 05543957 which administers the Competition and shall, where the Competition is an unincorporated entity, include that entity

“Company Secretary” means the person appointed by the Board and registered at Companies House as the Company Secretary of the Company

“Competition” means the Combined Counties Football League

“Competition Match” means any match played or to be played under the jurisdiction of the Company

“Competition Office” means the registered Offices or addresses where League business is transacted

“Competition Secretary” means such person or persons appointed or elected to carry out the administration of the Competition

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club

“Control” means the power of a natural person, legal entity or any other body to exercise, or to be able to exercise or acquire, direct or indirect control over the policies, affairs and/or management of a Club, whether that power is constituted by rights or contracts (either separately or in combination) and having regard to the considerations of fact or law involved, and, without prejudice to the generality of the foregoing, Control shall be deemed to include:

- a) the power (whether directly or indirectly and by any means including without limitation by way of those that in the opinion of the Board are acting in concert) to appoint and/or remove all or such of the members of the board of directors of the Club as are able to cast a majority of the votes capable of being cast by the members of that board; and/or
- b) the holding and/or possession of the beneficial interest in, and/or the ability to exercise the voting rights applicable to, shares (or other equity securities) in the Club (whether directly, indirectly (by means of holding such interests in one or more other persons) or by contract including without limitation those that in the opinion of the Board are acting in concert) which confer in aggregate on the holder(s) thereof 30 per cent or more of the total voting rights exercisable at general meetings of the Club;

For the purposes of the above, any rights or powers of a nominee or of an associate (as defined in the Rules of The FA Challenge Cup) of a person shall be attributed to that person.

“Criteria Document” means the document entitled “National Ground Grading Document” issued by The FA from time to time and shall, unless stated to the contrary, mean the latest edition of the document

“CVA” shall mean an agreement reached by a Club under a Company Voluntary Arrangement (under the Insolvency Act 1986) or a Scheme of Arrangement (under the Companies Act 1985 or Companies Act 2006).

“Day” means any day on which the Competition Office is open for normal business but excluding, unless the Board determines otherwise, a Saturday, a Sunday or a Bank or Public Holiday

“Embargo” means a ban placed by the Board on a Club in respect of player registrations, as more fully defined in Appendix H

“Embargoed Club” means any Club subject to an Embargo.

“Fees Tariff” means a list of fees approved by the Company at a general meeting to be levied by the Company for any matters for which fees are payable under the Rules

“FIFA Quality Concept” means the:

- (a) FIFA Quality Concept Handbook of Requirements for Football Turf Surfaces (January 2012 Edition); and
- (b) FIFA Quality Concept – Handbook of Test Methods for Football Turf (January 2012 Edition), and any amendment or modification thereof.

“FIFA Recommended One / IATS or Two Star Certificate” means the certificate of that name awarded by FIFA following compliance with the applicable requirements of the FIFA Quality Concept.

“Fines Tariff” means a list of fines approved by the Company at a general meeting to be levied by the Company for any breach of the Rules

“Football Creditor” means any one of the following:

- The Football Association Limited
- Any Club affiliated with an Affiliated Association

- Any League sanctioned by The Association or an Affiliated Association
- Any full time or part time employee of a Club, or former full time or part time employee of a Club, in respect of sums due to such person by way of arrears of remuneration or expenses. This excludes for these purposes all and any claims for redundancy, unfair or wrongful dismissal or other claims arising out of the termination of the contract or in respect of any period after the actual date of termination
- The Professional Footballers' Association Limited
- The Football Foundation
- Any Affiliated Association
- Any pension scheme or plan administered by or on behalf of the Competition

"Football Turf (3G) Pitch (FTP)" means a field of play (as that term is defined in the Laws of the Game) that has, following installation and prior to the commencement of each subsequent Playing Season, been awarded the relevant FIFA Performance requirement (FIFA Two and One Star or Pro and Quality) and which otherwise conforms to the requirements of the Laws of the Game.

"Grass Pitch" means a field of play (as that term is defined in the Laws of the Game) that is natural grass, predominantly natural grass or intended to be predominantly natural grass and which conforms to the requirements of the Laws of the Game.

"Insolvency Event" means any one of the following:

- (a) entering into a Company Voluntary Arrangement pursuant to Part 1 of the Insolvency Act 1986 ("the 1986 Act") or a compromise or arrangement with its creditors under Part 26 of the Companies Act 2006 or any compromise agreement with its creditors as a whole; or
- (b) lodging a Notice of Intention to Appoint an Administrator or Notice of Appointment of an Administrator at the Court in accordance with paragraph 26 or paragraph 29 of Schedule B1 to the 1986 Act (other than paragraph 12 (1)(c)), an application to the Court for an Administration Order under paragraph 12 of Schedule B1 to the 1986 Act or where an Administrator is appointed or an Administration Order is made in respect of it ("Administrator" and "Administration Order" having the meanings attributed to them respectively by paragraphs 1 and 10 of Schedule B1 to the 1986 Act); or
- (c) an Administrative Receiver (as defined by section 251 of the 1986 Act), a Law of Property Act Receiver (appointed under section 109 of the Law of Property Act 1925) or any Receiver appointed by the Court under the Supreme Court Act 1981 or any other Receiver is appointed over any assets which, in the opinion of the Board, are material to the Club's ability to fulfil its obligations as a member of the League; or
- (d) shareholders passing a resolution pursuant to section 84(1) of the 1986 Act to voluntarily wind up; or
- (e) a meeting of creditors is convened pursuant to section 95 or section 98 of the 1986 Act; or
- (f) a winding up order is made by the Court under section 122 of the 1986 Act or a provisional liquidator is appointed under section 135 of the 1986 Act; or

- (g) ceasing or forming an intention to cease wholly or substantially to carry on business save for the purpose of reconstruction or amalgamation or otherwise in accordance with a scheme of proposals which have previously been submitted to and approved in writing by the Board; or
- (h) being subject to any insolvency regime in any jurisdiction outside England and Wales which is analogous with the insolvency regimes detailed in (a) to (g) above; and/or
- (i) have any proceeding or step taken or any court order in any jurisdiction made which has a substantially similar effect to any of the foregoing.

“Intermediary” means any natural or legal person who carries out or seeks to carry out Intermediary Activity and has registered with The Association in accordance with The FA Intermediaries Regulations;

“Intermediary Activity” means acting in any way and at any time, either directly or indirectly, for or on behalf of a Player or a Club in relation to any matter relating to a Transaction. This includes, but is not limited to, entering into a Representation Contract with a Player or a Club. For the avoidance of doubt, a Club Official is not acting as an Intermediary when he carries out any Intermediary Activity in relation to any matter relating to a Transaction for or on behalf of that Club. Similarly, a Lawyer is not acting as an Intermediary when he solely and exclusively undertakes or provides Permitted Legal Advice in relation to any matter relating to a Transaction;

“Long Term Loan” means a loan transfer in excess of 93 days of a Player who is a qualifying Player within the terms of the Rules

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match

“Membership Year” means the period in each calendar year from the holding of one annual general meeting of the Company to the holding of the next annual general meeting

“National League System” means the system of competitions controlled by the FA where promotion and relegation links exist between participating Leagues

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment

“Officer” means an individual who is required to make an Owners’ and Directors’ Declaration by The FA

“Owners’ and Directors’ Declaration” means a declaration to The FA required from an Officer from time to time

“PA system” means Public Address system used to make audible public announcements at football grounds

“Paid in Full” shall mean when a Club has either

- paid (in cleared funds) to the supervisor of its CVA or its administrator, sufficient funds to pay all its creditors in full (100p in the £) and to cover the costs of the CVA or the administration and confirmation of this fact has been received in writing from the supervisor/administrator; or
- paid (in cleared funds) sufficient to settle in full (100p in the £) any debts owed to creditors outside a CVA

“Participant” shall be as defined in the Rules of The FA.

“Pitch” means a Grass Pitch or Football Turf Pitch.

“Pitch Test” means the test(s) conducted by a FIFA accredited field test institute or UKAS accredited test institute in accordance with the requirements of the FIFA Quality Concept or IATS.

“Player” means any Contract Player, Non Contract Player or other Player who plays or who is eligible to play for a Club

“Playing Season” means the period between the date on which the first league fixture in the Competition is played each year until the date on which the last league fixture in the Competition is played. For Clubs participating in play off matches this does include the period when play off matches are played.

“Play Off Position” means the position of a Club in the table at the end of each Playing Season which is provided for in Rule 12 as qualifying the Club to take part in a play off match to qualify for promotion to the next step of football for the next Playing Season

“Rules” means these rules under which the Competition is administered

“Satisfied” shall mean that a creditor has consented, and provided evidence of such, to accept a sum in full and final settlement of its debt from a Club. For the avoidance of doubt, a vote to approve a Company Voluntary Arrangement (‘CVA’) by the creditors of a Club, held in accordance with Insolvency Law in operation from time to time, shall deem those debts admitted to the CVA as being Satisfied. The Board shall determine at its absolute discretion whether an amount is Satisfied under the Rules.

“Scholar” means a player aged sixteen or over who has signed a Scholarship with a Premier League or Football League Club or licensed National League Club, and who has completed a registration form for Scholars in accordance with FA Rules and Regulations

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the Rules of the FA

“Secured” shall mean that one of the following legally recognised undertakings has been provided for the payment of the specified sum in full by the AGM at the end of the Playing Season in which the transfer of membership takes place:

- (i) A solicitor’s undertaking for the full amount outstanding;
- (ii) A bank guarantee is held for the full amount outstanding;

In each case to be paid and satisfied in full by no later than the AGM at the end of the Playing Season in which the transfer took place.

The Board shall determine at its absolute discretion whether an amount is Secured or Satisfied under the Rules.

“Significant Interest” means the holding and/or possession of the legal or beneficial interest in, and/or the ability to exercise the voting rights applicable to, shares or other securities in the Club which confer in aggregate on the holder(s) thereof ten (10) per cent or more of the total voting rights exercisable in respect of the Shares of any class of Shares of the Club. All or part of any such interest may be held directly or indirectly or by contract including, but not limited to, by way of membership of any group that in the opinion of the Board are acting in concert, and any rights or powers held by an Associate (as defined in the Rules of The FA Challenge Cup) shall be included for the purposes of determining whether an interest or interests amounts to a “Significant Interest”

“Short Term Loan” means a loan transfer for a period of no fewer than 28 day

“SSAP” means a sporting sanctions appeal panel to be appointed to determine an appeal against a deduction of points under Rule 13

“Team Sheet” means a form provided by the Competition referred to in Rule 8.18

“The FA” means The Football Association Limited

“Transaction” means any negotiation or other related activity, including any communication relating or preparatory to the same, the intention or effect of which is to create, terminate or vary the terms of a player’s contract of employment with a Club, to facilitate or effect the registration of a player with a Club, or the transfer of the registration of a player from a club to a Club (whether on a temporary or permanent basis). A completed Transaction is one that has so achieved the creation, termination or variation of the terms of the player’s contract of employment with a Club, the registration of the player with a Club or the transfer of the registration from a club to a Club.

“WGS” means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

“Work Experience Player” means a Player whose registration is held by a competition other than the Competition and is registered under a Scholarship. The Club taking the Player on work experience will register the Player Non Contract with a league in which they take part to fulfil the football element of the Scholarship, not the educational part

“Written” or “In Writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

“Youth Football” means those participating at age under 18s.

“Youth Loan” means a loan transfer for a period of no fewer than 28 days of a Player who is a qualifying Player within the terms of the Rules

- 1.2 The Rules are taken from the Standardised Rules determined by The FA from time to time. In the event of any omissions from the Standardised Rules then the requirements of the Standardised Rules shall be deemed to apply to the Competition.
- 1.3 Words or expressions used in these Rules shall, if not inconsistent with the subject or context, bear the same meanings as in the Articles.
- 1.4 All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Company to have accepted the Rules and to have agreed to abide by the decisions of the Board in relation thereto, subject to the provisions of Rule 16.
- 1.5 The Competition will be known as “The Combined Counties Football League” (or such other name as the Company may adopt). The Clubs participating in the Competition must be members of the Company in accordance with the Articles. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Company.
- 1.6 The administration of the Competition under these Rules will be carried out by the Company acting (save where otherwise specifically mentioned herein) through the Board in accordance with the Rules Regulations and Practices of The FA.
- 1.7 The Company shall be part of the National League System and shall sign such documents as are required from time to time to confirm such membership[s].

2 MEMBERSHIP REQUIREMENTS

- 2.1 Each Club shall register its Ground, and its pitch dimensions, with the Competition prior to the start of each Playing Season. It will be misconduct on the part of a Club to alter its pitch dimensions during a season unless with prior written consent of the Board. The Board may at any time require a Club, at its own cost, to submit a report from a qualified independent source certifying the pitch dimensions.

Dimensions of the field of play for all Competition matches shall be:-

Length - Maximum 120 yards (110 metres) – Minimum 110 yards (100 metres)

Width - Maximum 80 yards (75 metres) – Minimum 70 yards (64 metres)

No Club shall move to another Ground without first obtaining written consent of the Board; such consent not to be withheld unreasonably. In consideration whether to give such consent the Board shall have regard to all the circumstances of the case and shall not grant consent unless it is reasonably satisfied that such consent:-

- would be consistent with the objectives of the Competition as set out in the Memorandum of Association;
- would be appropriate having in mind the relationship (if any) between the locality with which by its name or otherwise the applicant Club is traditionally associated and that in which such Club proposes to establish its Ground;
- would not adversely affect such Club's Officials, Players, supporters, shareholders, sponsors and others having an interest in its activities;
- would not have an adverse affect on visiting Clubs;
- would not adversely affect Clubs having their registered Grounds in the immediate vicinity of the proposed location, and
- would enhance the reputation of the Competition and promote the game of association football generally.

The Club must disclose, as soon as practicable, plans and details of any proposed move to a new stadium. The location of the proposed new stadium must meet with the approval of the Board.

Without prejudice to the provisions of Rule 4.12 a Club shall forthwith notify the Competition of any proposed change in its circumstances relating to the occupation of its Ground. By way of example, and without limitation, a proposed change may include a sale of any freehold interest (with or without subsequent leaseback) or any surrender or variation or a lease or licence.

- 2.2 All Clubs shall have Grounds and headquarters situated in England the Channel Islands, Isle of Man if applicable, or Wales and the Competition Secretary shall send their names and particulars to The FA annually by the date appointed by, and in the format required by, The FA. Clubs playing in England shall be duly affiliated at all times to a recognised County Football Association. Welsh Clubs shall be affiliated to The FA of Wales. Each Club shall notify the Competition Secretary of its affiliation number each year as soon as practicable after it has received same. Each Club shall return to the Competition Secretary a fully completed questionnaire relating to Form "D" required by The FA by the date given in the circular letter accompanying the questionnaire issued by the Competition Secretary.

2.3 Ground Sharing

2.3.1 A Club's Ground may be shared with another Club or any other club (including a club engaged in another sport) providing, where sharing with a football club the Club or club playing in the most senior competition has priority of fixtures at all times and, where sharing with a club engaged in another sport, the Club has priority of fixtures unless agreed otherwise by the Competition at its sole discretion, applicable only to that Competition, and valid only for one season at a time but open to annual renewal. A Club will not be permitted to ground share to gain promotion or to avoid relegation. Ground sharing may not be permitted when one of the sharers retains the use of another ground unless that club can show by means of a refused planning permission or similar that it cannot meet the requirements of the Criteria Document at that ground. Any Club wishing to share a Ground or intending to move to a new Ground must obtain the written consent of the Board. Any Ground sharing for a period exceeding thirteen (13) weeks must be in writing and a written agreement must first be approved by the Board before being entered into and (except in an emergency) must be completed by 31 March in any year to be effective for the following Playing Season. A copy of the completed signed and dated agreement must be received by the Competition within fourteen days of the approval being sent to the Club.

2.3.2 The Club as at 31 March in any year have either:

- (i) Own the freehold of the Ground, or
- (ii) A lease for the Ground that extends uninterrupted for a minimum of the next Playing Season, or
- (iii) Possess an agreement for the use of the Ground that is acceptable to The Football Association following consultation with the relevant Competition.

In each case the Club must provide to the Competition of which it is a member and to The Football Association:

If the Ground is freehold either currently dated Official Copies of the freehold title at the Land Registry in the name of the entity in membership of the Competition or, if unregistered, a Certificate of Title from the Club's solicitor showing that the Ground is owned by the entity in membership of the Competition, or

If the Ground is held leasehold a copy of the signed and dated lease in the name of the entity in membership of the Competition; if the expiry date of the lease has already passed or is dated before the end of the next full Playing Season, a certificate from the Club's solicitor as to whether or not a notice has been given by the landlord to terminate the lease. In addition the Club must provide evidence of registration at the Land Registry, or explain why the Lease is not registered.

If the Ground is subject to an acceptable agreement a copy of the signed and dated agreement for the use of the Ground together with confirmation from The Football Association, following consultation with the relevant Competition, that the agreement is acceptable.

The Club must disclose whether the Club's occupation of the Ground is subject to any third party option, whether the ground is charged by way of security and whether or not any break clauses in the lease or agreement have been exercised either by the landlord or the tenant.

In all cases The Football Association and the Competition of which it is a member have the right to call for further information.

- 2.3.3 A Club's Ground must comply with the Criteria Document for the step in the National League System at which the Club is playing. Each Club that is required to hold a safety certificate issued in accordance with safety legislation must lodge a current copy with the Competition. If a Clubs' ground is subject to any reduction in capacity by a public authority it must immediately inform the Competition.
- 2.4 No club which is a "nursery" club of a football club shall be eligible for membership of the Company.
A club shall be deemed to be a "nursery" club if it is under obligation, written or otherwise, to a football club by reason of which it has not the sole and entire control of its own management, finance and Players.
- 2.5 Clubs seeking membership or applying to retain membership of the Company must comply with the requirements provided for in the Criteria Document for the step at which the Club is playing. Only clubs which meet these criteria in full will be eligible for membership. All Clubs visited by representatives of the Competition in pursuance of the document will pay a non-returnable fee. In the absence of a procedure for application for membership being established by The FA, the Board shall establish such procedure. The Board shall establish a procedure for inspecting Clubs' grounds from time to time to ensure that the grade attained by that ground is maintained.
- 2.6 The Competition and the FA shall determine a time scale whereby all Clubs in membership must attain the grade provided for in the Criteria Document. The grade applicable for each Club for the commencement of a Playing Season shall be that existing at the previous 31st March, such grading to be ascertained by an inspection carried out on or before 31st March or as soon as practicable thereafter. Any Club not maintaining the grade set for the Competition may be relegated at the end of the Playing Season to a step determined by The FA.
Any delay in inspection shall in no way release a Club from its obligation to have its ground ready for inspection. If for any reason a Club's existing ground, or any new ground in which it proposes to play its home matches in the season following inspection, is not available for grading by 31st March prior to commencement of the relevant season then the Club must, by the 31st March, submit to the Board in writing its proposals for a venue for its home matches in the following season ("alternative proposal"), such alternative proposal to be considered (and if appropriate) approved at the next Board Meeting after 31st March. The alternative proposal must, inter alia, contain documentary evidence in support of any ground sharing arrangements and evidence that the proposed ground is demonstrably suitable at a level which the relevant club will be competing. The alternative proposal may not be for a continuation of any ground share arrangement if the Club has had a ground sharing arrangement for the previous 2 seasons, or any part thereof, even if those arrangements have related to more than one ground.
Any approval of the alternative proposal will be subject to the issue of a grading certificate. The Board will use all reasonable endeavours to inspect the ground after receiving the alternative proposal and prior to the Board meeting, but if it is unable to do so then any approval of the alternative proposal will be subject to the issue of a satisfactory grading certificate. In the event of a Club not having received a grading certificate by 31st March and not having had its alternative proposal approved at the relevant Board Meeting, it shall be relegated forthwith at the end of the playing season to a level determined by The Football Association.

- 2.7 Any Club which is incorporated must be incorporated in England and Wales. Any Club wishing to incorporate shall notify The FA, its Affiliated Association and the Company Secretary before it makes any resolutions in this regard. Any person wishing to be appointed as an Officer to a Club must comply with the requirements of the FA Owners' and Directors' Test Regulations and send to the League Secretary a copy of the Owners' and Directors' Declaration within 5 days of sending the same to the FA.
- 2.8 In the event that any Club which is an unincorporated association incorporates itself it shall notify the Company Secretary in writing within 14 days of the passing of the resolution to take this action and shall with such notice provide the Company Secretary with a copy of the Memorandum and Articles of Association of the company. Any amendments to the Memorandum and Articles of Association of a Club must be notified to the Competition Secretary in writing within 14 days of the passing of the resolution with a copy of the change(s).
- 2.9 Transfer of Membership – Transfer as a Going Concern
- 2.9.1 In the event that any Club which resolves to transfer its membership of the Competition from one legal entity to a different legal entity, other than in the circumstances shown at 2.9.2 below, the Board will use the following minimum criteria in deciding whether to approve that transfer:
- (a) The shareholders or members of the Club have voted to agree to the transfer of the Club's membership to the new entity.
 - (b) All Football Creditors in the Club must be paid in full or transferred in full (with each creditor's consent) to the new entity, and evidenced as such.
 - (c) All other creditors in the Club must be paid in full or Secured or transferred in full (with each creditor's consent) to the new entity and evidenced as such.
 - (d) The proposed new entity has provided financial forecasts to the FA and the Competition showing its ability to fund the Club for the next twelve (12) months or to the end of the Playing Season following transfer (whichever is the longer) and that evidence of funding sources has been provided.
 - (e) The FA must have given approval for the transfer to take place.

Transfer from Insolvency

- 2.9.2 In the event that any Club that is subject to an Insolvency Event resolves to transfer its membership of the Competition to a new entity, the Board will use the following minimum criteria in deciding whether or not to approve that transfer:
- (a) The shareholders or members of the Club have voted to agree to the transfer of the Club's membership to the new entity and/or a licensed insolvency practitioner(s) appointed to the Club has agreed to sell or transfer some or all of the Club's assets to the new entity;
 - (b) All Football Creditors in the Club must be Paid in Full and evidenced as such;
 - (c) The proposed new entity has provided financial forecasts to the FA and the Competition showing its ability to fund the Club for the next twelve (12) months or to the end of the Playing Season following transfer (whichever is the longer) and that evidence of funding sources has been provided;
 - (d) The FA must have given approval for the transfer to take place; and
 - (e) All other creditors in the Club must be satisfied and evidenced as such. (This provision to be read in conjunction with 2.9.3 below.)

In the event that requirement (a) and/or (e) is not fully complied with, and only where the Board, at its absolute discretion, deems there to have been exceptional circumstances surrounding the application for the transfer, it may approve the transfer (subject to compliance with all other provisions above) and may apply such conditions as it deems appropriate including, without limitation, the deduction of points.

- 2.9.3 Nothing in Rule 2.9.2 above shall limit in any way the application of Rule 13.1 of these Rules.
- 2.10 The Competition shall allow for up to sixty-six member Clubs. There will be three divisions of a number of clubs determined by The FA Clubs in each division where possible. The divisions will be called Premier, Division One and Division Two. The Clubs competing in each division each season will be confirmed by the Annual General Meeting of the Company each year. A Club entered into membership at the Annual General Meeting shall be subject to the application of the Rules until the date of the following Annual General Meeting. It shall be allowed for these numbers to be increased to accommodate any anomaly in the National League System.
- 2.11 Any Club or Club representative found guilty of serious irregularities regarding Players Contract payments under The FA Rules may be expelled from the Company in accordance with the Articles or these Rules and, in addition, may be fined such sum as the Board shall determine.
- 2.12 The Company will hold a membership register of the full name of the company/unincorporated entity constituting each Club. If the Club is an incorporated entity, it must provide the Company with its company name and registration number. If the Club is an unincorporated entity, it must provide the Company with the name of an individual in whose name the membership of the Company will be vested. A Club must notify the Company of all proposed changes to the information held by the League in the membership register in respect of the Club including any proposed change of company name or the name of an individual in whose name the membership of the Company is vested. Clubs are required to submit a fully completed membership form prior to the Annual General Meeting each Season.

The Company will provide a copy of its membership register to The FA annually.

Ownership and Change of Control

- 2.13 Each Club shall publish its legal name, form (e.g. unincorporated association, company limited by shares or guarantee etc) and any identifier (e.g. company number). In addition for those Clubs that are owned, then the Club shall also publish the identities of the ultimate owner (i.e. the name of an individual) of each Significant Interest in the Club. Such information shall as a minimum be published on the Club's official website on a page accessible directly from the home page of that official club website and within the Club's official match day programme.
- 2.14 Not Applicable National League Only.
- 2.15 In the event that an Insolvency Event occurs in relation to any Club, that Club must inform and keep informed the Company Secretary and The FA immediately.

The Board shall have the power to suspend a Club on notification of it having entered an Insolvency Event.

At the discretion of the Board, a suspension may take effect from the giving of the notice or it may be postponed subject to any conditions as the Board may think fit to impose.

In the event that a Club is suspended or its suspension is postponed, the Board shall have power to make such payments as it may think fit to the Club's Football Creditors out of any monies due to that club from the Company.

- 2.16 An Officer must submit an Owners' and Directors' Declaration to The FA in accordance with the Reporting Requirements set out in the FA's Owners' and Directors' Regulations that apply from time to time. The Club must provide a copy of any such Owners' and Directors' Declaration to the Competition at the time it is submitted to the FA.

No individual will be permitted to act as an Officer if they fail to meet any of the requirements of the Owners' and Directors' Declaration, as set out in the Rules of The FA.

In the event that an individual/entity is found to have either:

- Completed false or misleading statements on their Owners' and Directors' Declaration;
- acted as an Officer when in breach of the requirements of the Owners' and Directors' Declaration;
- Acted as an Officer without having submitted a fully completed Owners' and Directors' Declaration;

then the individual/entity or Club shall be subject to such fine or other sanction as may be determined by The FA.

In the event that the Competition receive a Notice from the FA issued in accordance with the FA's Owners' and Directors' Test Regulations for the suspension of that Club's Competition membership, then that Club shall be suspended from the Competition with effect from 14 days from the date of the Notice. An appeal of the effect of the Notice is to the FA and can only be made by the affected Club and in accordance with the appeal procedures set out in the FA Owners' and Directors' Test Regulations. The effect of the Notice shall be suspended pending the outcome of an appeal.

The FA shall advise the Competition and the Club in writing where it becomes satisfied that a Disqualifying Condition as defined in the FA Owners' and Directors' Test no longer applies. Upon receipt of this written notification from The FA, the Competition may remove the suspension of the Club's Competition membership.

Where a Club is suspended and that causes a match in the Competition not to be played, the Board shall determine how the outcome of that match shall be treated.

- 2.17 Changes of Directors at Clubs

Within fourteen days of a change in a Significant Interest at a Club or the appointment or removal of any director of a Club, written notice thereof, together with such details as are required to be filed with the Registrar of Companies, shall be deposited at the Competition Office.

- 2.18 If during the course of a season the Board decide that the organisation and management or finances of a particular Club fall below the standards appropriate to membership of the Competition, the Competition Secretary shall be instructed to warn the Club at once that it may be excluded from membership of the Competition at the end of that playing season. Such a Club shall have the right to appeal to The FA within 14 days of the date of notification of the Board's decision.
- 2.19 The Competition, through the Board shall be empowered from time to time by subscription, levy or otherwise to require Clubs to contribute such sum or sums of money to the funds of the League as may be necessary for the proper conduct of the business of the League. Such contributions by Clubs may be collected by deduction from sums due to Clubs under any promotion agreement, commercial contract or from sponsorship money due or by whatever means the Board shall think fit. There shall be added to any sums to be contributed from Clubs, if applicable, Value Added Tax at the then prevailing rate.
- 2.20 Any Club failing to be represented throughout an Annual General Meeting or any other General Meeting called in accordance with the Articles without satisfactory reason being given shall be fined in accordance with the Fines Tariff. Whenever required to do so all Clubs shall ensure that their Manager, or an Assistant Manager, attend in person any Meeting of Clubs called by the Board. Failure to do so without just cause shall be a breach of these Rules and be dealt with in accordance with the Fines Tariff.
- 2.21 The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination.
- 2.22 The Competition and each Club does not and must not by its rules or regulations or in any manner whatsoever unlawfully discriminate against any person within the meaning and scope of the Equality Act 2010 or any law, enactment, order or regulation relating to discrimination (whether by way of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability, or otherwise).
- 2.23 The Competition and each Club shall make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability, or otherwise.
- 2.24 Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate sanctioning Association for investigation.
- 2.25 Each Club shall comply with the provisions of Appendix B – the 'Licensing System', as approved by the FA Council from time to time..

3 MEMBERSHIP – ANNUAL SUBSCRIPTION

- 3.1 Any Club allocated for membership of the Company shall submit to the Company a fully completed Membership application form and the application fee and non-refundable ground inspection fee.
- 3.2 Clubs which have qualified for membership of the Company must confirm their acceptance of membership on the appropriate Competition form to be received by the Company at least 14 days prior to the next Annual General Meeting of the Company accompanied where appropriate by the membership fee.

The annual subscription shall be paid by each Club to the Company no later than 7 days before the Annual General Meeting of the Company in each year.

4 POWER OF THE BOARD

4.1 The Board shall have power to deal with all matters of management of the Competition covered by the Rules. The Board shall conduct the business of the Competition and shall meet as often as is necessary for this purpose. The Board may appoint such committees as it deems appropriate which shall be fully empowered to act on the Board's behalf subject to ratification by the Board. The Board shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of the Football Association or affiliated Association.

4.2 Save where specifically provided otherwise in these Rules, the Board shall have power to apply, act upon and enforce these Rules and shall have jurisdiction over all matters affecting the Company or the Competition including any not provided for in these Rules. The Board shall also have the power to issue an order or instruction, by way of a Board Directive, in the best interest of the Competition, on any matter not provided for in these Rules, with which Clubs must comply or be subject to sanction under Rule 4.6, save where any such Directive is inconsistent with a Rule or Regulation of The FA, in which event the Directive will not create a binding obligation on Clubs.

4.3 All decisions of the Board shall be binding, subject to a right of appeal to The FA pursuant to Rule 16. Decisions of the Board must be notified, in writing, to all concerned within fourteen days of the making of such decision.

Upon becoming aware of any breaches of these Rules the Board shall write to the entity suspected of a breach formally charging the party giving at least 7 days' notice of the time, date and venue of the meeting at which the charge shall be considered.

The party charged will respond in writing to the Board within 7 days stating whether or not the charge is admitted and in default the Competition will deal with the case on the evidence it has at the time. If the charge is disputed or if the party admitting the charge wishes to present a plea in mitigation, it shall have the right to a personal hearing. The party charged also has the right to waive the 7 day requirement and allow the charge to be considered in less than 7 days after the party has been charged.

If the party charged disputes the charge or wishes to have a personal hearing to present a plea in mitigation then it shall submit its case in writing to be received by the League Secretary at least 7 days prior to the date of the meeting set to consider the charge and in default the Board will be at liberty to proceed to hear the charge without the benefit of written submissions from the party charged.

4.4 Where the Rules provide for the imposition of a financial penalty under the Fines Tariff then the Notice of Charge given by the Board under Rule 4.3 above shall refer to the penalty provided for in the Fines Tariff.

If the Rule provides that the penalty for such a breach is in the discretion of the Board then the notice shall also state as such. If the penalty set by Rules is not a financial penalty then such penalty must still be referred to in the Notice of Charge.

All breaches of the Laws of the Game Rules and Regulations of the Football Association shall be dealt with in accordance with FA Rules by the appropriate Association prior to any action by the Competition in accordance with FA Regulations.

- 4.5 All fines and charges imposed by the Board shall be received by the Company within twenty-eight days of the date of notification of imposition (unless otherwise ordered). Any Club or person breaking this Rule shall be liable to such penalties as the Board may impose. The Board shall have the power to place an embargo on the registrations of transfers by any Club defaulting in the payment of a transfer or compensation fee to another Club.
- 4.6 If a Club fails to comply with a Board Directive within fourteen days of notification of such order or instruction, or within fourteen days of an operative date specified in that order or instruction, it shall not be allowed to play or take part in the business of the Company until the expiry of 7 days from the day the order or instruction is complied with.
- 4.7 Except where otherwise mentioned, all communications shall be addressed to the Competition Secretary, who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- 4.8 A Club must at all times attend satisfactorily to the business of the Competition and/or the correspondence of the Competition or Company.
- 4.9 If a Club is asked to submit a report in relation to any alleged violation of these Rules it may have a personal hearing, providing it notifies its intention of such within fourteen days of the date of notification from the Company, or the case will be dealt with in its absence.
- 4.10 The Board shall have the power to arrange representative matches at their discretion.
- 4.11 A match may be played each season/year between two clubs nominated by the Board. All matters concerning the match will be decided by the Board.
- 4.12 In the event of any issue concerning the membership of any Club with the Competition the Board may require a Bond to be paid by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit.

5 INTERESTS IN MORE THAN ONE CLUB

- 5.1 Except with the prior written consent of the Board no person, company or business institution (including insolvency practitioners) may at any time be interested in more than one Club or in a Club and any other club playing in a Competition sanctioned by The FA. The definition of "interested" shall be the same as provided for by the Rules of the FA Challenge Cup Competition in force from time to time.

6 REGISTRATION OF PLAYERS

- 6.1 A Qualifying Player Registration

The Football Association's rules will apply in respect of all matters concerning players.
- 6.1.1 A Player is one who has
 - (i) signed a Registration Form supplied by the Competition (such signature to be witnessed by a second person) and where:-
 - the form has been completed and signed by an Officer of the Club and

- has been approved and registered by the Competition and
 - a registration number has been allotted: or
- (ii) registered through WGS

A Player will only be eligible to play in a match organised by the Competition if his registration form; transfer form, or loan transfer form, has been received by the Company, or the necessary information has been submitted via WGS, not less than four hours before the scheduled kick-off of the match in which the player is required to play and found to be in order, and so registered. It is the responsibility of all Clubs to ensure any player signing a registration form has, where necessary, the required International Clearance Certificate and in the case of Contract Players, including those on loan, must have approval from The Football Association. Clubs are also responsible for all players being correctly registered before fielding any player. Failure to do so constitutes misconduct and the Club will be charged with fielding an ineligible player.

Where a Club opts to register a Player via WGS, the Club must access WGS in order to complete the registration process.

Registration forms will be made available to Clubs by the Competition and charged in accordance with the fees tariff. The status of a player must be clearly stated on the Registration Form. The Registration Form must be received at the Competition Office within five days of having been signed by the Player.

The registration of a Player will be valid from the date of registration to the end of that Playing Season only or, if in the case of a Contract or Loan Player whose contract or loan expires before the end of the Playing Season, for the term of the said contract or loan.

- 6.1.2 A Player may only play under his correct status. Any change of a Player's status during the currency of a registration must be notified to the Competition within five (5) days of the change of registration being affected.

In the event of a Player changing his status with the same Club either from Contract to Non-Contract or from Non-Contract to Contract then that Player must sign a new registration form, or submit the necessary information via WGS, and be re-registered. In default the Player re-registering will be ineligible to play in a match under the jurisdiction of the Competition and Rule 6.9 will be applied in such circumstances where a Club is found guilty of playing a Player who has changed status without re-registering.

A Player whose registration under Contract is cancelled by mutual consent and immediately re-registered by the same Club or a different Club on a non-contract basis shall not subsequently be registered as a Contract player with the Club for which his Contract was cancelled, within three months of the date of the cancellation except with the consent of the Board.

- 6.1.3 The Board shall have the power to make application to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct subject to the right of Appeal to the FA or the relevant County Football Association. Undesirable conduct shall mean an incident of repeated conduct, which may deter a Participant from being involved in this Competition. Application should be made to the parent County of the Club the Player is registered with.

(Note:- action under this clause shall not be taken against a Player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the Player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. For the purposes of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence.)

The Board shall also have the power to place an embargo on the registration, transfer or loan transfer of Players by any Club deemed to be in breach of these Rules.

- 6.1.4 The Board shall also have the power to place an Embargo on the registration, transfer or loan transfer of Players by any Club deemed to be in breach of these Rules. Where a Club has been subject to an Embargo that is ongoing (if applied by the Competition or another) then the Embargo shall continue to apply until the Club can demonstrate to the satisfaction of the Board that the circumstances that resulted in the Embargo no longer apply.

6.2 Registration Period

After 5.00pm on the 31st March each season new registrations, new loans, and transfer of registrations will be declined or will be approved subject to such limitations and restrictions as the Board may determine and, if so determined, the Player shall only be eligible to play in the matches for which permission is granted by the Board.

6.3 Player Status

6.3.1 The status of a player may be:-

- Contract Player
- Non-Contract
- Work Experience
- Scholar
- Short Term Loan
- Long Term Loan

6.4 Registrations and Registration Procedures

- 6.4.1 A Player will only be eligible to play in a match organised by the Company under these Rules if the appropriate form(s) is (are) received by the Company (including by facsimile or electronically), or the necessary information has been submitted to WGS, at least four (4) hours before the scheduled kick-off time of such match. No Player whose registration, including Loan registrations, is received by the Company or submitted via WGS less than four (4) hours before the match organised by the Company in which he is required to play will be eligible. Any loan registration must also be approved by the Football Association before that Player can be considered eligible to play.

The registration of a Player by facsimile or electronic transmission or WGS is not automatically valid and it is the responsibility of the Club to ensure the player is NOT registered with any other Club. When the Player involved was previously registered with another Club it is necessary for that Club to complete the standard Competition transfer form or to have completed the standard Competition cancellation of registration form prior to or at the same as the registration to the new Club.

Where a Club opts to register a Player via WGS, but does not fully and correctly complete the necessary information, that registration will not be processed.

Where a registration form is sent to the Company by facsimile or electronically, e.g. email, the originating form must subsequently be received by the Company within five (5) days of the sending of the facsimile or electronic transmission or WGS. In default of this Rule the player shall not be eligible to play in the Competition unless and until a valid registration form is received. The form when received must contain the same information as that received by facsimile or email. It is an offence to falsify a competition form.

Any Club found to have been in breach of any part of Rule 6.4.1 will be deemed to have played an ineligible player and will be dealt with in accordance with Rule 6.9.

- 6.4.2 Each Club must have at least sixteen (16) Players registered fourteen (14) days before the start of each Playing Season.
- 6.4.3 A registration form, when submitted to the Competition, must be accompanied by the financial details, i.e. the appropriate page of the contract for Players under written contract or the standard Competition form for Players not under written contract.
- 6.4.4 In the event of a Player signing registration forms for more than one Club, priority of registration shall decide for which Club he is entitled to play. The Club submitting the latter form shall be notified of the prior registration of the Player, and the circumstances under which the registration forms were signed shall be investigated by the Board. Any Player found to have signed registration forms for more than one Club, or any Club found to have knowingly induced a registered Player of another Club to sign a registration form, shall be dealt with by the Board in such a manner as it shall think fit.
- 6.4.5 Except where mutually agreed between the Clubs in writing, and specific approval has been given by the Board a Club cannot register more than one Contract or Non-Contract Player registered to another Club or club at any one time unless a period of 28 days has elapsed between the first and the second notice of approach or acknowledgement.
- 6.4.6 If a non-contract Player also registers for a club not in membership of the Competition, his registration for the Competition may be retained by the Club.
- 6.4.7 A Club may register any number of Work Experience Players.
- 6.4.8 A Club may name up to a maximum of five (5) players on a Team Sheet who are either Short Term Loan, Long Term, or Work Experience. " Any Club in breach of this Rule which results in more than 5 of such players entering the field of play during the course of any one fixture will be deemed to have played an ineligible player(s) and will be dealt with in accordance with Rule 6.9.
- 6.4.9 The Company may, at its discretion, refuse any further registration of players, i.e. place under a registration embargo, any Club which has not completed payment of a transfer or loan arrangement made with another Club (or club) or arranged for the payment to be adequately secured. The Club (or club) which holds the Player's Contract will continue to pay the Player in accordance with his Contract.
- 6.4.10 The Company at its discretion may approve at any time the registration of an additional goalkeeper on a short-term basis if none of the Clubs' registered goalkeepers are available ahead of a Competition Match.

6.5 Transfers

- 6.5.1 The transfer of a registration of a Player under written Contract from one Club to another must be in writing, on the Competition transfer form, signed by the Contract Player and the two Clubs, and the form must be forwarded to the Company for approval and registration.

The transfer form must also be sent to The FA with a completed transfer agreement, contract and registration form for approval and registration.

Such Contract Player does not become a registered Player of the Club seeking his transfer until the form has been approved and registered by The FA and the Competition.

CANCELLATIONS

Where a Club cancels the registration of a Contract Player, for any reason whatsoever, the Club must notify the Competition Secretary and The FA immediately, in writing or on the relevant Competition/FA form. To be valid such notification must be signed by an authorised signatory of that Club and the Player.

Where a Club cancels the registration of a Non-Contract Player for any reason whatsoever, the Club must notify the Competition Secretary immediately, in writing or on the relevant Competition form. To be valid, such notification must be signed by an authorised signatory of the Club.

TERMINATIONS

Where the registration of a Contract Player has been terminated by either the Club or the Player, this must be in accordance with the provisions set out under FA Rule C1(l) and the terms of the contract.

- 6.5.2 The transfer of a registration of a Non-Contract Player from one Club to another must be in writing, on the Competition transfer form, signed by the Non-Contract Player and the two Clubs, and the form must be forwarded to the Company for approval and registration. Such Non-Contract Player does not become a bona-fide Player of the Club seeking his transfer until the form has been approved and registered by the Competition. A Non-Contract Player whose registration for a Club is cancelled or transferred for any reason whatsoever cannot, without the consent of the Board, return to his original Club until a minimum of fourteen (14) days has elapsed from the date of the cancellation or transfer.
- 6.5.3 A Club cannot register the transfer of a Contract Player or Non-Contract Player unless that Player has been registered with the transferor Club for at least 14 days, unless that Player is a goalkeeper.
- 6.5.4 A Club shall submit to the Board any contract it proposes to enter into which gives the Club or any other party to the proposed contract any rights relating to the transfer of the registration of a Player at a date in the future from or to the Club or any rights relating to the employment for the Player by the Club.

Any such proposed contract shall be subject to the approval of the Board.

6.6 Temporary Transfers (Loans)

- 6.6.1 Where the Rules of the relevant League permit, Short Term Loans, Youth Loans and Long Term Loans of Contract players shall be allowed to or from Clubs in membership of:-

- The Premier League
- The Football League
- The National League
- The Isthmian Football League

- The Northern Premier League
- The Southern Football League
- Any other Leagues which have been authorised by The FA as shown below.

Combined Counties League	Northern Counties East League
Eastern Counties League	Southern Combination League
Essex Senior League	Southern Counties East League
Hellenic League	Spartan South Midlands League
Midland Football Alliance	United Counties League
Northern League	Wessex League
North West Counties League	Western League

on such terms and conditions as shall be mutually agreed by the two clubs and the player. For Loan Transfers between Clubs in the same Competition the transfer must be completed on the National League System Temporary Transfer Form. For Loan Transfers between Clubs in different Competitions the transfer must be completed on FA Form H3 together with a registration form applicable for the Competition of the transferee club.

The player being taken on loan, must sign a Competition contract registration form which will be valid for the full period of the loan, including any extension to the loan period.

If the original Loan agreement contains a pre-agreed recall clause, a Player may be recalled by the loaning Club submitting written confirmation to the borrowing Club, the Competition and The FA.

Where no pre-agreed recall clause exists, the cancellation must be agreed between the loaning Club, the borrowing Club and the Player. The loaning Club must submit written confirmation to the borrowing Club, the Competition and The FA.

The Competition's standard cancellation form must be used to prematurely end the Temporary Transfer period. The temporary registration for the borrowing Club will automatically be deemed to be cancelled upon maturity of the temporary transfer period.

Where a Short Term Loan, expires, and is not renewed simultaneously, any subsequent Short Term Loan, of that Player to the same Club will be subject to a minimum duration of 28 days.

No more than four (4) Players (Short Term or Long Term) may join one Club from another Club (or club) in any Playing Season.

6.6.2 Short Term Loan Transfers – A Club can have up to a maximum of twelve (12) Short Term Loans during a Playing Season. The minimum period of a Short Term Loan transfer must be twenty-eight (28) days with a maximum period to the end of the Playing Season..

The Competition shall not approve more than two (2) Short Term Loan transfers to or from any one Club, including Premier League and Football League Clubs, at any one time.

On completing the National League System Temporary Transfer Form or FA form H3, a Club must send the original to the FA, one copy to the Company, and a third copy to the secretary of the League with which the player is registered.

To extend the period of any Short Term Loan transfer a further National League System Temporary Transfer Form or FA form H3 must be completed and copies sent as directed above. If the Short Term Loan transfer is extended only the Club for whom the Player was originally registered will be allowed to cancel the agreement at any time within the extension period, i.e. after 28 days. In the case of a goalkeeper Clubs may mutually agree, if they so wish, to include a recall clause in the agreement to enable the Club for who the Player was originally registered to recall the Player at any time during the loan period. Players other than goalkeepers may not be recalled within the first month, i.e. 28 days, of any loan.

Any Short Term Loan transfer which may terminate after the last day for registrations may be extended for a further period provided the maximum period of 93 days is not exceeded.

Short Terms Loan Transfers which become permanent before their expiry date shall not count against a Club's quota of days or Players.

6.6.3 Long Term Loan Transfers – Clubs may have up to a maximum of six (6) Long Term Loan Transfers of any age during a Playing Season.

Long Term Loan Transfers shall be for a full Playing Season; or from any date prior to 31st August to any date between 1st and 31st January; or from any date between 1st and 31st January (the January transfer window) to the end of the Playing Season.

A Player on Long Term Loan may be recalled on any date from the beginning of the Loan until 31 August and between 1 and 31 January (inclusive), except for a goalkeeper or where the Player is to be transferred permanently by the Club (or club) holding his registered contract in each case, subject to the agreement of the loaning Club, the borrowing Club and the Player which may be pre-agreed in a recall clause in the original Loan agreement.

To extend the period of any long term loan transfer a further National League System Temporary Transfer Form or FA form H3 must be completed and copies sent as directed above.

The Competition shall not approve more than two (2) Long Term Loan transfers to or from any one club, including Premier League and Football League Clubs, at any one time.

6.6.4 Not applicable

6.7 CLUB LIST OF PLAYERS AND TRANSFER LIST

Clubs shall furnish the Competition Secretary by 1st June with the following details:

- 6.7.1** a list of Contract Players whose agreements do not terminate at the end of the current season;
- 6.7.2** a list of contract Players in respect of whom the Club has exercised its option in accordance with Football Association Rule C1 (j);
- 6.7.3** a list of Contract Players in respect of whom the existing agreements do not include an option to renew but which the Club is desirous of offering further engagements, in accordance with Football Association Rule C1 (j);
- 6.7.4** a list of Contract Players in respect of whom the Club has exercised its option in accordance with Football Association Rule C1 (j) but whose registration the Club is prepared to transfer;
- 6.7.5** a list of Contract Players the Club has released;
- 6.7.6** a list of all Players whose registration the Club wishes to be cancelled;

Clubs shall also complete the standard Competition forms and return these by this date.

6.8 SUBSTITUTE PLAYERS

A Club at its discretion may use three substitute Players at any time in a match. Substitution can only be made when play is stopped for any reason and the Referee has given permission. When a Club is making a substitution it shall use a Board to show the number of the Player to be substituted and the number of the substitute Player.

A maximum of five (5) Substitutes may be nominated and they must be included on the official Team Sheet handed to the Referee before the match in accordance with Rule 8.18. A substitute may not be used to replace a Player who has been suspended from the match by the Match Officials.

If a Player does not take part in the match for which he is a nominated substitute he shall be deemed as not having played for the Club in that match.

6.9 PLAYING AN INELIGIBLE PLAYER

Any Club found to have played an ineligible Player in a match or matches shall have any points gained from that match or matches deducted from its record up to a maximum of 12 points, and have levied upon it a fine. The Board may also order that such match be replayed on such terms as are decided by the Board which may also levy penalty points against the Club in default.

The Board may vary its decision in respect of the points gained in circumstances where;

- (a) the ineligibility is due to the failure to obtain an International Transfer Certificate or
- (b) where the ineligibility is related to a change in the Player's status with the Club for whom he is registered or
- (c) where the Board determined that exceptional circumstances exist.

6.10 FINANCIAL ARRANGEMENTS

- 6.10.1 Subject to clauses 6.10.2 to 6.10.7 and to the Rules and Regulations of The FA, a Club may negotiate a financial arrangement with its Players.
- 6.10.2 All Players under a written contract must be registered with the Competition and The FA.
- 6.10.3 All payments and benefits due and/or made to the Player must be shown in the contract.
- 6.10.4 All payments made to Players must be made by the Club and fully recorded in the accounting records of the Club.
- 6.10.5 All salaried payments (whether to Contract or Non-Contract Players) must be subject to PAYE and National Insurance.
- 6.10.6 All salary payments due on written Contracts must be stated gross, before PAYE and National Insurance deductions.
- 6.10.7 Any Players paid expenses should be reimbursed via an expense claim form. The club should retain all expense records in a format acceptable to HM Revenue and Customs.

7 CLUB COLOURS

- 7.1 On or before a date specified by the Company each year, every Club shall notify the Competition Secretary, in writing, of details of their first choice colours for outfield players and their goalkeeper (shirts, shorts and socks) and such details shall be printed in the Handbook published by the Company for the ensuing Playing Season.

The colours registered by each Club shall be worn during the following season when playing at home. Shirts must be numbered 1 to 20, or in accordance with the Competition squad numbering provision such that the numbers can be clearly identified by officials and spectators. Striped, hooped or otherwise patterned shirts shall have numbers affixed to contrasting patches or numbers in a contrasting colour with bold outline. No changes to the first choice colours or combination of colours shall be permitted without the consent of the Board. Subject to the consent of the Board, each Club is authorised on one occasion per Playing Season to wear an alternative strip in a home match.

- 7.2 When playing away from home, clubs must play in colours (shirts, shorts and socks) which are clearly distinguishable from those of their opponents and the Match Officials, in particular the goalkeeper must play in kit clearly distinguishable from the colours of the shirts worn by all other Players in the match and the Match Officials.

Neck and cuff rim colours on shirts are not regarded as basic colours for the purpose of this Rule. Subject to the foregoing a Club may, if it wishes, wear colours not registered with the Competition for away matches. It is the responsibility of the visiting Club to check that their colours will not clash.

The goalkeeper may wear tracksuit trousers acceptable to the Match Referee.

- 7.3 No Club shall be permitted to register or play in shirts the colour of which is likely to cause confusion with the outfits worn by the Match Officials (i.e. black or dark blue).
- 7.4 The Players' shirts must be clearly numbered in accordance with the Team Sheet handed to the match referee before a match and there must be no change of numbers during the match except for a change of goalkeeper or if permitted by the match referee because of a blood injury.
- 7.5 The Captain shall wear a distinguishing armband to indicate his status.
- 7.6 Both sleeves of the shirts of all Players in matches played under the jurisdiction of the Company shall carry a Competition logo as supplied by the Competition on an annual basis if so decided by the Board. When playing in other competitions the shirts of all Players must include the Competition logo.
- Advertising must comply with FA Kit and Advertising Regulations.
- 7.7 The colours of clothing worn by ball boys/girls must not clash with the colours of either competing Club and the Match Officials.

8 PLAYING OF MATCHES

- 8.1 The Board shall fix the date on which the Playing Season shall commence.
- 8.2 All matches shall be played under the Rules and Regulations of The FA and in accordance with the Laws of the Game as determined by the International Football Association Board.
- 8.3 All Competition matches shall be arranged as soon as practicable. The copyright in all lists of arrangements of such fixtures shall be vested in the Company.

- 8.4 All matches shall be played on the home and away principle and the Board shall determine how the fixtures shall be arranged.
- Saturday fixtures in the Competition shall take precedence over all other competitions in which a Club may engage with the exception of:
- The FA Challenge Cup/Welsh Cup
 - The FA Challenge Vase Competition
 - The Nominated Cup Competition for which the club is eligible, of the Affiliated Association to which it was first affiliated.
- Scheduled Saturday fixtures in the Competition must not be re-arranged without permission of the Competition Secretary. Clubs may be ordered to re-arrange outstanding matches, at the discretion of the Board, and where necessary their prospective opponents instructed accordingly. Clubs with open dates on Saturdays may be instructed to play any outstanding Competition fixture on such date. A minimum of seven (7) days' notice will be given in respect of any such arrangement.
- Midweek fixtures in the Competition shall not take precedence over fixtures in the Nominated Cup Competition of the Affiliated Association to which it was first affiliated.
- 8.5 In the event of any Club being required to play an FA Cup or FA Trophy match within 48 hours of a scheduled Competition fixture it shall have the right to apply in writing as soon as practically possible (but in any event no later than 48 hours after becoming aware of the relevant Cup fixture) to have its Competition fixture postponed with or without the consent of its opponent. At the same time as it makes the application a copy shall be sent to its opponent who shall raise any objection within a further 24 hours of notification. Thereafter the Competition shall decide in its absolute discretion as soon as reasonably possible as to whether or not the application is approved.
- 8.6 The standard kick-off times shall be as follows:
- Saturday matches - 3.00 pm
- Midweek matches - 7.45 pm unless a Club notifies the Competition Secretary in writing before the commencement of each Playing Season to state that it wishes all its home midweek matches to kick off at 7.30pm. All agreed changes to time of kick-off to be notified to the Board immediately for confirmation.
- Clubs with ground sharing agreements must arrange for home matches to be played on Friday, Saturday or Sunday. If a clash of fixtures occurs with the sharing Club and for any reason a match is unable to be played on a Saturday, the match must be played on either the day before i.e. on Friday, or the day after i.e. on Sunday. If Clubs are unable to agree on the date then it will be played on the Sunday unless the Board decides otherwise. The decision of the Board shall be final and binding.
- Official bank holidays and Sundays - 11.30am unless agreed otherwise by the two Clubs and the Board; application shall be made to the Competition Secretary by both Clubs at least 21 days before the relevant date.
- To re-schedule a midweek fixture for an evening other than a Club's usual midweek night will require written agreement of both Clubs and the Competition Secretary.
- The Competition Secretary reserves the right to amend scheduled fixtures and kick-off times to meet television requirements as necessary. Notification will be provided by the Competition Secretary in writing to both Clubs for fixtures so rescheduled.

- 8.7 The Board may change any Competition fixtures during the season to suit the overall interests of the Competition and shall have the power to decide whether a ground is suitable for Competition matches and to order a Club whose ground is deemed unsuitable to play its home matches at an alternative suitable ground.
- 8.8 Four weeks' notice is required from Clubs wishing to re-arrange a Saturday match to Friday evening or Sunday. A request made in less than this period of time will only be considered by the Board in exceptional circumstances and granted at their sole discretion.
- 8.9 A Club may not enter its first team in any outside competition, other than those listed in Rule 8.14, without the prior permission of the Board. The Competition Secretary must be informed of all fixtures, postponements and results of all matches played in any other competition.
- 8.10 When a Club obtains the consent of the Board to postpone a fixture because of an epidemic affecting the availability of their Players, that Club shall be liable to pay any direct expenses incurred, if any, to the opposing Club. The amount of claim will be at the discretion of the Board. Requests for the postponement of a match for any reason will not be considered more than forty-eight hours before the scheduled time of kick-off.

Medical certificates for those Players affected, signed by the Players' own doctor, must be forwarded to the Competition Secretary within fourteen days of the postponement, along with a full list of contract and Non-Contract Players currently registered by the Club at the date of the match which was postponed, giving full reasons against each name for the Player's unavailability.

PRE-MATCH ARRANGEMENTS & RESPONSIBILITIES

- 8.11 Each Club must take every precaution to keep its ground in good playing condition and amenities (including floodlights) in good working order and complying with the Criteria Document throughout the Playing Season.
- 8.12 All Clubs must have a mobile telephone and an email address operational at all times. These will be listed in the Competition Handbook unless a Club requests otherwise.
- 8.13 The home Club shall advise the visiting Club and the Match Officials of the date and time of kick-off of each match and the team colours, including the colour of the goalkeeper's jersey, it will be wearing, to be received at least five days prior to the match and the visiting Club and the Match Officials must acknowledge receipt to be received at least three days before the match.
- The visiting Club must include in its acknowledgement the team colours, including the colour of the goalkeeper's jersey, it will be wearing.
- 8.14 The home Club is responsible for publishing a full match programme acceptable to the Board for each of its Competition matches. A full match programme available electronically only shall be acceptable providing that each Club has approval from the Board before the commencement of the Playing Season and must be continuous for the whole of that Playing Season. A Team Sheet will not be considered sufficient to comply with this Rule.

The visiting Club must send in writing to the home Club details of the proposed team they plan to field together with their Club history and up-to-date pen pictures of their current Players registered with the Competition for the season [and the latest team photograph] at least five days before the scheduled date of the match between the two Clubs.

The home Club programme must include the details sent by the visiting Club in the match day programme and a copy of each match day programme shall be sent by the home Club to the Competition Secretary within 3 days of the match with the relevant match report form unless advised of an alternative arrangement by the Competition Secretary.

Clubs will be responsible for all comments in their match day programme in respect of the Competition, the Company or other member Clubs, notwithstanding any disclaimers to the contrary. No part of a Club's programme issued for a match in any competition shall, in the opinion of the Board, bring the Competition or the Company into disrepute.

All Clubs will be responsible for their official website or similar computer related information system, which is within the public domain. Nothing shall be included on the website which in the opinion of the Board brings the Competition or the Company into disrepute.

- 8.15 The postponement of matches due to ground conditions must be carried out in accordance with Rule 14.2.
- 8.16 Where a match is re-arranged or cancelled after the officials have been appointed, it is the duty of the home Club to notify the officials of the cancellation of their appointments immediately. Clubs in default of this Rule may be subject to any action decided by the Board.
- 8.17 The Board shall determine the policy of the Competition for the issuing of match day passes. A home Club cannot refuse the admission into the ground of an away Club Official, as defined in the Rules of the Association, save for that individual being subject to a suspension or banning order from the Association or Competition.
- 8.18 All Clubs at Steps 1 to 4 are required to have a defibrillator available at all home matches.

MATCH MANAGEMENT

- 8.19 All matches shall be of ninety minutes duration. The half time interval in all matches shall not exceed fifteen minutes. Any match which is not of ninety minutes duration may be ordered to stand as a completed match or replayed for the full period of ninety minutes or be awarded to the Club not at fault, as the Board may decide, on such terms as the Board shall decide.
- 8.20 Each Club must hand the Team Sheet containing name(s) of Players taking part in a match (including the name(s) and number(s) of the nominated substitute(s) to the Referee and a representative of their opponents in the presence of the Referee at least forty five minutes before the scheduled time of kick-off. The Players' numbers (in accordance with Rule 7) and the colours of the playing strip must be clearly stated. Any Clubs in breach may be fined.
- 8.21 Any Club altering its team selection or numbering after Team Sheets have been exchanged may be fined. A Player who is named on the Team Sheet may be replaced without fine if he is injured warming up after exchange of the Team Sheet. Any subsequent changes must be notified to the referee and to a representative of the opponents before the actual kick-off.
- 8.22 Clubs taking the field of play – For all matches under the jurisdiction of the Competition, Clubs shall be required to enter the field of play together, preceded by the Match Officials, not less than 5 (five) minutes before the advertised time of kick-off.

- 8.23 Each Club shall be prepared to kick-off at the scheduled time unless a satisfactory explanation is offered. Any Club commencing a Competition match with less than 11 Players may be subject to a fine. Each team participating in a match shall represent the full available strength of each competing Club.
- 8.24 In all Competition Matches, the number of Clubs Players and officials seated on the team benches, in the designated technical area, must not exceed 11 unless the team bench facility provides more than 11 individual seats.
- 8.25 Only one person at a time has the authority to convey tactical instructions to the Players during the match from within the technical area.
- 8.26 All team officials and substitutes seated on the bench shall be listed on the official Team Sheet when it is submitted to the Match Officials. Only those persons listed on the official Team Sheet shall be permitted in the technical area.
- 8.27 The occupants of the technical area must behave in a responsible manner at all times. Misconduct by occupants of this area will be reported by the Referee to The FA, who shall have the power to impose sanctions as deemed fit.
- 8.28 With the exception of the team manager, the team coach and any substitutes who are warming up or warming down, all other personnel are to remain seated on the trainer's bench. The team manager or team coach is allowed to move to the edge of the technical area to issue instructions to his team.
- 8.29 All occupants of the technical area must wear the corporate bench kit supplied to each Member Club. The only exception would be the Team manager who will be allowed to wear suits and overcoats not displaying any sponsorship logos. Corporate bench kit supplied to each Member Club must also be worn by the players and staff in warm-ups and warm-downs, and where possible in media interviews on match days. Failure to wear the bench kit will result in a fine.
- 8.30 Match Videos.
Not applicable

POST MATCH MANAGEMENT

- 8.31 Each Club shall enter information from the match result form by the method instructed by the Competition and shall submit the fully completed copy of the appropriate match result forms by first class post, or facsimile, or email or the relevant IT system to the Appointing Authority and the Competition within 3 days of the match. When a Club considers that the Referee has discharged his duties incompetently and awards a mark of sixty or less, a detailed report must be sent to the Appointing Authority within three days of the match by the method instructed by the Appointing Authority. Clubs in default of any provision of the Rule will be subject to a fine for each offence.
- 8.32 In the event that a match is abandoned before half time the Club playing at home will issue a voucher to each spectator valid for free admission if the match is ordered to be replayed. In the event that the match is abandoned during or after the half time interval the Club playing at home is not obliged to issue such a voucher.
- 8.33 In the event that a match is abandoned for reasons over which neither Club has control the Club playing at home shall retain the gate receipts for such uncompleted match and the Board shall determine the terms upon which any replayed match shall be played.

- 8.34 In the event of a match being abandoned due to the conduct of one Club or its members or supporters the Board has the power to order that the match is not replayed and to award either one or three points to the Club not at fault. It cannot levy a financial penalty due to the conduct of a Club.
- 8.35 In the event of the match being abandoned due to the conduct of both Clubs or their members or supporters no financial penalty can be applied by the Board to either Club and the Board shall determine whether the original match stands as a completed match or is replayed and, if replayed, the terms upon which the match is to be replayed.
- 8.36 In the event of a match having to be postponed and one Club is found to be at fault then opponents for that match shall be compensated by the Club at fault. In the case of a visiting Club where it has undertaken all or part of its journey then travelling expenses and meal allowances may be claimed based on the total mileage involved in the whole journey. In exceptional circumstances, expenses for overnight accommodation up to a maximum of 18 persons may be claimed. In some instances compensation may also be claimed when neither of the Clubs is at fault. The Board will determine the amount of compensation payments to be made, if any.
- All claims for compensation by either Club in the case of either an abandoned match or a postponed match must be received by the League Secretary within 14 days of the date of the match to which the claim relates.

POST MATCH ADMINISTRATION

- 8.37 The home Club shall be responsible for notifying the Competition immediately following the conclusion of each home Competition match the result of that match together with the attendance, the times of all goals scored in the match and the scorer of each goal. In any FA or AFFILIATED ASSOCIATION Competition the home Club if two Clubs are playing the tie, or the Club if the match involves a team outside of the Competition, must also follow this procedure.
- 8.38 In the event of the match being postponed, not completed or abandoned, the home Club must immediately telephone the Competition results service, the Competition Secretary and, in the case of a match postponement, the Appointing Authority, the visiting Club and the Match Officials. When a postponement occurs in any FA or County Cup competition, the home Club, if two Clubs are playing the tie, or the Club if the match involves a team outside of the Competition, must also follow this procedure.
- 8.39 Where a match has been postponed for any reason, The Competition Secretary shall determine the new date.
- Any Club without just cause failing to fulfil an engagement to play a Competition match on the appointed date shall for each offence be liable to expulsion from the Competition and/or such other disciplinary action the Board may determine, including the deduction of up to a maximum of three points from the offending Club's record, any expenses incurred by their opponents, and a fine.
- In the event of a Club being in breach of the previous paragraph of this Rule then the Board may award points to the Club not at fault as if the match had been played and the League table shall reflect the position as if the match had been played with the result awarded by the Board.

9 REGISTERED INTERMEDIARIES

- 9.1 An Intermediary cannot have an involvement in any Club in an official capacity (as defined by the Board) nor may he hold office with the Competition.
- 9.2 All Clubs must comply with The FA Regulations concerning Intermediaries.

10 FINANCIAL RECORDS

- 10.1 All Clubs shall keep their accounting records for recording the fact and nature of all receipts and payments so as to disclose with reasonable accuracy, at any time, the financial position including the assets and liabilities of the Club.
- 10.2 The home Club shall retain all gate receipts. Where a match is declared all ticket the Away\visiting Club shall be entitled to 10% of the total number of tickets available or a minimum of 600, whichever is the greater, subject to any stipulation by the relevant safety authority affecting these figures. A reasonable allocation of the total disabled spectator accommodation where appropriate shall be made available to disabled supporters of the Away Club.
- Clubs must ensure that all gate receipts are fully and properly recorded and accounted for in the accounting records of the club.
- Clubs should have a system in operation for home games that enables them to accurately report on the following;
- A record of all tickets sold in advance
 - A reconciliation of cash received by category of entrant through each turnstile
 - The number of entrants through each turnstile
 - A schedule of the numbers admitted to parts of the stadium that do not pass through a turnstile
 - A list of complimentary tickets authorised
- This documentation should be reconciled to the overall takings and declared attendance for each home game.
- 10.3 For Competition league matches only, the travelling expenses of match officials shall be pooled, each Club rendering on the match report details of all payments made. The Company shall, at the conclusion of the season, divide the total cost of officials in each division by the total number of Clubs in that division and where the total payment made by the Club is less than the equal share of the pool, the Club shall pay the difference within 14 days of the date of posting of the written notification to the Club. Where the sum paid by the Club is more than the equal share of the pool, the Club will be reimbursed from the pool of monies received from all the other Clubs.
- 10.4 In the event of a transfer of a player where a consideration is agreed, the consideration can only be paid between the two clubs (the transferor and transferee clubs).
- The full name of each contracting club should be stated in the transfer agreement. The full consideration involved must be recorded in the accounting records of both clubs.
- 10.5 Any Club temporarily transferring a player's registration to another club should invoice the receiving club in accordance with the terms of the loan agreement. The player concerned should remain on the payroll of the Club holding his permanent registration for the period of the loan.
- 10.6 All loans extended to a Club must be documented in full in the accounting records of the Club.

Documentation supporting each loan must be retained and should include the following information:

- The value of the loan
- The length of the loan
- The interest rate charged, and whether this is fixed or variable
- Repayment terms
- The full names of the individual or corporate body extending the loan
- The terms in the event of a default on the loan

The document should be signed by two directors, Officers or Executive Committee Members who are independent of the party extending the loan.

- 10.7 Within nine months of its accounting reference date, each Club shall submit to the Company a copy of its full financial statements as presented to its members/shareholders with confirmation that the accounts have been approved at a duly convened general meeting.

11 FOOTBALL CREDITORS

Where a Club defaults in making any payments to any Football Creditor, the Club shall be subject to such penalty as the Board may decide“, including, but not limited to, an Embargo; a points deduction; a Bond; a suspension; or any combination thereof.

12 CHAMPION, RELEGATION

- 12.1 Three points will be awarded for a win at home or away and one point for a drawn match at home or away.

- 12.2 At the end of the Playing Season of each competition a table will be compiled showing the playing record of each Club in each division of the Competition. The playing record of each Club must include any points deduction made by the Competition or by the FA and in any situation where points per game are calculated the calculation will be made after taking into account the deduction of any such points.

The position of each Club in the table so compiled shall be determined in order with the Club being awarded the highest number of points being first and the Club being awarded the second highest number of points being placed second and so on. In the event of two or more clubs being awarded the same number of points the highest placed Club shall be decided as follows:

- 12.2.1 Goal difference – If any two or more Clubs have scored the same number of points their position in the division shall be determined on goal difference, that is to say, the difference between the total number of goals scored by and against a Club in League Matches in that Season, and the higher or highest placed Club shall be the Club with the higher or highest goal difference.
- 12.2.2 In the event of the goal difference being equal the highest placed Club shall be the Club which has scored the most goals;
- 12.2.3 In the event that two or more Clubs have the same goal difference and have scored the same number of goals then the highest placed Club shall be the Club which has won the most matches.
- 12.2.4 In the event of the two Clubs still being equal the Club which has the better playing record against the other Club in their head to head Competition matches during the Season will be the highest placed Club.

- 12.2.5 If the records of two or more Clubs are still equal and it is necessary for any reason to determine the position of each then the Clubs concerned shall play off a deciding match or matches on a neutral ground or grounds with the net gate money after deducting the usual matches expenses being divided equally between the two competing Clubs.
- 12.3 Promotion, relegation and lateral movement of Clubs shall be in accordance with the principles established by the Leagues Committee of The FA.
- 12.4 Any club with the intention of seeking promotion must notify its interest to the Competition Secretary no later than 31st December in any season. The Competition Secretary will then advise the names of all such clubs to the Leagues Committee of The FA by 31st January.
- 12.5 If no Clubs are eligible or wish promotion, the number of Clubs to be relegated will be reduced.
- 12.6 In the event of a Club, not being placed in a relegation position at the end of the season, wishing to resign from the Competition at the end of the season, or having been removed from membership under the Articles, the number of Clubs to be relegated shall be reduced accordingly.
- 12.7 In the event of a Club opting to be relegated or being removed from membership under the Articles such Club or Clubs will replace the Club or Clubs otherwise due for relegation in accordance with Regulation 5.4 in the Regulations for the Establishment and Operation of the National League System.
- 12.8 If any Club ceases to operate between the annual general meeting of the Company and the commencement of the following Playing Season, no adjustments to the number of Clubs participating in the Competition will be made. The remaining Clubs will participate in the Competition for that season.
- 12.9 A Club which for any reason ceases to operate at any time during the Playing Season may have its playing record expunged, and any monies due to them from the Company shall be forfeited. From the date of the withdrawal no further payment shall become due to them. From the date of the withdrawal, that Club shall cease to be a member of the Company.

13 INSOLVENCY PROVISIONS

13.1 SPORTING SANCTIONS

- 13.1.1 If an Insolvency Event shall occur in relation to any Club that Club shall be deducted 10 (ten) points.
- 13.1.2 Where a Club takes or suffers an Insolvency Event:-
- 13.1.2.1 during the Playing Season but prior to 5:00 p.m. on the fourth Thursday in March, the points deduction shall apply immediately;
- 13.1.2.2 during the Playing Season but after 5:00 p.m. on the fourth Thursday in March then Rule 13.3 shall apply; and
- 13.1.2.3 outside the Playing Season, the points deduction shall apply in respect of the following Playing Season such that the Club starts that Playing Season on minus 10 points (including a Club or Clubs Relegated from a step 4 League, where such Club shall be subject to Rule 13 of the step 4 League Rules) or where it has been necessary under the National League System Regulations for a Club or Clubs to be moved from one league to another and such Club would have been subject to Rule 13.

- 13.1.3 Where the circumstances set out in Rule 13.2.2 apply and at the end of that Playing Season, having regard to the number of Competition points awarded (ignoring any potential deduction):-
- a) the Club would be relegated in accordance with The Isthmian or Southern League Rules, the points deduction will apply in the next following Playing Season; or
 - b) the Club would not be relegated as aforesaid, the points deduction will apply in that Playing Season and The Isthmian or Southern League Rules will then apply (if appropriate) following the imposition of the points deduction.
- 13.1.4 For the purposes of this Rule 13
- a) where any Insolvency Event is taken or suffered other than on a Business Day (as defined by the Insolvency Rules 1986 as amended from time to time) then for the purposes of determining the timing of any points deduction only the action taken or suffered will be deemed to have been taken or suffered on the immediately preceding Business Day; and
 - b) if a Company Voluntary Arrangement is approved, then approval of that Company Voluntary Arrangement shall be deemed to have been given at the date of the first meeting of creditors called to consider that Company Voluntary Arrangement, and not the date of any adjourned meeting of the creditors or the meeting of shareholders
- 13.1.5 For the avoidance of doubt, where a Club is subject to more than one Insolvency Event (for example Administration followed by a Company Voluntary Arrangement), the Club shall only be deducted one set of 10 points, such deduction to apply with effect from the first Insolvency Event.
- 13.1.6 The Competition shall serve the Club with written notice of the points deduction (the 'Notice').
- 13.1.7 A Club may appeal against such a points deduction. Any such appeal will be conducted in accordance with the Regulations for Football Association Appeals, save that the following paragraphs of those Regulations will not apply – 1.2, 1.4, 1.5, 3.3 and 3.5. In place of those Regulations, the following Rules 13.1.8 to 13.1.12 will apply.
- 13.1.8 The Notice of Appeal shall be lodged with the FA within 7 days of the date of the Notice.
- 13.1.9 A Club may appeal against an automatic deduction of points solely on the ground that the insolvency proceedings arose solely as a result of a Force Majeure event (the 'Appeal'). For the purposes of this Rule 13, a 'Force Majeure' event shall be an event that, having regard to all of the circumstances, is reasonably considered to have been unforeseeable and unavoidable.
- 13.1.10 The Appeal Board shall have the power to:-
- 13.1.2.1 Confirm the deduction of ten points; or
 - 13.1.2.2 Set aside the deduction of ten points and substitute a deduction of such lower number of points as it shall deem appropriate; or
 - 13.1.2.3 Order that there shall be no sanction at all.
- 13.1.11 The decision of the Appeal Board shall be final and binding. Any costs incurred by any party in appeal proceedings brought before the Appeal Board shall be met by the Club in any event and shall be considered as a sum due to the Company.

13.1.12 Any sanctions imposed pursuant to these provisions shall not be taken into account in respect of any other sanctions, penalties or fines that may be imposed by the Competition in respect of any breaches of its Rules, Regulations or Articles of Association by the Club.

13.2 GENERAL INSOLVENCY

13.2.1 In the event of a Club entering an Insolvency Event between the end of the AGM and start of the AGM immediately following thereafter ('the next AGM') then it shall automatically be relegated by one Step at the next AGM, unless one of the following requirements has been met, namely

- (i) Prior to the next AGM it has Paid in Full all its creditors (including but not limited to Football Creditors); or
- (ii) Prior to the next AGM it has Paid in Full its Football Creditors and entered a compliant CVA.

For the purposes of this Rule, a CVA shall be considered compliant if it provides for the following:

- That all Creditors will be paid in Full;
- The first payment under the terms of the CVA shall be made within 28 days of the approval of the CVA and shall constitute a minimum of 10% of the total sum payable;
- The balance shall be paid in equal amounts over the remaining period of the CVA;
- The period of the CVA shall not extend beyond three years from the date of approval.

Notwithstanding the above, in the event of a Club being subject to an Insolvency Event at the date of the AGM, then the Club may be subject to such sanction as the Board may determine, (including expulsion from membership of the Competition) unless the Board is satisfied that by no later than 5pm on 31 July (or, if the 31 July falls on a weekend, 5pm on the immediately preceding Business Day) that the Club (or any new entity to which its membership is subsequently transferred under 2.9.2 above) is in a financial position to complete all of its fixtures for the immediate following Playing Season.

This sanction shall apply in addition to any Club being relegated pursuant to its playing record in the same period namely that in the event of the Club having already been relegated by one Step it shall be relegated two Steps.

This provision is subject to Rule 2.9.1 in respect of Clubs which have transferred their membership pursuant to an Insolvency Event and in that case where there is any conflict between any provision of Clause 14 and 2.9.1 then this Clause 14 shall prevail.

13.2.2 A Club shall not be eligible for promotion or to compete in the Play Offs at the end of a Playing Season if at 5pm on the date on which the last scheduled League fixture is due to be played that Club:

- (i) has entered an Insolvency Event between the date of the AGM and 5pm on the date on which the last scheduled League fixture is played and has not Paid in Full all its creditors to which the Insolvency Event applies (including but not limited to Football Creditors) or Paid in Full all its Football Creditors and entered a CVA to have Paid in Full all other creditors over an agreed period not extending more than three years following the date of approval of the CVA: or
- (ii) has not complied with the terms of a CVA by which it is bound or is to seek to extend the period of the CVA.

13.2.3 The sanctions contained herein shall be in addition to and not in substitution for any other sanctions contained within the Rules and, in particular, the sanctions set out in Rule 13.1. For the avoidance of doubt, where a Club is subject to more than one connected Insolvency Event, for example Administration followed by a Company Voluntary Arrangement, any sanction applied to it in accordance with Rule 13.2.1 shall be applied in one Playing Season only except as provided for in Rule 13.2.1

Compliance With/Extension of CVA's

13.2.4 Any Club must inform the Competition in writing (and provide supporting evidence) within seven (7) days of the Club:

- (i) making a payment under the terms of a CVA and provide evidence of that payment;
- (ii) becoming aware of any failure to comply with the terms of any CVA entered into by it (including the failure to make a payment by the due date) or
- (iii) making an application to extend or vary the terms of the CVA entered into by it and provide a copy of the application.
- (iv) completing all its obligations under an Insolvency Event and receiving confirmation of such from the relevant Insolvency Practitioner or
- (v) becoming aware of any consent by creditors to compromise the whole or part of the debt admitted into the CVA.

13.2.5 Following the approval of a CVA, if creditors subsequently consent to compromise the whole or part of the debt admitted to the CVA or if any Club makes a successful application to vary the terms of its CVA so that the CVA is not compliant as provided for in Rule 13.2.1 then that Club shall be automatically relegated by one Step at the end of the Playing Season in which the event takes place. If the Club has already been relegated due to its position in the final table of the Division in which it is competing then it shall be relegated two Steps.

13.2.6 In the event of any Club

- (i) Failing to comply with the terms of any CVA entered into it (whether securing Payment in Full of all of its creditors or not) including the failure to make a payment by the due date; and/or
- (ii) Breaching any of the provisions of Rule 13.2.4 or failing to notify the Competition of any consent by creditors to compromise the whole or part of the debt admitted thereby rendering the CVA as non-compliant as required in Rule 13.2.1.

Then the Board shall have the power to impose such sanction as it deems appropriate, including, but without limitation to expulsion of that Club, the relegation of that Club, the deduction of points and an Embargo.

13.2.7 Where a Club has transferred its membership under Rule 2.9.2. the provisions of Rule 13.2 in relation to a CVA shall be applied to the former entity that was subject to the Insolvency Event and/or the new entity.

Clubs Relegated from the Football League

- 13.2.8 In the event of any Club entering the Competition from the Football League whilst subject to any Insolvency Event, then that Club shall be eligible for membership of the Competition and the provisions of Clause 13.2.1 will not apply to it until the date of the second AGM following its entry into the Competition.
- 13.2.9 In the case of a Club or Clubs relegated from a league in the National League System (excluding Step 7) or subject to lateral movement under the National League System Regulations, Rule 13.2.1 shall apply from the date of the AGM of the League of which the Club or Clubs were a member in the immediately preceding Playing Season where the AGM of the Company is later.

14 MATCH OFFICIALS

- 14.1 Match Officials for all Competition matches shall be appointed by the Appointing Authority.
- 14.2 No Club shall postpone a Competition match on account of the apparent state of the ground. In the event that such circumstances prevail, Clubs should comply with procedures provided for in the document published by The FA "Recommended procedure for the guidance of Clubs and Referees in determining the suitability of grounds in adverse weather conditions". Should the ground be declared unfit it is the responsibility of the home Club to immediately advise the Competition, the Appointing Authority, the visiting Club and the Match Officials.
- 14.3 In the event of any of the Match Officials appointed for a match not being in attendance at the match or becoming unable to complete the match it shall be completed under the control of the remaining Match Officials unless the competing Clubs are able to agree upon a substitute who is acceptable to the Match Referee; should the appointed Match Referee fail to appear then the senior Assistant Referee must take charge. Any substitute agreed for a match shall be considered a Match Official for the purposes of that match.
- In the event that a Club causes a match to be abandoned in relation to the operation of this Rule then that Club shall be charged with failing to fulfil a fixture (Rule 8.38 refers).
- 14.4 Match Officials should be present at the appointment at least sixty minutes prior to the scheduled time of kick-off. The appointed Referee may be required to visit the ground earlier if requested to do so by the home Club.
- 14.5 In cases where it is found necessary to stop play owing to the weather or other cause, the Referee must wait a reasonable length of time before deciding on abandonment.
- 14.6 Referees must report on the relevant form all cases where teams commence a match late or without eleven Players on the field of play. Referees must also report their own or any assistant referees' late arrival in any matches, and notify those concerned at the time of their intention. Assistant referees must also send an explanation of their late arrival to the Appointing Authority in writing by the method instructed by the Appointing Authority within 3 days of the match.

- 14.7 The home Club will be responsible for paying the Match Officials the fees and match expenses set by the Appointing Authority on the day of the match in their dressing room, within a reasonable time after the conclusion of the match (including matches abandoned for any reason). In the case of a postponed match, whether or not gate money is taken, any Match Official who has travelled to the match will be entitled to claim travelling expenses and half their match fee from the home Club. Where provided by the home Club, each Match Official must complete and submit a claim form for expenses.
- 14.8 The home Club shall be responsible for providing Assistant Referees with distinctive flags of a suitable size in an acceptable condition.
- 14.9 Three match balls proposed to be used in the match and, if applicable, supplied by the Company under a ball sponsorship agreement must be submitted to and approved by the Referee before the commencement of the match in his/her dressing room.
- It is the responsibility of the Club playing at home in each match played under the jurisdiction of the Competition to provide match balls in accordance with any match ball agreement signed by the Company. The official Competition match ball must be used in all Competition matches and pre-match warm-ups.
- 14.10 The away Club is responsible for the provision of its own practice balls for use prior to the start of each match, as supplied by the Competition under a ball sponsorship agreement.
- 14.11 Match Officials officiating in Competitions using the reporting functionality in The FA's Match Official Administration System (MOAS) must report all breaches of Rule via MOAS within 48 hours of the conclusion of the match.
- Match Officials officiating in Competitions not using the reporting functionality in MOAS must report all breaches of Rule to the Competition Secretary in writing within three days of the match on the appropriate form by first class post or electronically.

15 WITHDRAWAL OF CLUBS

A Club must notify the Company not later than 31st March each year of its intention to withdraw from the Competition at the end of that Playing Season. Failure to do so will make a Club liable to a fine.

This Rule shall not operate so as to preclude promotion, relegation or lateral movement of any Club to another competition in accordance with Rule 12.

16 PROTESTS, APPEALS

- 16.1 All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Board, or a sub-committee duly appointed by the Board. The Clubs or players protesting, appealing, claiming or complaining must send two copies of such protest, appeal, claim or complaint and deposit a fee which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and the party not succeeding may, in addition, be ordered to pay the costs at the direction of the Board.
- 16.2 All such protests claims complaints and appeals must be received in writing by the Competition Secretary within fourteen days of the event or decision causing any of these to be submitted.

- 16.3 The Board shall also have power to compel any party to the protest to pay such expenses as the Board shall direct.
- 16.4 Any appeal against a decision of the Board must be lodged with The FA within fourteen days of the posting of the written notification of the decision causing the appeal, accompanied by a fee which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Competition Secretary.
- All appeals to The FA must be lodged in accordance with the appeals procedure detailed in the Appendix to these Rules or that in force at any one time. (See Regulations For Football Association Appeals later in the handbook)
- 16.5 A Club, on giving fourteen days' notice to a Player to terminate his Player's contract, must state in the notice his right of appeal to the Board and also the address of the Competition Secretary to whom he must appeal. The notice must advise the Player of the necessity of forwarding two copies of his appeal with the deposit fee specified in the Fees Tariff, to the Competition Secretary within seven days of the receipt of the notice from the Club. A copy of such notice must be received by the Competition Secretary within seven days of the sending of the notice in order to be valid.
- 16.6 A Player on giving fourteen days' notice to his Club to terminate his Player's contract must also notify the Company and The FA of the reasons for the termination of the agreement. A copy of such notice must be received by the Competition Secretary within seven days of the sending of the notice in order to be valid.
- 16.7 If the recipient of a notice referred to in Rules 16.5 and 16.6 above wishes to do so, he may appeal against the relevant notice within seven days of the date of sending of the notice in writing in duplicate to the Competition Secretary with an appeal fee.
- 16.8 The Club or the Player as the case may be shall have further right of appeal as set out in Rule 16.4 above.
- 16.9 An appeal by a contract Player against a fine or suspension imposed by his Club under Football Association Rule C.1(m) must be made within seven days to the Competition Secretary.
- 16.10 If so requested the Board may arbitrate on any disputes, protests, appeals, claims or complaints between two member Clubs in which event both Clubs shall send a non-returnable fee. Such arbitration shall be final and binding upon the parties to the arbitration.

17 MISCONDUCT OF CLUBS, OFFICERS, PLAYERS

a. Undertakings to be given by Club Employees

All Clubs must incorporate in any contracts of employment with their employees, including Player, an undertaking on the part of the employee not to bring The Competition or any Club into disrepute and an undertaking on the part of the employee not knowingly to do anything or omit to do anything which will cause the Club to be in breach of the Laws of the Game, the Rules of the Football Association or the Rules of the Competition.

Without prejudice to the generality of this rule, all Clubs must ensure they, and where appropriate any Officers of the Club, comply with the obligations of the Football Association's Owners' and Directors' Test.

b. Misconduct in pre-arranging the result of matches.

Any Club, Official or Player offering or receiving a payment or any form of inducement to or from any Club or the Official or Player of any Club; or any Club, Official or Player receiving or seeking to receive any payment or other form of inducement from any other person or organisation to win, lose, or draw a Match under the jurisdiction of the Competition or in which the Club participates by reason of membership of the Competition shall be deemed guilty of misconduct.

c. Any person charged and found guilty of bringing the Competition into disrepute and any Club, Officer or Member charged and found guilty of misconduct as defined by the Board or of inducing or attempting to induce a player of another Club to join his own Club shall be liable to such penalty as the Board shall deem appropriate.

18 TROPHY

The Company shall present to the Winners of all divisions in the Competition 18 souvenirs. Additional souvenirs cannot be presented except by consent of the Board, and then at the expense of the requesting Club.

In addition, a Competition championship trophy will be presented as and when the Board determine.

The Clubs concerned will also receive a permanent souvenir.

The trophies are the property of the Company and may never be won outright. A runners' up trophy and medals may also be awarded at the discretion of the Company.

The recipient Club shall be responsible for engraving their details on the trophy before returning same.

The following agreement shall be signed on behalf of the winners of the trophies:

"We, A.B. the ofFootball Club, C.D. and E.F members of and representing the said Club, having been declared winners of the [] Trophy and the same having been delivered to us by the said Competition, do hereby on behalf of the said Club, jointly and severally agree to return the same to the Competition Secretary, on or before 31st March next in good order and condition, suitably inscribed, in accordance with the Rules of the Competition and if the said Trophy is lost or damaged whilst under our care, we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."

Any Club not returning the Competition trophy by the due date, returning them in poor condition or without being engraved will be fined.

19 ALTERATIONS TO RULES

No alteration to the Rules shall be made until they have been approved by The FA. Alterations to Rules shall be approved at a general meeting of the Company in accordance with Article 26 of the Articles of Association of the Company.

Proposals for alterations to Rules, together with the name of their proposers and seconders, shall be received by the Company Secretary not later than 31st January prior to the date fixed for the Annual General Meeting of the Company in each year or not later than eight weeks before the holding of an Extraordinary General Meeting called for the purpose of amending the Rules.

20 ADMISSION CHARGES

The minimum charge for admission to all matches shall be determined from time to time by the Board.

Admission charges must be the same for home and visiting supporters at Competition matches for equivalent accommodation. If there is no equivalent accommodation, the Board may in its absolute discretion consider the charges set by the home Club and determine a reasonable equivalent admission charges for visiting supporters, which shall be implemented by the home Club until the end of the current Playing Season.

Clubs may, with the written permission of the Board, have a maximum of three Competition Match days each Playing Season during which they can vary general admission charges for adults including allowing free admission.

Concessionary admission charges or pricing policies for disabled people and their carers/helpers, senior citizens, students, children, unemployed, armed forces etc, if available for home supporters, must be offered on a similar basis to visiting supporters.

21 LONG SERVICE

The Board shall be empowered to grant a long service award for twenty-one years' service with a member Club, providing such an award has not already been made by any other competition.

22 CENTENARY AWARDS

A Club celebrating its centenary whilst in membership of the Competition shall be presented with a commemorative award by the Board

23 PLAYING SURFACES

23.1 The Pitch

With effect from the commencement of Season 2015/16 Competition Matches may be played on:

- a) Grass Pitch; or
- b) Football Turf Pitch in Steps 2 to 6

23.2 Ground Maintenance

The Club is to be responsible for the maintenance of the Pitch and for the general maintenance of the ground. The Club must ensure that adequate arrangements are in place to maintain its Pitch in good order, as required under these Rules.

23.3 Pitch Standards

All Pitches must be flat and free from surface depressions and excessive undulations. The maximum slopes allowable shall not exceed an even gradient of vertical to horizontal 1:41 in any direction.

The Competition may require a Club to take such steps as the Board shall specify if not satisfied that an adequate standard of the Pitch is being maintained, including but not limited to the Board commissioning an independent report (including a Pitch Test) on the state of the Pitch, the cost of such independent report to be borne by the Club concerned.

23.4 Where a Club proposes to install a Football Turf Pitch (or replace an existing Football Turf Pitch) the following shall apply:

For matches played under the auspices of The Football Conference at Step 2 of the National League System:-

- a) the Club shall disclose to the Competition, as soon as reasonably practicable but in any event not later than 7 days following the Club's final match of the Playing Season preceding the scheduled commencement of installation, full details of the proposed contractor installing the Football Turf Pitch and the timescales for installation. The proposed Football Turf Pitch must have a design and specification that is capable of attaining the FIFA Recommended One / IATS or Two Star Certificate following installation;
- b) no installation works shall commence until such time as the Competition has approved the proposed installation and the timetable thereof. Installation may only take place outside the Playing Season;
- c) installation must be scheduled to be completed in sufficient time to enable the completion of a Pitch Test and for confirmation of the results thereof to be supplied to the Competition no later than 14 days prior to the commencement of the following Playing Season;
- d) the Club shall procure that:
 - (i) a Pitch Test is carried out on the newly installed Football Turf Pitch; and
 - (ii) the FIFA accredited field test institute provides the Competition with a copy of their official reports to FIFA immediately following completion of the Pitch Test; and
- e) the Club shall provide a copy of the FIFA Recommended One / IATS or Two Star Certificate within 7 days of receipt to the Competition.

For matches played at Step 3 and below of the National League System:-

- f) the Club shall disclose to the Competition, as soon as reasonably practicable full details of the proposed contractor installing the Football Turf Pitch and the timescales for installation. The proposed Football Turf Pitch must have a design and specification that is capable of attaining the FIFA Recommended One Star Certificate / IATS (International Artificial Turf Standard) or Two Star Certificate following installation;
- g) no installation works shall commence until such time as the Competition has approved the proposed installation and the timetable thereof;
- h) the Club shall procure that:
 - (i) a Pitch Test is carried out on the newly installed Football Turf Pitch; and
 - (ii) the FIFA accredited field test institute provides the Competition with a copy of their official reports to FIFA immediately following completion of the Pitch Test; and
- i) the Club shall provide a copy of the FIFA Recommended One Star / IATS or Two Star Certificate within 7 days of receipt to the Competition in which it is in membership.

- 23.5 Only Clubs with FIFA Recommended Two Star certified Football Turf Pitches will be eligible to take part in matches under the auspices of the Football Conference at Step 2 of the National League System SAVE THAT a Club which has a ground with the recommended FIFA One Star / IATS Certificate installed by 31 July 2016 can be promoted to Step Two of the National league System providing that it undertakes that upon renewal of the Pitch the Club will install a Pitch with a FIFA Recommended Two Star Certificate or be relegated to the appropriate Step.

- 23.6 Without prejudice to the obligations set out in Paragraph 24.3 above, Clubs that have a Football Turf Pitch shall:-
- a) take such steps and/or refrain from such actions as are necessary to ensure that the Football Turf Pitch continues to meet the requirements for a FIFA Recommended One / IATS or Two Star Certificate at all times during each Playing Season including, without limitation, complying with all requirements of the FIFA Quality Standard;
 - b) where required to undertake Pitch Tests:
 - (i) procure that the FIFA accredited field test institute undertaking any Pitch Test provides to The Competition a copy of their official reports to FIFA immediately following completion of the Pitch Test;
 - (ii) provide a copy of the FIFA Recommended One / IATS or Two Star Certificate by 31st May prior to the commencement of each Playing Season; and
 - c) co-operate with all reasonable requests made by the Competition, the Association or FIFA for the performance of the Football Turf Pitch to be measured.
- 23.7 Where the Board is aware, by whatever reason, a Football Turf Pitch fails to meet the requirements of the FIFA Recommended One / IATS or Two Star Certificate, including following any Pitch Test, the Club shall forthwith, at its cost, take such steps as the Board shall specify to ensure the Football Turf Pitch is restored to the requirements of the FIFA Recommended One / IATS or Two Star Certificate.
- 23.8 The Competition shall have the right to order the postponement of a match where the Football Turf Pitch fails to meet the requirements of the FIFA Recommended One / IATS or Two Star Certificate.
- 23.9 Where a Club has a Football Turf Pitch, any visiting Club is allowed to train, at no cost to that Club, on the Football Turf Pitch on the day before the relevant match or at a mutually agreed time. The length of this training session may not exceed one hour, unless agreed otherwise with the home Club. The visiting Club must notify the home Club of its intention to exercise this right no later than 2 weeks prior to the scheduled match (or within 48 hours of the arrangement of the fixture, if later).
- 23.10 A breach of any of the requirements of Rule 24 which results in the postponement or abandonment of a match shall be dealt with in accordance with Rule 8.38.
- 23.11 Pitch Protection
- In order to protect any Pitch, unless otherwise mutually agreed between both participating Clubs, the following procedures shall be adopted by Players and Officials in the periods immediately before and after a Match and at half time:
- a) the Pitch shall only be used for warming up or warming down by Players named on the Team Sheet;
 - b) pre-match warming up by either team shall not commence until 45 minutes before the kick-off time at the earliest, shall not last for more than 30 minutes, and shall end no later than 10 minutes before the kick-off time;
 - c) if portable goals are provided they shall be used for all goalkeeping drills other than crossing practice;
 - d) the goalmouth area shall be used by goalkeepers only if portable goals are not provided or for crossing practice and then only for not more than 20 minutes;

- e) for the purposes of warming up and warming down each team shall use only part of the Pitch between the edge of a penalty area and the half way line or as otherwise directed by the groundsman;
- f) all speed and stamina work shall be undertaken off the Pitch parallel to the touchline opposite the side to be patrolled by the assistant referee or, in the absence of sufficient space, in that part of the Pitch described in paragraph (e) above or as otherwise directed by the groundsman;
- g) Players using the Pitch at half time as aforesaid shall give due consideration to any other activity or entertainment taking place on the Pitch at the same time;
- h) the Home Club may water the Pitch at half time provided it gives reasonable notice to the referee and the other Club that it intends to do so and that any such watering is carried out evenly over the entire length and width of the Pitch; and
- i) any warming down after the conclusion of the Match shall last for no longer than 15 minutes and for that purpose neither penalty area shall be used.

23.12 Promotion and Relegation to and from The National League

As a pre-condition of entry into The National League (Step 1) any Club proposing to enter with a Football Turf Pitch must by no later than 31st May in its proposed year of entry provide the Competition with an irrevocable undertaking that in the event of it gaining promotion to The Football League at any time that it will comply in full with the applicable criteria, policies and regulations of The Football League in relation to the playing surface and together with such undertaking will provide credible and acceptable evidence as to how it would do so. In the event of the undertaking being breached at the relevant time and as a result the Club not being eligible to be admitted as a member of The Football League then the Club shall not retain its place in The National League and instead shall automatically be relegated to National League North or South and may have levied upon it a fine as determined by the Board in its sole discretion. Such Club shall not be accepted into membership of The National League (Step 1) until such time as it installs a Grass Pitch so that it complies in full with the playing surface regulation of The Football League. This provision shall cease to apply in the event of The Football League accepting clubs with a Football Turf Pitch..

24 INSURANCE

24.1 PLAYERS

All Clubs shall be members of a Players personal accident insurance scheme. The policy cover shall be at least equal to the minimum recommended cover determined from time to time by The Football Association.

24.2 PUBLIC LIABILITY

All Clubs must have Public Liability cover of at least ten million pounds (£10,000,000).

Each Club shall submit to the Board a copy of the insurance policy document together with the last premium payment receipt fourteen days prior to the start of the Playing Season.

25 MEDICAL PERSONNEL

The home club should have a therapist who is a Graduate, Chartered, or be a registered member of the Health Professions Council in attendance throughout matches, to attend to injured players on the field of play and in the dressing room(s) and who holds a valid first aid certificate. Away Clubs should be accompanied by a Therapist as stated above, for the same purpose.

Clubs shall ensure their medical practitioner or physiotherapist or equivalent keeps detailed up-to-date medical records for all Contract Players in the form and in accordance with the requirements and guidelines published by the Football Association from time to time.

When a Player's registration is about to be transferred the Transferor Club must make such records available to the medical practitioner or physiotherapist of the Transferee Club. This procedure shall also apply to all Players whose registrations are temporarily transferred under the provisions for Long, Short and Youth Loans.

26 PLAYER TRANSFERS BETWEEN CLUBS

When Players are transferred (Contract, Non-Contract, Scholars or loan on temporary transfer) between member Clubs (or between member Clubs and clubs), it is the responsibility of each Club to ensure that the Competition receives copies of all relevant documents pertaining to the transfer including full details of any payment schedules agreed in writing or otherwise between the two Clubs. Should a Club fail to meet the payment schedules lodged with the Competition on receipt of notification an embargo on further Players registrations will be placed upon the defaulting Club together with a 1% levy per day on the outstanding payments as detailed in the payment schedules.

27 NOT APPLICABLE

28 PROVISION FOR FULL & ASSOCIATE MEMBERS

In addition to Full Member clubs the league may comprise of an additional number of Associate Member Clubs numbering no more than sixty-six.

Associate Member Clubs may enter teams into any Reserve, Development or Youth Divisions operated by the Competition.

Additionally, up to two Associate Members may be elected to Division One of the competition. These associate members shall be reserve or B teams of clubs whose first team competes at step 4 or above.

29 NOT APPLICABLE

30 NOT APPLICABLE

31 MANAGEMENT COMMITTEE

31.1 Members of the Management Committee may claim travelling expenses on the basis of a set payment per mile on all occasions that they are required to travel on official League business.

31.1.1 Travelling expenses for delegates using their private vehicle when requested to attend business on leagues behalf e.g. ground inspections & FA meetings.

31.1.2 Travelling expenses for delegates using their private vehicle when attending League matches, this includes cup competitions including the Finals, and League Management meetings and for delegates using a company vehicle supplied and expensed by a third party organisation or company.

32 NOT APPLICABLE

33 COMPLIANCE WITH COMMERCIAL AGREEMENTS

Each Club shall at all times comply with all reasonable requests by the Competition to ensure due compliance by the Competition with its commercial agreements and shall not enter into any new agreements with any direct competitor to the Competition's title sponsor or any third party with whom the Competition has entered into a commercial agreement.

34 MATCH BOARDS PROVIDED BY SPONSOR

Each Club shall be obliged to utilise any match boards provided by the Competition's sponsor and further shall be obliged to procure that any bench kit provided by a sponsor shall be worn during competitive and first team matches. In the event of any Club having an existing agreement with a competitor to the Competition's sponsor in respect of match boards, bench kit and other commercial or advertising obligations, they should be entitled to honour that agreement on an ongoing basis.

35 PHOTOGRAPHY AT CLUBS GROUND

Each Club shall permit photography, filming and audio and web broadcasting at their home ground to enable the Competition to comply with the terms of any Commercial Contract (as defined in the Articles), which may be entered into by the Company and will provide all necessary facilities as may reasonably be requested by the Competition or any broadcaster as may be nominated by the Competition.

36 DISTRIBUTION OF INCOME

Any distribution of any income received by the Company from any source whatsoever shall be entirely at the discretion of the Board.

37 INSPECTION OF FINANCIAL RECORDS

The Company shall be entitled either directly or through its duly appointed agents to inspect the books, accounts and financial records of any Club and that Club shall make available to the Company all information as may be required from time to time in that respect.

38 HOSPITALITY CRITERIA

38.1 The Home Club will appoint an Official, other than manager, trainer or substitutes, to welcome visitors and familiarise them with facilities and arrangements.

38.2 Away Clubs will appoint an Official Member of its Club, other than manager, trainer or substitutes, to communicate with the Home Club on arrival.

- 38.3 Changing rooms must be prepared and open at least 1½ hours before the scheduled kick-off time.
- 38.4 Clubs shall provide tea for their opponents and the match officials and up to six (6) visiting club officials, League officials and other named guests at half time, plus tea and suitable refreshments (sandwiches or hot food if available not crisps or other snacks) at the end of play.
- 38.5 Visiting clubs must take advantage of refreshments supplied, failure to do so will result in a fine in accordance with the fines tariff plus the cost of the refreshments unless the Board considers that the circumstances are such that no fine should be levied.
- 38.6 A suitable room, or a separately partitioned and stewarded area of a room, shall be provided for refreshments to be offered to a maximum of six (6) visiting club officials, League officers and other guests after the match.
- 38.7 At least three complimentary programmes shall be provided in the visiting team dressing room, three in the match official's dressing room and a maximum of four programmes for visiting club officials. Also match programmes shall be provided for visiting League Officials. Match programmes are to be provided prior to the start of the match.
- 38.8 The League will provide each Member Club with eight (8) passes, valid for one season. Four (4) passes will allow the holders to obtain free admission at any match played under the auspices of the Combined Counties Football League Limited, the remaining four (4) passes will to allow the holders to obtain free admission only to matches that involve the pass holder's club. Admission excludes all Cup Finals.
- 38.9 Visiting teams shall, in the event of dissatisfaction relating to their visit, forward complaints in writing to the General Secretary.
- 38.10 Failure to comply with these hospitality requirements will incur a fine in accordance with the Fines Tariff. The Board shall have the power to impose further penalties for continued failure to maintain standards in accordance with the Fines Tariff.
- 38.11 Clubs competing in Youth & Development Divisions shall also provide refreshments in line with this rule unless agreed otherwise in writing with their opponents in advance of the match.
- 38.12 If a complaint regarding this rule requires a visit by League officials then the club at fault will be required to reimburse the officers expenses, if such a complaint is upheld.

39 LEAGUE CHALLENGE CUP

- 39.1 The competition(s) shall be competed for annually by Premier Division, Division One, Development and Youth teams.
- 39.2 The Cups shall not become the property of any one club and awards may be made each season at the discretion of the Board.
- 39.3 The entrance fee shall be inclusive with the annual subscription for each Premier Division and Division One team which must be forwarded to the League General Secretary in accordance with League Rule 3.2. The entrance fee for Development & Youth teams will be set annually by the Board.
- 39.4 The Annual General Meeting shall be held not later than June 30th in each year and voting shall be in accordance with Article 9.

- 39.5 The management and control of the competition shall be vested in the Board of the Competition, who shall have the power to deal with any matters for which no specific provision is made in these rules.
- 39.6
- 39.6.1 The competition shall be on a single match basis and the draw shall be made by the Council and/or Board. Matches shall be played on the ground of the team first drawn. In the event, after ninety minutes play, of the scores being equal thirty minutes extra time will be played. If the scores are still equal at the end of extra time, the result shall be decided by the taking of kicks from the penalty mark under the provisions laid down by the International Board.
- Where extra-time is played an additional fourth (4th) substitute shall be permitted.
- Extra-Time in Development & Youth cup matches will not be played.
- 39.6.2 All matches shall be played on such dates as are determined by the League Fixtures Secretary. All kick-offs will be as League Rule 8.6, except that during the period of 'winter time', the kick-off time at grounds without floodlights shall be 1.30 pm.
- 39.6.3 Match balls & practice balls shall be provided in accordance with league rule 14.9 & 14.10.
- 39.7 No player shall play for more than one Club in the Premier Challenge Cup, in the Division One Challenge Cup, in the Development Cup or in the Youth Cup in any one season. A player, however, having played for a club in either of the Challenge Cup competitions, may then play for a different club in the other competition(s), provided that in all other respects he is properly registered.
- 39.8
- 39.8.1 Each player must be a bona fide member of his club and duly registered in accordance with League Rule 6.
- 39.8.2 With the exception of goalkeepers, no player shall be eligible to play in a semi-final or final match unless he has played at least three times for his club in qualifying matches played under the jurisdiction of the Competition during the current season. Qualifying matches shall be all Combined Counties League Premier & Division One League & Cup matches. For Development & Youth Cups a player shall be eligible if he has played at least once for his club in Development and/or Youth matches.
- 39.8.3 Any club playing ineligible players will forfeit the match concerned to their opponents and the club shall be fined, and/or dealt with as the Board may decide.
- 39.9 The referee and assistant referees for each match shall be appointed by the League Referees' Secretaries. Officials appointed under this rule shall be paid a fee inclusive of expenses, in the final tie, the match officials will receive a memento in lieu of a match fee and expenses. The home club shall pay the officials in their dressing room within thirty minutes of the conclusion of the match. Any club failing to comply with this rule shall be fined.
- 39.10 The winning team shall hold the Cup until March 31st of the following year when it shall be returned to the League General Secretary. Any club failing to comply with this rule shall be fined. The conditions of League Rule 18 shall apply to the custody of the Cup.
- 39.11 Except as specifically provided for in these rules, the rules of the Combined Counties Football League shall apply to this competition, where appropriate.

- 39.12 All communications shall be addressed to the League General Secretary, who shall conduct the correspondence of the competition. Exceptionally matters relating to fixtures, finance, match officials or registrations should be addressed to the appropriate League Officer - Fixtures Secretary, Treasurer, Referees or Assistant Referees Secretary or Registrations Secretary.

40 NOT APPLICABLE

41 GRANT-McLELLAN YOUTH CUP

- 41.1 The competition shall be called the Grant-McLellan Youth Cup. The competition shall be competed for annually. Entry will be limited to one team from each club.
- 41.2 The Cup shall not become the property of any one club and awards may be made each season at the discretion of the Board.
- 41.3 The entrance fee for the competition shall be as shown in the Fees Tariff for each team must be forwarded to the League General Secretary before the commencement of the competition.
- 41.4 The Annual General Meeting shall be held not later than June 30th in each year and voting shall be in accordance with the Article 9.
- 41.5 The management and control of the competition shall be vested in the Board, who shall have the power to deal with any matters for which no specific provision is made in these rules.
- 41.5.1 The competition shall normally be on a single match basis and the draw shall be made by the Board. Matches shall be played on the ground of the team first drawn. In the event, after ninety minutes play, of the scores being equal, the result shall be decided by the taking of kicks from the penalty mark under the provisions laid down by the International Board.
- 41.5.2 All matches shall be played on such dates as determined by the League Fixtures Secretary. Matches in this competition shall not take preference over any other matches under the jurisdiction of the League. All kick off times to be determined by the League Fixtures Secretary.
- 41.5.3 Match balls & practice balls shall be provided in accordance with league rule 14.9 & 14.10.
- 41.5.4 The Board may vary the format of the competition should circumstances dictate that this becomes necessary.
- 41.6 No player may play for more than one club in the Competition in any one season.
- 41.6.1 A player shall be eligible should he be duly registered with his club in the youth league competition in which the club competes. Where the club does not compete in a youth league, the player shall be registered with his club in accordance with League Rule 6.
- 41.6.2 No player shall be eligible to play in the final match unless he has played previously for his club in the competition during the current season.
- 41.6.3 Any club playing ineligible players will forfeit the match concerned to their opponents and the club shall be fined, except in the final match when the fine shall be doubled.
- 41.6.4 No player shall be eligible to take part in the competition if he has reached the age of eighteen years, or failed to attain the age of fifteen years on, or before, 31st August of the current season.

- 41.7 The referee and assistant referees for each match shall be appointed by the League Referees' Secretaries. Officials appointed under this rule shall be paid a fee inclusive of expenses, in the final tie, the match officials will receive a memento in lieu of a match fee and expenses. The home club shall pay the officials in their dressing room within thirty minutes of the conclusion of the match. Any club failing to comply with this rule shall be fined.
- 41.8 The winning team shall hold the Cup until March 31st of the following year when it shall be returned to the League General Secretary. Any club failing to comply with this rule shall be fined. The conditions of League Rule 18 shall apply to the custody of the Cup.
- 41.9 Except as specifically provided for in these rules, the rules of the Combined Counties Football League shall apply to this competition, where appropriate.
- 41.10 All communications shall be addressed to the League General Secretary, who shall conduct the correspondence of the competition. Exceptionally matters relating to fixtures, finance, match officials or registrations should be addressed to the appropriate League Officer - Fixtures Secretary, Treasurer, Referees or Assistant Referees Secretary or Registrations Secretary.

42 MAINTENANCE OF GROUND CRITERIA

- 42.1 Clubs shall maintain compliance with the requirements provided for in the Criteria Document for the step at which the Club is playing. Clubs that fail to maintain compliance shall be fined.
- 42.2 The Board shall have the power to impose further penalties for continued failure to maintain compliance.
- 42.3 Clubs shall undertake sufficient maintenance to sustain their facilities. Any Club who allows their facility to fall into an unacceptable state of repair shall be fined.
- 42.4 Visiting clubs should, in the event of dissatisfaction relating to their visit, forward complaints in writing to the League General Secretary.
- 42.5 If a complaint regarding facilities requires a visit by League officials then the club at fault will be required to reimburse the officers expenses, if such a complaint is upheld.
- 42.6 Where a ground shares the facility with athletics the following exceptions and conditions may apply:-
- Spectator accommodation may be limited to a single side including hard standing.
 - Protected entry to the pitch may terminate at the perimeter of the athletics track.
 - Athletics activities must not take place whilst a match is in progress.
 - Spectators must be prohibited from gaining access to the athletics track.
 - Standing & seated accommodation must be available at a raised level to provide adequate viewing of the match.
- 42.7 Member clubs with facilities at Grade F or above must use their Public Address system (tannoy) immediately before the match to announce the teams sheets from both clubs. The PA will also be used for the announcement of substitutes and goal scorers.

43 WOMENS CUP COMPETITION

- 43.1 The competition shall be called the Combined Counties Womens Challenge Cup. The competition shall be competed for annually by teams from Combined Counties Football League member clubs and a number of Associate Member Clubs. The number of Associate Members shall be decided by the Board.
- 43.2 The Cup shall not become the property of any one club and awards may be made each season at the discretion of the Board.
- 43.3 The entrance fee for the competition shall be as shown in the Fees Tariff for each team must be forwarded to the League General Secretary before the commencement of the competition.
- 43.4 The Annual General Meeting shall be held not later than June 30th in each year and voting shall be in accordance with the Article 9.
- 43.5 The management and control of the competition shall be vested in the Board, who shall have the power to deal with any matters for which no specific provision is made in these rules.
- 43.6 The format of the competition shall be decided by the Board each season.
- 43.6.1 The draw shall be made by the Board.
- 43.6.2 Extra time will only be played in the 'Knock-out Phase' of the competition. Where the scores or aggregate scores remain even after extra time, the result shall be decided by the taking of kicks from the penalty mark under the provisions laid down by the International Board.
- Where extra-time is played an additional fourth (4th) substitute shall be permitted.
- 43.6.3 The final round will consist of one match. In the event, after ninety minutes play, of the scores being equal thirty minutes extra-time will be played. If the scores are still equal at the end of extra time, the result shall be decided by the taking of kicks from the penalty mark under the provisions laid down by the International Board.
- 43.6.4 All matches shall be played on such dates as determined by the League Fixtures Secretary. Matches in this competition shall not take preference over any other matches under the jurisdiction of the League. All kick off times to be determined by the League Fixtures Secretary.
- 43.6.5 Match balls & practice balls shall be provided in accordance with league rule 14.9 & 14.10.
- 43.7 No player may play for more than one club in the Competition in any one season.
- 43.8
- 43.8.1 A player shall be eligible should she be duly registered with her club in the league competition in which the club competes. Where the club does not complete in a ladies league, the player shall be registered with her club in accordance with League Rule 6.
- 43.8.2 With the exception of goalkeepers, no player shall be eligible to play in the final match unless she has played previously for her club in the competition during the current season.
- 43.8.3 Any club playing ineligible players will forfeit the match concerned to their opponents and the club shall be fined, except in the final match when the fine shall be doubled.
- 43.8.4 No player shall be eligible to take part in the competition if she has failed to attain the age of sixteen years on, or before, 31st August of the current season.

- 43.9 The referee and assistant referees for each match shall be appointed by the League Referees' Secretaries. Officials appointed under this rule shall be paid a fee inclusive of expenses, in the final tie, the match officials will receive a memento in lieu of a match fee and expenses. The home club shall pay the officials in their dressing room within thirty minutes of the conclusion of the match. Any club failing to comply with this rule shall be fined.
- 43.10 The winning team shall hold the Cup until March 31st of the following year when it shall be returned to the League General Secretary. Any club failing to comply with this rule shall be fined. The conditions of League Rule 18 shall apply to the custody of the Cup.
- 43.11 Except as specifically provided for in these rules, the rules of the Combined Counties Football League shall apply to this competition, where appropriate.
- 43.12 All communications shall be addressed to the League General Secretary, who shall conduct the correspondence of the competition. Exceptionally matters relating to fixtures, finance, match officials or registrations should be addressed to the appropriate League Officer - Fixtures Secretary, Treasurer, Referees or Assistant Referees Secretary or Registrations Secretary.

44 VETERANS CHALLENGE CUP

- 44.1 The competition shall be called the Combined Counties Veterans Challenge Cup. The competition shall be competed for annually by teams from Combined Counties Football League member clubs and a number of Associate Member Clubs. The number of Associate Members shall be decided by the Board.
- 44.2 The Cup shall not become the property of any one club and awards may be made each season at the discretion of the Board.
- 44.3 The entrance fee for the competition shall be as shown in the Fees Tariff for each team must be forwarded to the League General Secretary before the commencement of the competition.
- 44.4 The Annual General Meeting shall be held not later than June 30th in each year and voting shall be in accordance with the Article 9.
- 44.5 The management and control of the competition shall be vested in the Board, who shall have the power to deal with any matters for which no specific provision is made in these rules.
- 44.5.1 The competition shall normally be on a single match basis and the draw shall be made by the Board. Matches shall be played on the ground of the team first drawn. In the event, after ninety minutes play, of the scores being equal thirty minutes extra time will be played. If the scores are still equal at the end of extra time, the result shall be decided by the taking of kicks from the penalty mark under the provisions laid down by the International Board.
- Where extra-time is played an additional fourth (4th) substitute shall be permitted.
- 44.5.2 All matches shall be played on such dates as determined by the League Fixtures Secretary. Matches in this competition shall not take preference over any other matches under the jurisdiction of the League. All kick off times to be determined by the League Fixtures Secretary.
- 44.5.3 Match balls & practice balls shall be provided in accordance with league rule 14.9 & 14.10.
- 44.5.4 The Board may vary the format of the competition should circumstances dictate that this becomes necessary.

- 44.6 No player may play for more than one club in the Competition in any one season.
- 44.6.1 Each player must be a bona fide member of his club and duly registered in accordance with League Rule 6.
- 44.6.2 A player may only play for one team/club in the competition.
- 44.6.3 With the exception of goalkeepers, no player shall be eligible to play in a final match unless he has played previously for his club in the competition during the current season.
- 44.6.4 Any club playing ineligible players will forfeit the match concerned to their opponents and the club shall be fined, except in the final match when the fine shall be doubled.
- 44.6.5 No player shall be eligible to take part in the competition if he has failed to attain the age of thirty five years on, or before, 31st August of the current season.
- 44.7 The referee and assistant referees for each match shall be appointed by the League Referees' Secretaries. Officials appointed under this rule shall be paid a fee inclusive of expenses as set out in the Fees Tariff, in the final tie, the match officials will receive a memento in lieu of a match fee and expenses. The home club shall pay the officials in their dressing room within thirty minutes of the conclusion of the match. Any club failing to comply with this rule shall be fined.
- 44.8 The winning team shall hold the Cup until March 31st of the following year when it shall be returned to the League General Secretary. Any club failing to comply with this rule shall be fined. The conditions of League Rule 18 shall apply to the custody of the Cup.
- 44.9 Except as specifically provided for in these rules, the rules of the Combined Counties Football League shall apply to this competition, where appropriate.
- 44.10 All communications shall be addressed to the League General Secretary, who shall conduct the correspondence of the competition. Exceptionally matters relating to fixtures, finance, match officials or registrations should be addressed to the appropriate League Officer - Fixtures Secretary, Treasurer, Referees or Assistant Referees Secretary or Registrations Secretary.

45 DEVELOPMENT DIVISION

- 45.1 The competition is intended primarily for players under the age of 23 years. Players eligible to take part in this competition must have reached the age of 16 years on 1 August of the current season and not reached the age of 23 years on 1 August. However, each Club will be permitted to name on the team sheet a maximum of four over aged players in any one game.
- 45.2 Clubs playing at home shall determine, prior to the start of the season, which midweek evening their home matches shall be played upon primarily.
Clubs must be prepared to play away matches on the day designated prior to the start of the season by the home club. Clubs may only play home matches on a day other than that previously designated, including a Saturday, by mutual agreement.
- 45.3 In the competition matches are primarily played mid-week under floodlights.

46 LINK WITH YOUTH FOOTBALL

- 46.1 The Board may, from time to time, select a youth competition within the area covered by the competition to provide links for youth football members (Clubs, Players, Match Official). These links will have the express purpose of sharing ideas and providing access to a senior level of football for those who have desires to move to a higher level of competition.
- 46.2 An Invitation Cup Competition may be organised under conditions to be decided by the Board. This will be available to Youth Member Clubs of the Combined Counties League nominated by the Board and Member Clubs of the linked Youth Competition nominated by that competitions Management Committee.
- The competition shall provide an introduction and a formal link between local clubs in the Combined Counties League and the linked Youth Competition where links do not exist already.
- 46.3 A formal plan of introductions, named responsible persons, schedule for shared training nights and social events for youth players will be managed by the competition.
- 46.4 Clubs linked in this manner will provide free entry into home games for players from the SPFL.
- 46.5 Match Officials from the linked Youth Competition will may be offered a place on the Combined Counties League Assistant Referees list for the following season.
- 46.6 Qualified Coaches at U18 level in the linked Youth Competition will be provided with details of available opportunities to coach at CCFL clubs.

APPENDIX B THE LICENSING SYSTEM

This Licensing System has been compiled by the National League System Policy Body and approved by The FA Council for the mandatory use of all Competitions at Steps 1 to 4 (inclusive) of the National League System and should be read in conjunction with the Standardised Rules ("the Rules") and The FA's Sanction and Control of Competitions Regulations.

DEFINITIONS

Unless otherwise stated, definitions are as stated in the Rules.

"The FA" or "The Association" means The Football Association Limited

"Competition" – means a league at Steps 1-4 of the National League System

"Licence" means the annual licence required to be held by a Club who wishes to be a member of a Competition, which may be either an Unconditional Licence or a Conditional Licence .

"Licence Criteria" – as stated in Annex 1, each of which is a Criterion

"Conditional Licence" – a Licence with conditions attached to be met by a Club within a period determined by the Competition in which the Club holding the Licence is allocated by the Leagues Committee. Such period is not to exceed 1 March in the Membership Year to which the Licence relates. Save in exceptional circumstances, a Conditional Licence cannot be granted to a Club for successive Membership Years in respect of the same Criterion.

"Unconditional Licence" – a Licence without any conditions attached

1. GENERAL PROVISIONS AND APPLICATION OF THE LICENCE

- 1.1 The Association operates a Licensing System for Clubs at Steps 1 to 4 of the National League System. The Association has delegated to each Competition the operation, determination and monitoring of the Licence as set out in this Licensing System (“the delegated powers”). The Association retains a right to apply the operation, determination and monitoring of the Licence as set out in Section 2 below. The Competition may in accordance with the Rules delegate its responsibilities under this Licensing System to a Sub Committee or similar body.
- 1.2 A Club must hold a Licence to be a member of a Competition.
- 1.3 1.3 A Licence is granted for a Membership Year. In each Membership Year the Competition must monitor the compliance of each Club in relation to the Licence Criteria unless the Licence has been withdrawn by the Competition or has been or is to be surrendered by a Club.
- 1.4 1.4 If at any time during a Membership Year the Competition becomes aware that a Club no longer fulfils any of the Licensing Criteria then the Competition shall review that Club’s Licence in relation to the non-fulfilment such that a Licence may be withdrawn, suspended or have conditions imposed or varied or have financial penalties imposed upon it.
- 1.5 1.5 A Club must give written notification to the Competition of which it is a member of any breach of any Licence Criterion within 5 working days of the breach occurring.
- 1.6 1.6 If a Club’s Licence is suspended then that Club cannot participate in the Competition from that date until the expiry of seven days from the day the default is remedied, unless otherwise agreed by the Competition. If the Competition refuse or withdraw a Licence then that Club cannot participate in the Competition.
- 1.7 1.7 A Club that does not hold a Licence to be a member of a Competition may apply to The Association to be placed elsewhere within the National League System in accordance with National League System Regulations but shall not be automatically entitled to such a place.

2. ROLE OF THE ASSOCIATION

- 2.1 At any time The Association can make representations in writing to the Competition with regard to the Licence of a Club and the Competition shall respond in writing within 5 working days of receipt of the representation.
- 2.2 The Association has the right to apply at any time the delegated powers where in the reasonable opinion of The Association the Competition has failed to do so or has failed to do so adequately and the procedure set out in paragraph 2.3 has been followed. This right includes determining any sanctions for non-compliance by a Club with the Licence Criteria. In the event that The Association exercises the delegated powers then they shall be applied by The Association’s Chief Regulatory Officer or any officer acting on a delegated authority.

- 2.3 The procedure to be adopted in the event that The Association wish to apply delegated powers as provided for in paragraph 2.2 is that The Association's Chief Regulatory Officer or any officer acting on a delegated authority shall give written notice to the Competition setting out the matter in respect of which it wishes to apply delegated powers, the decision it wishes to apply and the full reasons for this. The Competition shall reply in writing within five working days of receipt of The Association's written notice, or 3 May following the submission of the application if earlier, setting out its responses to the proposal including the Competition's agreement or otherwise to The Association's notice. If agreed then the decision required by The Association shall be applied by the Competition and shall be treated as a decision of the Competition. If not agreed then The Association may, after considering the responses of the Competition, confirm its decision to exercise delegated powers to the Club and the Competition in writing. In the event that The Association has applied the delegated powers then the decision of the Competition shall be set aside and the decision of The Association shall apply subject to an appeal by the Club and or the Competition as set out in Section 7.

3. LICENSING PROCESS AND TIMETABLE

- 3.1 Each Club is required to apply for a Licence using the application form. The application form is to be received by the Competition by 14 March in respect of the Membership Year immediately following. A Club shall be assessed by the Competition in accordance with the Licensing Criteria in order to be granted a Licence.
- 3.2 The Competition will conclude the assessment process by 21 April of the Membership Year and notify The Association in writing of its licensing decisions by that date in a form reasonably determined by The Association.
- 3.3 The Competition must advise each of its member Clubs of its licensing decision in writing on or before the 5 May following the submission of an application, other than for a Club to which The Association has exercised the delegated powers in accordance with paragraph 2.3.
- 3.4 The Competition shall advise The Association in writing of any subsequent decision in relation to any Licence during a Membership Year. Such notification to be transmitted to The Association within five working days of the date of the decision of the Competition.
- 3.5 The Competition may request the attendance of a Club at a meeting to consider the assessment of that Club in relation to the Licence or request any further information it deems appropriate. Such attendance, once requested, shall be mandatory and shall be made by an Officer of the relevant Club.

4. LICENCE CRITERIA

- 4.1 The Licence Criteria are as set out in Annex 1. Each Licence Criterion is to be met for a Club to be granted an Unconditional Licence. A Conditional Licence may be issued as stated in the Licence Criteria.

5. TRANSFER OF A LICENCE

- 5.1 If a Club wishes to transfer its Licence from one entity to another then it may only do so with the written consent of the Competition and The Association. The requirements to be met for the transfer of a Licence are set out in Rule 2.9.

6. MOVEMENT OF CLUBS

- 6.1 In the event that a Club moves from one Competition to another then the Licence will be retained by the Club and must be applied by the Competition of which that Club becomes a member. The Competition which receives a Club by such transfer may review that Club's Licence at any time and take such action as may have been available on the original application.
- 6.2 (Step 1 only) A Club relegated from the English Football League shall be subject to assessment for a Licence by the Competition on becoming a member of the National League in a timescale determined by the Competition and such relegated Club shall fully co-operate with such assessment in a timely manner. Such a Club must not be refused a Licence in its first Membership Year although any conditions for the grant of the Licence must be satisfied by no later than 1 March following the application.
- 6.3 (Step 4 only) A Club promoted to the Competition from Step 5 of the National League System shall be subject to assessment for the Licence by the Competition on becoming a member of the Competition. The timescale for assessment against the Licence Criteria shall be determined by the Competition and such a Club shall fully co-operate with the assessment in a timely manner. Such a Club must not be refused a Licence in its first Membership Year although any conditions for the grant of the Licence must be satisfied by no later than 31 March in that Membership Year. The Competition shall notify a Club of the decision in relation to a Licence in writing and notify The Association at the same time.

7. APPEALS

- 7.1 All decisions of the Competition in relation to a Licence shall be subject to appeal only by the Club which submitted an application form for that Licence. The appeal shall be determined in accordance with The FA's Appeal Regulations save that any such appeal must be lodged in writing within 5 working days of the date of notification of the decision to be appealed against and any appeal hearing must be held within 14 days of the appeal being lodged with The Association.
- 7.2 All decisions of The Association where it applies the delegated powers in accordance with Section 2 shall be subject to appeal only by the Competition and the Club which submitted an application form for a Licence. The appeal shall be determined in accordance with The FA's Appeal Regulations save that it must be lodged in writing within 5 working days of the date of notification of the final decision of The Association to apply delegated powers and any appeal hearing must be held within 14 days of the appeal being lodged with The Association.

8. RULES AND FA RULES

- 8.1 The application of the Licence Criteria and processes shall not restrict the application of the Rules and FA Rules in any way. Any information provided under the licensing processes may be used by the Competition and or The Association in the application of the Rules and FA Rules respectively.

9. MISCONDUCT

- 9.1 Any Club and or Club Official that knowingly provides information to the Competition in relation to the Club's Licence that is found to be false in any particular then that Club and or Club Official may be charged with Misconduct under the Rules or FA Rules.

LICENCE CRITERIA

ANNEX 1

1. LEGAL

- 1.1 Confirmation of the legal entity that is the Club
- 1.1.1 By 14 March in a Membership Year a Club must confirm to the Competition its company name and number (if incorporated) and a list of all individuals with a Significant Interest in the Club or the name of the nominee in whose name the membership of the Company is vested (if an unincorporated association) as at the 1 March immediately preceding.
- 1.1.2 The Criteria will be met where the details provided by a Club complies and accords with information already provided to the Competition.
- 1.1.3 If a Club fails to provide the information or if the information provided does not comply and accord to that held by the Competition then the Club must explain any differences within a timescale set by the Competition. If the explanation provided by the Club does not satisfy the Competition then the Competition may refuse the Licence, issue a Conditional Licence and or penalise the Club at its discretion.
- 1.2 The Rules or Articles of Association of a Club are required to meet the provisions of Rules I 2 (a) to (d) of The Association.
- 1.2.1 The criteria shall be met where the Club's articles or Rules meet the requirements of FA Rules I 2 (a) to (d). The Association shall by 14 March in a Membership Year provide the Competition with a written confirmation as to any Club of which it is aware whose articles or Rules do not satisfy the requirements of Rule I 2 (a) to (d) of The Association.
- 1.2.2 In cases where non-compliance is identified then a Conditional Licence may be granted such that the Club must amend its articles or Rules within 60 days of being instructed to do so by the Competition. The Club must provide evidence of the changes to the Competition and to The Association for consideration. If the changes are not made and evidenced to the satisfaction of The Association within the 60 day period then the Club's Licence may be suspended by the Competition with immediate effect until such time as the provisions of FA Rule I 2 (a) to (d) have been met.

2. OWNERSHIP AND CONTROL

- 2.1 Confirmation of ownership and control
- 2.1.1 By 14 March in a Membership Year a Club must provide written confirmation of its ownership and control as at the 1 March immediately preceding together with supporting documentation to evidence the same.

- 2.1.2 If a Club fails to provide the confirmation by the due date then the Licence may be refused or issued subject to conditions.
- 2.2 Publication of ownership
 - 2.2.1 By 14 March in a Membership Year a Club must provide the Competition with evidence of compliance with Rule 2.13 at the 1 March immediately preceding. Evidence may include copies of pages from the Club's website and copies of the Club's matchday programme.
 - 2.2.2 If a Club fails to provide the confirmation and or the evidence required or has not met the requirements of Rule 2.13 at 1 March immediately preceding then the Club may be issued with a Conditional Licence such that it is directed by the Competition to satisfy Rule 2.13 within 30 days. The failure to comply with this direction so may result in a penalty that may include the suspension of the Licence.
- 2.3 Change of control – National League only
 - 2.3.1 Where a change of control of a Club has occurred in a Membership Year then it must have been approved by the Competition in accordance with Rule 2.14. Compliance with Rule 2.14 shall be deemed to meet the criteria.
 - 2.3.2 If through any means the Competition becomes aware that a change of control has occurred at a Club in the Membership Year that it has not approved in accordance with Rule 2.14 then in addition to the powers of the Competition set out at Rule 2.14 the Competition may refuse a Licence, attach conditions to a Licence and / or apply a penalty at the discretion of the Competition.

3. INTEGRITY

- 3.1 Owners' and Directors' Test
 - 3.1.1 By 14 March in a Membership Year a Club must confirm to the Competition that the Club has met the reporting requirements of The Association's Owners' and Directors' Test Regulations as at 1 March immediately preceding in a Membership Year.
 - 3.1.2 If at 1 March the Competition has received a Notice issued by The Association in accordance with the Owners' and Directors' Test Regulations and the Club's membership of the Competition has been suspended at that date then the Licence may be refused.
- 3.2 Interests in more than one Club
 - 3.2.1 By 14 March in a Membership Year a Club must provide a written confirmation in a form determined by the Competition that it satisfies the requirements of Rule 5 as at the 1 March immediately preceding.
 - 3.2.2 In the event that the written confirmation is not provided by the due date then the Club must be subject to a penalty determined by the Competition that may include a fine, Embargo, suspension, refusal of the Licence or the granting of a Conditional Licence.

3.2.3 If at any time during a Membership Year the Competition become aware of a matter to be considered under Rule 5 via the written confirmation provided by the Club or by any other means such that in the opinion of the Competition the breach brings or is likely to bring into question the integrity of the Competition then that Club's Licence may be refused, suspended, withdrawn or a Conditional Licence may be issued.

3.3 Management of a Club

3.3.1 If the Competition has determined that as at 1 March in a Membership Year a Club is in breach of Rule 2.11 and or 2.18 such that the Club is to be expelled or excluded from the Competition in accordance with the Rules then the Licence may be refused or a Conditional Licence may be issued.

4. FINANCE

4.1 Annual financial statements

4.1.1 By 14 March in a Membership Year a Club must provide to the Competition a copy of its full financial statements for the period of its most recent complete financial year.

4.1.2 The accounts are to be prepared in accordance with applicable legal and regulatory requirements, the rules of the Club, Rule I 1 (c) or (d) of The Association as appropriate and are to be evidenced as having been approved on behalf of the Club by its Board of Directors or Committee and approved by its members/shareholders at a duly convened general meeting.

4.1.3 The Association shall by 14 March in a Membership Year provide the Competition with a written confirmation as to any Club of which it is aware whose financial statements for the period of its most recent complete financial year do not satisfy the requirements of Rule I 1 (c) or (d) of The Association.

4.1.4 Where the annual financial statements are not provided to the Competition by the due date or do not satisfy the requirements at paragraph 4.1.2 above then the Licence may be refused or a Conditional Licence issued. The Club may also be subject to a penalty determined by the Competition.

4.2 Filing of annual financial statements – Club companies only

4.2.1 In the case of a Club that is a corporate body (or similar), then that Club must by 14 March in a Membership Year confirm to the Competition that the annual accounts for its latest complete financial year are not overdue for filing at 1 March immediately preceding with regulatory bodies such as the Registrar of Companies at Companies House (or similar).

4.2.2 Where the Competition becomes aware by any means that the annual accounts were overdue for filing at 1 March then the Club must be subject to a penalty determined by the Competition that may include licence refusal or the issuing of a Conditional Licence.

4.3 Football Creditors

- 4.3.1 By 14 March in a Membership Year a Club must provide a written confirmation in a form requested by the Competition that it is not in default of amounts owed by the Club at the 1 March immediately preceding in respect of Football Creditors. The confirmation must also include any on-going proceedings against the Club in relation to Football Creditors. The Club must provide details of any such proceedings whether through football procedures recognised by the Competition or legal procedures, such as a winding up petition.
- 4.3.2 This Criterion shall be met where the Competition has assessed a Club and found it to comply with the provisions of Rule 11. The date of assessment shall be 1 March in a Membership Year. Where a Club has reported or the Competition has become aware by any means that a Club has defaulted on payments to Football Creditors then in addition to the powers set out at Rule 11 then the Competition may refuse the Licence, issue a Conditional Licence or suspend the Licence pending the supply of any further information requested by the Competition and for a period as the Competition shall determine.

4.4 PAYE and VAT

- 4.4.1 A Club must be assessed under the Financial Reporting Initiative in respect of PAYE and VAT. The assessment of a Club and the application of the requirements of the Financial Reporting Initiative to a Club shall be deemed to be compliance with the criteria.

4.5 Evidence of Funding – Step 1 only

A Club must be compliant with the requirements of Appendix E Budget Monitoring Scheme and Permitted Loans in relation to the Membership Year.

4.6 Insolvency Event

- 4.6.1 By 14 March in a Membership Year a Club must confirm to the Competition in writing whether or not it is subject to an Insolvency Event as at the 1 March immediately preceding. If a Club is so subject to an Insolvency Event then the Club may be subject to assessment by the Competition in accordance with the requirements of Rule 13.B. In addition to the requirements at Rule 13.B the Competition may refuse the licence, withdraw a Licence or issue a Conditional Licence.
- 4.6.2 Irrespective of the content of paragraph 4.6.1, a Club subject to Insolvency Events (d), (e), (f) or (g) as defined in the Rules is not entitled to hold a Licence and must not be permitted to participate in the Competition from the date of the Insolvency Event. A Licence shall automatically lapse should a Club become subject to Insolvency Events (d), (e), (f) or (g) as defined in the Rules.

5. GROUNDS AND SECURITY OF TENURE

- 5.1 At 31 March in a Membership Year a Club must have satisfied the provisions of Rules 2.1, 2.2, 2.3, 2.5 and 2.6.
- 5.2 Compliance with Rules 2.1, 2.2, 2.3, 2.5 and 2.6 shall be deemed to meet the Criteria.
- 5.3 A Club that fails to meet the requirements of Rules 2.1, 2.2, 2.3, 2.5 and 2.6 at 31 March may be refused a Licence.

6. REPORTING OF CHANGES

- 6.1 A Club is required to advise the Competition in writing of any changes to the application of any of the Licence Criteria to its Licence at any time which might directly or indirectly affect the application of the Licence Criteria. The written notification is to be received by the Competition within three working days of the change occurring.
- 6.2 If the Competition becomes aware of a change at a Club by any means then the Competition must consider any such change in relation to the application of the Licence Criteria to the Club.
- 6.3 If a Club fails to advise the Competition of such a change then it may be subject to a penalty determined by the Competition, including and not limited to suspension or withdrawal of the Club's Licence, Embargo or financial penalty or a points deduction.

APPENDIX H EMBARGO

Embargo means a ban on a Club signing, re-signing, exercising an option to sign, extending a contract, converting a loan into a permanent transfer, converting a short term loan into a long term loan, loaning or seeking in any way to register a player whether on a contractual or non-contractual basis or as an amateur, trainee, academy, work experience or schoolboy associate other than within any of the Embargo Terms and Exemptions hereinafter contained.

Embargoed Club means any Club subject to an Embargo

Embargo Terms and Exemptions

1. Prior to the start of the season an Embargoed Club will be permitted to sign up to 16 players. The complement of registrations must comprise entirely non-contract players save that it may include players under existing written contract, or players listed on the retained list at the end of the previous season where an option has been exercised prior to the implementation of the embargo.
2. In the event of the playing squad of any Embargoed Club falling below 16 registered players of whatever status then any of its then existing registered players who is the subject of a short term loan agreement may have that agreement renewed/extended up to the maximum permitted period of 93days.
3. In the event of any Embargoed Club having more than 16 registered players then subject to the exceptions hereinafter contained no short term loans may be renewed or extended.
4. In the event of any Embargoed Club having its playing squad fall below 16 registered players and where none of the registered players are on short term loans then the Embargoed Club shall be entitled to sign and register a sufficient number of non-contract players to bring the total of its squad up to 16.
5. An Embargoed Club shall in any event not be entitled to change the status of any of its registered players without the prior permission of the Board nor shall it be entitled to engage any new player under the permitted exemptions, on terms better than those of any player whose departure gave rise to the right to sign any other player.
6. An Embargoed Club shall not be permitted to improve the existing terms of any its registered players.

7. In the event of an Embargoed Club having a squad of 16 or less players, of whatever status, satisfying the Competition that any of those players have a long term injury (for this purpose a long term injury shall mean an injury supported by satisfactory medical evidence which may either be a medical certificate from the players own Doctor or a letter signed by either a State Registered Physiotherapist or a Member of the Chartered Institute of Physiotherapists stating that the player or players will be unavailable for selection for a period of not less than 14 days) then it shall be entitled to sign a replacement player or players as the case may be on a non contract basis but subject to the provisions of Clause 5 hereof and for a period not to exceed the certification of the long term injury or injuries. A new player registered under this clause must not be nominated on the Team Sheet for any match at the same time as the player he has been signed to replace, and must not be engaged on more favourable terms than the player he has been signed to replace.
8. Where the number of eligible players falls below 11, or 11 excluding a goalkeeper, due to suspensions, a Club may make application to the Board to sign non-contract player(s) to ensure a team of 11, including a goalkeeper, can be fielded.
9. In the event of an Embargoed Club having no fit goalkeeper (again as evidenced by medical certificates) then it shall be entitled to register a goalkeeper for an initial maximum period of 28 days. A goalkeeper registered under this clause must not be nominated on the Team Sheet for any match at the same time as the goalkeeper he has been signed to replace, and must not be engaged on more favourable terms than the goalkeeper he has been signed to replace.
10. In any event if an Embargoed Club's squad falls below 16 because of exceptional circumstances then it shall have the right to make a written application to the Board of the Competition for its consent to sign sufficient players to bring the number of its squad up to 16 and the Board acting in the interest of the integrity of the Competition shall have the right at its absolute discretion to permit the Embargoed Club to sign sufficient players on non-contract or short term loans to bring the number of its playing squad up to 16 fit players applying the criteria set out in the Exemptions above.
11. Any event being a breach of any Competition Rule (including but not limited to the late delivery of a FRI form) which may give rise to the imposition of an Embargo, shall give the Board the right to impose that Embargo with immediate effect. The Board will in any event procure that a written request for a personal hearing in respect of such a decision will be heard within 7 days of receipt of the request from the Club, notwithstanding the Club's immediate right of Appeal in accordance with Rule 16.4. Pending any such request for a personal hearing, or any subsequent appeal to The Football Association, the Embargo will remain in place.
12. In the event of an Embargo being imposed pursuant to any breaches of the FRI regulations then the Embargo will not be lifted until 7 days after full compliance by the Embargoed Club with the FRI regulations in force from time to time
13. In the event of any Club failing to comply fully with any agreement with HMRC, whether formal or informal, or the terms of any CVA then apart from any other obligations and penalties within these Rules and Regulations it shall be obliged to inform the Competition forthwith of such failure or contravention and the defaulting Club shall be placed under an immediate embargo. If the Club fails to advise the Competition upon becoming aware of such an event then it shall be subject to such penalty as the Board may impose in its entire discretion including but not limited to deduction of points, fines, suspension and expulsion.

Table 1(a) - FEES TARIFF

The following is a table of the fees that are referred from within the Rules for Step 5 & Step 6 Divisions.

Rule No	Description	Amount
2.3	Grading If a third inspection is required an additional	£125.00 £0.00
3.1	Application for membership	£100.00
3.1	Ground Inspection Fee	£125.00
3.2	Membership	£0.00
3.2	Annual Subscription Premier Division Division One Associate Member Chartered Standard Clubs will receive a £30 discount on the above figures Development Division Youth Competition	£575.00 £440.00 £440.00 £75.00 £175.00
3.2	Annual Subscription (2020-2021) As agreed at the 2019 AGM Premier Division Division One Associate Member Chartered Standard Clubs will receive a £40 discount on the above figures Development Division Youth Competition Note that the above two subscriptions will be £25 lower if paid by the 31st May 2020	£600.00 £450.00 £450.00 £75.00 £175.00
6.1.1	Registration Forms	£2.00
6.1.1	Additional forms	£2.00
6.5.1	Player De-Registration Step 5 & 6 Teams If a player is de-registered within 28 days of registration Youth Divisions	£10.00 £50.00 £2.00
6.5	Transfer fee;	£10.00
8.35	Travel Reimbursement (per mile)	£0.00
13.1.7	Sporting sanctions appeal	£100.00
14.2	Pitch Inspection Fee	£10.00
14.7	Match Officials fees Premier Division Referees Premier Division Assistant Referees Division One Referees Division One Assistant Referees	£53.00 £38.00 £45.00 £35.00
	Match Officials expenses;	£0.00
15	Re-Admission Fee	No Charge
16.1	Protest/Appeal to The Board	£50.00
16.4	Appeal to The FA (As determined by the FA)	TBD
16.5	Appeal by Player	£50.00
16.6	Appeal by Club	£50.00
16.10	Arbitration	£500.00
31.1.1	Travelling expenses for delegates using their private vehicle when requested to attend business on League's behalf i.e. ground inspections & FA meetings	£0.35

Rule No	Description	Amount
31.1.2	Travelling expenses for delegates using their private vehicle when attending League matches and League Management meetings and for delegates using a company vehicle supplied and expensed by a third party organisation or company; per mile	£0.18
31.7	or any standard class public transport fare.	
39.9	Premier Challenge Cup Match Officials fees	
	Referees	£53.00
	Assistant Referees	£38.00
39.9	Division One Cup Match Officials fees	
	Referees	£45.00
	Assistant Referees	£35.00
39.9	Development Division Cup Match Officials fees	
	Referees	£39.00
	Assistant Referees	£33.00
41.3	GM Youth Cup Entry fee	£25.00
41.7	GM Youth Cup Match Officials fees	
	Referees	£39.00
	Assistant Referees	£33.00
43.3	Ladies Cup Entry fee	£25.00
43.9	Ladies Cup Match Officials fees	
	Referees	£43.00
	Assistant Referees	£33.00
44.3	Veterans Cup Entry Fee	£25.00
44.7	Veterans Cup Match Officials fees	
	Referees	£44.00
	Assistant Referees	£33.00
45.11	Development Division Match Officials fees	
	Referees	£39.00
	Assistant Referees	£33.00

Table 1(b) – FINES TARIFF

The following is a table of the fines that are referred from within the Rules for Step 5 & Step 6 Divisions. In this table a First Team also applies to an Associate Member in Division One. The table shows the minimum and maximum level for fines. The level of fine applied will be at the discretion of the League Management Committee but regular offenders may find a second offence imposed at a higher level.

Rule Number	Description	Min Amount	Max Amount
2.2	Failure to return correctly completed Form D, a fine of	£25	£100
2.2	Failure to return Form D questionnaire; a fine of	£25	£100
2.2	Failure to complete Form D; a fine of	£20	£80
2.2	Failure to provide affiliation number; a fine of	£20	£80
2.3.1	Failure to return ground share agreement	£25	£100
2.8	Failure to notify change in Memorandum &/or Articles of Association in 14 days, a fine of	£25	£100
2.8	Failure to notify Company Secretary of incorporation; a fine of	£50	£200
2.9	Failure to notify change of entity, a fine of	£120	£500
2.12	Failure to provide the Company with company registration number; a fine of	£25	£100
2.13	Failure to publish legal name and ownership; a fine of	£25	£100
2.15	Failure to notify occurrence of an Insolvency Event; a fine of	£100	£400
2.16	Failure to submit an Owners' and Directors' Declaration to the Competition; a fine of	£50	£200
2.17	Failure to notify change of director of a Club; a fine of	£50	£200
2.20	Failing to attend or be represented throughout any General Meeting; a fine of	Club in NLS Division	£75
		Other Club	£50
2.20	Failure of Club Manager, or Assistant Manager, to attend a General Meeting; a fine of	£75	£300
2.21	Failure to eliminate discrimination	TBD	TBD
2.23	Failure to promote equality	TBD	TBD
3.2	Failure to pay Annual Subscription 7 days before AGM; a fine of	Club in NLS Division	£75
		Other Club	£25
	Failure to pay Annual Subscription instalment by due date; a fine of;	Club in NLS Division	£25
4.5	Failure to pay amount due within 28 days; a fine of	£25	£100
4.5	Failure to notify league via email using league payment reference of any payment; a fine of	£25	£100
4.6	Failure to comply with an order or instruction of the Board; a fine of	£25	£100
4.8	Failing attend to the business of the League; fine of	£50	£200
6.1.1	Submitting registration form without player's legitimate signature; a fine of	Team in NLS Division	£250
		Other Team	£25
6.1.1	Failing to give notice of Players Status; a fine of	£25	£100

Rule Number	Description	Min Amount	Max Amount
6.1.1	Failing to submit registration form within 5 days of players signature; a fine of	£25	£100
6.1.2	Failing to notify change of players status; a fine of	£25	£100
6.4.1	Original of faxed registration not received by due time; a fine of	£15	£60
6.4.1	Submission of form other than original; a fine of	£25	£100
6.4.1	Submitting form for player already registered with another club in the competition; a fine of	Team in NLS Division £25 Other Team £10	£100 £40
6.4.1	Falsifying a competition form; a fine of	£250	£1000
6.4.1	No stamped addressed envelope; a fine of	£15	£60
6.4.2	Failure to register 16 players prior to the start of the season; a fine of;	Team in NLS Division £50 Other Team £10	£200 £40
6.4.3	Failure to submit the appropriate page of the contract for Players under written contract or the standard Competition form for Players not under written contract; a fine of	£50	£200
6.4.4	Player registering for more than one club in the competition; a fine of	£25	£100
6.4.4	Submitting form for player already registered with another club in the competition; a fine of	£25	£100
6.7	Late submission of Club List of Players; a fine of	£25	£100
6.8	Failure to use a board for substitutions in a match; a fine of	£25	£100
6.8	Named substitute not registered but not taking part; a fine of	£25	£100
6.8	No substitute boards provided by home club; a fine of	£25	£100
6.9	Playing ineligible player; for each player; a fine of	Team in NLS Division £100 Other Team £50	£400 £200
7.1	Failure to provide details of colours by due date; a fine of	£25	£100
7.1	Failure to wear registered colours at home without permission; a fine of	Team in NLS Division £25 Other Team £15	£100 £60
7.1	Failure to number all shirts (for each match); a fine of	Team in NLS Division £25 Other Team £10	£100 £40
7.1	Failure to have numbers on striped etc shirts on contrasting patch; a fine of	Team in NLS Division £25 Other Team £10	£100 £40
7.2	Failure to change relevant item in event of clash; a fine of	Team in NLS Division £25 Other Team £20	£100 £80
7.2	Goalkeeper not wearing kit different to all other players; a fine of	Team in NLS Division £25 Other Team £15	£100 £60

Rule Number	Description	Min Amount	Max Amount
7.4	Failure of player to wear number in accordance with team sheet; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
7.5	Captain not wearing armband; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
7.6	Failure to carry the Competition logo on both sleeves of the shirts of all First Team Players;	£25	£100
8.4	Failure to play County Cup match midweek; a fine of Team in NLS Division Other Team	£50 £20	£200 £80
8.6	Late kick off; a fine of Team in NLS Division Other Team; up to 15 minutes late Other Team; up to 25 minutes late Other Team; Over 25 minutes late	£50 £10 £20 £30	£200 £40 £80 £120
8.9	Playing in competition without permission; a fine of	£100	£400
8.11	Failure to keep ground in good condition, a fine of	£100	£400
8.12	Failure to have fax, mobile phone or email operational at all times, for each offence; a fine of	£25	£100
8.13	Failure to notify details of match to visiting Club and Match Officials; a fine of Team in NLS Division Other Team	£25 £20	£100 £80
8.13	Visiting Club failing to acknowledge details of match; a fine of Team in NLS Division Other Team	£20 £10	£80 £40
8.14	Failure to provide acceptable match programme; for each offence a fine of	£25	£100
8.14	Failure to provide programme information to hosts when playing away; for each offence a fine of	£50	£200
8.14	Failure to send programme to the League; for each offence a fine of	£25	£100
8.14	Any Club publication (written or electronic) deemed to bring the Competition or Company into disrepute, a fine of	£100	£400
8.15	Failure to carry out inspection procedure in accordance with 14.2; a fine of Team in NLS Division Other Team	£25 £15	£100 £60
8.16	Failure to notify cancellation or rearrangement to Match Officials; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.19	Late team sheet; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.19	Incorrect or incomplete team sheet; a fine of; Team in NLS Division Other Team	£25 £10	£100 £40
8.19	Falsified team sheet; a fine of; Team in NLS Division Other Team	£125 £65	£500 £250

Rule Number	Description	Min Amount	Max Amount
8.19	Altering team sheet after exchange (except for player injured in warm up); a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.21	Failure to enter field of play 5 minutes before KO; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.22	Failure to start with Eleven players; a fine of; Team in NLS Division Other Team; per missing player	£50 £10	£200 £40
8.22	Failure to play full strength team; a fine of	£50	£200
8.23-28	Benches; Failure to observe bench policy; a fine of Team in NLS Division Other Team	£25 £15	£100 £60
8.29	Failure to wear bench kit (where provided by the competition) ; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.30	Failure to send result form within 3 days; for each offence; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.30	Failing to submit a report to the Referees Secretary within 3 days; a fine of Team in NLS Division Other Team	£25 £5	£100 £20
8.33	Causing Abandonment of a match; a fine of Team in NLS Division Other Team	£50 £25	£200 £100
8.36	Failure to provide details of match immediately following end of match; for each offence; a fine of Team in NLS Division Other Team	£25 £5	£100 £20
8.37	Failure to agree new date of postponed match in time set	N/A	
8.37	Failure to notify fixture, postponement or result to the competition secretary; a fine of Team in NLS Division Other Team	£25 £10	£100 £40
8.37	Failure to notify postponement or abandonment; a fine of Team in NLS Division Other Team	£25 £15	£100 £60
8.38	Failure to fulfil fixture; a fine of Team in NLS Division Other Team; if Home Team Other Team; if Away Team	£65 £50 £20	£250 £200 £80
10.7	Failure to submit accounts within nine months of accounting reference date; a fine of	£50	£200
12	Withdrawing team following the Annual General Meeting, a fine of Premier Division One Other Team	£500 £250 £125	£2000 £1000 £500
14.2	Failure to carry out correct pitch inspection procedure; a fine of	£25	£100
14.2	Failure to advise competition & officials; a fine of	£25	£100

Rule Number	Description	Min Amount	Max Amount
14.3	Failure to provide a Club Assistant Referee; a fine of	£25	£100
14.3	Club Assistant Referee not reporting by due time; a fine of	£25	£100
14.7	Failure to pay Match Officials on day of match in dressing room; a fine of	£25	£100
14.8	Failure to provide flags; a fine of	Team in NLS Division £25 Other Team £10	£100 £40
14.9	Failure to provide Three Match balls approved by the Referee; a fine of	£25	£100
14.9	Failure to play with Match balls required by The Competition; a fine of	Team in NLS Division £25 Other Team £15	£100 £60
14.10	Failure to provide practice balls to visitors; a fine of	Team in NLS Division £25 Other Team £15	£100 £60
15	Failure to give notice of resignation by due date, a fine of	Premier £500 Division One £250 Other Team £125	£2000 £1000 £500
18	Failure to return trophy by due date; a fine of	£50	£200
18	Failure to return trophy engraved; a fine of	£50	£200
18	Failure to return trophy in good condition; a fine of	£50	£200
23	Altering dimensions of pitch during season without written approval; a fine of	£100	£400
23.4b	Commencing installation work without approval	£100	£400
24.1	Failure to insure players; a fine of	£100	£400
24.2	Failure to implement public liability insurance to required level; a fine of	£100	£400
25	Failure to have medical personnel as stated; a fine of	£50	£200
26	Failure to provide information on transfer, a fine of	£25	£100
33	Failure to comply with Commercial Agreement, a fine of	£50	£200
34	Failure to use boards/bench kit, a fine of	£50	£200
35	Failure to allow filming at ground, a fine of	£50	£200
37	Failure to allow access to Club books etc, a fine of	£100	£400
38.5	Failure to take advantage of refreshments; a fine of	£25	£100
38.10	Failure to comply with hospitality requirements; for each offence; a fine of	Team in NLS Division £25 Other Team £20	£100 £80
38.10	Continued failure to comply with hospitality requirements; a fine of	£65	£250
39.8	Unregistered or ineligible player; fine of; for each player, a fine of	First Team £100 Other Team £50	£400 £200
39.9	Failing to pay the officials after the match; a fine of	First Team £25 Other Team £15	£100 £60
39.10	Failing to return League Trophy to the League General Secretary by 31st March; a fine of	£50	£200
40.5	Failing to pay the officials after the match; a fine of	£25	£100

Rule Number	Description	Min Amount	Max Amount
40.9	Failure to give notice of resignation by due date, a fine of	See Rule	15
40.16	Team Sheets, a fine of	See Rule	8.19
41.6	Unregistered or ineligible player; a fine for each player of	£50	£200
41.7	Failing to pay the officials after the match; a fine of	£25	£100
41.8	Failing to return League Trophy to the League General Secretary by 31st March; a fine of	£50	£200
42.1	Failure to meet grading criteria; for each offence; a fine of	£25	£100
42.2	Continued failure to meet grading criteria; a fine of; per match	£50	£200
42.3	Allowing facility to fall into an unacceptable state of repair; a fine of;	£25	£100
42.7	Failure to use the Public Address System; a fine of;	£25	£100
43.8	Unregistered or ineligible player; a fine for each player of	£50	£200
43.9	Failing to pay the officials after the match; a fine of	£25	£100
43.10	Failing to return League Trophy to the League General Secretary by 31st March; a fine of	£50	£200
44.6	Unregistered or ineligible player; a fine for each player of	£50	£200
44.7	Failing to pay the officials after the match; a fine of	£25	£100
44.8	Failing to return League Trophy to the League General Secretary by 31st March; a fine of	£50	£200
45.8	Unregistered or ineligible player; a fine for each player of	£50	£200
45.11	Failing to pay the officials after the match; a fine of	£25	£100
45.13	Failure to give notice of resignation by due date, a fine of	See Rule	15
LMD 3	Failure to provide a list of qualified first aiders and welfare officers to the competition secretary by the 1st September	£25	£100
LMD 4	Failure to use the competition provided footballs; a fine of	£25	£100
LMD 8	Failure to provide a team sheet or a white board; a fine of	£25	£100
LMD 9	Failure to observe Respect programme; a fine of	£100	£400
LMD 9	Chairman not reporting incident to the competition; a fine of	£100	£400
LMD 10	Failure to report attendance in the manner described; a fine of	£25	£100
LMD 11	Failure to pay instalment of subscription by the deadline; a fine of	£25	£100
LMD 13	Failure to pay invoiced payment for excess registrations, transfers & de-registration by the deadline; a fine of	£25	£100
LMD 20	Failure to use designated area for warm up and warm down activities; a fine of	£25	£100
LMD 22	Failure to achieve Chartered Standard Status within 12 months of joining competition; a fine of	£25	£100
LMD 25	Failure to pay fine by bank transfer and notify the league via email giving the League Fine Reference; a fine of	£25	£100

RULES FOR THE DEVELOPMENT DIVISION

(based upon The Standard Code Of Rules)

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1 DEFINITIONS

1.(A) In these Rules:

“Affiliated Association” means an Association accorded the status of an Affiliated Association under the rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Club” means a club for the time being in membership of the Competition.

“Competition” means the Combined Counties Football League Limited.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.

“Ground” means the ground on which the Club’s Team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Participant” shall have the same meaning as set out in the rules of The FA from time to time.

“Player” means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means The FA.

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the rules of The FA.

“Season” means the period of time between an AGM and the subsequent AGM.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“SGM” means a special general meeting held in accordance with the constitution of the Competition.

“Team” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

“The FA” means The Football Association Limited.

“WGS” means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

- 1.(B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

GOVERNANCE RULES

2 COMPETITION NAME, CONSTITUTION

- 2.(A) The Competition will be known as the “John Bennett CCL Development Division” (or such other name as the Competition may adopt). The Clubs participating in the Competition must be full or associate members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- 2.(B) This Competition shall consist of not more than 40 Clubs and/or 40 Teams approved by the Sanctioning Authority.
- 2.(C) Not applicable.
- 2.(D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.
- 2.(E) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 7.
- 2.(F) The Rules are taken from the Standard Code of Rules (the “Standard Code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.
- 2.(G) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 20 in number.

- 2.(H) Inclusivity and Non-discrimination
 - (i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).
 - (ii) This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
 - (iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.

- 2.(I) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, Charter Standard and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.(J) All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
- 2.(K) Clubs shall not enter any of their Teams playing in the Competition in any other competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.(L) At the AGM or a EGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 22.
- 2.(M) Only one Team shall be permitted from any Club to participate in the same division as another Team from the same Club unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries. The Competition will obtain the prior approval of the Sanctioning Authority in the event of a division comprising of more than one Team from the same Club. This Competition will ensure that, where permission is given, Teams from a Club operating in the same division are run as separate entities with no interchange of players other than via transfers of registration in accordance with these Rules.

3 CLUB NAME

Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

4 ENTRY FEE, SUBSCRIPTION, DEPOSIT

- 4.(A) Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an Entry Fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election.

At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the AGM or an EGM.

When Rule 22(B) is applied or a Team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable.

- 4.(B) The annual subscription shall be payable in accordance with the Fees Tariff per Club/Team payable on or before the AGM of the Competition in each year.
- 4.(C) In the event of any issue concerning the membership of any Club with the Competition the Management Committee may require a Deposit to be paid (in accordance with the Fees Tariff) by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 4.(D) A Club shall not participate in this Competition until the entry fee, annual subscription and deposit (if required) have been paid.

- 4.(E) Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

5 MANAGEMENT, NOMINATION, ELECTION

- 5.(A) Not Applicable Covered by the Articles of Association
- 5.(B) Not Applicable Covered by the Articles of Association
- 5.(C) Not Applicable Covered by the Articles of Association
- 5.(D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- 5.(E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary.
- Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

6 POWERS OF MANAGEMENT

- 6.(A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.
- 6.(B) Subject to the permission of the Sanctioning Authority having been obtained, the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.
- 6.(C) Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall also apply to the procedure of any sub-committee).
- In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.
- 6.(D) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.
- With the exception of Rules 6(I), 8(H), and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:
- (i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or

- (ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
- (iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- (iv) Deny the charge and notify that it wishes to put its case at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

With the exception of Teams playing at Step 7 of the National League System, the maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

The maximum fine permitted for a breach of a Rule by a Team playing at Step 7 of the National League System is £500.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game, or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

- 6.(E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7.

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

- 6.(F) 50% of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.
- 6.(G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.
- 6.(H) A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 6.(I) Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- 6.(J) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.

- 6.(K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season.
- 6.(L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

7 PROTESTS, CLAIMS, COMPLAINTS, APPEALS

- 7.(A)(i) All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the Competition Match.
- 7.(B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within seven days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- 7.(C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
- 7.(D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
 - (i) All parties must have received seven days' notice of the hearing should they be instructed to attend.
 - (ii) Should a Club elect to state its case in person then it should forward a deposit of £50.00 and indicate such when forwarding the written response.
- 7.(E) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
- 7.(F) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):
 - (i) invite submissions by the parties involved;
 - (ii) convene a hearing to hear the appeal;

- (iii) permit new evidence; or
- (iv) impose deadlines as are appropriate.

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

7.(G) No appeal can be lodged against a decision taken at an AGM or EGM unless this is on the ground of unconstitutional conduct.

7.(H) All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee (as set out in the Fees Tariff) which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and the party not succeeding may, in addition, be ordered to pay the costs at the direction of the Management Committee.

All such protests, claims, complaints and appeals must be received in writing by the Secretary within fourteen days of the event or decision causing any of these to be submitted.

8 NOT APPLICABLE TO THE DEVELOPMENT DIVISION

9 NOT APPLICABLE TO THE DEVELOPMENT DIVISION

10 AGREEMENT TO BE SIGNED

Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season, or upon indicating that the Club intends to compete.

"We, (A) (name) [] of (address) [] (Chairman)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [] Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed by:

(i) Where a Club is an unincorporated association, the Club chairman and secretary; or

(ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the chairman and/or secretary of the Club on the above agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

11 CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

- 11.(A) Any Club intending, or having a provisional intention, to withdraw a Team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31st March each season. This does not apply to a Club moving in accordance with Rule 22(B). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 11.(B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.
- 11.(C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

12 NOT APPLICABLE TO THE DEVELOPMENT DIVISION

13 TROPHY

- 13.(A) The following agreement shall be signed on behalf of the winners of the cup or trophy:-

“We (A) (name) and (B) (name), the Chairman and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of cup or trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before []. If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine in accordance with the Fines Tariff.

- 13.(B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

14 NOT APPLICABLE TO THE DEVELOPMENT DIVISION

15 FINANCE

- 15.(A) The Board shall determine with which bank or other financial institution the funds of the Competition will be lodged.
- 15.(B) Not applicable to the Development Division.
- 15.(C) The financial year of the Competition will end on 31st May.
- 15.(D) Not applicable to the Development Division.

16 INSURANCE

- 16.(A) All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.

- 16.(B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the Fines Tariff.

17 NOT APPLICABLE TO THE DEVELOPMENT DIVISION

MATCH RELATED RULES

18 QUALIFICATION OF PLAYERS

- 18.(A) A Player is one who, being in all other respects eligible, has:

- (i) signed a Registration Form supplied by the Competition (such signature to be witnessed by a second person) and where:-
 - the form has been completed and signed by an Officer of the Club and
 - has been approved and registered by the Competition and
 - a registration number has been allotted: or

or

- (ii) registered through WGS.

Any registration form which is sent by either of the means set out at Rules 18(A)(a) (i) or (ii) above that is not fully and correctly completed will be returned to the Club unprocessed. If a Club attempts to register a player via WGS but does not fully and correctly complete the necessary information via WGS, the registration will not be processed.

For Clubs registering Players under Rules 18(A)(a) (i) or (ii), registration forms will be provided in a format to be determined by the Competition. For Clubs registering Players via WGS (under Rule 18(A)(a) (iii)), Clubs must access WGS in order to complete the registration process.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

A Player will only be eligible to play in a match organised by the Competition if his registration form or transfer form has been received by the Company, or the necessary information has been submitted via WGS, not less than four hours before the scheduled kick-off of the match in which the player is required to play and found to be in order, and so registered. It is the responsibility of all Clubs to ensure any player signing a registration form has, where necessary, the required International Clearance Certificate. Clubs are also responsible for all players being correctly registered before fielding any player. Failure to do so constitutes misconduct and the Club will be charged with fielding an ineligible player.

- 18.(B)

- (i) Contract players are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

- (ii) Each Club must have at least 11 Players registered 14 days before the start of each Playing Season. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (iii) Registration forms must be submitted to the Registrations Secretary by electronic mail within 5 days of being entered into Full Time.

The original registration form must be retained by the club until the end of the season and be available for inspection by the competition upon demand.

18.(C) A Player that owes a Football Debt (as defined under the Football Debt Recovery Regulations) to any club(s) shall be permitted to register and play for a Club in Competition Matches, save that the Player may be liable to be suspended from playing for that Club should the Player fail to comply with the terms of the Football Debt Recovery Regulations in respect of that Football Debt.

18.(D) A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered.

18.(E) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club, priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

18.(F) It shall be a breach of Rule for a Player to:-

- (i) Play for more than one Club in the Competition in the same Playing Season without first being transferred.
- (ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season except for the purpose of a transfer.
- (iii) Submit a signed registration form or submit a registration through WGS for registration that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

18.(G)

- (i) The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rules 18(G) (ii) and (iii) below.
- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player or may fine any Player, at their discretion (in accordance with the Fines Tariff) who has been charged and found guilty of registration irregularities (subject to Rule 7).
- (iii) The Management Committee shall have power to make application to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority. Application should be made to the parent County of the Club the Player is registered or intending to be registered with.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

- (iv) For a Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G) (iii) shall not be taken against a Player for misconduct until the matter has been dealt with by the Sanctioning Authority, and then only in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

- 18.(H) Subject to compliance with FA Rule C2(a) when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- 18.(I) A Player may not be registered for a Club nor transferred to another Club in the Competition after 31st March except by special permission of the Management Committee.
- 18.(J) A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Management Committee.
- 18.(K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the Registrations Secretary and shall be open to the inspection of an Officer of the Club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non Contract Player without a written contract changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

18.(L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A)) unless the Player has played 1 Competition Matches for that Team in the current Playing Season.

18.(M) Not applicable to the Development Division.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

18.(N)

- (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine (in accordance with the Fines Tariff).
- (ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
- (iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:
 - a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - b) Levy penalty points against the Club in default; or
 - c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

18.(O) The following clause applies to Competitions involving Players in full-time secondary education:-

- (i) Priority must be given at all times to school and school organisations activities. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (ii) Not Applicable to the Development Division.
- (iii) To play open age football the player must have achieved the age of 16.

18.(P) Not applicable to the Development Division..

19 CLUB COLOURS

Every Club must register the colour of its shirts and shorts with the Secretary by a date specified by the Competition each year who shall decide as to their suitability.

Any Club wishing to change its colours during the Playing Season must obtain permission from the Management Committee.

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeepers jersey) at least 7 days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the away Team shall make the change. Should a Team delay the scheduled time of kick off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

Shirts must be numbered", each player with a unique number, failing which a fine will be levied in accordance with the Fines Tariff.

20 PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

20.(A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Match(es) on another ground.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C).

Within the National League System ("NLS") all Competition Matches shall have a duration of 90 minutes. All Competition Matches outside of the NLS shall have duration of 90 minutes unless a shorter time (not less than sixty (60) minutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two Teams can be played on the same day providing the total playing time is not more than 120 minutes.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least seven (7) days prior.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- 20.(B) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition match with the consent of the Fixtures Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

- 20.(C) An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least five clear days prior to the playing of the match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 20.(D) In accordance with the Laws of the Game, the minimum number of Players that will constitute a Team for a Competition Match is seven. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 20.(E) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
- (ii) Any Club with more than one Team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team.
- (iii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials.
- (iv) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs, which shall, save in exceptional circumstances, be within 42 days of the original date, and approved by the Management Committee. Failing such agreement and notification to the Fixtures Secretary within seven days the Management Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- (v) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.
- (vi) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N) above. Where both Teams were under suspension the game must be declared null and void and shall not be replayed.
- 20.(F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match. A Club may name up to 5 substitute Players of whom not more than 5 may be used.
- A Player who has been substituted himself becomes a substitute and may replace a Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.
- Where a Competition does allow return substitutes, a Club may use up to 5 from 5 substitute Players in a Competition Match.
- The referee shall be informed of the names of the substitute Players not later than 45 minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match.
- A Player who has been named as a substitute before the start of the Competition Match but does not actually play in that game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.
- 20.(G) The half time interval shall be of 15 minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the referee.
- 20.(H) The Teams taking part in a Competition Match shall identify a Team captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

21 REPORTING RESULTS

- 21.(A) The Registration Secretary must receive within 3 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 21.(B) The both Clubs shall SMS the result of each Competition Match to the Results Service by immediately following the conclusion of each home Competition match and no later than 5.15pm for 3.00pm kick offs (1.30pm for morning matches and 10.00pm for evening matches). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 21.(C) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

22 DETERMINING CHAMPIONSHIP

- 22.(A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings shall be determined by goal difference (where the goals scored against each Team shall be deducted from the goals scored by that Team and the Team with the most favourable goal difference shall be placed highest).

In the event of two or more Teams still being equal, the Team which has scored the most goals during the Playing Season shall be placed highest.

In the event of two or more Teams still being equal, the Team that has won the most matches during the Playing Season shall be placed highest.

In the event of two or more Teams still being equal, the Team which has the better playing record against the other Team in their head to head Competition Matches during the Playing Season will be placed highest.

If the records of two or more Teams are still equal and it is necessary for any reason to determine the position of each then the Teams affected shall play a deciding match or matches under conditions as determined by the Management Committee.

- 22.(B) Not Applicable to the Development Division.

- 22.(C) Not Applicable to the Development Division.

- 22.(D) In the event of a Team withdrawing from the Competition before completing 75% of its fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule 22(D) a completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.

- 22.(E) Not Applicable to the Development Division.

23 MATCH OFFICIALS

- 23.(A) Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.
- 23.(B) In the event of the non-appearance of the appointed referee the appointed senior assistant referee shall take charge and a substitute assistant referee appointed by the competing Teams. In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any Competition Match.
- 23.(C) Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 23.(D) The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.
- 23.(E) Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff inclusive of travel expenses.
- Match Officials will be paid their fees and/or expenses by the home Club immediately after the Competition Match. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 23.(F) In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee only. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 23.(G) A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- 23.(H) Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.
- 23.(I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.
- 23.(J) The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the (Registration) Secretary within two days of the Competition Match.
- 23.(K) Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.

23.(L) Match Officials shall have undertaken a RESPECT briefing offered by The FA/County FA or the Competition.

24 HOSPITALITY

24.(A) Clubs shall refer to Step 5 & 6 Rule 38 for Hospitality requirements.

24.(B) Under 38.8 The league shall provide Member Clubs with passes which shall be valid for Development Division matches.

24.(C) Clubs competing in the Development Division shall also provide refreshments in line with this rule unless agreed otherwise in writing with their opponents in advance of the match.

Table 2 - Fines & Fees for the Development Division

25 FEES TARIFF

The following is a table of the fees that are referred from within the Rules for the Development Division.

Rule No	Description	Amount
4 (a)	Club Entry Fee (Application for membership)	£100
4 (b)	Club/Team Annual Subscription	£75.00
	if paid before 31st May	£50.00
	Club/Team Annual Subscription (2020-2021)	£75.00
	if paid before 31st May 2020	£50.00
4 (c)	Deposit	£100
7 (c)	Protest/Appeal Fees	£50.00
7 (e)	Protest/Appeal Fees	£50.00
7(g)	Protest/Appeal Fees	£50.00
18 (d)	Player Registration Fee	£2.00
	Emergency Registration under 18 (a) ii	£5.00
18 (h)	Transfer Fee	£10.00
23 (e)	Referee Fees	£38.00
23 (e)	Assistant Referee Fees	£32.00

26 FINES TARIFF

The following is a table of the fines that are referred from within the Rules for the Development Division. The table shows the minimum and maximum level for fines. The level of fine applied will be at the discretion of the League Management Committee but regular offenders may find a second offence imposed at a higher level.

Rule Number	Description	Min Amount	Max Amount
2 (g)	Failure To Affiliate	£20	£80
2 (i)	Failure To Comply With FA Initiatives	£20	£80
2 (k)	Unauthorised Entry of Teams Into Competitions	£60	£250
3	Failure To Obtain Consent For A Change Of Club Name	£50	£200
4 (c)	Failure To Pay A Deposit	£25	£100
4(e)	Failure To Provide Affiliation Number/Details Form	£20	£80
5(e)	Communications Conducted By Persons Other Than Nominated Officers	£20	£80

Rule Number	Description	Min Amount	Max Amount	
6 (h)	Failure To Comply With An Instruction Of The Management Committee	£25	£100	
6 (i)	Failure To Pay A Fine Within Required Timeframe	£25	£100	
8 (h)	Failure To Be Represented at AGM	£50	£200	
9	Failure To Be Represented at SGM	£50	£200	
10	Failure To Submit The Required Written Agreement or to Notify Changes to Signatories	£25	£100	
11(a)	Failure To Provide Notice of Withdrawal Before Deadline	£60	£250	
11 (b)	Failure To Commence/Complete Fixtures	£60	£250	
13 (a)	Failure To Submit The Required Written Agreement Regarding The Trophy	£50	£200	
16(a)	Failure To Have The Required Insurance	£60	£250	
16(b)	Failure To Have The Required Insurance	£60	£250	
18 (a)	Failure To Correctly Register A Player	£25	£100	
18 (b) (ii)	Failure To Have The Required Number Of Registered Players Prior To The Season Commencing	£10	£40	
18 (f)	Registering or Playing for Multiple Clubs, or Inaccurate Completion of a Registration Form	£25	£100	
18 (g)(ii)	Registration Irregularities	£25	£100	
18 (m)	Fielding More Than The Permitted Number Of Players Who Have Participated In Senior Competitions Matches	£25	£100	
18 (n)	Playing An Ineligible Player	£50	£200	
18(o)	Failure to Give Priority to School Activities	£25	£100	
19	Delaying Kick Off Due to no Change of Colours	£20	£80	
19	Failure To Number Shirts	£10	£40	
20(a)	Delaying Kick Off; due to Failure to Provide Required Equipment	up to 15 minutes late	£10	£40
		up to 25 minutes late	£20	£80
		Over 25 minutes late	£30	£120
20 (b)	Failure to Play Matches on The Date Fixed	£25	£100	
20 (c)	Failure to Provide Details of a Fixture	£10	£40	
20 (d)	Playing Match with Less than Required Number of Players	£10	£40	
20 (e) (i) & (iv)	Failure To Play Fixture	£50	£200	
20 (h)	No Captain's Armband	£10	£40	
21 (a)	Late Result Notification Form	£10	£40	
21 (b)	Failure to Provide Result	£10	£40	
21(c)	Result Notification Not Signed by Appropriate Signatories	£10	£40	
23 (c)	Failure to Provide Club Assistant Referee	£25	£100	
23 (e)	Failure to Pay Match Officials' Fees And Expenses	£25	£100	
23 (f)	Failure to Pay Match Officials where a match is Not played	£25	£100	
23 (h)	Failure To Provide Referee's Mark	£10	£40	
23 (h)	Failing to submit a report to the Referees Secretary within 3 days; a fine of	£5	£20	

Other fines not specified will be as shown in the Fines table for the Step 5 & Step 6 Divisions subject to a maximum of £250

RULES FOR THE YOUTH DIVISIONS

(based upon The Standard Code of Rules for Mini Soccer and
Youth Football Competitions)

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1 DEFINITIONS

1.(A) In these Rules:

“Affiliated Association” means an Association accorded the status of an Affiliated Association under the rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Club” means a club for the time being in membership of the Competition.

“Competition” means the Combined Counties Football League Limited.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.

“Ground” means the ground on which the Club’s Team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Mini Soccer” means those participating at ages under 7s to under 10s.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Participant” shall have the same meaning as set out in the rules of The FA from time to time.

“Player” means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means The FA.

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the rules of The FA.

“Season” means the period of time between an AGM and the subsequent AGM.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“SGM” means a special general meeting held in accordance with the constitution of the Competition.

“Team” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

“The FA” means The Football Association Limited.

“WGS” means the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

“Youth Football” means those participating at ages under 11s to under 18s.

- 1.(B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

GOVERNANCE RULES

2 COMPETITION NAME AND CONSTITUTION

- 2.(A) The Competition will be known as the “Tony Ford CCL Development Division” (or such other name as the Competition may adopt). The Clubs participating in the Competition must be full or associate members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- 2.(B) This Competition shall consist of not more than 40 Clubs and/or 40 Teams approved by the Sanctioning Authority.
- 2.(C) Not applicable.
- 2.(D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.
- 2.(E) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 7.
- 2.(F) The Rules are taken from the Standard Code of Rules for Youth Competitions (the “Standard Code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.
- 2.(G) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 20 in number.

- 2.(H) Inclusivity and Non-discrimination
 - (i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).
 - (ii) This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
 - (iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
- 2.(I) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, Charter Standard and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- 2.(J) All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
- 2.(K) Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.(L) At the AGM or a EGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 22.

3 CLUB NAME

Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

4 ENTRY FEE, SUBSCRIPTION, DEPOSIT

- 4.(A) Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an Entry Fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election.

At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a EGM or on a date agreed by the Management Committee.

- 4.(B) (B) The annual subscription shall be payable in accordance with the Fees Tariff per Club/Team (where a Club has more than one Team in membership of the Competition) and shall be payable on or before the AGM of the Competition in each year.
- 4.(C) A Deposit of £100 shall be payable in accordance with the Fees Tariff per Club/Team (where a Club provides more than one Team in membership of the Competition) and shall be payable on or before the AGM of the Competition in each year. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 4.(D) A Club shall not participate in this Competition until the entry fee, annual subscription and deposit (if required) have been paid.
- 4.(E) Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

5 MANAGEMENT, NOMINATION, ELECTION

- 5.(A) Not Applicable Covered by the Articles of Association.
- 5.(B) Not Applicable Covered by the Articles of Association.
- 5.(C) Not Applicable Covered by the Articles of Association.
- 5.(D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- 5.(E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

6 POWERS OF MANAGEMENT

6.(A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

6.(B) Subject to the permission of the Sanctioning Authority having been obtained, the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.

6.(C) Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall also apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.

6.(D) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 6(I), 8(H), and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:

- (i) Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or
- (ii) Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
- (iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- (iv) Deny the charge and notify that it wishes to put its case at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game, or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

- 6.(E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7.

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

- 6.(F) 50% of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.
- 6.(G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number.
- 6.(H) A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 6.(I) Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- 6.(J) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.
- 6.(K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season.
- 6.(L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

7 PROTESTS, CLAIMS, COMPLAINTS, APPEALS

- 7.(A)(i) All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the Competition Match.

- 7.(B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within seven days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- 7.(C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.
- 7.(D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received seven days' notice of the hearing should they be instructed to attend.
 - (ii) Should a Club elect to state its case in person then it should forward a deposit of £50.00 and indicate such when forwarding the written response.
- 7.(E) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
- 7.(F) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):
- (i) invite submissions by the parties involved;
 - (ii) convene a hearing to hear the appeal;
 - (iii) permit new evidence; or
 - (iv) impose deadlines as are appropriate.
- Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.
- 7.(G) No appeal can be lodged against a decision taken at an AGM or EGM unless this is on the ground of unconstitutional conduct.

8 NOT APPLICABLE TO THE YOUTH DIVISION

9 NOT APPLICABLE TO THE YOUTH DIVISION

10 AGREEMENT TO BE SIGNED

Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season, or upon indicating that the Club intends to compete.

“We, (A) (name) [] of (address) [] (Chairman)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [] Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7.”

The agreement shall be signed by:

- (i) Where a Club is an unincorporated association, the Club chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the chairman and /or secretary of the Club on the above agreement must be notified to the [] County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

11 CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

- 11.(A) Any Club intending, or having a provisional intention, to withdraw a Team from the Competition must do so at least 28 days before the AGM. This does not apply to a Club moving in accordance with Rule 22(B). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 11.(B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.
- 11.(C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

12 NOT APPLICABLE TO THE YOUTH DIVISION

13 TROPHY

- 13.(A) The following agreement shall be signed on behalf of the winners of the cup or trophy:-

“We (A) [name] and (B) [name], the Chairman and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of cup or trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before []. If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine in accordance with the Fines Tariff.

- 13.(B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

14 NOT APPLICABLE TO THE YOUTH DIVISION

15 FINANCE

15.(A) The Board shall determine with which bank or other financial institution the funds of the Competition will be lodged.

15.(B) Not applicable to the Youth Division.

15.(C) The financial year of the Competition will end on 31st May.

15.(D) Not applicable to the Youth Division.

16 INSURANCE

16.(A) All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.

16.(B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the Fines Tariff.

17 NOT APPLICABLE TO THE YOUTH DIVISION

MATCH RELATED RULES

18 QUALIFICATION OF PLAYERS

18.(A) (a) A Player is one who, being in all other respects eligible, has:

(i) signed a Registration Form supplied by the Competition (such signature to be witnessed by a second person) and where:-

- the form has been completed and signed by an Officer of the Club and
- has been approved and registered by the Competition and
- a registration number has been allotted: or;

or

(iii) registered through WGS.

Any registration form which is sent by either of the means set out at Rules 18(A)(a) (i) or (ii) above that is not fully and correctly completed will be returned to the Club unprocessed. If a Club attempts to register a player via WGS but does not fully and correctly complete the necessary information via WGS, the registration will not be processed.

For Clubs registering Players under Rules 18(A)(a) (i) or (ii), registration forms will be provided in a format to be determined by the Competition. For Clubs registering Players via WGS (under Rule 18(A)(a) (iii)), Clubs must access WGS in order to complete the registration process.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

A Player will only be eligible to play in a match organised by the Competition if his registration form or transfer form has been received by the Company, or the necessary information has been submitted via WGS, not less than four hours before the scheduled kick-off of the match in which the player is required to play and found to be in order, and so registered. It is the responsibility of all Clubs to ensure any player signing a registration form has, where necessary, the required International Clearance Certificate. Clubs are also responsible for all players being correctly registered before fielding any player. Failure to do so constitutes misconduct and the Club will be charged with fielding an ineligible player.

(b) Registration forms must be submitted to the Registrations Secretary by electronic mail within 5 days of being entered into Full Time.

The original registration form must be retained by the club until the end of the season and be available for inspection by the competition upon demand..

18.(B)

- (i) Contract players are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

- (ii) A Player registered with a Premier League or English Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this Competition. Details of the Youth Development Rules are published on The FA website. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.

- (iii) Each Team must have the following number of Players registered 14 days before the start of each Playing Season: 11

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff

- 18.(C) The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. players who are aged 15, 16 or 17 as at midnight on 31 August in a Playing Season (together with those who attain the age of 18 during the Playing Season) will be classed as Under 18 Players for that Playing Season.

- 18.(D) A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered, if applicable.

- 18.(E) The Management Committee shall decide all registration disputes taking into account the following.

- (i) A Player shall not be permitted to register for more than one Club.
- (ii) In the event of a Player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration.

- (iii) Not applicable to the Youth Divisions.

- 18.(F) It shall be a breach of Rule for a Player to:-

- (i) Play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred.
- (ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, except if the provisions set out in Rule 18 (E)(iii) apply.
- (iii) Submit a signed registration form or submit a registration through WGS for registration that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

18.(G)

- (i) The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rules 18(G) (ii) and (iii) below.
- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to fine a Club at its discretion (in accordance with the Fines Tariff) that has been charged and found guilty of registration irregularities (subject to Rule 7).
- (iii) The Management Committee shall have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority or The FA. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

- (iv) For a Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G)(iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

- 18.(H) Subject to compliance with FA Rule C2(a) when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

- 18.(I) A Player may not be registered for a Club nor transferred to another Club in the Competition after 31st March except by special permission of the Management Committee.

- 18.(J) A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Management Committee.

In the event a Club has more than one Team in an age group, each Team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 18(C).

- 18.(K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the (Registrations) Secretary and shall be open to the inspection of an Officer of the Club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

- 18.(L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A)) unless the Player has played 1 Competition Match for that Team in the current Playing Season.

- 18.(M) Not applicable to the Youth Divisions

- 18.(N)

- (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine (in accordance with the Fines Tariff).
- (ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

- (iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:
 - a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - b) Levy penalty points against the Club in default; or
 - c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

18.(O) (i) Priority must be given at all times to school and school organisations activities. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(ii) Not Applicable in the Youth Divisions.

(iii) Not applicable to the Youth Divisions.

19 CLUB COLOURS

Every Club must register the colour of its shirts and shorts with the Secretary by a date specified by the Competition each year who shall decide as to their suitability.

Any Club wishing to change its colours during the Playing Season must obtain permission from the Management Committee.

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeepers jersey) at least at least 7 days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the away Team shall make the change. Should a Team delay the scheduled time of kick off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

Shirts must be numbered, each player with a unique number, failing which a fine will be levied in accordance with the Fines Tariff.

20 PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

20.(A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Match(es) on another ground.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C).

All Competition Matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event shall be of equal halves.

Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals (minutes)	Competition structure
Under 17 and Under 18	25	45	120	180	Any varieties including one season long league table

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least seven (7) days prior.

Referees must order Competition Matches to commence at the appointed time and must report all late starts to the Competition.

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff

- 20.(B) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition match with the consent of the Fixtures Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the Competition match (unless otherwise mutually agreed).

- 20.(C) An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least five clear days prior to the playing of the Competition match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 20.(D) In accordance with the Laws of the Game, the minimum number of Players that will constitute a Team for a Competition Match is seven. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 20.(E) (i) In competitions where points are awarded, home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have the power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
- (ii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials.
- (iii) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs, which shall, save in exceptional circumstances, be within 42 days of the original date, and approved by the Management Committee. Failing such agreement and notification to the (Fixtures) Secretary within seven days the Management Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.
- Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- (iv) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.

- (v) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N) above. Where both Teams were under suspension the game must be declared null and void and shall not be replayed.
- 20.(F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.
- Where a Competition does not allow return substitutes:
- For Under 17s and Under 18s – a Club may name up to 5 substitute Players of whom not more than 5 may be used.
- Where a Competition does allow return substitutes:
- For Under 11s - Under 18s – 5 from 5 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.
- In Youth Football only, the referee shall be informed of the names of the substitute Players not later than 30 minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match.
- A Player who has named as a substitute before the start of that Competition Match but does not actually play in the game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.
- 20.(G) The half time interval shall be of 15 minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the referee.
- 20.(H) The Teams taking part in a Competition Match shall identify a Team captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

21 REPORTING RESULTS

- 21.(A) The Registration Secretary must receive within 3 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 21.(B) The both Clubs shall SMS the result of each Competition Match to the Results Service by immediately following the conclusion of each home Competition match and no later than 5.15pm for 3.00pm kick offs (1.30pm for morning matches and 10.00pm for evening matches). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 21.(C) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

22 DETERMINING CHAMPIONSHIP

- 22.(A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings shall be determined by goal difference (where the goals scored against each Team shall be deducted from the goals scored by that Team and the Team with the most favourable goal difference shall be placed highest).

In the event of two or more Teams still being equal, the Team which has scored the most goals during the Playing Season shall be placed highest.

In the event of two or more Teams still being equal, the Team that has won the most matches during the Playing Season shall be placed highest.

In the event of two or more Teams still being equal, the Team which has the better playing record against the other Team in their head to head Competition Matches during the Playing Season will be placed highest.

If the records of two or more Teams are still equal and it is necessary for any reason to determine the position of each then the Teams affected shall play a deciding match or matches under conditions as determined by the Management Committee.

- 22.(B) Not Applicable to the Youth Divisions.

- 22.(C) Not Applicable to the Youth Divisions.

- 22.(D) In the event of a Team withdrawing from the Competition before completing 75% of its fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule 22(D) a completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.

23 MATCH OFFICIALS

- 23.(A) Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

- 23.(B) In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any open age competition and individuals under the age of 14 must not participate either as a referee or assistant referee in any Competition Match. Referees between the ages of 14 and 16 are only eligible to officiate in competitions where the Players' age band is at least one year younger than the age of the referee, for example a 15 year old referee may only officiate in competitions where the age banding is 14 or younger.

- 23.(C) Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine (in accordance with the Fines Tariff) being imposed on the defaulting Club.

- 23.(D) The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.
- 23.(E) Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff inclusive of travel expenses.
- Match Officials will be paid their fees and/or expenses by the home Club immediately after the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 23.(F) In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee only. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 23.(G) A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- 23.(H) Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.
- 23.(I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.
- 23.(J) The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the (Registration) Secretary within two days of the Competition Match.
- 23.(K) Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.
- 23.(L) Match Officials shall have undertaken a RESPECT briefing offered by The FA/County FA or the Competition.

24 HOSPITALITY

- 24.(A) Clubs shall refer to Step 5 & 6 Rule 38 for Hospitality requirements.
- 24.(B) Under 38.8 The league shall provide Member Clubs with passes which shall be valid for Youth Division matches.
- 24.(C) Clubs competing in the Youth Divisions shall also provide refreshments in line with this rule unless agreed otherwise in writing with their opponents in advance of the match.

Table 3 - Fines & Fees for the Youth Divisions

25 FEES TARIFF

The following is a table of the fees that are referred from within the rules for the Youth Divisions.

Rule No	Description	Amount
4 (a)	Club Entry Fee	£75.00
4 (b)	Club/Team Annual Subscription if paid before 31st May	£175.00 £150.00
4 (b)	Club/Team Annual Subscription (2020-2021) if paid before 31st May	£175.00 £150.00
4 (c)	Deposit	£100
7 (c)	Protest/Appeal Fees	£25.00
7 (e)	Protest/Appeal Fees	£25.00
7(g)	Protest/Appeal Fees	£25.00
18 (d)	Player Registration Fee (per player)	£2.00
	Emergency Registration under 18 (a)(ii)	£5.00
18 (h)	Transfer Fee	£10.00
23 (e)	Referee Fees	£38.00
23 (e)	Assistant Referee Fees	£32.00
	GM Youth Cup Referees	£38.00
	GM Youth Cup Assistant Referees	£32.00

26 FINES TARIFF

The following is a table of the fines that are referred from within the Rules for the Youth Divisions. The table shows the minimum and maximum level for fines. The level of fine applied will be at the discretion of the League Management Committee but regular offenders may find a second offence imposed at a higher level.

Rule Number	Description	Min Amount	Max Amount
2 (g)	Failure to Affiliate	£20	£80
2 (i)	Failure to Comply with FA Initiatives	£20	£80
2 (k)	Unauthorised Entry of Teams into Competitions	£25	£100
3	Failure to Obtain Consent for a Change of Club Name	£50	£100
4 (c)	Failure to Pay a Deposit	£25	£100
4(e)	Failure to Provide Affiliation Number/Details Form	£20	£80
5(e)	Communications conducted By persons other than nominated officers	£20	£80
6 (h)	Failure to Comply with an Instruction of the Management Committee	£25	£100
6 (i)	Failure to Pay a Fine Within Required Timeframe	£25	£100
8 (h)	Failure to be Represented at AGM	£25	£100
9	Failure to be Represented at SGM	£25	£100
10	Failure to Submit the Required Written Agreement or to Notify Changes To Signatories	£5	£25
11(a)	Failure to Provide Notice of Withdrawal Before Deadline	£25	£100
11 (b)	Failure to Commence/Complete Fixtures	£25	£100
13 (a)	Failure to Submit the Required Written Agreement	£5	£25

Rule Number	Description	Min Amount	Max Amount
	Regarding the Trophy		
16(a)	Failure to have the Required Insurance	£25	£100
16(b)	Failure to have the Required Insurance	£25	£100
18 (a)	Failure to Correctly Register a Player	£10	£40
18 (b) (ii)	Failure to have the Required Number of Registered Players Prior to the Season Commencing	£5	£25
18 (f)	Registering or Playing for Multiple Clubs, or Inaccurate Completion of a Registration Form	£5	£25
18 (g)(ii)	Registration Irregularities	£25	£100
18 (m)	Fielding More than the Permitted Number of Players who have Participated in Senior Competitions Matches	£25	£100
18 (n)	Playing an Ineligible Player	£25	£100
18(o)	Failure to Give Priority to School Activities	£15	£50
19	Delaying Kick Off Due to No Change Of Colours	£5	£30
19	Failure to Number Shirts	£5	£30
20(a)	Delaying Kick Off; due to Failure to Provide Required Equipment		
	up to 15 minutes late	£5	£30
	up to 25 minutes late	£10	£40
	Over 25 minutes late	£20	£80
20 (b)	Failure to Play Matches on the Date Fixed	£25	£100
20 (c)	Failure to Provide Details of a Fixture	£10	£40
20 (d)	Playing Match with Less than Required Number of Players	£10	£40
20 (e) (i) & (iv)	Failure to Play Fixture	£25	£100
20 (h)	No Captain's Armband	£5	£10
21 (a)	Late Result Notification Form	£5	£20
21 (b)	Failure to Provide Result	£5	£20
21(c)	Result Notification Not Signed by Appropriate Signatories	£10	£50
23 (c)	Failure to Provide Club Assistant Referee	£5	£25
23 (e)	Failure to Pay Match Officials' Fees And Expenses	£5	£25
23 (f)	Failure to Pay Match Officials where a Match is Not Played	£5	£25
23 (h)	Failure to Provide Referee's Mark	£5	£25
23 (h)	Failing to submit a report to the Referees Secretary within 3 days; a fine of	£5	£20

Other fines not specified will be as shown in the Fines table for the Step 5 & Step 6 Divisions subject to a maximum of £100

FA National League System Ground Grading Criteria

The FA National League System Ground Grading Criteria document specifies the grading criteria relevant to step 5 & 6 leagues. The criteria at grade F & G are relevant to clubs seeking promotion to step 4, membership of the Premier Division and membership of Division One respectively. Note that grade E has been removed and that promotion to Step 4 is based upon grade F.

The purpose of this document is to standardise the ground grading requirements between the various steps in the National League System whereby all clubs playing at a particular step will require the same ground grading requirements regardless of which league they are playing in. By following the requirements of this document clubs will have a clear idea of what improvements need to be made as the club progresses up the League System.

All references to the Guide to Safety at Sports Ground (known as the Green Guide) refer to the Fourth Edition.

<u>STEP</u>	<u>COMPETITION</u>	<u>GRADING CATEGORY</u>
Step 4	Isthmian League Division One North, Division One South East and Division One South Central, Southern League Division One Central and Division One South & West	Exit – C Membership after Year 2 – D Membership after Year 1 – E Entry – F
Step 5	Combined Counties League Premier Division	Exit – F Membership – F Entry - G
Step 6	Combined Counties League Division One	Exit – G Membership – G Entry – H

Clubs shall be able to move from their current Step to the next higher Step and have until the 31st March in the year following promotion in which to achieve the membership grade of the next higher step, providing they meet the exit grading for the Step at which they currently play.

The FA National League System Ground Grading Criteria for step 6 is Grade G. The entry criteria (Grade H) will be applied for clubs entering the competition at Division One. Clubs can be promoted from Step 7 to 6 without floodlights provided that all other requirements of Grade H are met by 31st March in the Playing Season in which the Club wishes to gain promotion and that the Club has in place planning permission granted for floodlights, funding applications submitted if required, quotations/estimates for the work to be carried out and a development/business plan in order that by 30th September following promotion the floodlights are installed and in working order.

The FA National League System Ground Grading Criteria documents are available on the following website:-

<http://www.thefa.com/my-football/club-leagues/ground-grading>

Figure 1 - Marking of Referees

GUIDE TO MARKING OF REFEREES

The mark awarded by a club must be based on the referee's overall performance, It is most important that the mark is awarded fairly and not based upon isolated incidents or previous games. The referee's performance should be determined by the table below which should act as a guide for the overall mark which should fall within the mark range for each standard of performance.

Mark	Comment
91-100	The referee was extremely accurate in decision making and very successfully controlled the game using management and communication skills to create an environment of fair play, adding real value to the game.
81-90	The referee was very accurate in decision making and successfully controlled the game using management and communication skills to create an environment of fair play.
71-80	The referee was accurate in decision making and controlled the game well communicating with the players, making a positive contribution towards fair play.
61-70	The referee was reasonably accurate in decision making, controlled the game quite well and communicated with the players, establishing a reasonable degree of fair play.
51-60	The referee had some shortcomings in the level of accuracy in decision making and control with only limited success in communicating with the players resulting in variable fair play.
50 and below	The referee had significant shortcomings in the level of accuracy of decision making and control with poor communication with the players which resulted in low levels of fair play.

Notes:

- Using a scale of up to 100 allows greater flexibility for clubs to distinguish between different refereeing performances more accurately.
- A mark within each mark range can be given to reflect the referee's performance e.g. a mark of 79 indicates a somewhat better performance than a mark of 71.
- **A mark between 71 and 80 represents the standard of refereeing expected.**
- When a mark of 60 or less is awarded, an explanation must be provided to the League or Competition by completing the appropriate box on the marking form. It must include comments which could help improve the referee's future performances. Even where a referee has significant shortcomings there will have been some positive aspects which should be given credit; extremely low marks (below 20) should be very rare.
- The marking of Assistant Referees will be the responsibility of the Referee.

NATIONAL LEAGUE SYSTEM REGULATIONS

1. Definitions

In the interpretation of these Regulations any words and expressions, unless otherwise defined herein, shall be words and expressions as defined as follows:-

“The Association” means The Football Association Limited.

“Club” means a football club for the time being in a League in membership of the NLS.

“Committee” in these Regulations means the relevant Committee appointed by the Association.

“Competition” in these Regulations means a League in the NLS.

“Conditional Licence” means a Licence with conditions attached to be met by a Club within a period determined by the Competition in which the Club holding the Licence is allocated by the Leagues Committee. Such period is not to exceed 1 March in the Membership Year to which the Licence relates. Save in exceptional circumstances a Conditional Licence cannot be granted to a Club for successive Membership Years in respect of the same Criterion.

“Criteria” means the Criteria for participation in Play-Off Matches as set out in regulation 9 of these Regulations

“League” means any competition sanctioned by The Association and/or an Affiliated Association in membership of the NLS.

“Licence” means an annual licence required to be held by a Club to be a member of a Competition that may be either an Unconditional Licence or Conditional Licence.

“NLS” means the National League System of competitions controlled by The Association where promotion and relegation links exist between participating Leagues.

“Playing Season” means the period between the date on which the first competitive fixture in the League is played each year until the date on which the last competitive fixture in the League is played. For Clubs participating in Play Off Matches this does include the period when Play Off Matches are played.

“Play Off Match(es)” means matches played between Clubs in a Play Off Position on a format to be determined by each League provided that the format is the same across each Step.

“Play Off Position” means the position of a Club at the end of each Playing Season which is provided for in Standardised Rule 12 as qualifying the Club to take part in a Play Off Match to qualify for promotion to the next Step for the next Playing Season.

“Regular Season” means the period between the date on which the first competitive fixture in the League is played each year and the date on which the last competitive fixture in the League is played, excluding Play Off Matches.

“Regulations” means these regulations.

“Rules” means The Association's Standardised Rules or The Association's Standard Code of Rules under which a League is administered.

“Step” means the level at which a Club participates in the NLS.

“Unconditional Licence” means a Licence without any conditions attached.

2 The NLS shall be operated in accordance with the Regulations.

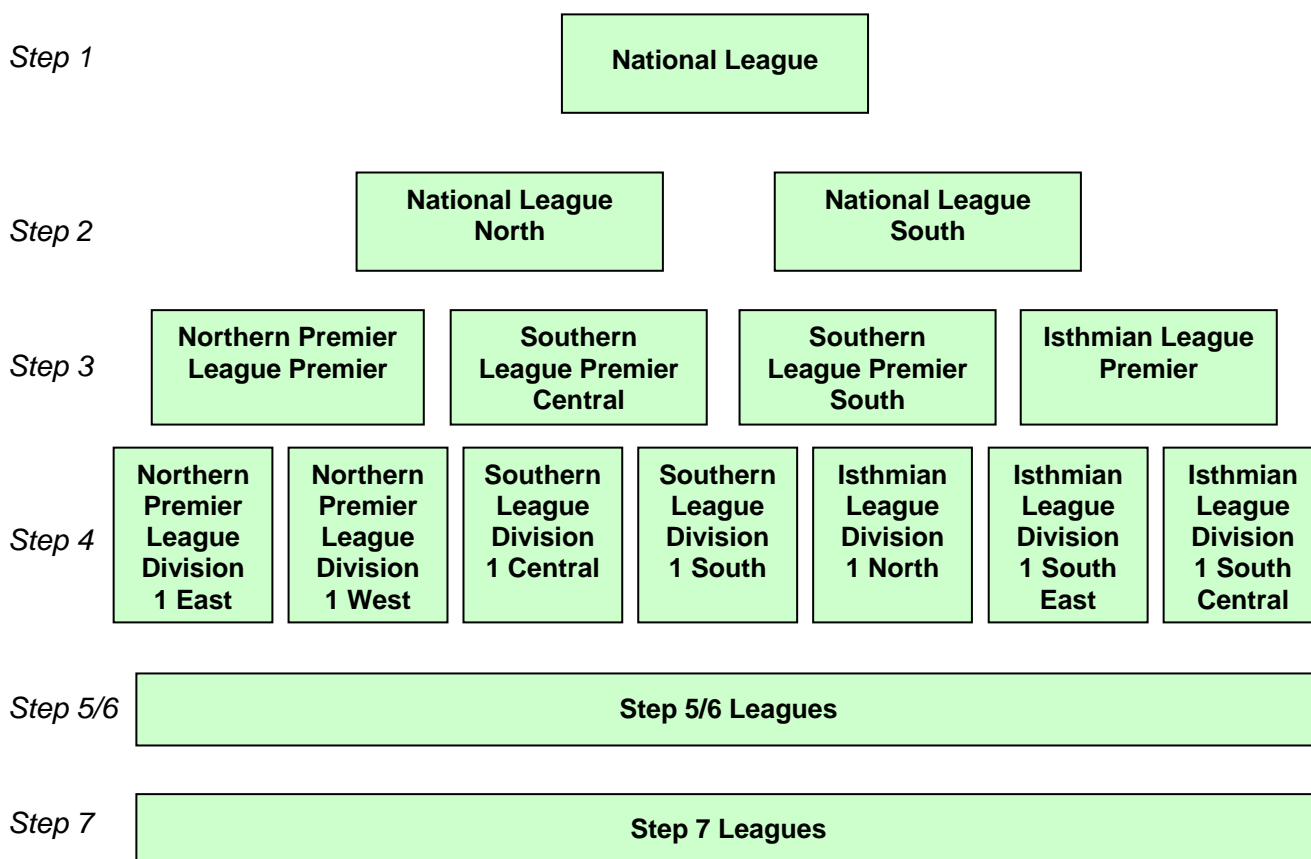
A Club shall be required to hold a Licence to be a member of a Competition at Steps 1 to 4 of the NLS.

The aims and objectives of the NLS are to provide:

- 2.1 Clubs with a level of competitive football appropriate to their playing ability, stadium/ground facilities and geographical location.
- 2.2 A framework for discussion on matters of policy and common interest to Leagues and Clubs.
- 2.3 The seasonal movement of Clubs.
All Leagues are bound by the Regulations. A Club is bound by the Regulations from the date it has qualified for placement into the NLS until such time as it leaves the NLS for whatever reason.
- 2.4 A co-ordinated approach between Leagues regarding the final date of the Playing Season.

3. NLS League Structure

3.1 The current structure of the NLS is set out below:



The Leagues currently at Steps 5, 6 and 7 are set out at the end of the Regulations¹.

For the 2019/20 season, each Step shall have the following maximum number of Clubs: Step 1 – 24, Step 2 – 44, Step 3 – 88, Step 4 – 140, Step 5 – 280, Step 6 – 400. Clubs will be placed in the most geographically appropriate division. At Step 7 the maximum number of Clubs in each division shall be determined by the Committee taking into account all relevant factors.

From the 2020/21 season onwards, each Step shall have the following maximum number of Clubs: Step 1 – 24, Step 2 – 48, Step 3 – 88, Step 4 – 160, Step 5 – 320, Step 6 – 340.

¹ Not included in this handbook

- 3.2 Any league wishing to become part of the NLS must apply to the Committee by 31st December in the relevant year in such form and/or providing such information as shall be required by the Committee from time to time. The decision as to whether or not a league should be admitted to the NLS shall be made by the Committee which will then decide on the Step at which the League will compete.
- 3.3 Any League wishing to propose an adjustment to its position within the NLS must apply in writing to the Committee by 31st December in any year for such proposal to be determined by the Committee in order, if approved, to have effect in the following Playing Season.

4. Rules and Regulations for Promotion and Relegation

The Committee shall provide for the seasonal promotion, relegation or lateral movement of Clubs.

5. Detailed Promotion and Relegation Issues

- 5.1 The criteria for entry to the NLS and the criteria for ground/stadium facilities and the Criteria for participation in Play Off Matches shall be determined by the Committee. All criteria so determined shall be published by The Association from time to time.
- 5.2 Subject to 5.5, at the conclusion of each Playing Season, the following procedures will apply to promotion/relegation subject to the application of the Rules:

Step 1 and Step 2

These regulations do not deal with promotion from Step 1.

The Clubs finishing in the bottom four places at Step 1 at the end of the Playing Season will be relegated to a feeder pool and placed in the most geographically appropriate division at Step 2 for the following Playing Season. They will be replaced by the Clubs finishing in 1st position in each of the divisions at Step 2 together with a further two Clubs determined by a series of Play Off Matches. Where a Club finishes in 1st position but does not meet the criteria for participation at the next Step, the Club finishing in 2nd position shall be promoted. The Clubs finishing in 2nd, 3rd, 4th, 5th, 6th and 7th positions shall be eligible to take part in the Play Off Matches. The Play Off Matches shall be played so that in each Step 2 division there is a qualifying round, semi-finals and a promotion final with all ties being played over a single leg at the ground of the higher placed Club. The winner of the promotion final in each Step 2 division will be promoted. If a Club is not eligible to enter Step 1 then it shall not take part in any Play Off Matches. In that event, such Club shall not be replaced and the Play Off Matches structure and draw shall be adjusted as necessary by the Competition on the basis of the remaining Clubs' final league positions.

Step 2 and Step 3

The Clubs in the bottom two places in each of the two divisions at Step 2 at the end of the Regular Season will be relegated to a feeder pool and placed in the most geographically appropriate division at Step 3 for the following Playing Season. They will be replaced by the Clubs finishing in 1st position in each of the four divisions at Step 3 together with a further four Clubs determined by a series of Play Off Matches. Where a Club finishes in 1st position but does not meet the criteria for participation at the next Step, the Club finishing in 2nd position shall be promoted and the Club finishing in 3rd position (and so on) shall be the Club in the next eligible position to take part in the Play Off Matches. Where a Club finishes in a Play Off Position but does not meet the Criteria for participation in Play Off Matches the Club finishing in the next eligible position shall take part in the Play Off Matches. In each division at Step 3, the Play Off Matches shall be played so that the highest placed of the eligible Clubs plays against the lowest placed and the other two Clubs play each other (the

“Step 3 Initial Play Off Matches”);. The winners of each of the Step 3 Initial Play Off Matches will play each other, resulting in one winner in each of the four Step 3 divisions (the “Step 3 Divisional Play Off Winners”). The Step 3 Divisional Play Off Winners will play a further match against each other. The ties will be decided by the Committee pairing Clubs on the most suitable geographical basis. The ties will be played on a single match basis with the home Club being the Club with the best points per match ratio in the Regular Season. If there are only three eligible Clubs then the highest placed shall receive a bye to a second match where it will play the winner of the other Play Off Match and the winner of that match will play in the further Play Off Match described above. Clubs finishing below position 7 will not be considered for Play Off Matches.

The promoted Clubs will be placed in a feeder pool and placed in the most geographically appropriate division at Step 2.

Step 3 and Step 4

The Clubs finishing in the bottom two places in each of the four divisions at Step 3 at the end of the Regular Season, along with the two third from bottom Clubs with the lowest points per game at the end of the Regular Season will be relegated to a feeder pool and placed in the most geographically appropriate division at Step 4 for the following Playing Season. They will be replaced by the Clubs finishing in 1st position in each of the seven divisions at Step 4 together with a further seven Clubs determined by a series of Play Off Matches. Where a Club finishes in 1st position but does not meet the Criteria for participation at the next Step, the Club finishing in 2nd position shall be promoted and the Club finishing in 3rd position (and so on) shall be the Club in the next eligible position to take part in the Play Off Matches. Where a Club finishes in a Play Off position but does not meet the Criteria for participation in Play Off Matches, the Club finishing in the next eligible position shall take part in the Play Off Matches. In each division at Step 4 the Play Off Matches shall be played so that the highest placed of the eligible Clubs plays against the lowest placed and the other two Clubs play each other. The ties will be played on a single match basis with the home Club being the Club with the best points per game ratio in the Regular Season. If there are only three eligible Clubs then the highest placed shall receive a bye to the second match where it will play the winner of the other Play Off match and the winner of that match will be promoted. Clubs finishing below position 7 will not be considered for Play Off Matches.

The promoted Clubs will be placed in a feeder pool and placed in the most geographically appropriate division at Step 3.

Step 4 and Step 5

The Clubs finishing in last place in each of the seven divisions at Step 4 at the end of the Regular Season will take part in Step 4/5 Play Off matches against a Step 5 Club. A total of 24 Clubs will be automatically promoted to Step 4. These Clubs will be:

League	Position
Combined Counties League	Champion Club
Eastern Counties League	Champion Club
Essex Senior League	Champion Club
Hellenic League	Champion Club
Midland League	Champion Club
North West Counties	Champion Club, 2nd and 3rd placed

Northern League	Champion Club, 2nd and 3rd placed
Northern Counties East	Champion Club, 2nd and 3rd placed
Southern Counties East	Champion Club
Spartan South Midlands	Champion Club
Southern Combination	Champion Club
United Counties League	Champion Club
Wessex League	Champion Club
Western League	Champion Club

In addition to the above, the remaining second placed Clubs will be ranked on points per game (then goal difference, then goals scored if required) with the four highest placed Clubs also receiving automatic promotion.

The remaining seven second placed Clubs will take part in the Step 4/5 Play Off matches on a single match basis at the ground of the Step 4 Club they are drawn against. Where possible, the draw for the Play Off matches will be regionalised. The winners of these Step 4/5 Play Off matches will be allocated to Step 4.

The Clubs to be promoted from Step 5 will be allocated to the most geographically appropriate division at Step 4.

A Club promoted to Step 4 shall comply with the Licencing System provision as set out in Appendix 1 to the Standardised Rules.

Step 5 and Step 6

The Clubs in the bottom place in each of the fourteen divisions at Step 5 at the end of the Regular Season will be ranked on a points per match basis (then goal difference, then goals scored if required) - the twelve lowest will be relegated and placed in the most geographically appropriate division of Step 6. These Clubs will be replaced by the Clubs in first and second position of the two divisions operated by the South West Peninsula League and the Clubs placed in first, second, third and fourth positions in the remaining eighteen Leagues at Step 6 at the end of the Regular Season.

Step 6 and Step 7

At the end of the Regular Playing Season the Clubs in the bottom two positions of each of the twenty Step 6 divisions will be liable to relegation.

All Step 7 Clubs seeking promotion to Step 6 must make application using the prescribed form direct to The Association, copied to their existing League, by 31st December in the relevant year. In order to be considered for promotion Clubs must finish in 1st position in their Step 7 league. If the Club finishing in 1st position does not wish to be promoted or fails to meet the entry criteria then the club finishing in 2nd position will be eligible for promotion. If the club in 2nd position does not seek promotion or fails to meet the entry criteria then clubs down to 5th position may be considered for promotion provided that they meet the appropriate entry criteria. Clubs finishing below 5th position may not be considered for promotion and, for this season only, more than one club may be considered from each League. Each application must be accompanied by the agreed application fee, as determined by the Committee, which is non-refundable.

No more than 40 Clubs will be promoted from Step 7. If more than 40 Clubs are eligible for promotion they will be chosen based on a points per match basis. Where the eligible Clubs count does not reach 40 in number, reprieves of Step 6 Clubs shall come into effect on a points per match basis.

- 5.3 For the 2019/20 season only, at Steps 2-3 the Club finishing in last place in the table at the end of the Regular Season will be relegated and not reprieved.
- 5.4 At Steps 1 to 6, if a Club becomes eligible to take part in a Play Off Match and refuses to take part in that match or if a Club qualifies for promotion and refuses to be promoted then that Club shall be relegated from the division from which it has so qualified and shall play the following Playing Season in the division at the next Step below which is deemed the most appropriate by the Committee. If the refusal/ineligibility applies to a Club currently operating at Step 6, the Club will be removed from the NLS and placed in the appropriate Regional NLS Feeder League.
- 5.5 Where a vacancy occurs within the NLS the following procedures will apply:-

End of the Playing Season

- 5.5.1 (a) Where a Club notifies its decision to resign from its League at the end of the Playing Season, then a vacancy is created on the date the notification of that decision is formally recorded by that League. Such resignation can only be withdrawn by the end of that Playing Season with the consent of the Board of that League.
- (b) In all cases, that Club is treated as a relegated Club. The final table of that division is not affected.
- (c) In cases where the vacancy is created after the end of the Playing Season but before the League's AGM, the vacancy will be filled in accordance with Regulation 5.5.2 below.
- 5.5.2 (a) Where a vacancy occurs at Step 1 and Step 2 following the completion of a Playing Season the best ranked Club in a relegation position is reprieved.
- (b) Where a vacancy arises at Steps 3 to 6 following the completion of a Playing Season it shall be dealt with at the sole discretion of the Committee.
- (c) Where a vacancy occurs at Step 3 and 4 after the allocations for the following season have been published and prior to the holding of the League's AGM. The vacancy created shall be dealt with at the sole discretion of the Committee in order to minimise disruption.
- (d) Where a vacancy arises and clubs at Step 4 are to be reprieved but for whatever reason a Step 4 division does not have its full complement of Clubs at the end of the Regular Season then Clubs to be reprieved will be determined by the Committee in its sole discretion.
- (d) Where a vacancy occurs after the date of a League AGM then a League is not able to replace the Club(s) concerned for the following Playing Season.

Prior to the end of a Playing Season

- 5.5.3 (a) In cases where the vacancy is created prior to the end of the Playing Season, at Steps 1 and 2 the vacancy will be filled by the best ranked Club in a relegation position at the end of the Regular Season, eligible of being reprieved in that same division. In the event of there being more vacancies than Clubs eligible to be reprieved, such vacancy or vacancies will be filled by Clubs eligible to be reprieved in the Competition's other division(s) on a points per match ratio. At Steps 3 to 6, the vacancies shall be filled at the sole discretion of the Committee.
- (b) Where, prior to the end of the Playing Season, a Club notifies its decision to resign from its League with immediate effect or where a Club is removed from the League for any other reason, then the playing record of that Club will be

expunged and a vacancy is created on the date the resignation or removal is formally recorded by that League.

- (c) In all such cases that Club is treated as a relegated Club and the vacancy will be filled in accordance with 5.5.3 (a) above.

- 5.6 Only internal changes to the constitution of a League are allowed following the holding of a League's Annual General Meeting.
- 5.7 Clubs are not allowed to enter into a ground share agreement in order to gain promotion or to retain membership at a particular Step where the Club has failed to attain or maintain the relevant Grade.
- 5.8 Ground grading requirements will be in accordance with the Rules.

In order to be considered for promotion, the following requirements will apply.

Step 1 - Clubs must comply fully with the requirements of Grade A.

Step 2 - Clubs competing at Step 2 must comply fully with the requirements of Grade B. To be considered for promotion to Step 1 or to be included in the Play Off Matches, Clubs must meet the requirements of Grade B together with any additional requirements by 31st March in the year in which they seek promotion. Clubs must also attain Grade A by 31st March in the year following promotion.

Step 3 - Clubs competing at Step 3 must comply fully with the requirements of Grade C. To be considered for promotion to Step 2 or to be included in the Play Off Matches, Clubs must meet the requirements of Grade C and attain Grade B by 31st March in the year following promotion.

Step 4 - Clubs promoted to Step 4 must comply fully with the requirements of Grade E by 31st March in the year following promotion and comply fully with the requirements of Grade D by 31st March in the year following that. Clubs competing at Step 4 must comply fully with the requirements of Grade D. To be considered for promotion to Step 3 or to be included in the Play Off Matches, Clubs must meet the requirements of Grade D and attain Grade C by 31st March in the year following promotion.

Step 5 - Clubs competing at Step 5 must comply fully with the requirements of Grade F and attain Grade E by 31st March in the year following promotion.

Step 6 - Clubs competing at Step 6 must comply fully with the requirements of Grade G. To be considered for promotion to Step 5 Clubs must meet the requirements of Grade G and attain Grade F by 31st March in the year following promotion.

Step 7 - Clubs competing at Step 7 must comply fully with the minimum requirements in force. To be considered for promotion to Step 6, Clubs must meet the requirements of Grade H and attain Grade G by 31st March in the year following promotion. Clubs can be promoted from Step 7 to 6 without floodlights provided that all other requirements of Grade H are met by 31st March in the Playing Season in which the Club wishes to gain promotion and that the Club has the following in place:-

- Planning permission granted for floodlights
- That by 30th September following promotion the floodlights are installed and in working order.
- A development/business plan
- Quotations/estimates for the work to be carried out
- Funding applications submitted if required

Failure to install floodlights in working order by 30th September following promotion will result in a sanction being imposed at the discretion of the League of which the Club is a member. If by 31st March in the year following promotion the floodlights are still not installed then the Club will be a relegated Club and be dealt with accordingly.

- 5.9 If a Club is relegated for not achieving the required Grade for the Step at which it is playing it will not be eligible for promotion again until it has attained the required Grade for the Step to which it wishes to be promoted. The Club must have that Grade at 31st March in the year in which it seeks promotion.
- 5.10 Where a Club resigns from a League that Club will not be eligible for promotion for at least one Playing Season following the Season in which it resigned.
- 5.11 In the event of any question arising regarding the interpretation of these Regulations it will be decided by The Association in its sole discretion.

6. The Movement of Clubs within the National League System other than by Promotion or Relegation

- 6.1 Movement of a Club from participation in one League to another is not permitted other than by promotion and relegation or otherwise as set out in League Rules save with the approval of the Committee.

It may be necessary from time to time to move Clubs laterally at the same Step. Each year the Committee will consider whether any lateral movements may be necessary at each Step and the final decision shall rest with a sub-committee of the Committee. A Club may appeal the decision of the Committee to an Appeal Board and such appeal shall be conducted in accordance with the Appeal Regulations.

In coming to its decision the Committee will have regard to any representations made by any party, the distance to be travelled by any Club to be moved compared to the distance travelled in the Playing Season prior to movement; the financial impact on the Club to be moved, the frequency with which the Club has been moved in the past; the number of Clubs both in the division to which the Club is to be moved and in the division from which the Club is moved, and any other matter that it considers to be relevant.

- 6.2 Any Club wishing to move from one League to another must make application in writing to the Committee on or before 31st March in each year to be effective for the following Playing Season. In the event of such application being successful the League from which the Club is moving shall not levy a financial penalty on that Club.
- 6.3 (i) If a Club (whether a Members' Club or a Company) is wound up, liquidated, or is removed from its League or withdraws from football competition ('the Former Club'), and a new Club ('the New Club') is established which wishes to be placed within the NLS, it will be allowed to make an application only to join a League/division at Step 5 of the NLS unless the Former Club was in either Step 4 or Step 5 when the event which caused it to cease its membership occurred in which case it must re-join the NLS at a minimum of two Steps below the level at which it was at the time the event occurred, or withdrew from football competition, whichever is lower. Where the Former Club was a member of the Premier League or EFL then the Committee shall at its absolute discretion determine in which League the New Club shall be placed for the following Playing Season and will set out at its complete discretion the requirements to be met by the New Club.

In order for consideration to be given to the placement in the NLS of the New Club in the following Playing Season, an initial application must be received by the Committee by 1st March or within twenty-one days of the Former Club being wound up, liquidated, resigning or being removed from its League or withdrawing from football competition, if such date is later than 1st March.

The full application accompanied by all necessary documents including evidence of security of tenure having been granted to the New Club and affiliation to a County Football Association must be received by 31st March or within twenty-one days of the

Former Club being wound up, liquidated, resigning or being removed from its League or withdrawing from football competition, if such date is later than 1st March. The application shall be copied to the League of which membership is being requested. The application will be determined by the Committee.

In considering any application, the Committee will set out at its sole discretion the requirements to be met by the New Club.

In the event of more than one application being received within twenty-one days of the Former Club being wound up, liquidated, resigning or being removed from its League or withdrawing from football competition, the Committee will consider at its discretion which application will be considered in accordance with this Regulation.

- 6.3 (ii) If a Club is removed from its League and wishes to remain in the NLS it shall apply to the Committee within five working days of it receiving written notification of its removal from its League. The Committee will consider such application and will place the Club in what it considers at its sole discretion to be the most appropriate League/division for the following Playing Season.

- 6.4 If a Club (whether a Members' Club or a Company) ceases to be a member of its league and that Club (that is not a New Club as defined at 6.3 above) wishes to be placed within the NLS for the immediately following Playing Season, then unless otherwise determined by the Committee, it may be allowed to make an application to join a League/division below the most recent League/division of which the Club was a member.

In order for consideration to be given to the placement in the NLS by the Club in the immediately following Playing Season, an initial application must be received by the Committee in accordance with the procedures set out at 6.3 above. The application shall be copied to the League of which membership is being requested. The application will be determined by the Committee at its absolute discretion.

In considering any application, the Committee will set out at its sole discretion the requirements to be met by the Club in determining whether to approve the application.

- 6.5 If two or more Clubs ("the Merging Clubs") are proposing a transaction or series of transactions that result in the merging or consolidation ("the Proposed Merger") of those Clubs into one Club ("the Merged Club") then a formal application to do so must be received by the Committee and the league(s) of which the Merging Clubs are members by 31st December to be valid for the following Playing Season.

A Deed of Agreement, which shall be legally binding on all parties must be submitted to The Association by 31st March in the year immediately following receipt of the application. The Committee shall determine at its absolute discretion where the Merged Club is to be included in the NLS for the following Playing Season subject to the provisions of item 6.5.5 below.

A Deed of Agreement, which shall be legally binding on all parties must be submitted to The Association by 31st March in the year immediately following receipt of the application. The Committee shall determine at its absolute discretion where the Merged Club is to be included in the NLS for the following Playing Season subject to the provisions of item 6.5.5 below.

In arriving at its decision the Committee may apply the following minimum criteria:

- 6.5.1 The requirements of Standardised Rule 2.9 for the current Playing Season must be met by each of the Merging Clubs. If one or more of the Merging Clubs is subject to an insolvency event then Standardised Rule 2.9.2 shall be applied to such club(s), otherwise Standardised Rule 2.9.1 shall be applied;

- 6.5.2 The proposed playing name of the Merged Club must be acceptable to the Committee; and
- 6.5.3 The Merged Club must have security of tenure to a ground that meets the relevant ground grading requirements;
- 6.5.4 Any other criteria that the Committee may from time to time deem to be appropriate;
- 6.5.5 The Merged Club will ordinarily be placed at the lower of the Steps at which the Merging Clubs ended the Playing Season in which the application is made. For the purposes of this Regulation, if one of the Merging Clubs has finished that Playing Season in a relegation place, then they will be deemed to have ended the Playing Season at the Step to which they would have been relegated without the Proposed Merger proceeding.

Any decision regarding whether a proposed transaction or series of transactions falls to be considered under this Regulation shall be determined by the Committee at its absolute discretion

7. Placement of a Club into a League

- 7.1 Usually a club can only enter the NLS at Step 7. However a League may seek approval from the Committee to receive a club or team not currently in membership of a League within the NLS provided that there is: (a) exceptional circumstances, (b) a vacancy within its constitution (c) the club meets the entry criteria and (d) promotion and relegation issues have been satisfied. Such request must be received from the league by no later than 1st February. Any decision shall only be capable of Appeal to The Association by the affected League.
- 7.2 Reserve teams, including a team from a club or Club which is not considered by the Committee to be sufficiently separate from another club or Club, will not be permitted to compete above Step 6 in the NLS. There must be a minimum of two Steps between a first and reserve team. This does not apply at Steps 6 & 7. No two teams from the same Club can play at the same Step. Reserve teams currently at Step 5 can remain unless relegated, once relegated they will not be permitted to be promoted back to Step 5.
- 7.3 Teams from Higher Education or Further Education establishments are not permitted to compete above Step 5. This does not prevent any such establishment forming a Club which complies with all entry criteria and which is separate from the establishment itself.
- 7.4 Where a Club moves from one League to another, for whatever reason, the League from which it is being moved must provide the League to which the Club is being moved with a certificate confirming that the Club being moved does not owe any money or other property of any nature to the League from which it is being moved. The Club being moved cannot compete in its new League until such certification has been provided and the onus will be on the Club being moved to ensure that it has cleared all indebtedness to its previous League.

8. Procedures for the Determination of any Matter, Dispute or Difference by the Committee

- 8.1 The Committee may adopt such procedures for the determination of any matter, dispute or difference as it considers appropriate and expedient, having regard to the aims and objectives set out at Regulation 1. The Committee may require the attendance at a meeting or the written observations of any League or Club, as it considers appropriate to assist its determination.
- 8.2 a) Any dispute or difference between a League and a Club relating to promotion and relegation issues, lateral movement and/or other eligibility criteria must be referred

for determination to the Committee; such determination shall be final and binding subject only to Arbitration in accordance with Rule K.

- b) Any decision of the Committee shall be subject to a right of appeal to an Appeal Board. The decision of that Appeal Board shall be final and binding on all parties.

All referrals of appeals shall be conducted in accordance with the Appeal Regulations save for appeals in relation to Ground Grading decisions where the procedures are outlined in 8.2(c) below.

c) Procedures for Ground Grading Appeals

- (i) The ratification of the Ground Grading decision must be sent in writing within 14 days of the final decision date, currently 31st March.
- (ii) Appeals in relation to Ground Grading Appeals must be submitted to The Association's Judicial Services Department within seven days from the date of the written decision outlining the Grounds of Appeal, with a copy to The Association's Leagues & Clubs Department.
- (iii) The Ground Grading Technical Panel will appear before an Appeal Board with the Appellant to respond to the application and there is no requirement to make a formal response in writing.
- (iv) In all cases the Ground Grading Technical Panel will submit any documentation including the Ground Grading report that was considered by the Ground Grading Technical Panel in relation to the Ground Grading decision, (which the appellant would already have received).
- (v) Dates would be set annually in advance by the Judicial Services Department for the hearing of Ground Grading appeals and details of the dates would be notified to all Clubs in the correspondence from the Ground Grading Technical Panel notifying the decision of the Ground Grading assessment.

8.3 The Committee may, at its discretion, delegate the resolution of any matter, dispute or difference arising under these Regulations to any body it considers to be appropriate (including a sub-committee or commission which may include members of council not on the Committee or a body constituted by a County Football Association).

9. Criteria for the participation in Play-Off Matches

In order to qualify for Play-Off Matches a Club must comply with:

Security of Tenure – see Standardised Rule 2.3.2

Solvency – see Standardised Rule 13.B.2

Ground Share requirements, i.e. not ground share in order to gain promotion – see 5.7 of these Regulations

Ground Grading – see 5.8 of these regulations and the relevant criteria document

9. Arbitration

The fact of participation in the NLS and signifying agreement to be bound by the Regulations shall constitute an agreement between each League and Club to refer to Arbitration any challenge in law arising out of, or in relation to, the Regulations in accordance with the provisions of FA Rule K.

10. Precedence

In the case of conflict between the Regulations for the Operation of the NLS and the Rules, the Regulations take precedence.

REGULATIONS FOR FOOTBALL ASSOCIATION APPEALS

Commencement of Appeal

- 1.1 An appeal shall be commenced by lodging a notice of appeal (“the Notice of Appeal”) with The Association.^a
- 1.2 The Notice of Appeal shall be lodged within 14 days of the date of notification of the decision appealed against. In the case of an appeal from a decision of a Regulatory Commission, the date of notification of the decision shall be the date of the written decision or, if applicable, the date of the written reasons for the decision. In relation to any other decision, the relevant date shall be the date on which it was first announced.
- 1.3 The Notice of Appeal must:
 - (1) Identify the specific decision(s) being appealed;
 - (2) Set out the ground(s) of appeal and the reasons why it would be substantially unfair not to alter the original decision;
 - (3) Set out a statement of the facts upon which the appeal is based;
 - (4) Save for where the appellant is the Football Association, in which case no deposit shall be payable, be accompanied by any deposit prescribed by the relevant Rules of the Association or Regulations. Where an appeal is lodged by fax, the deposit must be received not later than the third day following the day of despatch of the fax (including both the day of despatch and receipt);
 - (5) Where appropriate, apply for leave to present new evidence under 2.6 below.
- 1.4 The grounds of appeal, available to Participants and The Association, shall be that the body whose decision is appealed against:
 - (1) Misinterpreted or failed to comply with the rules of regulations relevant to its decision; and/or
 - (2) Came to a decision to which no reasonable such body could have come; and/or;
- 1.5
 - (1) Only where a decision made by a league is being appealed, within 7 days of the lodging of the Notice of Appeal, the league (the Respondent) may submit in writing an application for the Appeal Board to require a bond to be lodged by the Appellant before the appeal may progress.
 - (2) Whilst such a bond application is being processed in accordance with this regulation, no Response to the Notice of Appeal will be due from the Respondent in accordance with regulation 2.4.
 - (3) Any bond application must be copied to the Appellant, and –
 - i. State the grounds for the application; and
 - ii. State the amount applied for.
 - (4) The Appellant may provide a response to the bond application within 7 days of its submission.
 - (5) Whether or not the Appellant has provided any response to it, the Appeal Board shall consider the bond application as soon as practicable after the seventh day following its submission. The Appeal Board may, in its discretion,

consider the bond application on papers alone, or require the parties to attend a personal hearing. Any such personal hearing shall be conducted according to such timings and procedure as the Appeal Board may determine at its discretion.

- (6) Notwithstanding the terms of 3.5 below, only following a bond application by the Respondent submitted pursuant to this regulation, the Appeal Board may order the Appellant to lodge a bond with The Association on such date and in such amount as it considers appropriate, where it is satisfied that –
 - i. The Respondent will incur legal costs [in excess of XX] in responding to the Notice of Appeal; and
 - ii. There is a real risk that the Appellant will not pursue the Appeal to a final determination by the Appeal Board.

The Appeal Board's decision in this respect shall be final and binding with no further right of appeal.

- (7) Where an Appeal Board orders a bond to be lodged with The Association, the Appeal may not proceed until the bond is duly lodged. In any such appeal, notwithstanding the terms of 2.4 below, the Respondent shall serve its response to the Notice of Appeal within 14 days from the date that the bond is lodged with The Association.
 - (8) Where an Appeal Board decides not to order a bond to be lodged with The Association, notwithstanding the terms of 2.4 below, the Respondent shall serve its response to the Notice of Appeal within 14 days from the date of the Appeal Board's decision.
 - (9) Any bond lodged with The Association pursuant to (6) above will be held by The Association until the final determination of the appeal by an Appeal Board. Following such final determination, the bond shall in all cases be returned to the Appellant in full.
 - (10) Notwithstanding the terms of 3.5 below, in any case where a bond has been lodged with The Association, and the appeal is not pursued by the Appellant to a final determination by the Appeal Board, the Appeal Board shall have a discretion to order the forfeiture of any part or all of the bond, such amount to be paid in full to the Respondent to cover any costs it has so far incurred in responding to the appeal.
- 1.6 Once an appeal has been commenced, it shall not be withdrawn except by leave of the Appeal Board, with such order for costs, or such order in respect of any bond lodged pursuant to 1.6 above, as the Appeal Board may consider appropriate.

Where an appeal is brought against a decision of a Regulatory Commission by FIFA, UK Sport or WADA pursuant to the doping regulations, any and all of the appeal grounds set out in Regulations 1.4 and 1.5 above may be relied upon.

- 1.7 Once an appeal has been commenced, it shall not be withdrawn except by leave of the Appeal Board, and with such order for costs as the Appeal Board may consider appropriate.

Appeal Proceedings

A deposit of £100 is required for appeals against decisions of Regulatory Commissions of The Association and the Safeguarding Review Panel, and £50 for appeals against decisions of Disciplinary Commissions of Affiliated Associations.

- 2.1 An Appeal Board shall proceed as set out below.
- 2.2 Reference to a party or parties means:
- (1) The appellant (the “Appellant”); and
 - (2) The respondent (the “Respondent”), which shall be either the Participant and/or The Association in the case of an appeal against a decision of the Regulatory Commission, or the Affiliated Association or Competition whose decision is appealed against (the “Respondent”).
- 2.3 The Association, whether acting as appellant or respondent, shall nominate an individual or individuals to represent it before the Appeal Board.
- 2.4 The Respondent shall serve a written reply to the Notice of Appeal (the “Reply”) on an Appellant and the Appeal Board within 21 days of the lodging of the Notice of Appeal. Where appropriate, the Reply must include any application for leave to present new evidence under 2.6 below.
- 2.5 The parties shall be entitled to make oral submissions to the Appeal Board but an appeal shall be by way of a review on documents only, without oral evidence, except where the Appeal Board gives leave to present new evidence under 2.6 below.
- 2.6 The Appeal Board shall hear new evidence only where it has given leave that it may be presented. An application for leave to present new evidence must be made in the Notice of Appeal or the Reply, setting out the nature and the relevance of the new evidence, and why it was not presented at the original hearing. Save in exceptional circumstances, the Appeal Board shall not grant leave to present new evidence unless satisfied with the reason given as to why it was not, or could not have been, presented at the original hearing and that such evidence is relevant. The Appeal Board’s decision shall be final.
- 2.7 The Chairman of an Appeal Board may upon the application of a party or otherwise, give any instructions considered necessary for the proper conduct of the proceedings, including but not limited to:
- (1) extending or abridging any time limit;
 - (2) amending or dispensing with any procedural steps set out in these Regulations;
 - (3) instructing that a transcript be made of the proceedings;
 - (4) ordering parties to attend a preliminary hearing;
 - (5) ordering a party to provide written submissions.
- The decision of the Chairman of the Appeal Board shall be final.
- 2.8 The Appeal Board may adjourn a hearing for such period and upon such terms (including an order as to costs) as it considers appropriate.
- 2.9 The Appellant shall prepare a set of documents which shall be provided to the Appeal Board and Respondent at least seven days before the hearing and which shall comprise the following (or their equivalent);
- (1) the Charge;
 - (2) the Answer;
 - (3) any documents or other evidence referred to at the original hearing relevant to the appeal;
 - (4) any transcript of the original hearing;

- (5) The notification of decision appealed against and where they have been given the reasons for the decision;
- (6) Any new evidence;
- (7) The Notice of Appeal;
- (8) The Reply.

Where the Disciplinary Commission or other body appealed against has not stated the reasons for its decision, either

- (i) the Appellant shall request written reasons from that body which shall be provided to the Appeal Board; or
- (ii) the Appeal Board shall require that a member of the body that made the decision shall attend (in which case, questions may be put by the Appeal Board at a hearing to satisfy itself as to the reasons for the decision. Cross-examination by the Appellant or Respondent shall not be permitted. Representations may be made by the parties to the Appeal Board who may then put questions to the member of the body that made the decision).

2.10 Appeal hearings shall be conducted how, when and where the Appeal Board considers appropriate. Reasonable notice shall be given by the Appeal Board of the date, time and venue of the appeal.

Where an application to present new evidence has been made, the party making the application shall address the Appeal Board in support of the application and the other party may respond; the Appeal Board shall then determine whether or not it will receive the new evidence. The following procedures shall be followed at an appeal hearing unless the Appeal Board thinks it appropriate to amend them:

- (1) The Appellant to address the Appeal Board, summarising its case;
- (2) Any new evidence to be presented by the Appellant;
- (3) The Respondent to address the Appeal Board, summarising its case;
- (4) Any new evidence to be presented by the Respondent;
- (5) Each party to be able to put questions to any witness giving new evidence;
- (6) The Appeal Board may put questions to the parties and any witness giving new evidence at any stage;
- (7) The Respondent to make closing submissions;
- (8) The Appellant to make closing submissions.

2.11 The Appeal Board shall proceed in the absence of any party, unless it is satisfied that there are reasonable grounds for the failure of the party to attend, and shall do so in such manner as it considers appropriate.

2.12 The Appeal Board may in the event of a party failing to comply with an order, requirement or instruction of the Appeal Board, take any action it considers appropriate, including an award of costs against the offending party.

Appeal Board Decisions

3.1 A decision, order, requirement or instruction of the Appeal Board shall (save where to be made under the Rules of The Association by the Chairman of the Appeal Board alone) be determined by a majority. Each member of the Appeal Board shall have one vote, save that the Chairman shall have a second and casting vote in the event of deadlock.

- 3.2 A decision of the Appeal Board shall be final and binding and there shall be no right of further challenge, save for only in relation to appeals to CAS brought only by FIFA or WADA pursuant to the Doping Regulations.
- 3.3 The Appeal Board shall have the power to:
- (1) allow or dismiss the appeal;
 - (2) exercise any power which the body against whose decision the appeal was made could have exercised, whether the effect is to increase or decrease any penalty, award, or order or sanction originally imposed;
 - (3) remit the matter for re-hearing;
 - (4) order that any deposit be forfeited or returned as it considers appropriate;
 - (5) make such further or other order as it considers appropriate, generally or for the purpose of giving effect to its decision;

Costs

- 3.4 Any costs incurred in bringing, or responding to, an appeal shall be borne by the party incurring the costs. Any costs incurred in relation to the Appeal Board, including travel, accommodation and room hire, may be ordered by the Appeal Board to be paid by either party.

Announcement of Decision

- 3.5 The Appeal Board shall announce its decision to the parties as soon as practicable in such a manner as it considers appropriate; and unless it directs otherwise, its decision shall come into effect immediately.

Written Decision

- 3.6 As soon as practicable after the hearing, the Appeal Board shall publish a written statement of its decision, which shall state:
- (1) The names of the parties, the decision(s) appealed against and the grounds of appeal;
 - (2) Whether or not the appeal is allowed; and
 - (3) The order(s) of the Appeal Board;
- The written statement shall be signed and dated by the Chairman of the Appeal Board and be the conclusive record of the decision.
- 3.7 The Appeal Board shall, upon request of the Appellant or the Respondent (such request to be received at The Association within 5 days of the date of the announcement of the decision), give written reasons for the decision.

STANDING ORDERS

1 Meetings

- 1.1 The Meetings of the League shall be held in accordance with the schedule pre-published in the League handbook. Additional meetings may be held as and when deemed necessary.

2 Chairman of the Meeting

- 2.1 The Chairman or, in the absence or at the request of the Chairman, the Vice-Chairman shall chair meetings. A replacement may be nominated in accordance with Article 11.

3 Commencement of the meeting

- 3.1 The chairman will open the meeting at the designated time or as soon after as a quorum is present.

4 Agenda

- 4.1 Meetings are to be conducted in accordance with a pre-published agenda.

5 Proposals/Motions

- 5.1 Members shall give notice of all intended motions to General Meetings in writing to the Secretary in accordance with Article 8.1. For other meetings not less than 21 days notice before the meeting shall be given of all intended motions in writing. The Secretary shall place the notices on the Agenda in the order received.

6 Conduct of Meetings

- 6.1 The Minutes having already been circulated, there shall be a call from the Chair for any questions regarding their accuracy. When there are no further questions the Officer then in the Chair shall declare the Minutes confirmed (as amended, if necessary) and shall sign them. Members shall then be at liberty to raise points arising out of the Minutes, except on matters appearing on the Agenda.
- 6.2 At all meetings the Secretary shall read such letters as may be necessary or that any member desires to have read. The business on the Agenda shall be proceeded with in such order as the Chairman may direct.
- 6.3 The Chair shall have power to lay down time limits for items within each section of the Agenda and shall also have power to have any vote taken after the expiration of the time limit set provided such votes are on motions or amendments moved before such expiration.
- 6.4 The Chair may propose that specified motions be grouped into a single debate. Motions so grouped shall count as a single motion.
- 6.5 A member will stand when recognised by the chair and identify himself, his position and the club he represents before continuing to speak.
- 6.6 A speaker shall direct his speech strictly to the motion under discussion, or to a motion or amendment proposed by himself, or to a question of order. Upon the Chairman rising every member shall resume his seat.
- 6.7 A member shall not speak more than once on each motion or amendment, except:

- (a) the mover of a motion in reply;
 - (b) or to a point of order;
 - (c) or in explanation of a statement made by him which he considers has been misunderstood, and shall strictly confine himself to the point.
- 6.8 The mover of every original motion, but not of any amendment, shall have a right of reply. He shall not introduce a new matter into the debate. but shall confine himself to answering previous speakers. Immediately thereafter the question shall be put from the Chair.
- 6.9 A motion or amendment once made and seconded shall only be withdrawn with the consent of the meeting. Every amendment shall be relevant to the motion to which it is moved.
- 6.10 Whenever an amendment upon an original motion has been moved and seconded, no second or subsequent amendment shall be moved until the first amendment shall have been disposed of, but notice of any number of amendments may be given.
- 6.11 If any amendment is carried, the motion as amended shall take the place of the original motion, and shall become the question upon which any further amendment may be moved.
- 6.12 A motion 'That the question be now put' having been moved and seconded shall be put to the meeting without debate, but the Chairman shall have power to refuse to accept such motion if he is of the opinion that the question under debate has not been fully discussed.
- 6.13 All motions, whether original ones or amendments, shall, if the Chairman requests it, be reduced to writing, signed by the mover, and handed to the Secretary immediately on being moved, and every member proposing such motion or amendment shall read the same before speaking on it.
- 6.14 The business under any notice upon the Agenda shall not (except by consent of the Meeting) be proceeded with in the absence of the member in whose name it stands, unless he has given authority for it to be taken up by some other member.
- 6.15 The decision of the Chairman on any point shall be final. The Chairman shall have the right to give a vote upon any question before the Meeting.
- 6.16 A resolution shall not be rescinded after it has been adopted, unless agreed by a majority of the members present and voting.

7 Points of Order

- 7.1 Any member may at any time raise a point of order. Points of order must be dealt with when they are raised.

8 Suspension of Standing Orders

- 8.1 All meetings will be conducted in line with the Standing Orders.
- 8.2 Any of the above Standing Orders may be suspended by the Meeting for a specified purpose on a motion to that effect supported by two-thirds of those present and voting; Standing Orders shall apply immediately the specified issue has been disposed of.

LEAGUE MANAGEMENT DIRECTIVES

1. Club Representatives

Four full member Clubs (represented by the Secretaries or Chairmen of these Clubs), at least two from the Premier Division and at least one from Division One, shall be elected at the Annual General Meeting to serve on the League Management Committee as Club Representatives. Representatives shall serve for two seasons before standing down. A representative who has stood down shall be eligible for re-election after a season has passed since standing down. Any vacancy occurring shall be filled by election at the next General Meeting. The board at its discretion may appoint a temporary Member to fill any vacancy until the next General Meeting. A club secretary or club chairman who relinquishes their post in mid-season shall relinquish their place as club representative on the Management Committee. Member clubs are expected to take a turn at representing their fellow clubs on the League Management Committee. Article 17.5 applies and shall take precedence.

2. Contact with League Officers

When contact with the League is necessary, the Club Secretary or Club Chairman should be responsible for the contact. Where contact is made by telephone; calls shall not be made after 10pm. In most cases contact should be through the Competition Secretary.

3. First Aiders & Welfare Officers

All member Clubs are to provide list of FA qualified first aiders and welfare officers to the competition secretary by the 1st September in each season.

4. Footballs

The league shall allow the use of the multi-ball system as defined by The FA. All footballs to be used in a match must be provided to the match referee for inspection before the match.

Mitre sponsored match balls will be supplied by the Competition, clubs must use these footballs for all League & League Cup fixtures; further footballs may be available on request at competitive rates from the Competition. Match balls will not be branded with the CCFL logo but a standard Mitre ball provided in both Yellow & White colours.

Failure to use Mitre Hyperseam match balls will result in a fine. It is the duty of the home club to ensure that a minimum of THREE match balls are available during each match as League Rule 14.9. The club is also able to use these footballs in matches outside of the jurisdiction of the competition and for matches involving other teams at the club.

If stocks have been exhausted then another appropriate Mitre football of similar standard may be used.

5. Ground Sharing

A "Ground Share" is defined as:-

Two clubs using the same facility on the same nominated match(s) day e.g. Saturday & a midweek day which may be different for each sharing club.

The two clubs may compete in different sports.

One club takes preference in the allocation of fixtures over the other. Normally the club playing football or football at the higher level. If both clubs play at the same level, the club who owns the ground will take precedence.

Where a CCFL member club is ground sharing with another club playing at the same or higher step they must have preference over all teams other than the first team of the host club.

If the host is at a lower step then the CCFL member club takes precedence over the host clubs first team.

The match referee has sole discretion over match postponements and not the host club.

Note: Sunday football & occasional hire for cup finals & corporate events is deemed "Ground Hire" and does not constitute a ground share. Such ground hire is solely at the discretion of the club and does not take preference over allocated fixtures.

Use of the ground by a Youth Team does not constitute a ground sharing arrangement.

Clubs entering into a ground share will be encouraged to plan for an alternative permanent home ground.

Each sharing club must have sole control over and use of facilities on match days.

Ground sharing will not be allowed in order for a club to gain promotion or retain status at Step 5. A ground sharing agreement must have been in force at the start of the season, in line with rule 4.12, before a club may seek promotion to step 5 at the end of that season. However, a club may move into a ground share in order to gain promotion to or retain status at Step 6.

If the facilities of a club do not meet the requirements of the competition by 31st March in any season that club may be placed at a lower step. A ground share may be approved whilst remedial work is carried out but the facilities at the temporary ground will not count to maintain the clubs status.

6. Kick-Off Times

Where floodlights are not available, during the period from the end of BST in October until the end of February in the following year, all Saturday games will kick-off at 2pm. Evening kick-off's will be as determined by the Board. Where floodlights are installed and meet the grading criteria requirements these must be used to facilitate evening kick off matches.

7. Long Service Awards

Applicable to League Officers, match officials, clubs & club officers.

Criteria to merit any award is decided by the Board.

8. Match Programmes & Team Sheets

A match programme must include the following; List of players for both teams, current league table, names of match officials, the visiting clubs club history, information upon fixtures and results and the league sponsors adverts as provided by the Competition. Sample match programmes must be provided to the Competition Secretary when requested.

Where a match is postponed and re-arranged within 4 weeks of the original match, the match programmes originally issued may be reused but must include a minimum of an A5 update sheet.

A team sheet will be provided before the match to be available to visiting officials & spectators. Alternatively, a white board or equivalent located and sized to be clearly visible may be used to notify the team selections.

Electronic Match Programmes

Minimum requirement as defined above also applies to electronic match programmes. The electronic match programme must be available 24 hours ahead of the match and the link issued to the opposition, match officials and published on the club website to allow any travelling supporters to download a copy for viewing during the match.

A club issuing an electronic match programme shall provide proof to the league by including a link to the programme in the email sent to the league with the attendance & goal scorers at their home matches.

The electronic match programme must remain available online until the 30th June in that season.

9. Respect programme

The competition has fully adopted The FA Respect programme.

The league management expect the following aspects of the Respect initiative to be followed:

Step 1: Club Codes of Conduct

Step 2: Managing the Match Day environment

Step 3: The captain taking responsibility

Step 4: The referee to manage the game

The competition requires the Chairman of member Clubs to be responsible for the behaviour of their Club and report back to the competition any incidences which are in breach of the Respect Initiative. Serious incidences or Respect not being observed at the expected level will be investigated and the Chairman of any member Club involved may be required to appear before the Competition.

10. Reporting of Attendances

Include all attendees including club officials and non-paying guests and any season ticket holders. The attendance is not a measure of how many paying customers were at the game.

All clubs should have a proper system in place for counting and analysing gate receipts that can be scrutinised upon request. This is an FA requirement.

The league requires that the attendance is reported to the League Fixture Secretary no later than midday on Sunday for Saturday matches, and on the following day for midweek matches.

11. Payment of Annual Subscription by Instalments

Members will be allowed to pay their subscription fee in two instalments one by the AGM the second by the 1st January in any season. The amount of each instalment will be advised by the competition ahead of the AGM.

Clubs choosing to pay by instalment shall pay electronically ahead of the AGM. The second instalment shall be paid electronically by the 1st January.

If the first instalment of the annual subscription is not paid within 7 days of AGM both instalments become payable immediately.

Members who have opted to pay by instalment shall receive a reminder in December and must pay the second instalment by the defined deadline of face sanctions imposed by the competition.

Any Members not meeting the annual subscription instalment deadline in one season will lose the benefit of paying by instalment in the following season.

12. Player Eligibility

It is a Clubs responsibility to check that a player has been correctly registered and is eligible to play in a competition fixture.. This is not the responsibility of the league or any of its officers.

Clubs may check upon their registered players by accessing the Full Time system online. To enable this to be done, club officers will be required to obtain access to Full Time before the start of each season.

13. Player Registrations, Transfers & De-registrations

All player registrations, transfers & de-registrations submitted before and during a season shall be invoiced at the end of the season.

All clubs must respond with the payment in line with the timescale declared in the invoice issued by the league,

Any club who resigns and withdraws during the season shall immediately become liable to pay these costs.

A total of thirty (30) player registrations are included in the annual subscription. Additional players registered over 30 are charged at the rate shown in the fees table. Where the club also operates a team or teams in the Development and/or youth competitions an additional ten (10) player registrations will be included in the annual subscription for each competition.

Electronic Registration - players will be registered by completing the online registration form provided in the FA Full Time system. The paper copy of the league registration form, downloaded from the competition website, must also be fully completed and sent to the League Registrations Secretary within five (5) days in accordance with League Rule 6 for the registration to be valid. The registration process is documented in the Leagues' Administration Guide.

14. Player Shirt Numbering

Squad numbers may be used. The numbers assigned to the squad shall start at 1 and be assigned sequentially. The number 13 may be omitted. Each player shall retain their number for the whole of the current season.

15. Player Transfer Forms

When seeking a transfer the club officers that may sign and authorise the transfer are the Club Chairman or Club Secretary or one other person to be nominated to, and acceptable to, the Registration Secretary.

Note that this shall not be the team manager. In the past we have circumstances where a manager has done this for a number of players before moving to the same club himself.

16. Result Sheets

A fully completed form shall include all player registration numbers.

The result form shall be sent to the League Registration Secretary. This can be done by email or fax or by post, in this order of preference. if sent by post then it shall be by first class post in an envelope showing a postmark within 3 days of the match. When scanning a Team Sheet you must ensure that it is legible if not you may be fined.

The form used to mark the referee must be sent to the League Referees Secretary within 3 days of the match. This can also be sent by email. Clubs are directed to Figure 1 (in the league handbook) for guidance on the marking of referees.

17. Protests & Appeals

No objection or protest relative to the dimensions of the ground, goal posts, bars, or other appurtenances of the game shall be entertained by the Board unless a protest is lodged with the Referee before the commencement of the match. Any club lodging such protest with the Referee and not proceeding with it shall be deemed guilty of serious misconduct and shall be dealt with by the Board.

A member of the Board, Management Committee or Sub-Committee being a member of either club involved in a protest shall not be present (except as a witness or representative of his club) when such objection or protest is being considered and decided.

When a protest has been submitted in accordance with the rules, the fine relating to the offence, which is the subject of the protest, shall be suspended until the protest has been dealt with by the competition. If the protest fails then the fine shall be paid within 7 days of the notice of the decision.

18. Sportsmanship Award

An annual award shall be made to the club in each division exhibiting the best sportsmanship throughout the season. The award shall be based upon marks awarded by each match referee.

19. Hospitality Award

An annual award may be made to the club in each division demonstrating the best hospitality throughout the season. The award shall be based upon marks awarded by league officials whilst in attendance upon match days.

20. Warm Up/Down Areas

An area alternative to the pitch may be provided by a club for warm up and warm down activities. However, this must be within the boundary of the ground controlled by the club and must be covered by the club insurance.

21. Admission Charges

In accordance with League Rule 21 the minimum charge for admission shall be £5.00 for Premier Division matches & £4.00 for Division One matches. Where a match in the Premier Challenge Cup involves both Premier & Division One clubs the admission charge shall be determined by the home club in accordance with the minimum charges above.

22. Charter Standard Status

Charter Standard status is compulsory for membership of the competition. Upon joining the league a member club will have until the following Annual General Meeting to achieve Chartered Standard Status. Failure to do so will incur a fine and the club may be removed from the competition at the AGM.

Clubs that do not have Charter Standard Status by 31st May 2020 will not be allowed to pay their annual subscription for the season 2020/2021 by instalment.

Maintenance of Chartered Status - whilst a club is without Chartered Standard Status they will no longer be eligible for the best club and programme awards.

To benefit from membership entitlements a club shall submit its valid certificate of Charter Standard Status along with its club particulars and subscriptions before the AGM in each season.

23. Match Officials

The Appointing Authority for the Competition shall be the Referees and Assistant Referees Secretary's who shall make appointments for all matches in a manner approved by the Board.

The FA "Recommended procedure for the guidance of Clubs and Referees in determining the suitability of grounds in adverse weather conditions" shall be included within the League Administration Guide provided by the competition.

In cases where there are no officially appointed Assistant Referees in attendance, each club must provide an Assistant Referee or be liable to a fine. Where only one official Assistant Referee is appointed and in attendance, the home club shall provide an Assistant Referee to carry out the duties of the third official. Where so appointed the Assistant Referee(s) provided by the club or clubs shall be entitled to the appropriate fee.

A reasonable length of time before deciding on abandonment is generally regarded as 15 minutes.

It shall be the match Referees responsibility to inform the Match Observer if the match is called off for any reason.

Assistant Referees must send an explanation for late arrival to Assistant Referees Secretary's.

Any report made by the Match Referee shall be submitted within three days of the match. Referees must also report the late presentation or non-presentation of team sheets, or any alteration of team list and any breach of Rule 7. This shall be done using the form provided by the Competition.

Referees shall notify all concerned of their intention to make a report.

A reasonable time after the conclusion of the match for paying the Match Officials their fees shall be defined as no more than thirty minutes.

In the case of a postponed match the match officials will receive half their match fee which is inclusive of travel costs.

Match footballs should be presented at least fifteen minutes before the kick-off. The referee shall make a report to the League if these are unsuitable or not provided.

A referee, prior to submitting a report on any matter (excluding cautions and sending's off) shall notify a responsible member of the appropriate Club of the intention of making such a report which shall be submitted to the Competition General Secretary.

After each match, referees will pass a form to the Club Secretary or any other responsible official from both clubs. The form will show details of any players or officials to be reported for any form of misconduct arising during or from the match.

Forms will be made available for this purpose. If no reports are to be made there is no need for the referee to issue a form.

In addition, the referee shall complete a further form provided by the competition upon which the details of any failure of rule shall be reported to the League.

24. Coaching Staff

All full Member clubs are to have at least one FA Qualified coach at FA Level 2 or above. Where such a coach leaves a member club then a plan must be presented to the Board showing how a replacement will be recruited or trained. Clubs shall enter details of qualified coaches annually on the club particulars form.

25. Payment of Fines & Fees

Payment of fines will be by bank transfer to the account detailed in the notification of the fine. The League Fine Reference, included on the notification of the fine, must be included in notification (email) to the league that payment has been made.

Where the payment is for a subscription installment, match balls or other payment, the notification (email) to the league must state clearly what the payment covers. Failure to do so shall incur a fine.

26. Pitch Inspections & Postponements

The home clubs shall advise the visiting club that they are contacting the match referee to perform a pitch inspection. The time of the inspection shall be given to the opposition and they shall be invited to be in attendance during the inspection. The visiting club may decline to be present but may request that they speak to the referee at the time of the inspection.

It shall be the match Referees responsibility to inform the Match Observer if the match is called off.

27. Use of Substitutes

Repeat substitutions shall not be permitted in any of the competitions.

28. Use of Substitute Boards

It is the responsibility of the Home club to have available, on match days, a set of substitute boards for use by the personnel of both teams within their own technical areas. The boards must be used for all substitutions to indicate the number of the player being substituted as well as the number of the substitute player who is the replacement. Any breach of this directive to be reported to the League and a fine may be levied.

Use of electronic substitutes boards is permitted but a manual backup must be made available.

Assistant Referees must ensure that substitution boards are ready before signalling the referee for the substitution.

29. Competition Issued Ground Passes

The competition provides each member club in Step 5 & 6 with four (4) passes (Ground Passes), valid for one season, to allow the holders to obtain free admission at any match played under the auspices of the Competition except for League Cup Finals. A further four (4) passes (Club Passes) are provided to allow the holders to obtain free admission only to matches that involve the pass holder's club.

It is your responsibility to ensure these passes are provided to people who are bonafide members of your club and in a role which warrants the use of these passes (manager, director, club officer, committee member) and will observe the league rules and respect for other clubs. You will be held responsible for their behaviour.

Further passes will be issued to clubs with teams in the Development & Youth competitions. For each team entered there will be two (2) ground passes and two (2) club passes. These will be marked with the name of the club and the competition. These passes are not valid for entry into first team matches (Step 5 & 6). However, the four ground passes for first teams are valid for entry to Development & Youth matches.

Home clubs should check these passes at the gate and allow entry for any valid pass holder.

The league shall also issue passes to all match officials which allows them to identify themselves on arrival at a match.

The match official passes shall also allow the match official to gain entry to all league & cup matches including finals at the published concessionary rate.

30. Foul & Abusive Language at Matches

The league require all member clubs to display signs in home & away player dressing rooms and the match referees dressing room. These signs will indicate the league policy on Foul & Abusive Language at Matches. The competition shall provide three laminated A4 posters with the FA message (with CCFL Logo) to all members.

Foul & Abusive Language from either players, bench personnel or spectators will not be tolerated and failure to comply will be dealt with by the Board.

31. Cooling Off Period Protocol

The protocol is that Club managers, coaches, etc. may not approach the match officials at half time nor until at least 20 minutes after the game has finished (this includes not going onto the field of play at the end of the match nor waiting for the match officials in the tunnel area). Please note the post-match hand shake is an exception but any adverse comment(s) made will be considered as a breach of this protocol.

Any approach to a Match Observer will also considered as a breach of this protocol.

In principle, post-match 'cooling off' periods are:

- Applicable after the end of every game
- Applicable to all occupants of the Technical Area and all players.
- Designed to reduce confrontation by creating a period of reflection so that any discussion can take place in a calm atmosphere to ensure it is as fruitful as possible for all parties leading to greater understanding
- Likely to result in considerably fewer cases of misconduct

Benefits of having such a post-match 'cooling off' protocol

- Prevents obvious public dispute on the field of play that detracts from the image of the game
- Reduces the likelihood of confrontation / misconduct and all that the aftermath entails
- Reduces the adrenaline levels in everyone concerned
- Allows a calm, rational conversation to take place that should benefit both parties
- Allows all parties to have a period of reflection and a reduction in the stresses the game produces
- Allows the match officials time to complete the official paperwork
- Gives the opportunity for the Match Observer where requested to be present so that he can watch, listen and offer advice or an opinion, if appropriate to do so
- Reduces pressure on referees

There would then be a consistency across all Steps where "Professional Game" referees operate, thereby allowing a smooth transition as they or the clubs migrate upwards through the game.

If a request is made by a club official to a referee to speak to them after the 20 minutes period the referee should ensure they make themselves available.

Referees are expected to report any breach of this mandate.

32. League Handbook

A copy of the League Handbook shall be made available at the in Club on match days. The home club shall provide either a printed copy or an electronic copy should it be required.

LEAGUE COMPLAINTS PROCEDURE

In the event that any member feels that he or she has suffered discrimination in any way or that the policies, rules or code of conduct of the Combined Counties Football League Limited has been broken, they should report the matter to the League Secretary or another member of the Committee.

Should a report be made alleging an incident of discrimination involving a league officer or match official, the League Secretary will immediately refer the matter to the FA Equality dept for investigation. No further correspondence or communication will be allowed between the parties involved until such an investigation is complete.

If the complaint is with regard to the Board and/or Management Committee of the Combined Counties Football League Limited, the member has the right to report the discrimination direct to The Football Association.

LEAGUE POLICIES

The competition has implemented a number of policies which guide the way the competition and its Members behave. These policies are published on the League website and are available to download. These policies include :-

League Equality Policy

Data Protection Policy (including the League Privacy Notice)

Safeguarding Children Policy

League Welfare Policy

Consumption of Alcohol Policy

Procedure for the Removal of Personal Details

The competition reserves the right to update or add to these policies at any time. The latest of which will be available from the league website.



Steve Powers, Chertsey Town Chairman, receives the Premier Division Champion Trophy from Mark Ives, head of Judicial Services at The FA



Cobham U23's, after winning the John Bennett Development Division Challenge Cup at South Park FC



Tony Ford Youth Division Challenge Cup Winners Balham FC after collecting their trophies at Bedfont Sports FC



Frimley Green celebrating after winning the Esoteric Records Division One Challenge Cup at Meadowbank, Dorking

LEAGUE TABLES SEASON 2018-2019

FINAL POSITIONS

PREMIER DIVISION							
	PLD	W	D	L	F	A	PTS
Chertsey Town	38	28	7	3	97	41	91
Sutton Common Rovers	38	23	9	6	85	48	78
Abbey Rangers	38	21	4	13	64	60	67
Southall	❶ 38	19	8	11	68	47	64
Raynes Park Vale	38	17	9	12	47	48	60
Spelthorne Sports	38	17	7	14	69	47	58
Guildford City	38	17	4	17	62	66	55
Banstead Athletic	❶ 38	14	13	11	57	48	54
Badshot Lea	38	14	8	16	52	69	50
Horley Town	❶ 38	14	8	16	59	67	49
Knaphill	38	15	4	19	53	71	49
Redhill	38	13	8	17	62	66	47
Colliers Wood United	38	13	7	18	64	72	46
Cobham	38	12	9	17	62	66	45
Hanworth Villa	38	13	6	19	54	64	45
Camberley Town	❸ 38	13	8	17	63	65	44
CB Hounslow United	❸ 38	13	6	19	59	69	42
Balham	38	11	7	20	55	69	40
AFC Hayes	38	11	7	20	51	68	40
Walton & Hersham	38	8	9	21	61	93	33

DIVISION ONE							
	PLD	W	D	L	F	A	PTS
Sheerwater	34	24	5	5	90	40	77
Frimley Green	34	23	7	4	75	41	76
Tooting Bec	34	21	7	6	85	39	70
Farnham Town	34	21	5	8	75	41	68
Bedfont & Feltham	34	18	8	8	100	55	62
Sandhurst Town	34	18	6	10	61	54	60
Ash United	34	17	7	10	82	66	58
Epsom & Ewell	34	17	4	13	77	67	55
Chessington & Hook United	34	14	6	14	69	67	48
British Airways	34	12	5	17	71	83	41
Dorking Wanderers Res	❶ 34	12	6	16	63	77	41
Godalming Town	34	11	5	18	49	78	38
Bagshot	34	10	5	19	39	93	35
FC Deportivo Galicia	34	10	3	21	60	72	33
Kensington Borough	34	7	10	17	45	74	31
Eversley & California	34	8	3	23	66	88	27
Fleet Spurs	34	7	5	22	55	86	26
Cove	34	5	5	24	46	87	20
AC London	Record Expunged						

❶ One point deducted

❸ Three points deducted

LEAGUE TABLES SEASON 2018-2019

FINAL POSITIONS (Continued)

JOHN BENNETT UNDER 23 DEVELOPMENT DIVISION

	PLD	W	D	L	F	A	PTS
Sutton Common Rovers	10	8	0	2	25	4	24
Cobham	10	6	2	2	14	7	20
Chessington & Hook United	10	4	1	5	21	23	13
Walton Casuals	10	3	3	4	20	31	12
AFC Croydon Athletic	10	3	1	6	15	23	10
Walton & Hersham	10	2	1	7	18	25	7

TONY FORD UNDER 18 YOUTH DIVISION (North)

	PLD	W	D	L	F	A	PTS
Balham	14	11	1	2	40	12	34
Conquest	14	9	3	2	50	11	30
Manorcroft United	14	8	3	3	25	24	27
Chessington & Hook United	14	8	0	6	41	34	24
Spelthorne Sports	14	5	2	7	19	33	17
AFC Croydon Athletic	14	5	1	8	26	23	16
Godalming Town	14	3	0	11	18	43	9
Sutton Common Rovers	14	1	2	11	13	52	5

TONY FORD UNDER 18 YOUTH DIVISION (South)

	PLD	W	D	L	F	A	PTS
Loxwood	16	14	0	2	70	18	42
Holmesdale	16	13	1	2	65	26	40
Cranleigh Youth	16	10	3	3	46	12	33
Merstham	16	10	0	6	57	32	30
Redhill	16	8	1	7	34	28	25
Lingfield	16	5	1	10	24	48	16
Leatherhead Youth	16	3	2	11	21	54	11
Crowborough Athletic	16	3	1	12	16	54	10
Horley Town	16	1	1	14	13	74	4

HONOURS LIST 2018-2019

PREMIER DIVISION	Winners - Chertsey Town Runners-up - Sutton Common Rovers
DIVISION ONE	Winners - Sheerwater Runners-up - Frimley Green
JOHN BENNET DEVELOPMENT DIVISION	Winners - Sutton Common Rovers Runners-up - Cobham
YOUTH DIVISION NORTH	Winners - Balham Runners-up - Conquest
YOUTH DIVISION SOUTH	Winners - Loxwood Runners-up - Holmesdale
PREMIER CHALLENGE CUP	Winners - Sutton Common Rovers Runners-up - CB Hounslow United
DIVISION ONE CHALLENGE CUP	Winners - Frimley Green Runners-up - Epsom & Ewell
DEVELOPMENT CHALLENGE CUP	Winners - Cobham Runners-up - Sutton Common Rovers
YOUTH CHALLENGE CUP	Winners - Sutton Common Rovers Runners-up - Chessington & Hook Utd
GRANT-MCLELLAN YOUTH CUP	Winners - Hanworth Villa Runners-up - Walton & Hersham
PREMIER DIVISION FAIR PLAY	Winners - Balham
DIVISION ONE FAIR PLAY	Winners - Tooting Bec
PREMIER DIVISION BEST ADMINISTRATION	Winners - Guildford City
DIVISION ONE BEST ADMINISTRATION	Winners - Epsom & Ewell
PREMIER DIVISION PROGRAMME AWARD	Winners - Sutton Common Rovers
DIVISION ONE PROGRAMME AWARD	Winners - Dorking Wanderers Res
PREMIER DIVISION TOP GOALSCORER	Jake Baxter (Chertsey Town) 34
DIVISION ONE TOP GOALSCORER	Michael Capon (Bedfont & Feltham) 44
EXTERNAL COMPETITIONS	
THE FA CHALLENGE VASE	Winners - Chertsey Town
ALDERSHOT SENIOR CUP	Winners - Camberley Town
ALDERSHOT SENIOR CUP	Runners-up - Knaphill
SOUTHERN COMBINATION CUP	Runners-up - Sutton Common Rovers

PROMOTION & RELEGATION 2018-2019

Promoted to Step 4	- Chertsey Town
Relegated from Step 4	- Egham Town - Molesey
Promoted to the Combined Counties Premier Division	- Sheerwater - Frimley Green
Relegated from the Combined Counties Premier Division	- AFC Hayes - Walton & Hersham
Transferred From the Hellenic League	- Ascot United
Transferred to the Southern Combination League	- Horley Town
Promoted to the Combined Counties Division One	- Westside
Relegated from the Combined Counties Division One	- No Club
Resigned from the Combined Counties Division One	- No Club
Accepted into the Combined Counties Division One	- Jersey Bulls

CUP DRAWS FOR SEASON 2019-2020

CHERRY RED RECORDS PREMIER CHALLENGE CUP

1st Round

Badshot Lea	v	Redhill
Colliers Wood United	v	British Airways
Egham Town	v	Raynes Park Vale
Eversley & California	v	Balham
FC Deportivo Galicia	v	AFC Hayes
Godalming Town	v	CB Hounslow United
Guildford City	v	Hanworth Villa
Spelthorne Sports	v	Chessington & Hook United
Tooting Bec	v	Bedfont & Feltham

2nd Round

Abbey Rangers	v	Egham Town or Raynes Park Vale
Ash United	v	Bagshot
Badshot Lea or Redhill	v	Dorking Wanderers Reserves
Banstead Athletic	v	FC Deportivo Galicia or AFC Hayes
Camberley Town	v	Colliers Wood United or British Airways
Cobham	v	Fleet Spurs
Farnham Town	v	Walton & Hersham
Frimley Green	v	Ascot United
Godalming Town or CB Hounslow United	v	Eversley & California or Balham
Guildford City or Hanworth Villa	v	Jersey Bulls
Molesey	v	Kensington & Ealing Borough
Sandhurst Town	v	Cove
Sheerwater	v	Epsom & Ewell
Sutton Common Rovers	v	Chessington & Hook United
Tooting Bec or Bedfont & Feltham	v	Knaphill
Westside	v	Southall

ESOTERIC RECORDINGS DIVISION ONE CHALLENGE CUP

1st Round

Kensington & Ealing Borough	v	Tooting Bec
Ash United	v	British Airways
Bedfont & Feltham	v	Epsom & Ewell
Bagshot	v	Walton & Hersham

2nd Round

Ash United or British Airways	v	Bedfont & Feltham or Epsom & Ewell
Bagshot or Walton & Hersham	v	AFC Hayes
Cove	v	FC Deportivo Galicia
Dorking Wanderers Reserves	v	Jersey Bulls
Fleet Spurs	v	Westside
Godalming Town	v	Farnham Town
Kensington & Ealing Borough or Tooting Bec	v	Eversley & California
Sandhurst Town	v	Chessington & Hook United

RECOMMENDED PROCEDURE FOR THE GUIDANCE OF CLUBS AND REFEREES IN DETERMINING THE SUITABILITY OF GROUNDS IN ADVERSE WEATHER CONDITIONS

Each Club must take every precaution to ensure that its ground is in a fit playing condition.

When the regional weather conditions are known to be extreme (e.g. prolonged severe frost, clear water logging or heavy snow) then the game can be postponed at the discretion of the League following consultation with the appropriate League Secretary / Officer. League Rules will apply; this is not an issue for the match day Referee. Should a Competition decide to agree to an early postponement under such circumstances there will be no requirement for a pitch inspection.

In all other circumstances and subject to the time and travelling distance, the match Referee should be called in to make a decision. In the event of the match Referee being unable to carry out the inspection, the Home Club must select a suitable alternative level 4 Referee.

Should it not be possible to identify an appropriate Match Official, the Appointing Authority (the Combined Counties League Referees Secretary) will determine a suitable person to carry out the inspection.

The home clubs shall advise the visiting club that they are contacting the match referee to perform a pitch inspection. The time of the inspection shall be given to the opposition and they shall be invited to be in attendance during the inspection. The visiting club may decline to be present but may request that they speak to the referee at the time of the inspection.

If a specific League Rule exists where the timing of a pitch inspection is stated, this will apply but is a League issue only.

Prior to reaching a decision the Referee who is making the inspection must:

- Consult with the match Referee prior to the inspection
- Consult with the match Referee during / after the inspection to mutually agree on a decision prior to notifying the Home Club Secretary or Club Chairman and the appropriate League Secretary (or Chairman if the Secretary is not available).

Prior to reaching a decision the Referee who is making the inspection should consider the following:

- The existing condition of the playing surface in conjunction with the prevailing weather conditions as previously confirmed with the local weather authority.
- The views of the Home Club Groundsman in terms of local knowledge and draining capabilities in the event of standing water
- The manpower available to the Home Club to carry out any necessary work to make the ground playable
- The time the visiting Club are due to commence their journey
- Whether or not the ground (playing area) is dangerous (e.g. ice / frost)
- Whether or not that the spectator standing areas are dangerous (e.g. ice / frost)
- Whether or not conditions are or could turn farcical
- In the event of fog check with the local weather authority re possible clearance, also bearing in mind the visitors travelling arrangements if the fog is known to be widespread. If fog is the problem then the match Referee should also consider whether or not the paying spectators would be able to view the whole area of play.

If after consultation with the match Referee, the ground is declared fit and the away Clubs instructed to travel, then only in exceptional circumstances should the match Referee reverse the decision.

If an early inspection has not been carried out and the match Referee arrives at the ground to find the playing conditions in doubt due to unexpected deterioration in the weather, he should first consider as many of the above points before committing himself to a decision.

In the event of a pitch inspection being carried out by a Referee other than the match Referee, a fee shall be offered, in line with the fees tariff, paid by the Home Club. If the appointed Match Officials have reported to the ground they are entitled to half their match fee (which is inclusive of travel expenses) if the match is not played.

If there is any doubt as to this procedure, the Referees Secretary should be the first point of contact.

NOTES FOR MATCH REFEREES

- 1 The Appointing Authority for the Competition shall be the Referees and Assistant Referees Secretary's who shall make appointments for all matches in a manner approved by the Board.
- 2 The FA "Recommended procedure for the guidance of Clubs and Referees in determining the suitability of grounds in adverse weather conditions" is included within the League Handbook see section above.
- 3 In cases where there are no officially appointed Assistant Referees, each club must provide an Assistant Referee or be liable to a fine. Where only one official Assistant Referee is appointed, the home club shall provide an Assistant Referee to carry out the duties of the third official. Where so appointed the Assistant Referee provided by the club or clubs shall be entitled to the appropriate fee.
- 4 In rule 15.4, a reasonable length of time is generally regarded as 15 minutes.
- 5 In rule 14.6, any report shall be submitted within three days of the match. Referees must also report the late presentation or non-presentation of team sheets, or any alteration of team list and any breach of Rule 7. This shall be done using the form provided by the Competition.
Referees shall notify all concerned of their intention to make a report.
- 6 In rule 14.7, a reasonable time after the conclusion of the match shall be defined as no more than thirty minutes.
Match Officials fees are inclusive of travel expenses. In the case of a postponed match travelling expenses are shown in the fees tariff as zero. The match officials will only receive half their match fee which is inclusive of travel costs.
- 7 In rule 14.9, match footballs should be presented at least fifteen minutes before the kick-off.
The referee shall make a report to the League if these are unsuitable or not provided.
- 8 In rule 14.11, a referee, prior to submitting a report on any matter (excluding cautions and sendings off) shall notify a responsible member of the appropriate Club of the intention of making such a report which shall be submitted to the Competition General Secretary.
After each match, referees will pass a form to the Club Secretary or any other responsible official from both clubs. The form will show details of any players or officials to be reported for any form of misconduct arising during or from the match

plus, in addition, details of any failure of rule he intends to report to the League. Forms will be made available for this purpose.

If no reports are to be made there is no need to issue a form.

Note: This section is also included in League Management directives in this handbook.

GUIDANCE & ADVICE TO ASSISTANT REFEREES

The Combined Counties Football League is a Step Five & Six League in The Football Association National League System being one of the top twenty Leagues in England. Some of its member clubs are limited companies who employ players on contract. Assistant Referees are thus expected to provide the highest quality service to the League and to their fellow officials.

Match Officials are expected to go into any boardrooms or areas allotted for this purpose, if invited (particularly in the Premier Division). Smart dress is therefore required and gentlemen are requested to wear jacket and tie whilst ladies may wear general suitable smart clothes, preferably a suit/trousers. Match officials are not permitted to wear track suits, vests, tee shirts, denim jeans, overalls or camouflage clothing.

Renewal forms sent out toward the end of the previous season give assistant referees the opportunity to advise their open dates for a full season. Please advise your dates on this form if at all possible.

The League expect all new assistant referees to give a minimum availability of one Saturday each month and the League will no longer accept new assistant referees who are not prepared to give this minimum availability. There are insufficient midweek or Bank holiday fixtures to satisfy assistant referees who are only prepared to give such availability. However, this requirement does not apply to level three or four assistant referees who have been previously accepted on to the League with such an arrangement many years ago.

It is accepted practice by all Leagues that a given open date remains available to that particular League until the Thursday prior to the Saturday and this principle applies to all Leagues. If no appointment to a match is allocated by Thursday then a referee is free to seek a match from another League. This principle does apply to this League.

If you are seeking promotion and you are required to fulfil a certain number of appointments, please don't rely upon just giving midweek and Bank holiday dates. There are rarely more than half-a-dozen games in midweek which uses about twelve assistant referees. There are between eighty and one hundred assistant referees available every week of each month requesting midweek appointments. It is necessary to allocate one Saturday each month to fulfil your requirement.

Please inform the Assistant Referees' Secretary of any changes to your open or closed dates promptly. A general guide is to advise by the 15th of the month for the following month which will meet the deadline for the monthly appointments bulletin. There are no objections to match officials travelling together.

The annual fixture list covering the Premier Division and Division One (the first teams) is published in July/August for the complete season. Referee and Assistant Referee appointments are advised by means of a monthly appointments bulletin issued around the middle of the preceding month. There is also a weekly bulletin which updates officer and club information, fixture changes, additional and changes to referee and assistant referee appointments and cup draws but is only available to those on e-mail. Please run your copy off, read it and ensure you update your diary and handbook; don't just scan through it on the computer and assume you have seen everything! Revised appointments in advance are notified by means of the weekly bulletin although those not on e-mail plus any imminent changes are advised by telephone. If you have not been allocated any appointments in a month, it is possible that your open dates are not held on computer.

It is not necessary to confirm your appointments if you are able and willing to fulfil those appointments. Please ensure you do advise the Assistant Referees' Secretary direct if you

are unable to fulfil the engagement as such information is not welcome passed through the Clubs. You are allocated the games by the Assistant Referees' Secretary and you are expected to advise the Assistant Referees' Secretary if you do not intend to turn-up; this is a matter of courtesy! It is not the responsibility of clubs to let the Assistant Referees' Secretary know you do not intend to appear. If you do have to drop out at short notice for personal reasons, please ring the Assistant Referees' Secretary as soon as possible to enable a replacement for you to be found. This is imperative for the Premier Division (Step Five) and Division One (Step Six) where it is a requirement of The Football Association that the League provide assistant referees at this level for all games.

Assistant referee appointments on the Premier Division take precedence over all County Lower Junior, Junior, Intermediate and Premier Cup matches and if a County Cup appointment is received after the League appointments have been made, then the County Cup appointment must be declined. Such conditions do not apply to County Senior Cup or Trophy appointments, League Division One or Development Division and Youth Section appointments.

Home clubs are required to advise match officials of details of the match five days prior to the date of the game (Rule 8.13) and match officials are required to acknowledge those details (Rule 8.13). If you have not heard from the home club within the prescribed time, please ring the club secretary to query the confirmation. The game will be played regardless otherwise you will be advised of a postponement. Please advise the match referee that confirmation was late and ask him to enter it on to the Club Match Report Form as a breach of Rule. In this way, the club will be fined for breach of Rule and might improve their administration. Bear in mind that a late or revised appointment may not permit time for the required notice to be given.

You are expected to arrive at a ground at least one hour prior to kick-off (Rule 14.4). If you are going to be late or are delayed on the way, you are expected to keep either the club (ground telephone) or the referee advised that you have problems. Hence, keep your handbook details up-to-date.

It is not essential to have your own transport. However, the area covered by the League extends from the Kent border area in the east to Fleet in the west and from Hayes in the north to Gatwick Airport. Every attempt is made to keep travelling in the lower division reasonably local but you may be expected to travel some distance if there are no local games in your area. If you don't have access to a car; you will be expected to travel by train and/or public transport to fulfil the appointment.

The League will not tolerate assistant referees failing to turn up to matches without prior notice to the Assistant Referees' Secretary, and to the Club, once appointments have been issued. If it happens on a second occasion, assistant referees will be reported to their parent County Football Association and taken off any future appointments.

Any ground-hopping Assistant Referee wishing to go to a ground he has not been to before only has to make his request known. Specific requests will be accommodated subject to exigencies of the fixtures and your open dates.

County Football Associations rarely advise Leagues of referee promotions at the end of the refereeing year. It is your own interest to notify the Assistant Referees' Secretary when you receive notification of any promotion as this may improve the level of matches to which you officiate.

The refereeing year is March to February and the marks awarded by referees to assistant referees will be sent out at the end of the football season together with the renewal forms the following season. The League will not accept referees under the age of sixteen years. Referees who will be sixteen during the season may register but will not be given appointments until after their sixteenth birthday.

NOTES

CHERRY RED RECORDS

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