

KENTON CRICKET CLUB

Affiliated to CCC, MCB and MCCA

Kenton Park Road, Kenton, Middlesex, HA3 8UB

www.kentoncricketclub.co.uk

Kenton Cricket Club Constitution

1. Name

The club shall be called “Kenton Cricket Club” (hereafter referred to as the club).

2. Purpose

The purposes of the Club are to foster and promote participation in the amateur sport of cricket within the community, providing facilities for playing cricket, opportunities for recreation, coaching and competition.

3. Aims and Objectives

The aims and objectives of the club shall be:

- 3.1 To provide an interest and increased participation in the amateur sport of cricket.
- 3.2 To encourage heightened knowledge in cricket.
- 3.3 To encourage improvement in the performance of cricketers.
- 3.4 To provide a friendly and social atmosphere.
- 3.5 To ensure a duty of care to all members of the club by adopting and implementing the ECB ‘Safe Hands – Cricket’s Policy for Safeguarding Children’ and any future versions of the Policy.
- 3.6 To provide Equity in Sport by adopting and implementing the ECB Cricket Equity Policy and any future versions of this policy. We fully endorse Sport England’s aim of promoting sports equity in a club environment. We aim to promote sportsmanship, racial harmony and equal opportunities.
- 3.7 To create a membership capable of utilising the facilities (i.e. pitches) available.
- 3.8 To provide dressing room accommodation, washing facilities, catering facilities, social function room(s).
- 3.9 To provide good playing conditions for matches, practice facilities and equipment.
- 3.10 To draw up a programme of cricket matches and related activities and to organise cricket for juniors i.e. below the age of 17.
- 3.11 To realise these aims and objectives the club will:
 - a) Advertise in particular to the local area for members, both senior and junior.
 - b) Join the Governing Bodies of cricket both nationally and locally (i.e. Middlesex).
 - c) Join the local leagues, both at senior and junior level.
 - d) Liaise with the parent club (The Kenton Sports Club) regarding the maintenance of playing areas and the necessary provision of accommodation etc.
 - e) Provide, where possible, facilities for local schools and other organisations.
 - f) Liaise with neighbouring schools and colleges.
 - g) Encourage members to participate in the coaching courses organised by the Middlesex Cricket Board, so

they are qualified to coach other members, particularly the juniors.

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously.

4. Committee

- 4.1 Subject to the rules laid out, the Committee shall have responsibility for the management of the Club, its funds, property and affairs.
- 4.2 The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules [and all surplus income or profits are to be re-invested in the Club. No surpluses or assets will be distributed to members or third parties.]
- 4.3 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Corporation Tax Act 2010.
- 4.4 The Club may also in connection with the sports purposes of the Club:
- a) sell and supply sports clothing and equipment;
 - b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - c) pay for reasonable hospitality for visiting teams and guests; and
 - d) Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- 4.5 The Committee will have due regard to the law on disability discrimination and the safeguarding of children and vulnerable adults.
- 4.6 The Committee has the power to:
- a) acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities;
 - b) provide coaching, training, medical treatment, and related social and other facilities;
 - c) take out any insurance for club committee, employees, contractors, players, guests and third parties;
 - d) raise funds by appeals, subscriptions, loans and charges;
 - e) borrow money and give security for the same, and open bank accounts;
 - f) make grants and loans and give guarantees and provide other benefits;
 - g) set aside or apply funds for special purposes or as reserves;
 - h) deposit or invest funds in any lawful manner;
 - i) employ and engage staff and others and provide services;
 - j) co-operate with any organisation, club, sporting body, government or government-related agencies; and;
 - k) do all other things reasonably necessary to advance the purposes.
- NONE of the above powers may be used other than to advance the purposes consistently with the rules laid out and the general law.
- 4.7 Any bank account in which any parts of the Club's funds are deposited shall be operated by the Committee and shall be held in the name of the Club. Unless regulations state otherwise, all cheques and orders for payment of money from such accounts must be signed by at least two people authorised by the Committee, including at least one Committee member.
- 4.8 The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers; the extent to which it can commit the funds of the Club; its membership; its duty to report back to the Committee. The Committee may wind up any sub-committee at any time or change its

mandate and operating terms.

- 4.9 Annual club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee member.

5. Honorary Officers

- 5.1 The administration of the club shall be vested in a Management Committee consisting of Chairman, Secretary, Treasurer, Fixture Secretary, Colts Secretary, Child Welfare Officer, Grounds Officer, Membership Secretary, Fund Raising Officer, and the Captains of each XI and such other members as shall be determined at the A.G.M.
- 5.2 The term of office is for one year only, but officers may be re-elected.
- 5.3 The officers shall be elected by the membership at an Annual General Meeting.
- 5.4 The Management Committee shall have the power to co-opt additional members.
- 5.5 A Committee member ceases to be such if he or she:
- ceases to be a member of the Club; or
 - resigns by written notice to the Club; or
 - is removed by the Committee in accordance with clause [8.7] and [10].

6. Committee Meetings

- 6.1 The Management Committee of the club will meet monthly. Five members will form a quorum. Matters will be decided by majority voting with the Chairman having the casting vote. Minutes of the meetings will be taken.
- 6.2 The Selection Committee shall consist of such officers as may be decided upon by the Management Committee.
- 6.3 Whenever a Committee member has a personal interest in a matter to be discussed he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.
- 6.4 The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:
- 6.4.1 at least 2 Committee members must be present for the meeting to be valid;
 - 6.4.2 Committee meetings may be held either in person or by telephone, televisual or other electronic or virtual means agreed by the Committee in which all participants may communicate simultaneously with all other participants;
 - 6.4.3 the Chair or whoever else those present choose shall chair meetings;
 - 6.4.4 decisions shall be by simple majority of those voting;
 - 6.4.5 a resolution in writing signed by every Committee member shall be valid without a meeting; and
 - 6.4.6 the chair of the meeting shall not have a casting vote.
- 6.5 The Committee shall appoint a Club Welfare Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Club Welfare Office shall report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

7. Annual General Meeting (AGM) / Extraordinary General Meeting (EGM)

The Annual General Meeting shall be held by 31st October each year.

- 7.1 The Management Committee (consisting of at least Chair, Secretary and Treasurer) shall be elected for the ensuing 12 months. A nomination notice shall be posted on the Cricket Information Board for the period 1st September until the last day of the playing season. Officers will be proposed and seconded in writing by

members. No nominations shall be accepted subsequently, except in the case of vacancies.

- 7.2 Officers' reports and a summary of receipts and payments will be presented at each Annual General Meeting. The funds of the club shall be vested in the Treasurer who will bank and deal with monies as directed by the Management Committee.
- 7.3 All members may attend all general meetings of the Club in person.
- 7.4 All full members have one vote.
- 7.5 The support of a simple majority of those voting shall be necessary to carry a resolution at an A.G.M. and 2/3 of those at an E.G.M.
- 7.6 Resolution submitted to the A.G.M. must be proposed and seconded by bona fide members and received by the Honorary Secretary not later than 14 days before the date of the meeting.
- 7.7 Resolutions passed at an A.G.M. or E.G.M. shall not be revoked within a period of 1 year. Similarly, resolutions defeated shall not be revived within the same period.
- 7.8 An E.G.M. may be convened at the discretion of the Management Committee, or at the written request of at least ten members.
- 7.9 Notice of every A.G.M. /E.G.M. and its agenda shall be communicated to all members, 7 days before the date of the meeting.
- 7.10 The Management Committee shall have the power to recommend to an A.G.M./E.G.M. the appointment of Presidents, Vice President, Life Members and Honorary Members.
- 7.11 No alteration to the constitution shall be made except at the A.G.M./E.G.M. Amendments shall be proposed and seconded by bona fide members. These amendments shall be received by the Secretary, not later than 14 days before the date of the meeting.

8. Membership

- 8.1 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- 8.2 The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 8.3 In consultation with the Executive Council of Kenton Club (Middx) Ltd, the Management Committee shall set an annual subscription for members before the start of each season. The subscription is to be paid before 1st June. The Management Committee shall have the power to surcharge or suspend any member whose subscription remains unpaid by that date.
- 8.4 The Club may have the following classes of membership:
 - Adult (over 18 years)
 - Student (No age restriction; but with proof of study location and term)
 - Family (to be defined by the committee when applicable)
 - Junior (under the age of 18).
 - Net (no age restriction; only has use of the nets and facilities)
 - Social (as outlined by the Executive Council of Kenton Club (Middx) Ltd)
- 8.5 Application for membership of the Club shall be by completion of a membership application form.
- 8.6 No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club Committee.

8.7 The Club Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring the Club or cricket into disrepute and:

- the Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representations for the Club Committee to consider at the meeting. Appeal against a refusal of membership shall be to the Appeal Committee as detailed below.
- The procedure for taking disciplinary action against a member, including removing membership, is dealt with in more detail below.

8.8 All members will be subject to these Rules and by joining the Club will be deemed to accept these Rules, any Club Regulations and any Codes of Conduct that the Club has adopted. A Code of Conduct for Members and Guests must be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.

8.9 The Membership Secretary will keep a register of members.

8.10 Membership is not transferable and shall cease on death.

8.11 A member may resign by written notice to the Club, but the return of any subscription paid is at the discretion of the Club Committee.

9. Colours

The colours of the Club shall be maroon, black and silver.

10. Behaviour, Discipline and Appeals

10.1 The Management Committee shall have the power to expel or suspend members whose behaviour is contrary to the good running and well-being of the Club.

10.2 Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

10.3 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

10.4 The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.

10.5 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

10.6 There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

- against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
- against the Committee's refusal to admit a new member

10.7 In either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

11. Club Regulations

The Committee may make Club Regulations consistent with these Rules and will publicise these to the members.

12. Notices

12.1 Notices to be sent out in accordance with these Rules may be sent by hand, by post or by suitable electronic means and will be treated as being received:

- 12.1.1 24 hours after being sent by electronic means or delivered by hand to the relevant address;
- 12.1.2 Two clear days after being sent by first class post; or
- 12.1.3 Three clear days after being sent by second class post.

12.2 Notice of all general meetings must also be put on the Club's notice board(s) and website (if any).

12.3 A technical defect in the giving of notice of which the members or the Committee are unaware at the time does not invalidate decisions taken at a meeting.

13. Winding up the club

In the event that the club ceases to exist, any funds or debts shall become the responsibility of The Kenton Sports Club.