

MINUTES OF JANUARY MEETING

APOLOGIES: None

SECRETARY REPORT: nothing to report.

DIRECTOR OF RUGBY: nothing to report.

Presentation by Charlotte about tour. It was agreed that everything is being handled correctly, some areas need to be sorted [responsible adults to be on a rota system for duration of tour for any incidents which may occur], Charlotte to send monthly progress reports to main committee.

TREASURE REPORT:

1. Account approx. £11.3k – paid out for shirts for Colin’s shirts £608, Vets sponsorship for previous year covered this. Ref soc £770, Touch insurance £125, training, cleaning
2. Six Nations tickets – I am reconciling who has paid. Godfrey please can you send me final list of who got the additional allocation.

I am also lost as to whether or not I need to invoice Anton. **DAF TO ADVISE**

3. Newsletter done

4. CASC status - There have been changes to the qualifying conditions for a CASC. To remain a CASC we have to comply to the following:

- ≅ CASC 50% of our members need to be participating. I think we are ok here as we don't ask parents to become members
- ≅ CASC can make payments to players as long as its not more than £10,000 per year – we are fine here
- ≅ CASC can make travel payments – we are fine here
- ≅ £100,000 income limit – we are fine here
- ≅ Can earn £50k a year before paying corporation tax - we are fine here

I have a letter to send to HMRC to say we still qualify for this.

1. Subs/registration

Please can this be followed up with those not paying at all and those paying £18. This is only going to work if we chase people **DIRECTOR OF RUGBY TO CHASE.**

COACHING CO-ORDINATOR:

Royston Rugby Club

Club Coaching Co-Ordinator Report

January 2016

Current Coaching Group Summary

We now have 6 people signed up to Coach U5's. Need to process their info now and initiate DBS etc.

We currently have approx. 55 active coaches on our database.

Cameron Bonfield is interested in coaching with U13's but can't start until end of February.

Level 1 Coaching

Andy Smith (U12 Coach) and Niall Tallis (U7 Coach) are booked on a level 1 course.

Level 2 Coaching

UPDATE

Jamie Green and Ashley Eusden are booked on a Level 2 Course in February.

More to follow later in the year.

TAG Course

TAG Course at Royston is now booked for Wednesday February 17th. I have 9 already to book in for it.

Coaches meetings

Hugh Murfitt is organising the coaches meetings. Next meeting planned for Monday 18th January.

Coaches - General

Larry Lamb (U8 Coach) booked on rugby Ready on 13th February (Herts Coach Development week).

Herts Coach Education Week 12th to 21st February 2016.

Guest Coaching

Charlie Hodgson enjoyed his session at Royston and would like to return. He has talked to Jim Hamilton and Jim is interested in also helping us. Jamie Green and I are trying to agree a date for Jim to visit.

I have talked to Mick Clarke and we discussed looking for a sponsor or 2 so we can get Jim and Charlie down more for coaching sessions. Lots of ideas – watch this space!!!! **NO COMMENTS MADE.**

SPONSORSHIP:

Overview and Key Activities

Sponsorship Secured:

- Johnson Matthey (£500)
- Marshalls (£1000)
- Prism (£2000)
- Clarke Phillips (£160)
- Individual (£250)

Positive Discussions/Interest shown

- T and B (possible Gold package)
- Sage Blinds (want to be approached in Feb/March for possible event sponsorship)
- Archers (likely Bronze package)
- Division One (possible bronze package/shirt sponsorship u13s)
- Ellgia (dependent on meeting with SC)

New Approaches

- Royston First
- AstraZeneca

Build up for next season/Ticket allocations

This season has effectively been focused on trying to fill in blanks and a season of transition regarding sponsorship. To hit the ground running for next season I am formulating an approach plan now. **Is it possible to ask for a larger allocation of tickets from the RFU? This would help selling packages.**

Other Areas

Fundraising:

Auction

Continue to work with Alex on this with date fixed for auction at the Old Bull for Saturday 23rd May.

Santa Run This went well with £130 raised for the club towards the minis tour. I really think that we should try and get every team doing one night for Christmas 2016; it would raise money for other good causes, raise money for us and be great for the profile of the club.

Minis Tour/Race Night

Fundraising for the tour is going well. We set ourselves the goal of every child playing having a free tour shirt (anticipated cost circa £1000) and

we head into the Race Night on the 30th January with (including sponsorship of £160 secured for the races on the night) £888 secured. We also have a potential sponsor for the shirts and possible profit from adult and sibling shirts sold.

For every Race Night ticket sold we make £5, and are looking to hold '*head or tails*' at £5 per person, as well as income from the races themselves.

Outlay is for a band (£200), and a race package (£50). Vicky is also trying to get Toby to put on cheap beer for the night!

The more we sell the more we make, so please spread the word! Saturday 30th January, Heath Sports Bar, 7.00pm; free drink on arrival, canapés, races and a great band after the races. **NO COMMENTS MADE.**

SAFEGUARDING OFFICER: Here is the latest coaches list[in circulated email]. I have updated it with our current DBS standings. One area that I could not update fully was club first aider, there only appears to be 1 first aider for whole club. From a safeguarding point these come under the MUST HAVE category.

The tour is being well organised by Charlotte and progressing nicely.

Tim Bonnett has volunteered to help the club on Sunday with their DBS push, please can someone notify him what time etc.

It is with deep regret that I have resigned this position, therefore a new person must be appointed at the next committee meeting. The candidate must be proposed and appointed in accordance with club policy. **Daf please put vacant position on website this week so anyone wanting to fill role can email me for position spec.**

REGISTRATION: Registration Update

Under 6's 40 players registered,

I have still to check payment list for under 5/6's who shall I issue list to once done?

Under 7's 23 Players registered,

5 Not paid.

List sent to Nina Kelly to chase.

Under 8's 33 Players registered with RFU,

7 Players not registered

9 not paid.

Emma/Jane chasing paperwork

Under 9's 52 Players registered

22 Not Paid.

Hugh believes the majority of the players not paid are no longer with the club. Hugh is going to double check with Chris and get back to me.

Under 10's 32 Players registered. All Paid.

Under 11's 27 Players registered,

1 Not Paid. I will chase on Sunday.

Under 12's 15 Players registered,

3 Not registered

2 Not Paid

Daff chasing payments and following up RFU registration forms.

Under 13's 31 Players registered,

27 not paid

4 players paid

Forwarded list to Debbie Worby to check players before chasing for payment.

Under 15's 27 Players registered

9 Unpaid - Simon chasing up.

Under 16's 1 Player registered (Playing down in Under 15's)

Under 17's 23 Players registered,

10 Not Paid List to be sent out to Colin Letch.

AOB: Jamie Green met with conservators[no report received] **Jamie to send report ready for next meeting.**

Godfrey asked Sara to reconsider her decision to step down as Safeguarding Officer.

FIRST AID

What's the plan / status of kits and first aiders? **DAF TO DEAL**

Parents are asking, can there be a list so we know who is qualified and where to find them? **LEE TO DEAL.**
RFU female rugby day at club £3000 to club who gets the most players. DAF **TO PUT ON WEBSITE.**