



DATA PROTECTION AND PRIVACY NOTICE

St Chad's Broomfield Cricket Club takes the protection of the data we hold about you as a member seriously and are committed to respecting your privacy.

1 About this Data Protection and Privacy Notice

- 1.1 This notice explains when and why we collect personal information about our members and other Club users, how we use it and how we keep it secure and your rights in relation to it.
- 1.2 We may collect, use and store your personal data, as described in this Data Protection and Privacy Notice.
- 1.3 We reserve the right to amend this Data Protection and Privacy Notice from time to time without prior notice (but amendments will not apply retrospectively). We will seek to update you when changes occur but you are also advised to check www.stchadscc.com for updates.
- 1.4 We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at www.ico.gov.uk. For the purposes of the GDPR, we will be the "controller" of all personal data we hold about you.

2 Who are we?

- 2.1 We are St Chad's Broomfield Cricket Club and the relevant Club Officer contact details are available at www.stchadscc.com.

3 What information we collect and why

- 3.1 The below Information Table (Fig.1) sets out the type of data we generally hold, where and how it is obtained, the purpose for collecting, where we store it and why. It also sets out the legal basis on which we process the different types of data.

Fig. 1 – Information we use, what we use it for, and why

What type of information do we use?	What do we use your information for?	What reason do we have to use it? (The legal basis for processing).
All senior membership contact details (including name, address, telephone numbers, email address).	Managing your membership of the Club with contact details used for team selection, Club information, notification of activities (e.g., training sessions), Club events (e.g., fundraising, ground working parties), and for marketing purposes (e.g., cricket tickets, sale of playing kit).	We need all this information to make sure we do a good job in managing your membership and for purposes of our legitimate interests in operating the Club.
Date of birth and age-related information.	Managing membership categories which are age-related.	We need this information to manage your membership for purposes of our legitimate interests in operating the Club.
Contact details of junior member parents/guardians.	Managing the age-related membership of the Club such as notification of Club information, events, activities and for marketing purposes.	We need all this information to make sure we do a good job in managing you membership and for purposes of our legitimate interests in operating the Club.
Emergency contact details of junior members.	To contact next of kin in the event of an emergency.	We need this information to safeguard the Member's vital interests and those of their dependent's relative.
Gender and ethnic group.	To ensure adequate facilities are provided for our membership. To report the information to the Yorkshire Cricket Board (YCB) and England & Wales Cricket Board (ECB).	We need this information for purposes of our legitimate interests in operating the Club to ensure appropriate facilities/services are available for each gender and ethnic group. We need this information for the purposes of the Club's legitimate interests and for the governing cricket boards to monitor cricket club diversity.
Photographs/videos of Club members/teams in the context of playing competitions, Club events and activities.	Displaying on the Club's website, social media and use in local media.	For purposes of our legitimate interests in promoting the Club. Please refer to the Club's Photography & Video Policy.

Bank account details of Club member or other person making payment to the Club.	Managing your membership of the Club.	We need this information to manage your membership for purposes of our legitimate interests in operating the Club.
Details about your health (including any injuries, disability, allergies).	Managing details about your health and wellbeing.	We need this information to make sure you are participating in a safe environment.
Club Officers, Team Captains and Junior Team Coaches and Managers names, telephone numbers and email addresses.	Managing the organisation of the Club.	We need this information to ensure that those responsible for the organisation of the Club are contactable by Club members and others.
Cricket-related qualifications obtained by a Club member (incl. certificates for coaching, first-aid, safeguarding, DBS etc.).	Managing the organisation of coaching and Club safeguarding at the Club.	It is in our interests to provide support and instruction to help improve playing performance and to provide a safe place to play cricket.

4 How we protect your personal data

- 4.1 We will only transfer your personal data outside the EU where we have full and transparent agreements with data processors working on our behalf who undertake to maintain rigorous data privacy policies consistent with EU regulatory requirements.
- 4.2 We have implemented, as a minimum, generally accepted standards of technological and operational security in order to protect personal data from loss, misuses, or unauthorised alteration or destruction.
- 4.3 Please note, however, that where you transmitting information to us over the internet this can never be guaranteed to be 100% secure.
- 4.4 For any payments made by you online, we will only use recognised online secure payment systems.
- 4.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

5 Who else has access to the information you provide us?

- 5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where required to do so by law or as set out in the table above or paragraph 5.2 below.
- 5.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g., send you mailings or collect playing availability). However, we disclose only the personal data that is necessary for the third party to deliver the service, except where you have

willingly provided additional personal information, and we have agreements in place that require them to keep your information secure and not to use it for their own purposes.

6 How long do we keep your information?

- 6.1 We will hold your personal data on our systems for as long as you are a member of the Club and for as long afterwards as it is in the Club's legitimate interest to do so or for as long as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations e.g., compliance with tax requirements and exemptions, and the establishment exercise or defence of legal claims.
- 6.2 We securely destroy all financial information once we have used it and no longer need it.

7 Your rights

- 7.1 You have rights under the GDPR:
- a) to access your personal data;
 - b) to be provided with information about how your personal data is processed;
 - c) to have your personal data corrected;
 - d) to have your personal data erased in certain circumstances;
 - e) to object to or restrict how your personal data is processed;
 - f) to have your personal data transferred to yourself or to another business in certain circumstances;
 - g) you have the right to take any complaints about how we process your personal data to the Information Commissioner:
Website: <https://ico.org.uk/concerns/>
Phone: 0303 123 1113
Post: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

For more details, please address any questions, comments and requests regarding our data processing practices to secretary@stchadsgcc.com.