



Post Title: Rugby Development Officer (Part Time)

Location: Alloa Rugby Football Club

Background

An exciting opportunity has arisen to help drive the development of Rugby in Clackmannanshire, supported by Alloa Rugby Club, Scottish Rugby, and Clackmannanshire Council's Sports Development team.

The role is part time (circa 22.5 hours per week over 40 weeks p.a.) the majority of which will be based in Alloa Academy & Lornshill Academy where the individual selected will be expected to run general fitness training and rugby development training. The role will be supported by the school's physical education department's at both Schools.

Alloa Academy

Taking over running of an established School of Rugby at S1, S2, S3/4 & looking to establish a Senior group going forward. (Both Boys & Girls)

Lornshill Academy

Looking to establish a School of Rugby within the school.

Initially the targeted groups will be the S1 and S2 year-groups during the first year of the appointment, subsequently extending to all year-groups. Initially this role is funded for one year, but the expectations are that this will continue for a minimum 2-year period. (For both Boys & Girls)

The successful applicant will be given a number of objectives, but the single most important measure will be the increase of the quality and quantity of players at both school and club level.

Salary

Up to £13,500 p/a based on a 22.5-hour week over 40 weeks p.a. @ £15 per Hour.

Main duties and responsibilities

- Support curricular and extra-curricular rugby activities within Alloa & Lornshill Academies and Alloa Rugby Club throughout the school year / rugby season, promoting the club Ethos of 'Everyone Plays' and 'Together'.
- Work with Alloa & Lornshill Academies Physical Education department and Alloa Rugby Club's coaching teams on the development of rugby skills and fitness.
- Assist the school with the district school league.
- Work with the Scottish Rugby development officer to organise fixtures with local teams (schools and clubs) within the central belt.
- Work in an immediate, supportive, and effective manner with other regional sport development officers.
- Actively support the principles of Positive Coaching Scotland.
- Attend relevant child protection and inclusion training as provided by the rugby club, school and/or local authority, as required.

Judgement and Decisions

- The post holder will be responsible for developing rugby in Clackmannanshire specifically within Alloa & Lornshill Academies and Alloa Rugby Club. The successful candidate will be required to assist in delivering Scottish Rugby's, Alloa Rugby Club's and Alloa & Lornshill Academy's rugby strategies and plans.
- The post holder will report to the local Scottish Rugby Caledonia Midlands Regional Manager, Alloa Rugby Club's Director of Youth Rugby and the appropriate person within Alloa & Lornshill Academies.
- At all times, the post holder will adhere to Scottish Rugby's, Alloa Rugby Club's and Clackmannanshire Council's child protection policies.
- The post holder will adhere to the latest national and local government Covid-19 compliance guidance.

Knowledge, Skills, Experience and Qualifications

- Level 2 UKCC Coaching Qualification as a minimum
- Thorough knowledge and understanding of the game of rugby union.
- Experience of working in a sports development environment.
- Valid PVG membership
- A full driving licence and access to a car
- Ability to carry out and adhere to risk assessments.
- Appropriate first aid certificate
- Ability to work with young people of all ages with enthusiasm and confidence.
- Ability to work with partners and key stakeholders (including Scottish Rugby, Alloa Rugby Club, Alloa Academy, Lornhill Academy and Clackmannanshire Council's Sports Development team)
- Able to fulfil role as a leader and a positive role model.
- Excellent communication and organisational skills
- Ability to plan and prioritise workload.

In addition, the following are desirable.

- Good IT skills and experience
- Level 3 UKCC coaching certificate
- Experience of working in a rugby development environment.
- Knowledge of Scottish Rugby initiatives in relation to community rugby development.

Supervisory responsibilities

- The Development Officer will be required to work on their own initiative with no direct supervision.
- Ability to manage and supervise numbers of young persons in a sport environment.
- Help in the training and development of youth and junior coaches at both Alloa & Lornhill Academies and Alloa RFC.

Accountabilities

- This is a post jointly funded by Alloa Rugby Club and Scottish Rugby with accountability to both organisations. Within Alloa & Lornhill Academies the post holder will be directly responsible to the person nominated by the headteacher.

Other Conditions

- The post holder will be expected to work irregular hours including significant amounts of weekend work.

Health and Safety

- The post holder is responsible for their own Health and Safety in the workplace, and that of others employed there or visiting. The successful applicant will comply with all relevant health and safety regulations and procedures within their work areas.

Equal Opportunities

- Alloa Rugby Club, Scottish Rugby and Clackmannanshire Council are equal opportunity employers. The successful candidate will behave in a manner that supports this.

Deadline and Contact Details

- Applications should be emailed to vicepresident@alloarugby.org and alexjess@tinyworld.co.uk by 16th June 2023. Please provide a CV and a cover letter.

Successful applicants will be contacted within one week to arrange an interview.