

BANGOR RUGBY FOOTBALL CLUB

Safeguarding Policy Section 2.1

ROLE OF CLUB WELFARE OFFICER (CWO)

Reports to: BRF&CC Management Committee through Rugby Committee

Works with:

BRF&CC Hon. Secretary	Legal Compliance
BRF&CC Hon. Treasurer	Finance
Rugby Committee	Age-grade strategy and compliance
Convenor of Youth Rugby	Youth Rugby Operations/Administration
Convenor of Mini Rugby	Mini Rugby Operations/Administration

Appointed: Elected at Rugby Club Annual General Meeting

Scope: To ensure that the safety, health, general welfare and dignity of each Age-Grade Player is respected and protected.

Specifics: To implement the directions of the IRFU National Safeguarding Officer and Ulster Branch (IRFU) Welfare Officer and follow the IRFU Safeguarding Policy for Age-Grade Players.

The Club Welfare Officer (CWO) will:

1. Act at all times in the best interests of Age-Grade Players and report regularly to Rugby Committee and the Club Management Committee.
2. Be familiar with, and promote awareness within the Club of, the provisions of the IRFU Safeguarding Code and Policy and its Guidelines, and with such further information and requirements as may be provided, or put in place, by the IRFU.
3. Communicate with the Ulster Branch (IRFU) Welfare Officer on any matter which the CWO considers necessary, or any matter in relation to Age-Grade Players on which the advice or directions of the IRFU are required.
4. Receive, from the Ulster Branch (IRFU) Welfare Officer, advice, information and directions from the IRFU concerning Age-Grade Players, and act accordingly.
5. Inform the Club of requirements made by the IRFU concerning Age-Grade Players.
6. Ensure that, as Club CWO, they are in a position to respond accurately and promptly to queries from the IRFU as to the welfare of Age-Grade Players in their Club generally or in relation to any specific incident which may occur¹.
7. Be the contact person for the IRFU's National Safeguarding Officer and/or Statutory Authorities regarding the welfare of Age-Grade Players who are Club members.
8. Communicate with Age-Grade Players.
9. Provide advice and information to parents of Age-Grade Players.
10. Complete the IRFU's Club Action Plan for monitoring purposes and submit to IRFU through the Ulster Branch on an annual basis.

¹This will require the keeping of records where required by the IRFU, for example as to coaching qualifications, recruitment of leaders and management practices etc., following the IRFU Safeguarding Policy regarding records and reporting requirements.