



CLUB CONSTITUTION AND RULES

1. The name of the club shall be 'Crewe and Nantwich Rugby Union Football Club'.
2. The object of the Club is to provide facilities for and promote participation of the whole community in the sport of Rugby Union Football and for the social interaction of its members.
3. Club Membership is open to the whole community without discrimination, but any member having joined shall be deemed to have accepted the rules of the club.
4. Members of the club shall comprise Playing Members and Vice Presidents who have paid an annual subscription, the amount of which will be determined by the Executive Committee (hereinafter referred to as 'the Executive') from time to time. The Executive may elect persons as Vice Presidents of the Club in recognition of their service to the Club, the Rugby Football Union or the community. Playing Members and Vice Presidents are entitled to vote at any Annual General Meeting or Extraordinary General Meeting of the Club.
5. The names of all Members whose current subscription has not been paid before the 30th day of November in any year and who neglect to comply with a written request for payment within fourteen days after the same shall have been sent to them shall be posted on the Notice Board of the Club, and such members shall cease to be Members on the expiration of such period of time unless a reason satisfactory to the Executive shall be given for the delay.
6. All Playing Members of the Club, at all age groups, shall be expected to wear Club colours whilst playing matches on behalf of the Club; whether friendly, league or other. The current playing colours of the Club are: Shirts – Black, white, red and gold; Shorts – Black; Socks – Black with white tops. There is an alternative strip that may be worn for colour clashes or cup competitions; this shall be: Shirts – Red and black; Shorts – Black; Socks – Black and red. Occasionally, at the discretion of the Executive, the traditional colours of a white shirt with a single black circlet may be worn. The Executive can recommend an alteration to these colours for a forthcoming season but this must be endorsed at the AGM.
7. The President, who shall be an ex-officio officer of the Club, shall be elected at an Annual General Meeting and serve for a period of 2 years, after which the post comes up for re-election.
8. The Club shall be managed by the Executive which, subject to General Meetings, is responsible for determining Club policy. The Executive will also be responsible for Administration, Finance and forward planning, and will ensure that all sub-committees are meeting regularly and in a responsible manner to advise on budgeting and expenditure. Its members shall consist of the Chairman, Vice-Chairman, Secretary, Treasurer, Director of Facilities, Director of Rugby, Director of Community Activities, Chairman of the Mini/Junior Committee and the Cheshire Representative who together comprise the Officers of the club.



Four members shall constitute a quorum and the Executive shall have power to co-opt up to three members and so fill any casual vacancy that may occur on the Executive or any sub-committees. Members of the Executive will be elected at the Annual General Meeting (or an Extraordinary General Meeting) with the exception of the Director of Rugby who will be appointed by the Executive.

9. There shall be the following sub-committees:

- i. Playing sub-committee – responsible for all playing matters covering fixtures, coaching, the selection of teams and recruitment of players, including the administration and collection of players' subscriptions and weekly match fees as well as dealing with players' discipline, both on and off the field. The Chairman of the playing sub-committee will be the Director of Rugby. In addition to the Director of Rugby, the playing sub-committee will comprise the Fixtures Secretary, Team Secretary, Subscription Secretary, Disciplinary Officer and the Captains and Vice-Captains of all teams. With the exception of the Director of Rugby who is appointed by the Executive under the terms of rule 8 above, the members of the Playing sub-committee will be appointed at an Annual General Meeting.
- ii. Finance sub-committee – responsible for all senior club finances, sponsorship and vice presidents and international tickets. The Finance sub-committee will include the Treasurer, Sponsorship Manager, International Tickets Manager and Vice President's Coordinator. The Treasurer will be the Chair of the Finance sub-committee.
- iii. Facilities sub-committee – charged with the maintenance and development of ground, facilities and equipment. The Director of Facilities will chair this committee. Members will include those who maintain playing areas and attend to the upkeep of playing facilities. A representative of the minis and juniors should be in attendance at these meetings.
- iv. Community sub-committee – responsible for fundraising, social events and community engagement. The Vice Chairman will chair this committee. This will be a sub-committee open to any interested member, but should have an elected core group of members consisting of a Social Secretary and a Mini and Junior representative.
- v. Disciplinary sub-committee – comprising of the Disciplinary Officer, Club Captain and one senior member. The Disciplinary Officer shall be the Chairman of the Disciplinary sub-committee. The Disciplinary sub-committee shall have the power to expel, suspend or fine any member for good cause. Before any such decision is taken, the Disciplinary sub-committee shall give the member at least seven days written notice to attend the meeting of the Disciplinary sub-committee at which the matter is to be determined and shall inform him of the complaint(s) made against him. The decision of the Disciplinary sub-committee shall be made by majority, the



Chairman not having a casting vote, and the member shall have the right to appeal a decision of the Disciplinary sub-committee to the Executive, notice of which must be served on the Secretary within seven days of the decision. Members of the Executive who are members of the Disciplinary sub-committee shall not be entitled to be present when the Executive sits as an appeal tribunal from a decision of the Disciplinary sub-committee.

- vi. Mini/Junior Rugby Section – whose function shall be to promote and develop the playing of Rugby Union Football by persons under the age of 19. This section is to form its own committee and appoint its own Chairman, Secretary and Treasurer. It is to liaise with the Senior Club by appointing a member to the Executive, Facilities and Community sub-committee. It will raise and administer its own funding having a separate bank account from the Senior Club and producing a statement of accounts at the end of a season according to RFU requirements. A transfer of monies either way can be made subject to arrangements between the Executive of the Senior Club and the Committee of the Mini/Junior Section.
10. The Executive and the sub-committees shall keep a written record of minutes of each meeting and the minutes of each meeting shall be posted within 7 days of being approved.
11. The sub-committees shall have the right to co-opt members subject to the approval of the Executive.
12. All members of the Club are entitled to attend meetings of the Executive or sub-committees but not to vote or speak without leave of the Chairman and provided also that the Executive or sub-committees may go into closed session to deal with confidential business.
13. The Executive shall have the power to make byelaws for regulating the conduct and affairs of the Club provided the same are not inconsistent with these rules. Such bye-laws shall be posted in some conspicuous part of the Club premises and shall be binding on all of the members.
14. An Annual General Meeting of the Club chaired by the President shall be held every year and not later than the end of August to transact the following business:
 - a. To receive a report from the Executive Committee;
 - b. To receive and, if approved, to adopt a statement of the Club's accounts to the end of the preceding year;
 - c. To consider any alteration to these rules;
 - d. To elect the Officers (Members of the Executive), with the exception of the Director of Rugby who is appointed by the Executive under the terms of rule 8 above;



- e. To elect the team captains, the Club Captain, and members of sub-committees where election is required under these rules (for the avoidance of doubt, the team vice-captains are elected by the members of the appropriate team and not at the AGM);
- f. To appoint an auditor or auditors;
- g. To deal with any other matter pertinent to the management of the club of which not less than three days' notice shall have been given by not less than 5 members.

At their discretion, the Executive may choose to fill other positions within the club by means of election at the AGM or by co-option.

A notice convening the Annual General Meeting shall be sent to the members not later than ten days before the meeting.

15. An Extraordinary General Meeting may be convened at any time by the Executive and shall be convened by the Executive within 21 days of the receipt by the Secretary of a requisition in writing signed by not less than 15 members specifying the object of such a meeting for any of the following purposes:
- a. To consider any alterations to these rules;
 - b. To deal with any special matter which the committee may desire to place before the members;
 - c. To receive the resignation of the Executive or to remove any member or members thereof from office and to fill any vacancy or vacancies caused thereby;
 - d. To deal with any special matter which the members requiring the meeting wish to place before the club.

Notice convening an Extraordinary General Meeting shall be sent to the Members not less than seven days before the meeting and shall specify the matters to be dealt with.

16. The Chairman or in his absence the Vice Chairman or in his absence, a person elected by the meeting shall have a casting or additional vote in the event of equality of votes. This rule shall apply *mutatis mutandis* to meetings of the sub-Committees specified in rule 9 above. At General Meetings, twenty-five members shall form a quorum.
17. In any question of interpretation of these rules, the decision of the Executive shall be final.
18. The Members shall indemnify the Executive and Officers of the Club in respect of any liability arising out of any contract entered into by the Executive or duly authorised Officer, provided



such contract is not *ultra vires* the rules of the club, and shall similarly indemnify the Executive and any duly authorised Officers in respect of any other legal liability howsoever arising provided such liability arose during the exercise of powers vested in them by the Executive.

19. All surplus income or profits to be re-invested in the Club. No surpluses or assets will be distributed to members or third parties.
20. Upon dissolution of the Club, any remaining assets shall be given or transferred to another CASC, or a registered charity of the sport's governing body.