

Minutes of the Twelfth Annual General Meeting

21st May 2014 at 8.00pm

Cheam Sports Club

Apologies for absence

Tony Bennett, Ally Wyatt, Kate Bowen, Anthony Dawe, Lois Hare, Liz Grimes, Amy Collins, Emma Naerger, Grant Dormer, Neville Wrench, Mike Pinchbeck, Claire Hancock, Derek Wright, Denise Edwards, Mike Gallant, David Parker, Ian Sharpe, Stan Moore, Brenda Jaucsh, Vera & Gerry Dann, John Parsons, Alice Lovett, Gill Mc Donnell, Kathryn Essex, Mario de Sa, Steph Williams, Craig Wilson, Michelle Qualye, Katrina Boulton,

Minutes of the 11th AGM

Shelley Mills

Election of tellers

Mark Clover- teller – seconded by Derry Brophy

Reports:

Report of the Chairman (Sarah Jones)

Thank you all for coming to this the 12th Annual General meeting of Cheam Hockey Club.

I hope you will all agree it has been another good season with the club continuing to expand, new coaches introducing new ideas for the ladies and colts, existing coaches starting to reap the results of all their hard work in the last 2 years, and members gaining level 1 coaching, which has helped to ensure every team receives the best possible coaching.

We have had some great results within the men's senior teams with Men's 1's and 3's finishing 3rd in their leagues, Hunters continuing to flourish finishing 4th and the men's 2's finishing mid table. The clarets have been on a journey this season and haven't been as fortunate; however with the learning's taken on board I hope this will help the club build next season and ensure we have teams that account for all ages and levels.

The ladies have had many changes this season and have done well adjusting. The changes will benefit the club hugely next season and seasons to come. I would like to thank Dino, new ladies coach, for making a great start with the club. It is always difficult coming into a new club and intruding new ideas. I think you have made a great start.

I would like to thank all captains and vice captains for their jobs and wish the new captains/vice the best of luck for next season.

The colts section has continued to grow with over 120 colts registered. Jenny and the coaching/helping team have done an absolutely brilliant job ensuring our young members play competitive hockey. Thanks also to all senior members who have given up their time to help cover the rota and coach. Thanks to Molly for coordinating the rota. I hope you all realise how important it is for our senior members to get involved with coaching the younger members. Finally I would like to thank all parents who have given up their time and taken on a role within the colts section. Jenny has informed me that many more parents have offered their help and support next season which is fantastic news. I would like to say a special thank you to Jenny for everything she has done for the colts. She is stepping down as Colts administrator at the end of this season. She has given up her weekends for longer than I can remember and tirelessly works to ensure the club has a colts section. Our members recognised this with the Club person vote at the end of this season. Jenny will be continuing to coach which is great news. Thank you for everything and I wish her all the best.

At the beginning of my time as Chair I committed to grow our younger members and I hope you will all agree that this has happened. We have introduced paid coaching to our colts with Dino (level 2) working with our U14 & U16 girls which has seen a great impact on our younger members playing in senior teams. The important message from me as I sign off as Chair is that this needs to continue as it is one of the biggest ways the club will grow and also survive.

Thank as always to the exec. Keith, Sarah and Jo have helped me no end this season which has seen its ups and downs. It has been a pleasure working with them for the last 3 years. Jo and Keith will be stepping down with me at the end of this season. They have both been associated with the club for a very long time and have worked hard at all levels of the different committees. Thank you for everything you have done.

Thank also to the other members of the committee; Rose Hutson, Daniel Calxden, Anousha Gunatunga, Ian Kedward, Matthew Oliver and Jenny Brennan. They have worked hard to ensure the smooth running of the club. Thanks to Anousha and Ian for running some great social events; finalising it with the end of season diner, which was a huge success and managed to raise £500 for the club. Anousha is stepping down as social secretary, but you will all be pleased to know she has put her name forward for the position of secretary. I would like to take this opportunity to thank Rose and Daniel who will be stepping down as Men's and Ladies playing administrators. They have done the role for a year and I think will agree it is one of the hardest roles in the club. They have done a great job in keeping the peace. I wish them both every success in their new ventures.

I would also like to thank all umpires and to everyone who holds a role at all levels of the club. Thanks also to our wonderful president Tony Bennett who unfortunately couldn't be here with us tonight. He wished us all well. Thank you to our coaches Dino, Chris Bowen & Stacy Mann. I would also like to thank Alice Lovett, Joe Oddy and Derry Brophy who all achieved their level 1 coaching badge this season and have shown a big commitment to the club. I have had some very good feedback from our members and hope they will continue to help the club next season. I have enjoyed my time back at Cheam and will dearly miss the Club that has been part of my life for over 15 years. I wish the Chairperson taking over from me, and all of you, the very best.

Finally I would like to say thank you for coming tonight. If there is anyone out there who would like to get involved please put yourselves forward.

Report of the membership secretary (Sarah Trinder)

This is now my 6th season as Membership Secretary after taking over from Keith Boyce in the summer of 2008. Rather than give the same report I give every year I thought it would be interesting to look at how our membership has evolved.

At the end of the 2007/8 season our membership stood at 173, we had 49 Colts (U16s) of which a mere 5 were boys. Our membership for the 2013/14 season stands at 242, of which 121 are Colts and 41 of those Colts are boys. That growth is quite amazing and something that we as a club should be hugely proud of. However this must continue in order for the club to thrive. As the one executive member that is standing for next season I implore the membership to take active roles, not just leave it to somebody else; there might be anyone else and all this fantastic development would be lost.

It seems clear to me that the schools programme has been key in bringing more young people to our Colts section. Then the fantastic coaching that they receive keeps them coming each week. Therefore it is vital that we fill the Development post and keep applying for grants in order to continue the schools programme.

Below is a breakdown of our membership over the past 7 seasons:

	2013/14	2012/13	2011/12	2010/11	2009/10	2008/9	2007/8
Men	52	52	54	54	54	49	48
Ladies	38	36	41	39	39	38	42
Other	5	5	1	0	2	2	
Junior Men	8	7	7	10	7	12	17
Junior Ladies	14	16	17	17	23	23	17
Colts Boys			29	15	22	16	5
U12	27	12					
12-16yrs	14	12					
Colts Girls			59	47	50	52	44
U12	37	23					
12-16yrs	43	42					
Social	4	5					
Total	242	210	208	182	197	192	173
actual no change	32	2	26	-15	5	19	
% annual change	15	1	14	-8	3	11	

Report of the Men's Playing Administrator (James Root in place of Dan Sutton)

This has been a good season, with some near promotions. It has been encouraging to see lots of colts coming up into the 2 and pushing into the 1s.

Report of the Ladies Playing Administrator (Rose Hudson)

Many changes this season with Dino, our new coach. A new Playing formation was implemented which was very well received by the ladies section. An Anonymous survey was conducted at the end of the season with positive feedback overall. Results were Mid table for 1,2, 4; Sadly the 3s were relegated.

Again have had a very positive response to club days with over 50 members attending.

Report of the Colts Playing Administrator (Jenny)

150 young people from 4 to 16 on our end of season list and another 50 who we saw at various points of the season or who didn't fully commit after last season. Highlights the unpredictability of the coaching task on a Sunday as many of the young people have competing demands on their time, or parents aren't able to bring them along every week. I reckon we offered 26 sessions on a Sunday and there were some young people that turned up to 23 of them so we have core consistency across the age ranges. The coaching sessions and matches were supported by approximately 70 adults and Colts doing their Duke of Edinburgh. particular thanks this season go to Doug Livingstone and his daughter Ellie who were there virtually every week - think here was one Sun they had off! And did there first season as Level 1 coaches. Alice Lovett also passed her Level 1 coaching certificate and was there regularly to work with the Under 12 sessions as well as the Girls Under 14s. Fred Sallabank also stands out for his patient work with the Under 12 s and we hope to see him getting his Level 1 soon as he is a real natural with the younger players.

This season was our first for the club to be able to provide colts with paid coaches and Dinos expertise was welcomed by the under 14 and under 16 squads and this has made a significant impact on the inclusion of girls in the senior squads. Stacy was also brought in to work with the older boys so that we could ensure their Sun sessions were high quality. The quality of hockey is ever improving with 3 girls getting into JDC sides and 13 boys and girls attending Development training. We have been able to nominate a further 24 players for JDC and JAC this summer so we hope parents will be able to support their children to take advantage of these extra opportunities.

We had a number of teams in the dev leagues and tournaments as was mentioned at the end of season meal| 2 mixed Under 8s, under 10 boys and girls, under 12 boys and girls and under 14 and under 16 girls. All were successful in their own way - enjoying their hockey and playing as a team, scoring goals and winning matches. And a reminder that we are also very grateful to Kat for organising the fixtures list and dealing with the masses of emails.

Thanks to the parents who took on the responsibility of managing teams - Steve Chinappa, Ian Baker, Ken Beall, Neil Weston, and All the other parents and players who helped out.

Report of the Chair of the Social Committee (Ian Keddie, Anousha Patel)

While plenty of fun was had this year, financially the social side earned less money this season. One contributing factor was the Christmas party which was on a bad date (too close to the holidays). Thanks to all who helped out during the year.

Finance and Subscriptions: (Keith Boyce)

Review of the Year and Accounts

- You will have a copy of the 2014 Club accounts together with a forecast for 2015. Refer to 2014 for the time being.
- Overall the club made a surplus of £4,207 for the year. This was as a result of
 - The club securing two grants from England Hockey and Sport England for colts development. These projects have been completed and therefore the numbers have been recognised in year.
 - Membership fees last year were increased which has improved the position significantly.
 - Membership numbers increased especially in the colts section and this has increased our income with little associated costs.
- Thank you to Sarah Trinder for the membership role and all of the match fee collectors. Thank you to Neil Weston for once again approving the accounts.
- Match fees have been an area of concern and I need to highlight this to the meeting. Especially on the men's sides the collection of these fees has been poor with some sides being months in arrears. This is not always the fault of the match fee collectors but responsibility must lie with each individual member. We had two members who had not paid a match fee for the entire season, although now settled and this is unacceptable. The job of match fee collection is hard enough for both the collectors and myself from a cash flow perspective and it must be recognised that there is a cost to playing each Saturday. It is not only unfair on your team but to everyone who has paid their fees on time.
- Review of the accounts as per the detailed income and expenditure account – questions at end.
- Closing bank balance of £9,158.
- At last years AGM the intention was to move the club into a break even position on an ongoing trading basis, provide matches and professional training to all members and to increase the reserves position by £3,000 in order to provide a greater buffer zone against future price increases of pitches or one off expenditure. We believe that with the help of the grants these objectives have been achieved and the club is in a financially secure position for the future.
- Require approval of club accounts.

Proposal for Subscription levels and match fee levels for 2013/14

- We have prepared a forecast for the forthcoming season with a view to making a proposal for membership subscriptions and match fees.
- It has been assumed that the number of members and teams remain constant and in comparison to 2013/14 season.
- We have benefitted from the professional coaching provided by our club coaches together with the large number of volunteers that help out.
- Pitch costs at Nonsuch continue to be our largest cost and while we are not aware of any forecasted increase in these we need to be mindful that we are very reliant on the school and therefore have few alternatives should the costs increase.
- With the growth in the colts section it is important that they receive an increased amount of coaching and therefore colts' coaching is to be increased to 3 hours per week inline with training times.
- The men's and Ladies teams will continue to receive the same level of coaching as this season however matches will be limited to one match to be attended for men's and ladies across the club. This will be managed by the playing administrators and any upsides in coaching fees can be allocated by the administrators accordingly.
- This will give an equal amount of coaching to all sections and also recognise the contribution the colts bring to the club.

	Pitch Time	Chris (Mens Head Coach)	Dino (Ladies Head Coach)	Stacy (Ladies Ass. Coach)	AN Other (Mens Ass Coach)
Tuesdays	3 Hrs - 7pm to 10pm		2 Hrs - 8pm to 10pm	1.5 Hrs - 7pm to 8:30pm	1 Hrs - 7:30pm to 8:30pm
Wednesday	2.5 Hrs - 7pm to 9:30pm	1.5 Hrs 8pm to 9:30pm			
Selection		0.5 Hrs 9:30pm to 10pm			
Saturdays	Various	1 Match	1 Match	Dependent on spend by HC	Dependent on spend by HC
Colts	3 Hrs - 9am to 12pm		3 Hrs		
Total Hrs Per Wk	8.5 Hrs excl Matches	2 Hrs plus Match	5 Hrs plus Match	1.5 Hour	1 Hour
Dates		20th Aug 14 to 25th Mar 15	19th Aug 14 to 24th Mar 15	19th Aug 14 to 24th Mar 15	20th Aug 14 to 25th Mar 15
Total Weeks		30	30	30	30
Coaching Rate		£35.00	£30.00	£25.00	£25.00
Match Rate		£50.00	£50.00	£37.50	£37.50
Pitch Hire Rate	£75.00				

- Based on these figures we are forecasting a £1,134 loss however I have allocated £1,000 of this to be achieved through social events.

- It is our belief that the level of reserves at £9,500 is appropriate for the size of club we are and this provides a good enough bridge for unexpected changes in circumstances.
- It is therefore our recommendation that
 - Subscriptions and match fees remain unchanged for the forthcoming season.
- This means subscriptions will be as follows:

Category	2014/15	2013/14
Senior Playing Member	£220.00	£220.00
Junior (U23) – playing	£120.00	£120.00
Student/Unemployed	£120.00	£120.00
Away Student	£100.00	£100.00
Colt	Under 12 - £100.00 12-16 Yrs- £120.00	Under 12 - £100.00 12-16 Yrs- £120.00
Social Member	£35.00	£35.00

Voting

- Approval of accounts: Accounts approved for the season; Proposed: Krish Gunatunga, Seconded Matthew Oliver
- Match fees & subs: Proposal that these remain unchanged proposed: Krish Gunatunga, Seconded Jenny Brennan – *All in favour*
- Appointment of the accountant- Neil Weston: proposed: Andy Hart, Seconded Derry Brophy

Elections for 2014/2015:

- Election of President and Vice-Presidents
 - ✓ President - Tony Bennett will to stand again as President: *all in favour*
 - ✓ Vice Presidents- Jenny Brennan proposed : *all in favour*
- Election of Executive Officers
 - ✓ Chair, Krish Gunatunga: *all in favour*
 - ✓ Treasurer: Rob Gobinath: *all in favour*
 - ✓ Secretary: Noush Patel: *all in favour*
 - ✓ Membership Secretary: Sarah Trinder standing again: *all in favour*
- Election of Men's, Women's and Colt's Playing Administrators and Development Officer, and ratification of proposed Chair of the Playing Committee:
 - ✓ Men- James Root: *all in favour*
 - ✓ Women: *Vacant- to be filled after the AGM*
 - ✓ Colts: Vacant *Vacant- to be filled after the AGM*
- Development Officer- Lucy Brown: *all in favour*
- Election of Men's, Women's and Colt's Social Managers and Recruitment Officer, and ratification of proposed Chair of the Social Committee:
 - ✓ Women's Social Secretary: *Vacant- to be filled after the AGM*
 - ✓ Men's Social Secretary: Ian Keddie to continue
 - ✓ Recruitment /Sponsorship Officer: Natalie Milsom

All present in favour

- Ratification of appointment of Team Captains

<i>Men's 1st XI</i>	<i>Simon Higgins</i>	<i>Women's 1st XI</i>	<i>Ally Wyatt</i>
<i>Men's 2nd XI</i>	<i>Andy Cooper</i>	<i>Women's 2nd XI</i>	<i>Emma Naerger</i>
<i>Men's 3rd XI</i>	<i>Evan Davis</i>	<i>Women's 3rd XI</i>	<i>Emily Doak</i>
<i>Clarets</i>	<i>?</i>	<i>Women's 4th XI</i>	<i>Kate Bowen</i>
<i>Hunters</i>	<i>Scott & Charlie Weston</i>	<i>Mixed Captain-</i>	<i>Emma</i>

Ratification of Captains: Proposed: Krish Gunatunga, Seconded: Ian Sharpe

All present in favour

- Fixture Secretaries

Women Shelley Mills:

Proposed: Rose Hudson, Seconded: Lucy Jackson

Men Phillip Lyddon

Proposed: Krish Gunatunga, Seconded: Natalie Milsom

Colts Katrina Boulton

Proposed Jenny Brennan, Seconded: Joe Oddy

- Child Welfare Officer: Matthew Oliver

Proposed Emily Cohen, Seconded: Krish Gunatunga

- Website Administrator: Matt Maben

Proposed: Krish Gunatunga, Seconded: Ian Sharpe

- Newsletter editor Amy & Lucy

Proposed: Krish Gunatunga, Seconded: Ian Sharpe

- Press Officer /Social media coordinator: Joe Oddy:

Proposed: Krish Gunatunga, Seconded: Ian Sharpe

All the above were ratified.

Thank you to all from the Chairman

- **AOB**

Reminder to all members to be careful about comments on Facebook/social media regarding opposition and umpires- certain comments can lead to fines by the league

Meeting concluded at 9.44pm