

KEY CHANGES: Richmond Cricket Club Constitution

This is a summary of key changes proposed between the existing constitution (Regulations for the Cricket Section of the Club, 2016) and the proposed constitution to be considered at the EGM on 2 March 2022. The proposed constitution has been based upon the latest ECB model constitution whilst recognising that Richmond Cricket Club (RCC) is a section of Richmond Sports Club (RSC) and therefore subject to the articles of association of RSC.

MEMBERSHIP:

Additional membership categories added:

1. Honorary members: These are non-playing members nominated by RCC and approved by RSC. They will be able to vote on playing matters (such as Captain selection) as well as Full Playing Members.
2. Family members: The introduction of this category is to recognise the contribution of the junior section. Each family of junior members will have one voting member. This is consistent with other local clubs, such as Teddington. Note that family members will have voting rights, but not on issues that impact primarily playing members.

COMMITTEE STRUCTURE:

The make-up of the main committee has been amended. The changes are:

1. Playing captains are not automatically part of the committee. However, they are eligible to stand for any committee position.
2. There is representation from both men and women for cricket matters.
3. There is increased focus on Social and Grounds/Facilities activities consistent with the recent strategy work.
4. The inclusion of an D&I officer as an appointed position
5. Whilst not described in the constitution the Club will operate on a day-to-day basis as 4 Sections: Minis (U8s and below, mixed), Women & Girls, Juniors/Boys, Men.
6. Whilst not described in the constitution the Committee will set up 4 Sub-Committees that will be chaired by members of the Committee: Cricket; Social & Comms; Grounds & Facilities, Finance. These sub-committees align with the Club Strategy that was outlined at the AGM.

Additional requirement that no committee member can serve more than 9 years in any post. This is consistent with Sport England recommendations

UPDATE TO MEET REQUIREMENTS OF CURRENT ECB MODEL CONSTITUTION

The table below summarises the substantive changes between the existing constitution and the proposed constitution. With the exception of the items above, the majority of these changes are

based upon the layout of the latest ECB model. The table identifies how the existing 2016 sections are now referenced in the proposed constitution. There are a few additional sections that have been added to be consistent with the ECB model and these are listed at the bottom of the table.

2016	2016 Constitution	Proposed Constitution	Description of Change
1	1. Status of the Regulations	Not repeated in the new constitution	
2	Purposes of the Cricket Section	2. Club Purposes	Uses the ECB model constitution language and there is an additional section - '3. Permitted Means of Advancing the Purposes'
3	Affiliation	2. Club Purposes	The appropriate regulations are outlined in the Affiliation section (2.1 to 2.4).
4	Membership	4. Membership	Changes to membership categories as outlined above. Clarity on the importance of the payment of subs. Committee has some qualified rights to refuse membership.
5	Committee structure	8. The Committee	8.3 Composition, etc. This section describes the make-up of the committee, the changes to which are outlined above.
6	Safeguarding Children and Vulnerable Adults	2. Affiliation and 8. The Committee	The Club's commitments on Safeguarding are distributed through different sections of the proposed constitution, including: 2.3; 8.2.4; 8.4.3;
7	Removal of membership, discipline and appeals	9. Removal of membership, discipline and appeals	The provisions are very similar
8	Annual General Meetings	6. Annual General Meetings	A term limit is included (there is no limit in the 2016 constitution)
9	Extraordinary General Meetings	7. Extraordinary General Meetings	The provisions are very similar
10	Amendments	13. Amendments	The 2016 states that the "Regulations for the Cricket Section of the Club" can be

			<p>amended by the committee. However, it is clearly appropriate that these changes are put to a vote of the membership, hence the EGM.</p> <p>In the proposed constitution amendments must be approved by two-thirds of the votes cast at a general meeting, but not so as to jeopardise the Club's Clubmark status or any requirements the Club has as a section of RSC.</p>
	NEW	10: Property Trustees	NOT USED for RCC because assets are owned by RSC
	NEW	11: Club Regulations	Allows the committee to create and amend club regulations consistent with the constitution
	NEW	12: Notices	Outlines how notice is give are given to members
	NEW	14: Winding up the club	Standard winding up process as outlined in the model constitution.



Richmond Cricket Club] (“the Club”)

Regulations for the Cricket Section of the Club

1. Status of the Regulations

1. The Club promotes a range of sports including cricket.
2. The Club wishes to demonstrate that it complies with the ECB Clubmark requirements in delivering cricket activities for its members.
3. These Regulations set out the duties and responsibilities of the Club and its members in relation to organising cricket.

2. Purposes of the Cricket Section

The purposes of the Club are to foster and promote participation in the amateur sport of cricket within the community, providing facilities for playing cricket, opportunities for recreation, coaching and competition.

3. Affiliation

- 3.1. The Club is affiliated to the England and Wales Cricket Board through the Middlesex Cricket Board.
- 3.2. The Club and its members shall ensure that members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
- 3.3. The Club shall adopt and implement the ECB Safe Hands – Cricket’s Policy for Safeguarding Children and any future versions of the policy.
- 3.5 The Club shall adopt and implement the ECB Club Inclusion and Diversity Policy and any future versions of this policy.

4. Membership

Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.

- 4.1. The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.¹
- 4.2. The level of subscriptions will be decided by the Committee from time to time and notified to the members.

5. Committee Structure

5.1 The committee shall consist of the following officers:

1. Chairman
2. Secretary
3. Treasurer
4. Fixtures Secretary
5. Club Welfare Officer
6. Team Secretary
7. Director of Cricket
8. 1st Team Captain
9. 2nd Team Captain
10. 3rd Team Captain
11. 4th Team Captain
12. 5th Team Captain
13. Junior Chairman
14. Girls Chairman (this appointment is made by the junior committee)

5.2 The officers shall be elected at the Annual General Meeting of the cricket club from, and by, the members of the cricket club.

5.3 All officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

6. Safeguarding children and vulnerable adults

6.1. The Committee will have due regard to the law on disability discrimination and the safeguarding of children and vulnerable adults.

6.2. The Committee shall appoint a cricket Club Welfare Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Club Welfare Officer shall report to relevant Committee meetings and the reports, together with any action taken, must be minuted.

7. Removal of Membership, Discipline and Appeals

7.1. Any complaints regarding the behaviour of cricket members, guests, or volunteers helping with the Cricket Section should be lodged in writing with the Secretary.

7.2. Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

7.3. The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who

will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the [Committee], including the termination of membership or exclusion from Club premises.

7.4. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

7.5. There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

7.5.1. against the Disciplinary Sub-Committee's findings or the sanction imposed or both;
and

7.5.2. against the Committee's refusal to admit a new member

In either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

8. Annual General Meetings

The Club will hold an AGM once in every calendar year and not more than 15 months after the last AGM. Members will be given a minimum of 3 weeks notice of the date of the AGM. 20 members must attend to be quorate. At every AGM:

8.1.1. the members will elect a Committee including a Chair, Treasurer and Secretary ("the Officers") to serve until the next AGM

8.1.2. the Treasurer will produce accounts of the Club for the latest financial year audited as the Committee shall decide;

8.1.3. the Committee will present a report on the Club's activities since the previous AGM;

8.1.4. the members will appoint a suitable person to audit the accounts; and

8.1.5. the members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

9. Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than 20 members signed by them. Such EGM shall be held on not less than 14 nor more than 21 days' notice at a place decided upon by the Committee or in default by the Chair. If the Committee fails to call a meeting within 14 days of receiving a valid request from the members then the requisitionists may themselves call a meeting, the costs of which will be reimbursed by the Club.

10. Amendments

10.1. These Regulations may be amended by resolution of the Committee. Any amendments must comply with the ECB Clubmark requirements as in force from time to time and in the case of any conflict between the provisions of the main club constitution and the ECB Clubmark requirements, the ECB Clubmark requirements shall take precedence in matters concerning the cricket section of the Club.

Adopted at a meeting held

at Old Deer Park, Richmond.

on Wednesday 30th November 2011

Signed

Name

Signature

[Name and signature of chair of meeting]

Witnessed

RICHMOND CRICKET CLUB CONSTITUTION

1. Name

The name of the club is **Richmond Cricket Club** (the **Club**).

The Club is a section of Richmond Sports Clubs (RSC) and as such, the RSC articles of association apply to the activities of Richmond Cricket Club.

2. Club Purposes

The main purposes of the Club are to provide facilities for, and to promote participation in, the amateur sport of cricket (the **Purposes**).

Affiliation

- 2.1 The Club is affiliated to the England and Wales Cricket Board through Middlesex Cricket.
- 2.2 The Club and its members shall ensure that all members abide by the ECB Code of Conduct which incorporates the Spirit of Cricket, and by the Laws of Cricket.
- 2.3 The Club shall adopt and implement the “ECB Safe Hands – Cricket’s Policy for Safeguarding Children” policy, as amended or updated from time to time. The Club must also have a separate club safeguarding Policy Statement, as required by the ECB.
- 2.4 The Club shall adopt and implement the ECB Club Inclusion and Diversity Policy as amended or updated from time to time.

3. Permitted means of advancing the Purposes

The Committee (as defined in 8.3.1) has the power to:

- 3.1 hire grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities;

- 3.2 provide coaching, training, medical treatment, and related social and other facilities;
- 3.3 take out any insurance for the Committee, employees, contractors, players, guests and third parties;
- 3.4 raise funds by appeals, subscriptions, loans and charges;
- 3.5 open bank accounts;
- 3.6 NOT USED
- 3.7 NOT USED
- 3.8 set aside or apply funds for special purposes or as reserves;
- 3.9 deposit or invest funds in any lawful manner;
- 3.10 employ and engage staff and others and provide services;
- 3.11 co-operate with any organisation, club, sporting body, government or government-related agencies; and
- 3.12 do all other things reasonably necessary to advance the Purposes.

NONE of the above powers may be used in any manner other than to advance the Purposes consistently with this Constitution and the general law.

4. Membership

- 4.1 Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, gender, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. Restriction of membership due to facility limitations may be required and will be implemented on a non-discriminatory basis and in accordance with the requirements of the current ECB Diversity and Inclusion Policy. Membership capacity shall be agreed by the Committee.
- 4.2 The Club may have different classes of membership and subscription on a non discriminatory and fair basis. The Club will have an equitable pricing policy and will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 4.3 The level of subscriptions will be recommended by the Committee on an annual basis to RSC, who will approve subscriptions on an annual basis. This will then be notified to members.
- 4.4 The Club will have the following classes of membership:

4.4.1 Playing Full Member;

- 4.4.2 **Non-Playing Full Member;**
- 4.4.3 **Honorary Cricket Member** - life-time member of the Club nominated by the Committee and elected at an RSC annual general meeting;
- 4.4.4 **Junior Member** - under the age of 18 and paying a Junior subscription; and
- 4.4.5 **Family Member** - one parent or guardian from each family of Junior Member(s) will be a member. Where there are multiple junior members from a single family, there will still only be one Family Member.
- 4.5 Application for membership of the Club shall be by completion of a membership application form (the nature of which shall be agreed by the Committee from time to time).
- 4.6 No person shall be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection for any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Committee.
- 4.7 In addition to the Committee being able to refuse membership on the basis that membership has reached capacity (under Clause 4.1), the Committee may also refuse or remove membership at its discretion, however this may only be done for good cause (including, but not limited to, personal conduct or character issues which are reasonably likely to bring the Club or cricket into disrepute). Notwithstanding the ability of the Committee to remove or refuse membership under Clause 4.1 and this Clause 4.7, the Committee may only refuse to admit a new member if a resolution is passed at a Committee meeting where the person in question has been notified in writing a reasonable time in advance of that Committee meeting, and has been given 14 calendar days prior to the Committee meeting to submit written representations for the Committee to consider at the Committee meeting. Appeal against a refusal or revocation of membership shall be to the Appeals Committee (defined below) as detailed below.
- 4.8 All members will be subject to the rules in this Constitution (as applicable) and by joining the Club will be deemed to accept the rules in this Constitution (as applicable), any Club regulations and any codes of conduct that the Club has adopted from time to time. A code of conduct for members and guests must be displayed prominently to ensure that all Club guests and non-member volunteers are aware of the code and the requirement to abide by it.
- 4.9 The Secretary (as defined below) will ensure a register of members is maintained.
- 4.10 Membership is not transferable and shall cease on death.
- 4.11 A member may resign by written notice to the Club, but the return of any subscription paid is at the reasonable discretion of the Committee.

5. **All General Meetings**

- 5.1 All members may attend all general meetings of the Club in person.
- 5.2 All members except for Junior Members have one vote.
- 5.3 Non-Playing Full Members and Family Members shall be entitled to the full privileges of the Club except that they shall be precluded at General Meetings from voting upon any motion exclusively concerning the Playing Full Members (and, if disputed, the designation of such motions shall be at the reasonable discretion of the Committee). Honorary Members will be able to vote on all motions.
- 5.4 Members must be given at least 21 clear days' notice of all general meetings by the Committee. Notice shall be sent to each member's registered email address and shall also be published on the Club website.
- 5.5 The quorum for all general meetings is 20 members present.
- 5.6 If a quorum is not present within 15 minutes after the start of the meeting, the meeting will be adjourned to the following week at the same time and place or such other time and place as the Committee decide and any members attending the adjourned meeting will constitute a quorum (regardless of the number of members who attend).
- 5.7 The Chair (as defined below) or, in his or her absence, another member chosen at the meeting by the members, shall preside.
- 5.8 Except as otherwise provided in this Constitution or in Club regulations, every resolution shall be decided by a simple majority of the votes cast on a show of hands.
- 5.9 Additional formalities in connection with general meetings (including but not limited to how to put down resolutions and nominate candidates for election to the Committee) shall be decided by the Committee and implemented in Club regulations.

6. Annual General Meetings

The Club shall hold an annual general meeting (**AGM**) once in every calendar year and not more than 15 months after the previous AGM. At every AGM:

- 6.1.1 the members will elect a Committee including a **Chair**, **Treasurer** and **Secretary** (together, the **Officers**) to serve until the next AGM;
- 6.1.2 No Committee Member (as defined below) will serve in a position for nine years or more without spending one year in a different Committee position, or one year out of the Committee, before being eligible for appointment again;
- 6.1.3 the Treasurer will produce accounts of the Club for the latest financial year;

6.1.4 the Committee will present a report on the Club's activities since the previous AGM;

6.1.5 NOT USED

6.1.6 the members will discuss and vote on any resolution (whether about policy or to change this Constitution) and deal with any other business put to the meeting.

7. Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days after a request to that effect from the Committee or on the written request of not less than 20 members signed by them. Such EGM shall be held on not less than 14, but not more than 21, calendar days' notice at a place decided upon by the Committee, or in default, by the Chair. If the Secretary fails to call an EGM within 14 days after receiving a valid request from the Committee or the members then the Committee or the members who have requested the EGM may themselves call an EGM, the costs of which will be reimbursed by the Club.

8. The Committee

8.1 Role

The Club shall have in place a committee which, subject to this Constitution, shall have responsibility for the management of the Club, its funds, property and affairs (the **Committee**).

8.2 Property, etc.

8.2.1 The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by this Constitution and all surplus income or profits are to be re-invested in the Club. No surpluses or assets will be distributed to members or third parties.

8.2.2 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits.

8.2.3 The Club may also in connection with the Purposes of the Club:

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- (c) pay for reasonable hospitality for visiting teams and guests; and

- (d) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

8.2.4 The Committee shall ensure that they take practical steps to comply with legislation relating to both The Equality Act 2010 (as amended from time to time) and the safeguarding of children and vulnerable adults.

8.3 Composition, etc.

8.3.1 The Committee shall be up to a maximum of ten members and shall include the following officers elected at the AGM (as detailed in clause 6):

1. Chair;
2. Secretary;
3. Treasurer;
4. Cricket Chair;
5. Deputy Cricket Chair;
6. Social Chair; and
7. Facilities and Grounds Chair,

(together, the **Committee Members**).

A Safeguarding Officer will be appointed by the Committee Members and be part of the Committee as required by Clubmark.

Cricket Chair and Deputy Cricket Chair will draw from different cricket sections (i.e., Men, Juniors, Women and Girls) but will represent all cricketing matters.

A Vice-Chair will be agreed by the Committee from the Committee Members.

A Diversity and Inclusion Officer will be appointed by the Committee.

8.3.2 At least three of the Committee must be unrelated to each other and not co-habiting.

8.3.3 The Committee Members shall consider the skills and diversity needed to fulfil the functions of the Committee.

8.3.4 The Committee may direct one or more Club members (up to the maximum permitted number) to fill a vacancy, or act as an additional member of the Committee (not necessarily in one of the seven positions described in Clause 8.3.1. above), to serve until the end of the next AGM.

8.3.5 Any Committee Member may be re-elected or re-directed to join the Committee, subject to Clause 6.1.2. The Committee may agree a process, [set out in Club regulations] for nominating and electing Committee Members at the AGM.

8.3.6 A Committee Member ceases to be such if he or she:

- (a) ceases to be a member of the Club;
- (b) resigns by written notice to the Club; or
- (c) is removed by the Committee in accordance with clause [5.7] and [10].

8.3.7 Playing captains for each adult team will be elected by Playing Full Members and Honorary Cricket Members. Playing captains are elected on an annual basis and the process is coordinated by the Chair.

8.4 Committee Meetings

8.4.1 Whenever a Committee Member has a personal interest in a matter to be discussed he/she must declare it, withdraw from that part of the meeting (unless asked to stay by the other Committee Members present at that meeting), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned. Conflicts of interest must be recorded and minuted.

8.4.2 The Committee shall meet at least four times each year. The Committee may reasonably decide its own way of operating. Unless it otherwise resolves the following rules apply:

- (a) at least three Committee Members must be present for the meeting to be valid;
- (b) Committee Meetings may be held either in person or by telephone, televisual or other electronic or virtual means agreed by the Committee in which all participants may communicate simultaneously with all other participants;
- (c) the Chair, or whoever else is chosen from those present, shall chair meetings;
- (d) decisions shall be by simple majority of those voting;
- (e) a resolution in writing (or via email sent by the Chair or Secretary from a designated email address) signed by every Committee member (or responded via email) shall be valid without a meeting; and
- (f) the Chair of the meeting shall not have a casting vote.

8.4.3 The Committee shall appoint a Safeguarding Officer to ensure compliance with safeguarding legislation and the ECB Safe Hands policy. The Safeguarding Officer shall be a Committee Member and report to relevant

Committee meetings and the reports, together with any action taken, must be minuted.

8.5 Bank Account

Any bank account in which any part of the Club's funds are deposited shall be operated by the Treasurer on behalf of the Committee and shall be held in the name of the Club. Unless regulations state otherwise, all payments from such accounts must be approved by at least two people, being the Treasurer and another member known to the Committee. Correspondence and copies of the associated invoices will be retained by the Treasurer to answer any queries or support any further documentation as required.

8.6 Delegation and sub-committees

The Committee may delegate any of their functions to sub-committees but must specify the scope of its activity and powers, the extent to which it can commit the funds of the Club, its membership, and its duty to report back to the Committee. The Committee may wind up any sub-committee at any time or change its mandate and operating terms at its sole discretion.

8.7 Disclosure

Annual Club reports and statements of account must be made available for inspection by any member and all club records may be inspected by any Committee Member.

9. Removal of Membership, Discipline and Appeals

- 9.1 Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.
- 9.2 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the [Disciplinary Sub-Committee (as defined below)] in reasonable time to prepare for any hearing.
- 9.3 The Committee shall appoint a disciplinary sub-committee (the **Disciplinary Sub-Committee**) who will meet to hear complaints within 21 days after a complaint is lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including but not limited to the termination of membership or exclusion from Club premises.
- 9.4 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

9.5 There shall be a right of appeal within 14 days after receipt of the disciplinary decision or decision to refuse membership:

9.5.1 against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and

9.5.2 against the Committee's refusal to admit a new member.

In either case, the Committee shall appoint an appeals committee (**Appeals Committee**). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days after the Secretary receives the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

10. Property Trustees

NOT USED

11. Club Regulations

The Committee may make Club regulations consistent with this Constitution and will publicise these to the members.

12. Notices

12.1 Notices to be sent out in accordance with this Constitution may be sent by hand, by post or by suitable electronic means and will be treated as being received:

12.1.1 24 hours after being sent by electronic means or delivered by hand to the relevant address;

12.1.2 Two clear days after being sent by first class post; or

12.1.3 Three clear days after being sent by second class post.

12.2 Notice of all general meetings must also be put on the Club's notice board and website.

12.3 A technical defect in the giving of notice of which the members or the Committee are unaware at the time does not invalidate decisions taken at a meeting.

13. Amendments

13.1 This Constitution may be amended at a general meeting by resolution passed by two-thirds of the votes cast but not so as to jeopardise the Club's Clubmark status or any requirements the Club has as a section of RSC.

13.2 The Club's Purposes may be changed to include another eligible sport if the Committee unanimously agree and the members also agree to the change by a 75% majority of votes cast.

14. Winding Up the Club

14.1 The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

14.2 The Committee will then be responsible for the orderly winding up of the Club's affairs and reporting to RSC that the section is closed. As CASC, RSC will have responsibility for all assets and liabilities.

14.3 NOT USED

Adopted at a meeting held

at [Place]

on [Date]

Signed

Name

Signature

[Name and signature of chair of meeting]

Witnessed

Name

Address

Occupation

Signature

[Name, address, occupation and signature of witness]