

# AYLESBURY RUGBY FOOTBALL CLUB LTD

Minutes of Club Executive Committee Meeting held at the Club on 9<sup>th</sup> February, 2017.

**PRESENT:** C. Woodfall (Chair), D Spence, J. Harrison, G. Evans, B. MacGillivray, P. Milham

**APOLOGIES:** S. Winman

**ABSENT:**

**MINUTES OF PREVIOUS MEETING:** Minutes of previous meeting accepted.

1.	<b>EXPENDITURE APPROVAL.</b>	
2.	<b>100 CLUB ACCOUNTS</b> January approved. Winners: January: First Prize £100.00 Mr Nigel Stratton; Second Prize £75.00 Mrs Angie McCafferty; Third Prize £50.00 Mr Paul Andrews	

## NEW MATTERS FROM THE CHAIRMAN:

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## HON SECRETARY:

1.	Various correspondence was reviewed.	
2.	Club Diary was reviewed	

## HON TREASURER & FINANCE: See attached balances

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## RUGBY:

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## GROUNDS & PREMISES:

1.	Internal security cameras - discussed quote. Gerald to approach 100 Club.	<b>GE</b>
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## YOUTH:

1.	<p>Youth and Mini Section Report:</p> <p>Our Youth Section players and coaches arrived back from the Christmas break with a spring in their step thanks to the anticipation of finally getting to run out on our brand new Artificial Grass Pitch.</p> <p>The new surface didn't disappoint and as we roll over into February - every age group has had a minimum of two training sessions on it and many have also played matches on the plastic. The feedback from all has been entirely positive and I imagine the local sports shops have had their most profitable January ever, as many parents opted to purchase an extra pair of boots for use on the AGP rather than battle with keeping one pair clean at all times.</p> <p>The AGP provides many benefits for our Youth Section and with our pitches suffering a combination of water logging and freezing throughout January, it has come to the rescue of our training sessions more than once - allowing us to restructure the hours we train on a Sunday and getting the entire section on the AGP over our five hour allocation of it.</p> <p>A huge thank you to all the coaches, players, managers and parents who worked with us to keep training on these occasions, when without it, we'd have simply had to cancel.</p> <p>A related and similarly huge thank you, must also go to the dozens of coaches, players, managers, parents and volunteers from our section who turned up to mascot, ball boy, coach, act as an ambassador or support the club in some way at the RFU's official opening ceremony for the new pitch. The Youth section's involvement in this event really added to the quality of the day, and the great number of you that turned up left the RFU in no doubt that they'd invested in a club that had completely bought into the AGP programme.</p>	
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Laura Murray-Russell is stepping down as U14s Manager as she begins a new job that won't allow her the time she currently devotes to the role. Our thanks go to Laura for all the work and support over the years and we look forward to seeing her around the club without the clip board, enjoying watching Luke play.

**Girls' Rugby:**

Thanks to the drive and endeavours of Tim Holmes and the team he built around him - we now have our first Girls' Rugby Team at ARFC! Starting with the 12 to 13 age group, we finally have a foundation to grow and build from. The first session saw 12 girls turn up and enjoy an active, fun training session on the AGP, ending with many promises of bringing friends along to the second session. Early days yet, and we need more coaching support to ensure its success, but a good start.

**7s Festival:**

Hat's off to Bryan Garson-Pilbeam (the club's self appointed AGP Boot Monitor) for the work he's taken it upon himself to do in terms of ensuring that clean and correct footwear is worn on our million pound pitch. When he hasn't been standing on the gate telling the kids awful jokes, he's been working away in the background on staging an ARFC 7s Festival. Picking up on the rapidly increasing popularity of this sport, he plans to start with an U14s version on the 16th of April and knowing Bryan's enthusiasm for anything and everything rugby, who knows where it will end up! Good luck, Bryan - it's a cracking idea and has the full support of ARFC and the RFU. We look forward to working on it with you and hopefully opening it out to another age group or two next year. If you'd like to get involved in supporting it in any way, be it as an official or otherwise, please get in touch.

**In other news...**

Tour and festival are both well underway in terms of planning and organisation.

We are looking at what RFU qualification courses we can now run at ARFC to support our growing team of coaches.

Rachel Huggins has pretty much nailed down the date for our RFU Safeguarding Awareness Course. I will share this as soon as I can. Every coach, manager, volunteer and helper involved with the Youth Section in any way needs to attend this excellent course for the benefit of themselves and the children in their care.

Club Emails: We now have our own club email set up. If you would like an email address for your role (.....@aylesburyfc.co.uk). Get in touch with me and I can create it and send you the instructions for setting it up on your device.

**CLUBHOUSE:**

1.	Monthly Bar takings: £10,522.40. Monthly Kitchen Takings: £4,478.70
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**COMMERCIAL CHAIRMAN:**

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**A.O.B.**

1.	<p>Resurrect Buy a Brick board – letters of thanks. List to be got from Chris. Jez.            07/05/13 – Carried Over            06/06/13 – Carried Over. Clive to sort.            18/07/13 – Carried Over. A file exists on the club laptop regarding buy a brick. Clive to follow up.            01/08/13 – File produced. Will be validated.            05/09/13 – List to be published for final validation – and then a plaque will be erected outside.            07/10/13 – Buy a brick board, could not source any other information, Clive will type up this week a list and display it in various ways, asking for any missing contributors to contact Clive.            07/11/13 – Buy a brick list on notice board, as yet only one discrepancy /amendment.            05/12/13 – List to be posted on website.            09/01/14 – Buy a brick" so far three missing names identified, needs more publicity, maybe a sign around the bar.            30/01/14 – List has been taken down now, four amendments have been identified, still open for change until decision is made to produce plaque.            06/03/14 – Sign to be made up and put in alcove.            03/04/14 – Carried over            01/05/14 – Buy a brick board, have contacted Impact signs.            02/06/14 – Buy a brick board, alcove area paving completed, Clive will be installing cladding in recess on the ceiling, suggest this is completed before board is installed. Will get the list of names to Impact, for them to quote for board.</p>	<b>CW</b>
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	<p>03/07/14 – Ongoing  05/08/14 – Ongoing  02/09/14 – Ongoing  02/10/14 – Carried Over  06/11/14 – Carried Over  11/12/14 – Carried Over  08/01/15 – "buy a brick" option of a sign, calligraphy style, club member found who can do this, will catch up with them soon.  05/02/15 – Buy a brick, have approached Jasmine Blake with regards production of this, need to send her the list of names etc, might be something she can help with or may need to ask someone more experienced.  05/03/15 – Ongoing.  14/04/15 – "Buy a brick", I shall be now producing this on a word document using appropriate font, framing and displaying very soon.  06/05/15 – Ongoing  04/06/15 – Buy a brick list typed out awaiting printing.  02/07/15 – WIP  30/07/15 – Carried over  03/09/15 – Carried over  05/10/15 – Carried Over  05/11/15 – Ongoing  01/12/15 – Ongoing  21/01/16 – Ongoing  05/02/16 – Ongoing. With Paul now!  03/03/16 – Ongoing  07/04/16 – By September  05/05/16 – By September  02/06/16 – By September  30/06/16 – By September  04/08/16 – By September  08/09/16 – Still on track  06/10/16 – Done – waiting to be put up.  03/11/16 – Solution found. Estimated cost £650.00. On hold at the moment pending finance review.</p>	<b>PM</b>
3.	<p>100 Club. Blair to take on marketing – "200 Club". Tim to be asked to continue to administer.  04/08/16 – To be launched in September  08/09/16 – On track  06/10/16 – Will be launched shortly  03/11/16 – Once Blair is out of hospital...  01/12/16 – Likely to after Christmas  05/01/17 – Blair establishing a plan  09/02/17 – Big push at Presidents lunch</p>	<b>BM</b>
4.	<p>Club e-mail addresses being sorted by Matt.  04/08/16 – In progress  08/09/16 – Testing  06/10/16 – To be migrated ASAP  03/11/16 – Stuart Ekins (facilitator) is currently on his honeymoon. He now has all required info from TA and will action on his return next week.  01/12/16 – In Progress  05/01/17 – In Progress  09/02/17 – Complete. Closed</p>	<b>PM</b>
6.	<p>AGP Grand Opening – Tim Armstrong coordinating for ARFC. However, the RFU will drive this. Gerald to approach RFU to start the ball rolling.  03/11/16 – RFU running a major opening campaign in the new year. We are looking at running our own locally. TA and SL to manage  01/12/16 – Likely to be joint with RFU – 14 January. Planning underway  05/01/17 – pretty much organised  09/02/17 – Great Day. Thanks to Tim Armstrong. Closed</p>	<b>GE</b>

There being no further business the meeting closed at 9:25pm. The next meeting will be on **Thursday 2<sup>nd</sup> March 2017 7:30pm** at the Club.

C. Woodfall .....  
**CHAIRMAN 2<sup>nd</sup> March 2017**

Date: 09/02/2017

Time: 22:51:19

N/C From:

N/C

To:

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Aylesbury Rugby Football Club Limited

Nominal Balances

<u>N/C</u>	<u>Name</u>	<u>Debit</u>
50021	Bank Account - Nat West Current 50859749	12,362.03
50022	Bank Account - Nat West Reserve Account 50859757	15,582.87
50023	Bank Account - Nat West Fund Raising 50859765	0.00
50024	Bank Account - Nat West Membership 50859803	724.40
50025	Bank Account - Nat West Development 2012 – 51613131	491.20
50031	Bank Account - Nat West Youth Current Acct 50859773	0.00
50032	Bank Account - Nat West Youth Reserve Acct 50859781	0.00
50041	Bar - Tills Float	3,000.00
50042	Bar - Expenses Float	0.00
50071	Kitchen - Cash Float	0.00
50091	Kit Shop Cash Float	0.00
50195	Aylesbury RFC Trading 56899165	5,100.10
	Total:	<b>37,260.60</b>
	Creditors:	<b>8,000.00</b>
	Available:	<b>29,260.60</b>