



# TUNBRIDGE WELLS HOCKEY CLUB – PITCHERO

## JOIN THE CLUB AND UPDATE ACCOUNT SETTINGS

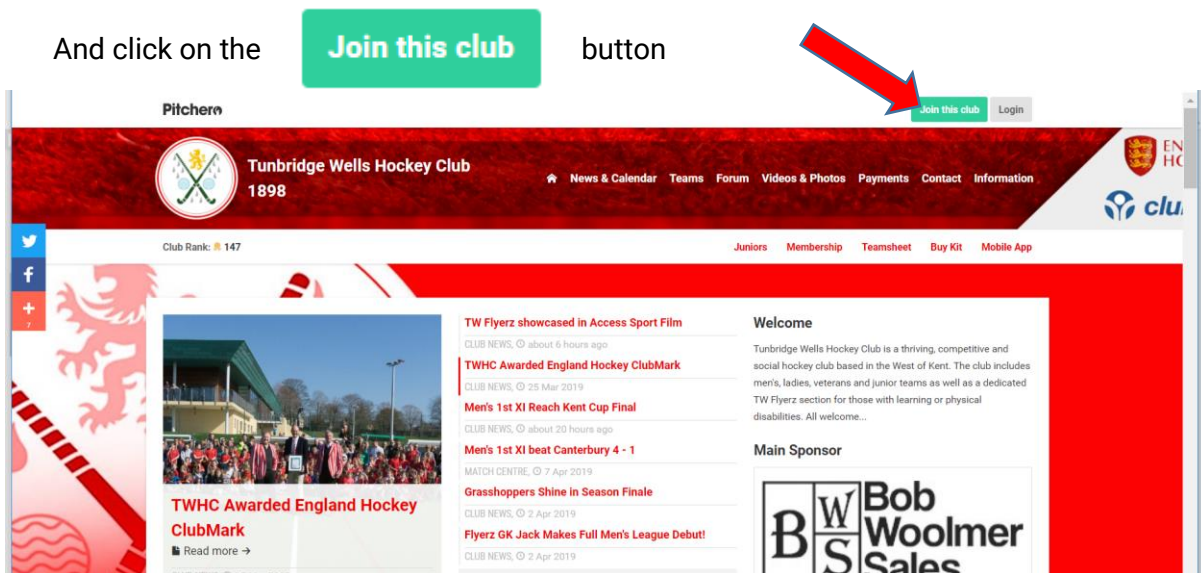
To join the new Pitchero TWHC Club Website and set up your account you need to register as a member. Here's how...

### 1. Join the Club

In your web browser, navigate to the link below:

<http://www.twhc.co.uk>

And click on the **Join this club** button



### 2. Register

Complete the registration form (Please include a contact phone number) and accept the Terms of Service, or use your existing Facebook login if you wish

**Join Tunbridge Wells Hockey Club**

Show your support for your club by signing up today.

First name  Last name

Email

Password

Telephone (Optional)  +44 (United Kingdom)

Terms of Service Required

Pitchero Wills Hockey Club Consent Required

Pitchero Terms Optional

I'm not a robot

Or Join via Facebook

### 3. Apply for Roles

You must as a **minimum select Club Member**

And where applicable you may then also wish to apply to be a Player, a Team Coach or a Parent of a junior member(s).

**Do Not** apply to be a Team Admin or Webmaster – these will be added by an Administrator

**Apply for roles?** [Skip](#)

You're now registered at Tunbridge Wells Hockey Club! Would you like to apply for any club roles?

- Club Member**  
View private areas of the site including team selection, player stats, videos and photos.
- Player**  
Manage availability and receive instant notifications when you've been selected to play.
- Coach**  
View private areas of the site and download club coaching material.
- Parent**  
Receive team updates direct to your inbox and manage availability for your children.
- Team Admin**  
Manage fixtures, select match day squads and communicate with players and parents for your team.
- Webmaster**  
Manage multiple aspects of the club website including Membership, Payments, Club Content and more!

[Next step](#)



**If you applied to be a Parent continue to Step 4 – if not you can skip to Step 5.**

### 4. Adding child(ren)

Start adding your child's name. They will not be on the list, so when prompted choose ***'Click here if your child is not on the list'***

**Add your children to apply for the Parent role.**

Q david smith

Click here if your child is not in the list.

[Skip parent application](#)

And complete the subsequent form by adding full name and team

**Add your children to apply for the Parent role.**

First name  
david

Last name  
smith

Team  
Boy's U14

[Add](#) [Cancel](#)

Repeat for each child then select ***Next Step***

## 5. Update other Roles

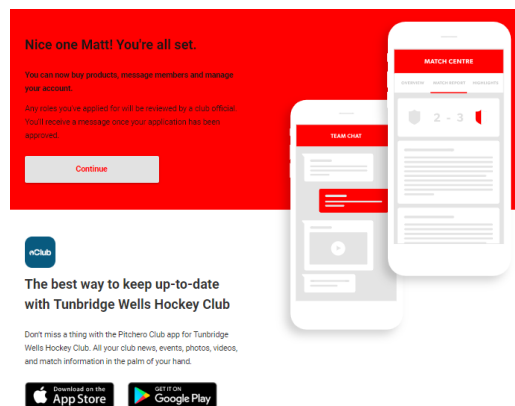
If you added a Coach or Player role, now select the team you coach or primarily play for then select **Next Step**.



**If you DON'T KNOW** which team you will play for, don't worry, just select a SECTION (e.g. LADIES SECTION) and the admin will allocate you correctly.

**Do NOT select a Team AND a SECTION**

**That's it!**



You will now need to wait for notification that your registration has been approved. Then you will be able to move to Stage 7 below to manage your account settings.

Meanwhile...


## 6. Download the App on Mobiles / Tablets

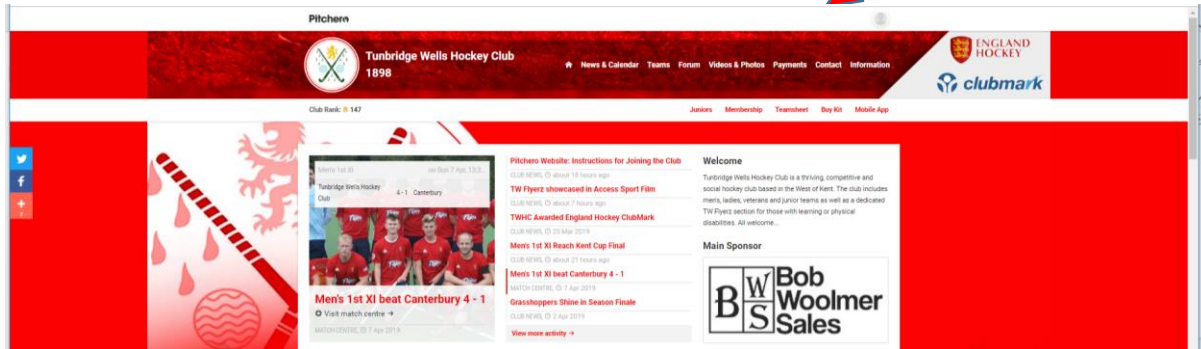
Now, on your mobile device(s), you can download the Club App from Google Play / App Store

Search for: *Pitchero Club App*



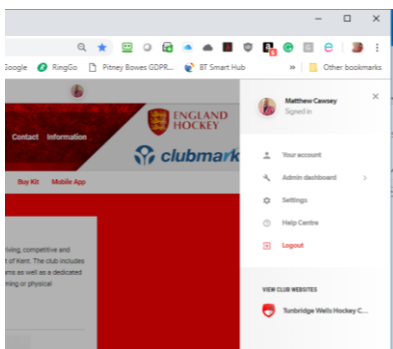
## 7. Managing your Account

Now when you login to the website (or are returned to the website after registering), you should see a grey icon  (it is not too clear but it will be your photo once added) in the top right corner.

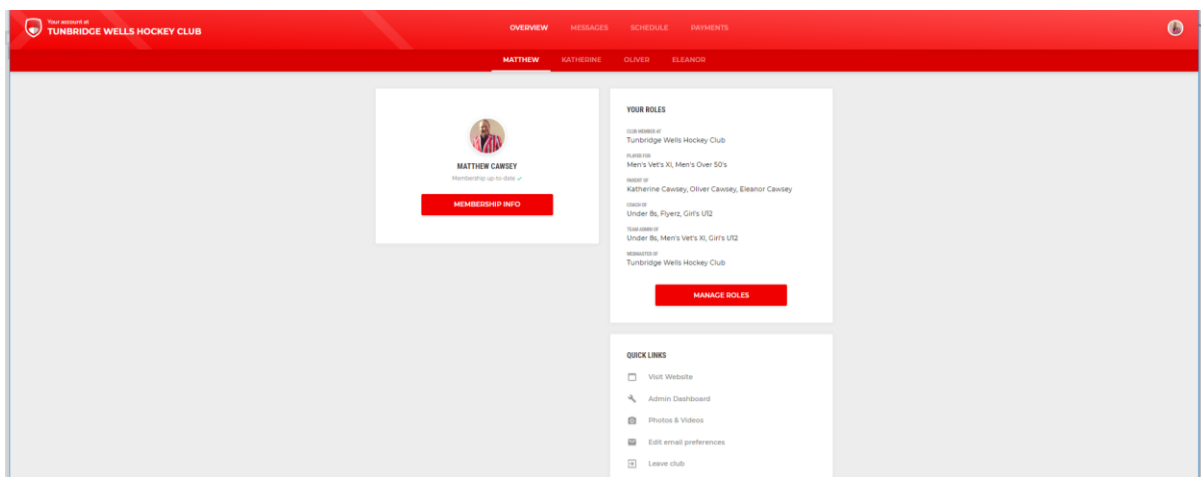


Clicking the icon gives a drop down list you can manage your settings with regard to your profile, privacy, password reset, communications and much more.

Start by clicking on **Your Account**



And then choose **Membership Info**



Scroll down and update as much membership information as possible, add emergency contact information and make declarations relating to use of data and photos, etc.

And **PLEASE ADD YOUR PHOTO!**

You can do this by clicking on the pencil icon next to the photo box, and then selecting and uploading a picture:



YOUR MEMBERSHIP INFORMATION

EMAIL ADDRESS

FIRST NAME LAST NAME

CONTACT NUMBER

GENDER SEX

ADDRESS LINE 1

ADDRESS LINE 2

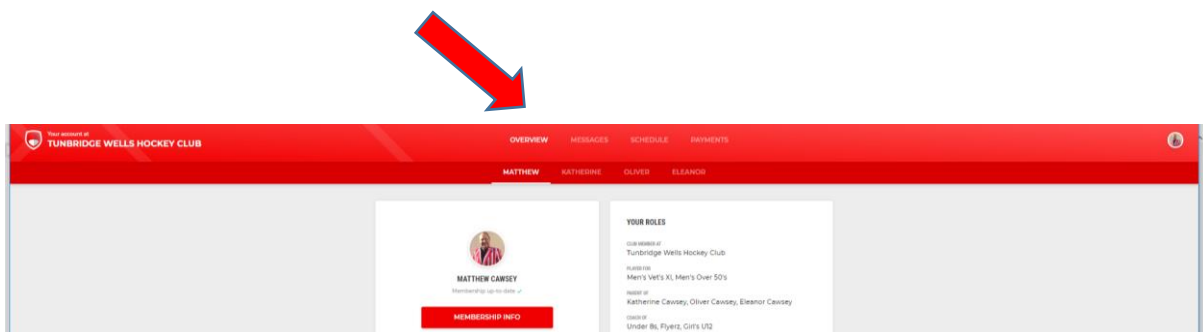
CITY POSTCODE

COUNTRY TIMEZONE

United Kingdom London (BST)

Remembering to **SAVE** at the end.

From the **Membership Overview** page you should also be able to update the settings of any children you have registered, see messages, schedules and payments:

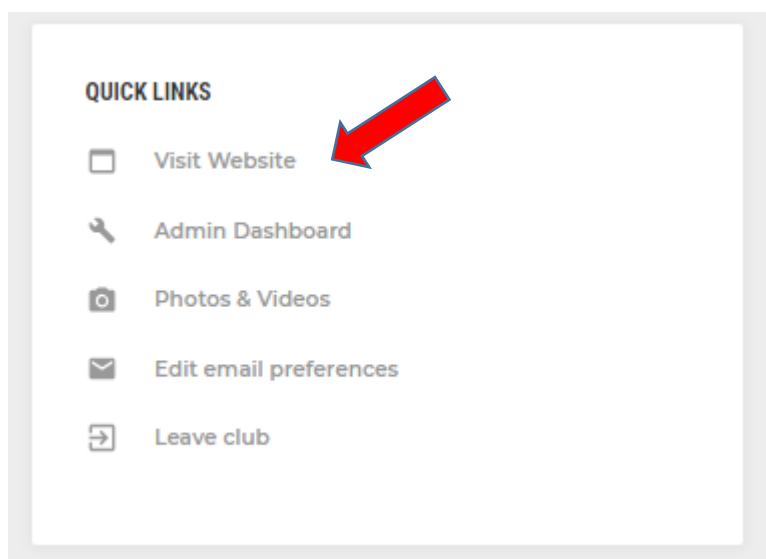


8. Now, have a browse around your Account profile settings and update them as you wish.

NB – You will need to **SAVE** each page before moving on to another

9. Return to the website:

You can return to the main website using the **Quick Links** on the Overview page (as well as manage other settings, photos, email preferences)



We hope you enjoy our new platform!

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