

FJC FISCAL SPONSORSHIP PROGRAM

Third Party Contribution Instructions

As a participant in the Fiscal Sponsorship Program administered by FJC, all contributions made to the **Grange Park Opera** account maintained at FJC are fully deductible to the extent allowed by the Internal Revenue Service, as FJC is a registered 501(c)3. Donors will receive a tax substantiation letter for their contributions in excess of \$250 or more in the form of cash, wire transfers, and appreciated securities directly from FJC.

Checks are to be made payable to FJC. The name of your account, **Grange Park Opera** must be referenced in either the **memo line of the check or the document accompanying the contribution.** *Please note, that checks that do not clearly list FJC in the payee line may be returned.*

FJC accepts **credit card donations** through the auspices of PayPal. **PAYPAL CANNOT BE USED FOR NON-DEDUCTIBLE OR BIFURCATED GIFTS, SUCH AS EVENT TICKETS, MEMBERSHIPS OR THE PURCHASE OF GOODS. ALL PAYMENTS ASSOCIATED WITH SUCH ITEMS MUST BE SENT IN THE FORM OF A CHECK SO TAX LETTERS CAN BE ADJUSTED ACCORDINGLY.**

- ***2.2% (+ \$0.30) Processing Fee by PayPal based on Donation Amount***
- ***Registration with PayPal is not Required***
- ***Donations will be applied weekly***

Donations made through PayPal are tax deductible as allowed by law. Donors will receive a confirmation email after they complete their transaction, which can be used for tax purposes. ***FJC will credit your account for the balance received after processing fees.***

If you would like FJC to provide you with a customized PayPal button for your website, please contact Amanda Huckabee Ferlazzo (Huckabee@FJC.org).

If a donor would like to make a contribution to your account via wire or appreciated securities, please have them contact FJC directly so that we may forward them the appropriate transmittal instructions. If you have a question about the above listed contribution instructions or if your donors have a question about making contributions to your account, please feel free to refer them directly to FJC at (212) 714-0001.