

Icon	Name	Description
	Cut	The selected area is moved to the programmed clipboard.
	Copy	The selected area is copied to the programmed clipboard.
	Paste	The contents of the programmed clipboard are pasted into the table where the cursor is positioned.
	Selection mode; Select	The table entry where the cursor is positioned is selected (this function is superfluous in the table control).
	Select all	All table entries are selected.
	Select block	A block (of adjacent entries) is selected in a table. First select one entry followed by another entry in another position to use this function.
	Deselect all	All selections in a table are deselected.
	Deselect block	A block is deselected in a table (useful only if several blocks can be selected, then the block where the cursor is positioned is deselected).
	Invert column selection	This deselects the selected columns in a table, then it selects the columns that were previously not selected.
	Invert row selection	This deselects the selected rows in a table, then it selects the rows that were previously not selected.
Icon	Name	Description
	Move to far left; First...	Steploop scrolling, to extreme left.
	Move to far right; Last...	Steploop scrolling to extreme right.
	One column to left; Previous...	Steploop scrolling, one column to the left, or to previous column.
	One column to right; Next...	Steploop scrolling, one column to the right, or to next column.
	Page right	Steploop scrolling, one page to the right
	Page left	Steploop scrolling, one page to the left.
	Previous value; Next entry	A fast way of creating, changing, deleting or restricting data records. This icon is not restricted to a particular function.
	Next value; Previous entry	A fast way of creating, changing, deleting or restricting data records. This icon is not restricted to a particular function.
	OK; Continue; Choose Value	Default function in a dialog box. This means "Continue" or "Okay", or with text that has a special function such as, "Check".
	Cancel	Cancel function in a dialog box.
	Other Object	Selects another process object (such as other order, or other cost center).
	Previous screen	In a series of screens, this moves you to the previous screen.
	Next screen	In a series of screens, this moves you to the next screen.
	First page	System function: scrolls up to the top of the screen or list
	Previous page	System function: scrolls one page down the screen or the list.
	Next page	System function: scrolls one page down the screen or the list
	Last page	System function: scrolls down to the bottom of the screen or the list.
	Header; Basic data	You can go to a chosen screen, which contains header information (attributes of the processing object).
	Overview; List screen	You can go to a chosen screen, which contains overview, list, or item information (logical view, often in a table).
	Detail view	Identification of detail screens in a series of detail screens (use tabstrip if possible).
	Period screen; Breakdown over time	Going to a chosen screen, which contains detailed information (time-related).
	Next step	G: Workflow: Next subtask, next task step

	Previous step	G: Workflow: Previous subtask, previous task step
	Move to top of list	Moving a list entry up or down: move to top of list
	Move to bottom of list	Moving a list entry up or down: move to bottom of list
	Page up	Moving a list entry up or down: move up one page
	Page down	Moving a list entry up or down: move down one page
Icon	Name	Description
	Print	Print (from a dialog box)
	Create	Creating an object
	Change	Changing an object
	Display	Displaying an object
	Delete	Deleting a (sub) object
	Test	Testing an object (programs)
	Find	System function: Searching
	Copy Object	Copying a (sub) object to another
	Execute Object	Executing reports (F8) (with text, if the object is to be clarified).
	Choose Object's Details	Choosing a subobject from a list (double-click - F2 on the list item)
	Insert row	Inserting a row into a table
	Delete row	Deleting a selected row from a table
	Undo	Undo the last transaction
	Replace	Replacing one subobject with another
	Check	Checking an object
	Activate	Activating an object
	Sort in ascending order	Sorting one or more selected table columns upwards.
	Sort in descending order	Sorting one or more selected table columns downwards (default for general sorting)
	Convert	Convert to another currency
	Display or Change	Moving from Display to Change and vice versa.
	Expand	In a hierarchy: expand one level, where the cursor position is.
	Collapse	In a hierarchy: Compress one level, where the cursor position is.
	Position; Other entry	Move to a certain position in a table.
	Display sum	Display sum of all rows in a selected column in a table.
	Move	Moving a subobject to another position
	Retrieve	Retrieving a subobject
	Refresh	Refreshing contents of a screen
	Skip	Skipping an entry or subobject
	Compare	Comparing (sub)objects or values.
	Import	Import data from a PC file
	Export	Export data to a PC file
	Transport	Transporting an object (logical)
	Find next	System function: Continue the search (after the find function)
	Rename	Renaming an (sub)object.
	Filter	Hide data in a table according to filter condition.
	Highlight	Highlight selected text
	Subtotal	Creating subtotals in a selected column in a table, for certain values.
	Expand all	In a hierarchy: Display all of the hierarchy (or all paths starting from the cursor position).
	Collapse all	Display the top level of a tree only (or close all nodes underneath the cursor position).
	Selection; Selection criteria	Choosing from a large selection

	Dynamic selections	
	Set A	G: Operation on quantities
	Set B	G: Operation on quantities
	A plus B	G: Operation on quantities
	Intersection set AB	G: Operation on quantities
	A minus B	G: Operation on quantities
	B minus A	G: Operation on quantities
	Copy to set A	G: Operation on quantities
	Copy to set B	G: Operation on quantities
	Deactivate	Deactivating an object
	Submit for processing	Submitting for "mandatory" processing.
	Allow	G: For example, superior allows activity
	Reject	G: For example, superior rejects activity
	Simulate	Simulating a calculation without saving
	Arrow left	
	Arrow right	
	Operation; Edit object	G: Operation consisting of business transaction, several operations form an order.
	Activity	G: Several activities make a.....
	Swap	Swapping subobjects (position)
	Store	
	Assign	Defaulting values: Use for transfer rules and meta data.
	Complete; No problems occurred	General closing (such as, technical or commercial closing, closing an order, closing a message).
	Partner	For partners or business partners in general
	Display log	Calls up a log
	Call up Excel List Viewer	Calls up the Excel List Viewer for data displayed in the ALV. This function enables you to select the ALV list as INPUT for the WORD mail merge function, or to display as an RTF in word.
	Call up word processing	
	ABC analysis	Calls up a function that executes an ABC analysis for a selected key figure for the ALV data.
	Select display variant	Dialog for selecting an ALV display variant (list layout)
	Save display variant	Dialog for saving a display variant
	More decimal places	Increases the number of decimal places
	Fewer decimal places	Decreases the number of decimal places
	Message log	Calls up the message log, in other words the tool to display messages (Info, error, warning or abort message).
	Delete from favorites	Deletes an object (entry) from personal favorites.
	Add to favorites	Inserts an object (entry) into favorites (selection).
	Create with template	Using a given object as a default for the attributes (as a basis).
	Default values	Defaulting values: Use for transfer rules and meta data.
	Display attachment	Displaying attachment
	Display folder content	Displaying folder content
	Open folder	Opening a folder
	Open object folder	Opening object folder: Object folders are used as containers for other document types and can be sent. This folder contains documents that were sent, or that are to be sent. It also contains workflows that were started, and work items that were processed or forwarded.
	Display outbox	
	Resubmit	Resubmitting
	Private folders	Private folders
	Public folders	Public folders
	Subscribed folders	Subscribed folders / subscribing to folders

	Calculate average	This calculates an average, such as for x number of appraisals
	Bold	Bold
	Italics	Italics
	Underline	Underline
	Align left	Align to the left
	Align right	Align to the right
	Center	Central alignment
	Justify	Justify
	Color	Color
	Delete all attributes	Delete all attributes
	Display Idocs	Displaying IDocs: IDocs are complex, hierarchical data structures. They are used for transferring documents and can be linked to one or more application documents.
	Connect	SAP server connection toggle button connects the selected SAP message store to the R/3 server or disconnects the SAP message store from the server.
	Disconnect	SAP server connection toggle button connects the selected SAP message store to the R/3 server or disconnects the SAP message store from the server.
	Undo filter	Undo filter
	Undo highlighting	Undo highlighting
	Insert rows	This function inserts a new area of rows above the row in which the cursor is placed (current row). The current row is then the lowest row in the table control and the row above the cursor becomes the top row. The area between contains new rows.
	Make mass change	Calls up the transaction, or dialog box for mass change; making mass changes.
	Highlighting critical	Highlighting due to a critical situation or for a negative reason.
	Highlighting noncritical	Highlighting due to a critical situation or for a negative reason.
	Select columns	Calls up a dialog to choose columns in a tax table.
	Read file	Read file
	Write file	Write file
	Edit file	Edit file
	Call report from report	You want to call up a report from another report, including information as selection criteria in the report you call up. This information describes the chosen row, column, cell, or entire report.
	Select with filter	Sometimes, you only wish to select the entries that fulfil certain requirements in the same way that you might want to only display, or highlight in a list, or table.
	Display variants	
	Show/Hide paragraph marks	Show/Hide paragraph marks
	Eraser	Eraser
Icon	Name	Description
	Note; Change note	Unformatted note, change remark.
	Create note	Unformatted note, creating remark.
	Display note	Unformatted note, displaying remark.
	Calculate	Calculating
	Graphic	Calling up business graphic
	Create text	Creating text for a subobject (SAPScript)
	Display text	Displaying text for a subobject
	Change text; Long text	Changing texts that were entered for a subobject.
	Variants	Displaying variants for a (sub)object.
	Information	Information on an object, in text form that is not so specific, such document status or log.
	Address	Mark, display or change address

	Optical archive viewer	Starting the optical archive viewer.
	Print preview	Print preview of a document
	Set status	Setting a certain status for a subobject
	List	Displaying an (sub)object as a list
	Tools	Tools for a sub(object),
	Network graphic	Calling up the network graphic
	Bar chart; Planning board	Calling up bar chart graphic or planning board
	Employee	G: Description of employees, in the Human Resources component.
	Time zone	G: Date and time for different countries
	History	G: WHO changed WHAT, and WHEN
	Time inactive	
	ABAP routine	G: An object supported by an ABAP program
	Request; Order	G: Order = Network of operations comprising business transactions
	Customer	
	Central warehouse	
	Planning level	G: Warehouse assignments
	Distribution center	G: Distribution center (a type of warehouse) for the end customer
	Customer warehouse	G: Customer warehouse (not manufacturer warehouse)
	Stock transfer point	G: A warehouse used for distribution to other warehouses
	Material	G: Any material, representing all industries
	Model	G: A particular range of models for a sales chain
	Plant	
	Product group	
	Relationship	
	Resource	G: A resource can be material, a work center, tools and so on.
	Storage location	G: Space inside a warehouse, such as a shelf
	Vendor	
	Transport type	
	Location	
	Task list	G: Planning and organization processes within a company
	Maintenance plan	
	Message	G: Customer message, such as in the repairs area
	Work center	
	Equipment	G: Individual equipment, such as hardware.
	Document	G: Drawings, contracts, "originals"
	Reverse payment items	G: Reverses a payment item
	Cost center	Organizational unit within a controlling area that represents a unique unit where costs arise. Cost centers can be distinguished according to their function, payroll significance or location, or based on the manager responsible for the costs that arise.
	Query tool	
	Workflow inbox	G: Central collection point for tasks and messages, dependent on person
	Wizard	G: Calls up a wizard
	One-time delivery on date required	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: What can be delivered and when. The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD)

	Complete delivery	component this is delivery, otherwise it is confirmation: When the complete delivery is made.
	Delivery proposal	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Backward plan direction (switch)	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Backward plan direction	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Forward plan direction	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Forward plan direction (switch)	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Finite capacity	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Variations of non-working time	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Planning session: Free capacity	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Planning session: Insert business transaction	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Planning session: Press business transaction between two existing business tran	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Planning session: Keep the same order	The application determines whether this is a delivery or confirmation, in other words, in the Sales and Distribution (SD) component this is delivery, otherwise it is confirmation: A one-time delivery on the required date, but possibly not the amount requi
	Profit center	The business object for profit centers is an organizational unit in Accounting, which a company structures in a management-oriented way, for example, for internal control purposes. Results can be displayed for a profit center, which are determined using c
	Company code	The smallest organizational unit for which a complete, self-contained set of accounts can be drawn up for purposes of external reporting. The process of external reporting involves recording all relevant transactions and generating all supporting document

Organizational unit within a company, used to represent a

	Controlling area	closed system for cost accounting purposes. A controlling area may include single or multiple company codes that may use different currencies. These company codes must use the same operative chart
	Distribution list	Distribution list
	SAP mails unread	Mails unread
	SAP mails read	Mails read
	SAPoffice document	SAPoffice document
	Not completed; Error	Material or batch defects can be reported in QM, PM and SM, for example, "casing scratched". These defects can be collected and analyzed, and can, for example, be forwarded to the vendor evaluation.
	Delivery	Object for physically moving materials to a place or to a customer.
	Text field	Field that contains a text
	Field with text	Field that contains an existing, appropriate text
	Simple field	Simple field
	Continue without confirming	Any confirmation that exists will not be accepted.
	Delivery	Delivery
	Linked document	A document can only be assigned to one (home) directory. However, representatives of the document can be stored in other directories. These representatives are known as linked documents.
	Linked folder	Directories can themselves contain other directories, and thus form a hierarchy. Each directory can only be assigned to one home directory. However, representatives of the directory can be stored in other directories. These representatives are known as li
	Linked folder (open)	Directories can themselves contain other directories, and thus form a hierarchy. Each directory can only be assigned to one home directory. However, representatives of the directory can be stored in other directories. These representatives are known as li
Icon	Name	Description
	Checked; Okay	
	Incomplete; Critical	
	Failure	
	Positive; Good	
	Negative; Bad	
	Locked	
	Unlocked	
	Green light; Go; OK	
	Yellow light; Caution	
	Red light; Negative	
	Green LED; go; OK	Use if the green tick is not appropriate.
	Red LED; stop; error	Use if the red cross is not appropriate.
	Yellow LED; caution	
	Display mode active/not active	Switch display between active and not active.
	Incorrect request	
	Request successful	
	Alarm	
	Warning	
	Note	
	Inactive LED; Undefined	
	Message has been read	Message has been read
	Message has not been read	Message has not been read

	Go; OK	Status display red-green: Green
	Light out; Undefined	"Undefined" status
	Stop; error	Status display red-green: red
	Downward trend	Icon that indicates a downward trend
	Slight downward trend	Icon that indicates a slight downward trend
	Stagnant trend	Icon that indicates a stagnating trend
	Slight upward trend	Icon that indicates a slight upward trend
	Upward trend	Icon that indicates an upward trend
	Status critical	Icon that indicates that a status is slightly critical
	Status good	Icon that indicates that a status is good
	Status very good	Icon that indicates that a status is very good
	No status	Icon that indicates that no status is present
	Status very critical	Icon that indicates that a status is critical.
	--	Status: critical, negative. You should only use this set of icons in exceptional circumstances - such as in a value scale for evaluations.
	-	You should only use this set of icons in exceptional circumstances - such as in a value scale for evaluations.
	0	You should only use this set of icons in exceptional circumstances - such as in a value scale for evaluations.
	+	You should only use this set of icons in exceptional circumstances - such as in a value scale for evaluations.
	++	Status: very good. You should only use this set of icons in exceptional circumstances - such as in a value scale for evaluations.
	Blank, new, open	Used generally at the start (for example, of a technical and business beginning of a process or message)
Icon	Name	Description
	Telephone number	
	Fax number	
	Send message; Mail	
	Time of day	
	Date	
	Alarm	
	Variable	Entries in fields that are assigned to a variable.
	Dimension	Indicating a dimension in the Business Information Warehouse (BW)
Icon	Name	Description
	Multiple selection (active)	Display or change (already entered, changed) "More..." in a dialog box.
	Multiple selection	Display or create "More..." for the first time in a dialog box.
	Previous node	Previous node in network graphic
	Next node	Next node in network graphic
	Hierarchy	Displaying a hierarchy
	Insert relationship	Inserting a node in a network graphic
	Finish date; Date	End date or date in a network graphic
	Subordinate level	Moving to the next hierarchy level in a tree
	Superior level	Moving to the previous hierarchy level in a tree
	Cut relationship	Cut relationship between nodes and (sub)objects.
	Context Menu	Context Menu
Icon	Name	Description
	Equal to	Selection screens: Equal
	Not equal to	Selection screens
	Greater than	Selection screens

	Less than	Selection screens
	Greater than or equal to	Selection screens
	Less than or equal to	Selection screens
	Include interval	Selection screens
	Exclude interval	Selection screens
	Include pattern	Selection screens
	Exclude pattern	Selection screens
	Select: Equal to	Selection screens
	Select: Not equal to	Selection screens
	Select: Greater than	Selection screens
	Select: Less than	Selection screens
	Select: Greater than or equal to	Selection screens
	Select: Less than or equal to	Selection screens
	Select: Include interval	Selection screens
	Select: Exclude interval	Selection screens
	Select: Include pattern	Selection screens
	Select: Exclude pattern	Selection screens
	Do not select: Equal to	Selection screens
	Do not select: Not equal to	Selection screens
	Do not select: Greater than	Selection screens
	Do not select: Less than	Selection screens
	Do not select: Greater than/equal to	Selection screens
	Do not select: Less than/equal to	Selection screens
	Do not select: Include interval	Selection screens
	Do not select: Exclude interval	Selection screens
	Do not select: Include sample	Selection screens
	Do not select: Exclude sample	Selection screens
	Close	Close a (pseudo) amodal dialog box
	Align	Align object
	Enter	Release a (sub-) object
	Auszeichnen	Variants exist for (sub-) objects (display status) Performs dangerous goods check. Icon from EH&S – Dangerous goods processing, environmental protection. Used in areas where checks relevant to dangerous goods are performed. In SD, for example, checks are triggered to see whether a corresponding delivery i
	Dangerous goods check	Sanctioned party lists are lists in which all persons and enterprises are listed with which no trade may be conducted. If a person or company trades with these persons or enterprises, they then join the list.
	Sanctioned party list	Symbol for master data "rental agreement"
	Rental agreement	Object lists (equipment, technical locations, notifications, materials), assigned to a plant maintenance notification, order, or item.
	Call up object list	Correspondence classes can be assigned to a partner. Documents from this correspondence class are excluded from correspondence with this partner.
	Excluded correspondence class	Indicates how material or existing shipping units (carton, case, and so on) to be packed.
	Pack	Unpacking material from a shipping units (such as a case) or unpacking a shipping unit from another shipping unit (pallet, for example)
	Unpack	All contents are removed from the existing shipping unit. The shipping unit is not deleted.
	Empty	General Logistics: A batch is a subquantity of materials with certain characteristics.
	Batch	

	Display administrative data	Icons for displaying administrative data for objects (such when created, when changed, what status, and so on). Can also be used with tabs.
	Stock	Describes how much material can be found where
	Account assignment	Accounting for and assigning costs (from orders, for example) to account assignment objects (such as cost center, account, and so on)
	Origin	Describes the origin of how an inspection lot was generated in Quality Management. Origin can be goods receipt, goods issue, in production, and so on.
	Display external jobs	Display orders from outside of the SAP System/Display orders from an external (3rd party) system
	Show event	Display results/context on an order
	Display use relationships	Display user relationships in a one-way graph/grid
	Display mapped relationships	Display relationships of figures in a one-way graph/grid
	Undo cache entry	Undo (cache) entry
	Propose position	Proposed transfer to document
	Display customer master data	Customer master data sheet
	Display status overview	Status displays the current processing status of a purchasing document. Document status is subdivided into several substitutes.
	Display header details	Display details of document header
	Display item details	Display details of document header
	Check availability	The availability check checks the material availability for a specific date according to ATP logic (scheduled goods receipt and goods issue in warehouse are taken into account). The result is saved in so-called delivery schedules (date, desired quantity,
	Price conditions	Item details price conditions
	Schedule lines	Delivery schedules contain quantities and dates for requested and agreed upon deliveries
	Display availability	Displays availability of item material
	Call warehouse statistics	Calls all statistics in warehouse management: Movements, arrival of goods, and so on
	Computer/host	Computer
	Warehouse stock	Stock overview, stock in the warehouse management system (WM) component: Go to stock overview in WM. These overviews are triggered in addition to stock and return transfer.
	Production supply area	Production supply area
	Expand data areas	Expanding data areas on screens
	Collapse data areas	Collapsing data areas on screens
	Production scrap	This symbolizes the scrap which is created during production, as the opposite to the yield.
	Compare appointment	Employees compare their appointments.
	Summarize key fields	Using selected details (by choosing the key fields), you can summarize a table with key fields. For example, in the GD13 transaction (totals record display), data is selected for the FI-SL ledger and output in a list (ALV). If you choose a variant or chan
	Undo summarization	Using selected details (by choosing the key fields), you can summarize a table with key fields. For example, in the GD13 transaction (totals record display), data is selected for the FI-SL ledger and output in a list (ALV). If you choose a variant or chan
	Start warehouse process in the background	Start warehouse process, background processing
	Start warehouse process in the foreground	Start warehouse process, foreground processing
	Confirm warehouse process in the background	Confirm warehouse process, background processing
	Confirm warehouse process in the foreground	Confirm warehouse process, foreground processing
	Select redlining object	Select a redlining object in order to change or position it.
	Draw line freehand	Activates the redlining mode for drawing lines freehand.

	Draw pointer	Activates the redlining mode for drawing pointers.
	Draw line	Activates the redlining mode for drawing lines.
	Draw polyline	Activates the redlining mode for drawing polylines.
	Draw ellipse	Activates the redlining mode for drawing ellipses.
	Draw polygon	Activates the redlining mode for drawing polygons.
	Draw rectangle	Activates the redlining mode for drawing rectangles.
	Angle measure	Draws an angle measure in a redlining layer
	Linear measure	Draws a linear measure in a redlining layer
	radius measure	Draws a radius measure in a redlining layer
	Snap to grid+F912	Function that controls whether a window can be moved freely or whether it snaps to a grid.
	Grid	Grid.
	Main grid	Main grid.
	Top border	Show or hide the top border of an output area(similar to Microsoft Word)
	Right border	Shows or hides the right border of an output area(similar to Microsoft Word)
	Outside border	Show or hide the outside border of an output area(similar to Microsoft Word)
	Left border	Show or hide the left border of an output area(similar to Microsoft Word)
	Bottom border	Show or hide the bottom border of an output area(similar to Microsoft Word)
	Inside border	Show or hide the inner border of an output area(similar to Microsoft Word)
	Reset template	Reset entries that were stored as template
	Store entries as a template	Save entries as a template, so that when the user displays that screen again, certain fields are already filled.
	Transfer healthcare smartcard	Transfer healthcare smartcard
	Material price analysis	Materials in the material ledger and in inventory management are valued using the valuation price. Clicking on this icon starts a tool used to analyze this price. In standard cost estimates and actual costing (in Product Cost Controlling), you can include calculated prices in a cost component split. Each price is then split up into elements and element groups (defined by the customer). Clicking on the icon allows t
	Cost components	A Handling Unit is a physical item consisting of packaging materials and the material they contain. A handling unit (HU) has a single, scannable identification number that can be used to call up the data
	Handling Unit	
Icon	Name	Description
	Activate ProShare	Activate ProShare
	Call report from report	Calls a report from a report
	Icon list; Legend	Calls a legend for the current screen
	Short message	Enter/send short message
	Individual help	
	Freeze column	Freeze columns in Table Control
	Unfreeze columns	Unfreeze columns in Table Control
	Zoom in	Enlarge an object (zoom in)
	Zoom out	Reduce an object (zoom out)
	ISO code	G: Element, such as a measurement, contains only values conforming to ISO Code
	Formula	Enter/change mathematical formula
	Parameters	
	Parameters (import)	
	Parameters (export)	
	Change parameters	

	Parameters (result)	
	Dangerous goods	G: Transport of dangerous goods (combustible, caustic, radioactive)
	Foreign trade	G: Exchange of goods worldwide
	URL	G: Internet address
	Dispatch operation	G: Assign operation to a work center (based on date)
	Deallocation operation	G: Operation is put back into the pool of operations from the work center
	Technical location	G: Actual structure of site (room, building or factory area)
	Bill of material (BOM)	
	Bill of material (BOM) item	
	Document revision	
	Material revision	
	Change number	G: Describes a change, as of when the change is valid and all of its objects
	Parameters (table)	System function: Possible entries help (F4)
	Graduated scale	G: SD: Stores volume-based price scales and values in condition records
	Bonus; Gift	G: SD: Customer receives more quantity than paid
	Conversion amount factor	G: SD: Conversion factor from one unit of measure to another (such as 1 pallet = 20 pieces)
	Object dependencies	G: Specifies dependencies between product options
	Configuration	G: Combination of selected options for a product
	Record later	G: ArchiveLink: Store data and record later
	Assign later	G: ArchiveLink: Store data and assign later
	Record immediately	G: ArchiveLink: Store data and immediately record
	Assign immediately	G: ArchiveLink: Store data and immediately assign
	Japan	Represents Japan in foreign trade area
	Customs-related technical area	Official symbol representing a Customs- and foreign trade-related technical area
	Legal regulation	Legal regulation
	Unit costing	Instrument for costing BOMs and routing without a reference. Unit costing is used to determine planned costs for base planning objects or to further determine the planned costs for objects such as orders, cost objects, projects and sales document items.
	Base costing object (costing block)	Reference object in unit costing that can be used as a module in a cost estimate and as a template for planning other objects in Controlling
	Activity type	Clarifies activity type in the tree
	Real estate object	Symbol for real estate master data object
	Partner sales activity	Refers to contact with a business partner (documenting dates and contacts of employee in your company with a business partner)
	Incoming telephone call	Specifies contact with business partner (here = incoming telephone call)
	North American Free Trade Association	Represents the North American Free Trade Association (NAFTA). USA, Mexico, Canada (maybe Chile in future) belong to NAFTA
	European Union	Represents of European Union
	Outgoing telephone call	Specifies contact with business partner contact (here = outgoing telephone call)
	Inspection lot	Inspection lot is the central movement data in Quality Management. It manages inspection items, contains inspection specifications, inspection results, and makes a usage decisions.
	Inspection method	In QM, the inspection method is a central master data that describes HOW something is to inspected. This is usually a document or long text, such as an ISO norm or a manual.

	Catalog	In QM, PP and CS, codes can be selected for qualitative descriptions of actions, tasks, user decisions, errors, and so on, such as "Catalog: Characteristic attributes; Code groups: Colors; Codes: Red, green, yellow."
	Inspection characteristic	Inspection characteristic describes what is inspected in QM with what target values: circumference, length, color, pH value, and so on. Icons are used in tree for ation.
	Physical sample	Physical samples in QM to be tested that are distributed to the inspection laboratory
	Elementary data type	Should describe elementary data type (data element in Dictionary)
	Structured data type	Describes the structured data type (Use: ABAP Tools, ABAP Dictionary)
	Bill of material (BOM) subitem	Subitem of a BOM item from the LO/PP area
	Change status	Validity period, in which the historically processed objects exist
	Key date	Key date up to which a historically changed object (with change number) is displayed/changed/created
	Selection period	Change status of a historically processed object with change number
	Parameter validity	Parameter validity
	Adobe Acrobat document	Adobe Acrobat document
	Bitmap image	Bitmap image
	Fax document	Fax document
	GIF image	GIF image
	Help file	Help file
	Hypertext template	Hypertext template
	Internet document set	Internet document set
	JPEG Image	JPEG Image
	E-mail message	E-mail message
	MS Excel worksheet	Microsoft Excel worksheet
	MS Excel VBA module	Microsoft Excel VBA module
	HTML document	HTML document
	MS PowerPoint presentation	Microsoft PowerPoint presentation
	MS Word template	Microsoft Word template
	MS Word document	Microsoft Word document
	MS Outlook express e-mail message	Microsoft Outlook express e-mail message
	Rich text format document	Rich text format document
	TIF image document	TIF image document
	Notepad document	Notepad document
	Lotus WordPro 97 document	Lotus WordPro 97 document
	Lotus 1-2-3 workbook	Lotus 1-2-3 workbook
	Visio document	Visio document
	Default Windows icon	Default Windows icon
	Address element	Address elements created or related to a mailing action, containing a list of ZAV addresses for contact persons (created from market segment)
	Business partner master data	Display master data of a business partner
	Incompleteness log	If purchasing document is not complete, then a corresponding entry is listed in incompleteness log
	Message	R/3 output: triggers subsequent functions in R/3 output control
	Telephone call	Contact type: Telephone call (CAS) (is document type)
	Visit	Contact type: Visit (CAS) (is document type)
	Letter	Contact type: Letter (CAS) (is document type)
	Number of units with errors	Number of units, checks, results with errors
	Background job	Background job

	Background job, details	Background job, details
	SNC information	Secure Network Communication (SNC) Information.
	Consumption alternative	A consumption alternative represents the different alternatives for using a material. Consumption alternatives are closely related to procurement alternatives and procurement processes).
	Procurement alternative	A procurement alternative represents the different alternatives for using a material. (Procurement alternatives are closely related to procurement processes and consumption alternatives).
	Procurement process	A procurement process is used in Product Cost Controlling to calculate and represent the costs of procuring materials. (Procurement processes are closely related to procurement alternatives and consumption alternatives).
	Target group	Target group: everyone for whom a particular activity is relevant - used, for example, in CRM Marketing.
	Business area	Organizational unit used in Financial Accounting. It corresponds to a distinct area of responsibility or activity in an enterprise. Value movements recorded in Financial Accounting can be attributed to this unit.
	Connection object	Connection object in the SAP Utilities industry solution
	Contract account	Contract account in the SAP Utilities industry solution
	Register	Register in the SAP Utilities industry solution
	Installation	Installation in the SAP Utilities industry solution
	General recipe	The general recipe is a central object in the Recipe Management System.
	Valued quantity structure	The quantity structure valued for a material contains all the material components from a BOM, activity types from the operation detail, and all the business processes. These objects are listed together with their costs.
	Revaluable consumption alternative	A revaluable consumption alternative is a special type of consumption alternative. You can use it to reevaluate according to actual prices. The "consumption alternative" and "revaluable consumption alternative" objects are closely connected.
	Query package	Packages represent collections of documents and directories. A query package is linked to a search request and is filled dynamically with the documents and directories contained in the resulting set of this search query.
	Dynamic package	Packages represent collections of documents and directories. Dynamic packages are filled or changed by means of user exits. This means that the contents of the package must be saved and administered using the relevant application.
	Standard package	Packages represent collections of documents and directories. A standard package has no standard values in terms of its contents. It is a container for directories and documents that an application wants to bundle together for a particular purpose - such a
	Application package	Packages represent collections of documents and directories. Application packages contain the root directories and root documents for an application. The application package generally provides users with the point of entry for the info objects in their ap
	Formatted report	Use: 1. In reports: To switch to display of an external, layout-oriented reporting program (such as Crystal Reports). 2. In tree structures: To indicate that an object type is a 'report' or 'report template' - similar to the Microsoft Excel or Word icon).
	XML document	XML document
	Dropdown box	Dropdown box
	Radio button	Radio button
	Checkbox	Checkbox
Icon	Name	Description
	Transport of goods (truck)	Transport of goods (truck)
	Transport of goods (rail)	Transport of goods (rail)

	Transport of goods (ship)	Transport of goods (ship)
	Transport of goods (plane)	Transport of goods (plane)
	Transport of goods (mail)	Transport of goods (mail)
	Stock turnover	Transport of goods: Change from one transport type to another
	Border; Customs	Business Information Warehouse
	Characteristic (active)	Business Information Warehouse
	Characteristic (inactive)	Business Information Warehouse
	Key figure (active)	Business Information Warehouse
	Key figure (inactive)	Business Information Warehouse
	Transport of goods	General transport of goods
	Show management cockpit	This icon shows that a management cockpit can be called up.
	Show balanced scorecard	This icon shows that a balanced scorecard can be called up.
Icon	Name	Description
	Video	Start video
	Voice input	Start voice input
	Voice output	Start voice output
Icon	Name	Description
	Placeholder icon	Placeholder (technical)
	Generate	Generates an object
	Where-used list	G: General symbol for "Modification Assistant" which includes all functions such as create, delete, rename, undo, detail information, and so on, on the modification level
	Stack	G: Views all integrated parts that do not belong to the system (opposite of "where-used list")
	Foreign key	G: Indicates a technical interface between two objects
	Modify; Enhance	
	Environment analysis	
	Interface	
	Debugger: Single step	
	Debugger: Perform	
	Debugger: Back	
	Debugger: Continue	
	Stop recording	G: Recording function for CATT
	Modification: Create, change	G: Create changes to a program
	Modification: Overview	G: Displays all changes in an object (program) that could be a SAP original, but must not
	Modification: Display original	
	Undo modification	G: Undo to original, restore original
	Assign table entry	Two table controls are assigned at the same time (parallel). In the right table control, default values are displayed that are to be assigned to the TC on the left. From the right TC, selected entries are assigned to the left TC.
	Undo table entry assignment	Deletes assignment: Two Table Controls are assigned at the same time (parallel). In the right table control, default values are displayed that are to be assigned to the TC on the left. From the right TC, selected entries are assigned to the left TC. This
	Start recording	Start recording CATT
	Run CATT	Run CATT
	Translate	Translate
	Display translation	Display translation
	Change password	User maintenance to change password
	Distribute entries	Distributes entries: In central user maintenance, authorizations can be distributed in various systems.

	Call systems	Call systems: In central user maintenance, authorizations can be distributed in various systems. Systems must be selected to distribute authorizations.
	Authorizations activity group	Activity groups for authorizations: Authorizations are maintained and managed according to activity groups in the Profile Generator and in authorization maintenance.
	Authorizations user group	User groups in authorizations
	Undo assignment	Undo assignment
	Determine difference	Determine and display difference
	Undo "Determine difference"	Undo "Determine difference"
	Deselect	Deselect
	Copy object	Transfers line, text, values, and so on, from one screen to another
	Terminology	Jump to terminology
	Display a project	Active in all hierarchy-based tools in which views can be generated for the complete hierarchy
	Import all	All (selected) transport requests transported to the intended target
	Import request	One or more transport requests imported to the intended target. Always a subquantity of all set (fixed) transport requests.
	Toggle overview / detail view	Toggle general view – detail view. Many lists can be constructed for standard use with little centralized information and remain general overviews. Use this icon when you need to be able to jump to a detailed list (and vice versa).
	Toggle standard mode / expert mode	Toggle standard mode – expert mode. In many operations, only a few settings can be modified. Any required changes in the hidden parameters can be shown in the expert mode.
	Settings	The look and behavior of many transactions can be modified to suit individual user requirements and preferences
	Include objects	Objects to be included in a (transport) container
	Transfer	Data to be transferred from one R/3 System to another
	Distribute configuration	Configuration (such as transport methods) to be distributed to all systems of the transport domain
	Synchronize configuration	Configuration of one or more systems of the transport domain must be modified. A reference configuration is then distributed by the domain controller to the specified system
	Standard configuration	Selects a configuration from a list of predefined standard configurations (templates)
	Revised	Indicates objects with revised descriptions
	Not specified (1)	AEW Information Workbench: Abstract placeholder icon for any function
	Not specified (2)	AEW Information Workbench: Abstract placeholder icon for any function
	Not specified (3)	AEW Information Workbench: Abstract placeholder icon for any function
	Not specified (4)	AEW Information Workbench: Abstract placeholder icon for any function
	Not specified (5)	AEW Information Workbench: Abstract placeholder icon for any function
	Create transport proposal	This icon is for creating a transport proposal. This makes it possible to transport a number of transport requests to one or more target systems. When you send the proposal, a transport workflow is triggered.
Icon	Name	Description
	Class	
	Interface	Selection of functionality/methods
	Attribute	G: Umbrella term for class and instance attributes
	Class attribute	
	Instance attribute	
	Method	

	Class method	
	Instance method	
	Event	
	Constant	
	Redefine	
	Relationships	
	Inheritance/specialization	
	Interface implementation/composition	
	Class event	
	Instance event	
	Alias	
	Object	
	Document	
	List	Nodes in structure trees (here = structure node type "list")
	Folder	Nodes in structure trees (here = structure node type "folder")
	Triangular relationship	Represents triangular relationship
	Project	Organization of development according to projects is a constant principle in the Workbench and in Customizing. Projects therefore appear on many interfaces. To increase the recognition factor, use this icon and its short text.
	System type	Systems are characterized by the attribute "system type". For example, you can assign a number of different systems the system type "development system", and then for changes you simply have to indicate that these apply to all development systems. This ma
	Composite activity group	You can group multiple activity groups together into one composite activity group.
	Document modeling space	Logical grouping of model entities in document modeling.
	Relation class	Relation class for linking logical and physical information objects (document modeling).
	Attribute definition	Definition of attribute properties in the document modeling environment.
	Virtual relation class	Virtual relation class to be used as a template to create relation classes (document modeling).
	Class connection space	Definition of allowed relationships between logical and/or physical document classes (document modeling).
	Attribute definition constant	Constant of an attribute definition in document modeling.Q899
	Context class	Context class to be used as a template for selecting a physical information object from a logical information object (document management).
	Logical info object class	Logical information object class (document modeling).
	Virtual logical info object class	Virtual logical information object class to be used as a template to create logical information object classes (document modeling).
	Physical info object class	Physical information object classes (document modeling).
	Virtual physical info object class	Virtual physical information object class to be used as a template to create physical information object classes (document modeling).
	Test for Performance Assessment Workbench	Performance Assessment Workbench (PAW) test. Each test is a set of questions, which are grouped together by subject or according to test psychology guidelines. Tests are then used to determine whether or not a course has achieved its objectives. They are
	Subtest for a Performance Assessment Workbench test	Subtest for a Performance Assessment Workbench (PAW) test. PAW tests are used to ascertain whether or not a course has achieved its objectives. Each test consists of several subtests. Course objectives are represented using the performance unit object. Ea
	Performance unit	Performance unit for a Performance Assessment Workbench (PAW) test. Each performance unit represents one course

	Test item for a Performance Assessment Workbench test	objective and has a set of items (tasks/questions) assigned to it, which are used to check the objective. Item for a Performance Assessment Workbench (PAW) test. The item represents the task or question that the test participant must complete or answer and can take several different forms - such as multiple choice or "Fill in the blanks."
	Application Component	Web Dynpro: Application Component
	Tag Library	Web Dynpro: Tag Library
	Web Project	Web Dynpro: Web Project
	Web Application Project	Web Dynpro: Web Application Project
	Inbound Plug	Web Dynpro: Inbound Plug
	Outbound Plug	Web Dynpro: Outbound Plug
	View	Web Dynpro: View
	Views	Web Dynpro: Views
	Interface View	Web Dynpro: Interface View
	Interface Views	Web Dynpro: Interface Views
	View Area	Web Dynpro: View Area
	T Layout ViewSet	Web Dynpro: T Layout ViewSet
	Reverse T Layout ViewSet	Web Dynpro: Reverse T Layout ViewSet
	T Layout 270° ViewSet	Web Dynpro: T Layout 270° ViewSet
	T Layout 90° ViewSet	Web Dynpro: T Layout 90° ViewSet
	Tab Layout ViewSet	Web Dynpro: Tab Layout ViewSet
	Grid ViewSet	Web Dynpro: Grid ViewSet
	View Container	Web Dynpro: View Container
	Windows Collection	Web Dynpro: Windows Collection
	Window	Web Dynpro: Window
	Build all	Web Dynpro: Build all
	Build Incremental	Web Dynpro: Build Incremental
	Components	Web Dynpro: Components
	Component	Web Dynpro: Component
	Component Interface	Web Dynpro: Component Interface
	Application	Web Dynpro: Application
	Applications	Web Dynpro: Applications
	Context	Web Dynpro: Context
	Value Node	Web Dynpro: Value Node
	Mapped Value Node	Web Dynpro: Mapped Value Node
	Mapped Value Attribute	Web Dynpro: Mapped Value Attribute
	Model Node	Web Dynpro: Model Node
	Model Attribute	Web Dynpro: Model Attribute
	Mapped Model Node	Web Dynpro: Mapped Model Node
	Mapped Model Attribute	Web Dynpro: Mapped Model Attribute
	Recursion Node	Web Dynpro: Recursion Node
	Image	Web Dynpro: Image Element Icon
	Caption	Web Dynpro: Caption Icon
	Business Graphics	Web Dynpro: Business Graphics Icon
	Label	Web Dynpro: Label Icon
	Input Field	Web Dynpro: Input Field Icon (for text entry)
	Numeric Value	Web Dynpro: Inputfield for numeric values
	Time Value	Web Dynpro: Inputfield for Time Values
	Checkbox (indexed)	Web Dynpro: Checkbox (Indexed) Icon

	Checkbox Group	Web Dynpro: Checkbox Group Icon
	Radio Button (empty)	Web Dynpro: Radio Button, empty
	Radio Button Group by Index	Web Dynpro: Radio Button Group by Index
	Radio Button Group by Key	Web Dynpro: Radio Button Group by Key
	Dropdown by Index	Web Dynpro: Dropdown by Index
	Dropdown by Key	Web Dynpro: Dropdown by Key
	Link To Action	Web Dynpro: Link To Action Icon
	Link To URL	Web Dynpro: Link To URL Icon
	Toolbar Button	Web Dynpro: Toolbar Button Icon
	Toolbar Dropdown by Index	Web Dynpro: Toolbar Dropdown by Index Icon
	Toolbar Dropdown by Key	Web Dynpro: Toolbar Dropdown by Key Icon
	Toolbar Inputfield	Web Dynpro: Toolbar Inputfield Icon
	Toolbar Separator	Web Dynpro: Toolbar Separator Icon
	Toolbar Caption	Web Dynpro: Toolbar Caption Icon
	Table	Web Dynpro: Table Element Icon
	Table Column	Web Dynpro: Table Column Element Icon
	Tree	Web Dynpro: Tree Icon
	Tree Node	Web Dynpro: Tree Node Element Icon
	Tree Item	Web Dynpro: Tree Item Element Icon
	IFrame	Web Dynpro: IFrame
	Checkbox	Web Dynpro: Checkbox Icon
	Radio Button	Web Dynpro: Radio Button Icon
	Button	Web Dynpro: Button
	Text View	Web Dynpro: Text View Icon
	Text Edit	Web Dynpro: Text Edit Icon
	Toolbar	Web Dynpro: Toolbar Icon
	Tabstrip	Web Dynpro: Tabstrip Icon
	Tab	Web Dynpro: Single Tab Icon
	Group	Web Dynpro: Group Icon
	Tray	Web Dynpro: Tray Icon
	Transparent Container	Web Dynpro: Transparent Container Icon
	Scroll Container	Web Dynpro: Scroll Container Icon
	Navigation Link	Web Dynpro: Navigation Link Icon
	Navigation Link Bidirectional	Web Dynpro: Navigation Link Bidirectional
	Navigation Link Out	Web Dynpro: Navigation Link Out
	Navigation Link In	Web Dynpro: Navigation Link In
	Controller	Web Dynpro: Controller
Icon	Name	Description
	Breakpoint	Breakpoint in Debugger
Icon	Name	Description
	Process	Process
	Process selection matrix	Process selection matrix
	System organization diagram	System organization diagram
	Scenario	Scenario
	Business object	Business object
	Information flow diagram	Information flow diagram
	Entity type	Entity type
	Process exists	Process exists
	Communication diagram	Communication diagram
	Data model	Data model



Value chain

Value chain

Icon

Name

Description



Activity



Condition



User decision



Container operation



External event



Internal event



Multiple condition



Go to Workflow



Event creator



Process control



Undefined step

Step type without functionality which you can use to improve a Workflow definition by inserting this icon. The system also adds unspecified steps in a Workflow definition, if inserting a step type assists further steps, that are defined more precisely. Un



UNTIL loop



Wait for events



WHILE loop



Internal event with date



Create document from template



Set dataflow



Trigger dataflow



Work item ready



Work item reserved



Work item in progress



Work item carried out

Work item already processed, however must still be explicitly set as "completed"



Work item waiting

Work item does not yet have "available" status. It is still in the follow-up until a deadline is achieved



Work item completed

Work item is completely finished



Work item has errors

Work item has "error" status



Work item logically deleted

Work item has "logically deleted" status



Reserve work item

Reserve work item



Return work item

Return previously reserved work item



Set of rules

A parameterized system of logical conditions. Configuration value can be modeled.



Rule parameters

A parameter controls the relationship of a set of regulations without changing its inner structure



Join Workflow



Workflow process



Workflow

Symbol for a Workflow definition, Workflow tools as a whole, or for the graphical modeling tool (Workflow Builder).



Web activity step type

In workflow definition, a step that carries out an activity on the Web.



Placeholder

Specifies the workflow fragments that can be inserted, which authorized users can replace at runtime with complete workflow sections. These can then be executed directly by the system.

Icon

Name

Description



Operation

G: Routing consists of operations



Reference operation

G: Referenced operation of a routing



Work center operation step

G: Summarized operations of a routing



To-do list

G: Several steps for summarized operations (activities)



Header

PP routing

Icon	Name	Description
	Material routing assignment	Allocate a material to a work schedule in PP
	Suboperation	Suboperation of a routing operation from PP
	Referenced suboperation	Referenced suboperation of a routing operation in PP
	Sequence	Routing sequence from PP
	InfoSource	All source data from the Business Warehouse (derived from OLTOs)
	Application	Grouping of InfoSources in applications, such as Controlling
	InfoArea	Grouping of InfoCubes in applications, such as Controlling
	InfoCube	Object containing an amount of characteristics, key figures and time
	Update rules (inactive)	Customer-defined formulas and rules that update data (key figures) from the communication structure
	Source system (general)	Systems from which data can be derived, collection of source systems
	Source system (R/3 System)	R/3 System is source system for data
	Source system (external)	Data derived from 3rd party tools
	Source system file	Data comes from a (PC) file
	InfoCatalog	Tree structure containing reports and other objects. There are a number of different InfoCatalogs (SAP, Enterprise, User groups, Favorites)
	InfoObject	Is an object of a certain category, such as characteristics and key figures
	Monitor	Shows what data is being or has been imported from an operational system.
	Scheduler	Lets you define when data should be imported from an operational system.
	Template structure	One-dimensional template for either rows or columns in a report (set of column headers or row headers).
	Report	Object that contains data in table form for a specific subject (example: cost center report, sales report).
	Report view (=workbook)	Set of reports
	Master data (active)	Example: material master, status display
	Master data (inactive)	Example: material master, status display
	Texts (active)	Example: material text, status display
	Texts (inactive)	Example: material text, status display
	Hierarchies (active)	Example: product hierarchy, status display
	Hierarchies (inactive)	Example: product hierarchy, status display
	Transaction data (active)	Example: goods movements
	Transaction data (inactive)	Example: goods movements
	Update rules (active)	Material movements, for example
	InfoObject units (active)	
	InfoObject units (inactive)	
	InfoObject Catalog	Grouping of a number of characteristics and key figures
	ODS (active)	G: Operational Data Store
	ODS (inactive)	G: Operational Data Store
	InfoPackage	
	Transfer structure	
	GIS icon for Microsoft Excel	Jumps from the report in Excel to the map. All information shown in the report can be mapped to geographical dimensions.
	InfoCube (SAP version)	InfoCube (SAP version)
	InfoCube (inactive)	InfoCube (inactive)
	InfoObject Catalog (SAP version)	InfoObject Catalog (SAP version)
	Datamarts	Datamarts
	Characteristic (SAP version)	Characteristic (SAP version)

	Key figure (SAP version)	Calculated key figure (SAP version)
	Unit (SAP version)	Unit (SAP version)
	Time characteristic (SAP version)	Time characteristic (SAP version)
	Update rules (SAP version)	Update rules (SAP version)
	Query (SAP version)	Query (SAP version)
	Variable (SAP version)	Variable (SAP version)
	Template (SAP version)	Template (SAP version)
	Restricted key figure (SAP version)	Restricted key figure (SAP version)
	Calculated key figure (SAP version)	Calculated key figure (SAP version)
	InfoCatalog (SAP version)	InfoCatalog (SAP version)
	Segment (active)	A segment ist an InfoObject type such as characteristic, key figure, unit, and time characteristic. Characteristics have additional qualities, such as attributes. For example, the characteristic "cost center" has the attribute "Responsible party." The att
	Segment (inactive)	A segment ist an InfoObject type such as characteristic, key figure, unit, and time characteristic. Characteristics have additional qualities, such as attributes. For example, the characteristic "cost center" has the attribute "Responsible party." The att
	Segment (SAP version)	A segment ist an InfoObject type such as characteristic, key figure, unit, and time characteristic. Characteristics have additional qualities, such as attributes. For example, the characteristic "cost center" has the attribute "Responsible party." The att
	Source system (own system)	
	Exception monitor	In the exception monitor: Shows ation statuses in which exceptions occurred. The exceptions occur when the reporting agent carries out exception reporting in the background. In the exception monitor, the different exception levels are indicated by the tra
	Exception status of a query	Represents a ation state within a query or a certain view of part of the data in an InfoCube. Used in the Business Explorer for the different views stored there on the data in the query executed. In the alert monitor it shows how many exceptions were found
	Transfer structure (inactive)	
	Exception in reporting	Icon is used in the exception monitor and in the query definition tool. Exception reporting yields a list with cells marked in red, yellow, and green. The exception monitor displays an overview of queries with exceptions.
	Ranking list	An analysis function: You can define conditions in the query definition. These conditions reduce the number of rows and columns displayed. Example: Top 5 customers in terms of sales, products with sales of mor than \$1,000,000, or the top 50 combinations o
	GANTT chart	Objects on map (e.g. countries) are rendered using bar charts
	Line graph	Objects on map (e.g. countries) are colored according to assigned value. E.g. Red --> Low, Green --> High
	Layer down	Layer is moved down 1 position
	Dot density graph	Objects on map (e.g. countries) are rendered using dot density. E.g. high population areas are rendered with many randomly distributed dots, low population areas only with few dots per area.
	Map settings	Change layer properties: layer order, color, texture, outline width
	Pan	The user moves or drags the currently visible part of the map, continuing to pan until the desired part of the map is visible.
	Pie chart	Objects on map (e.g. countries) are rendered using pie charts
	Layer up	Layer is moved up 1 position
	Select map objects	The user stretches the rubber band to select all the objects in this area (such as customers in a certain region).

	Symbol chart	Objects on map (e.g. countries) are rendered using symbols: triangle, circle, cross marker, Icons, or BMPs. Texts can also be used.
	Reporting agent: active	Setting the reporting agent can fulfill a number of functions. Currently, Release 4.6C supports the functions "Print in the background" and "Exception Reporting". The setting determines how the query is processed in the background (for example, which data
	Reporting agent: inactive	Setting the reporting agent can fulfill a number of functions. Currently, Release 4.6C supports the functions "Print in the background" and "Exception Reporting". The setting determines how the query is processed in the background (for example, which data
	Database table	Database table: used, for example, in the Business Information Warehouse (BW) for transparent database tables that use an operational data store object. These tables contain consolidated data from several source systems or info sources.
	Inactive database table	Inactive database table: the database table is available (that is, a description of the table exists) but is not active. Used, for example, in the Business Information Warehouse (BW) for inactive database tables that use an operational data store object.
	Active InfoSet	In the Business Information Warehouse: An active InfoSet is a view of several PSA objects and/or info objects.
	Inactive InfoSet	In the Business Information Warehouse: An inactive InfoSet is a view of several PSA objects and/or info objects.
	Formula performed on a structure element	In the Business Information Warehouse: Formula performed on a structure element that does not have a key figure.
	Characteristic with hierarchy	In the Business Information Warehouse: Display characteristic with presentation hierarchy.
	Excluded node	In the Business Information Warehouse: Hierarchy node is excluded from the selection. All the values under a fixed node in a fixed hierarchy are excluded.
	Included variable node	In the Business Information Warehouse: Variable hierarchy node is included in the selection. All the values under a variable node, or in a fixed hierarchy, or under a fixed node in a variable hierarchy, or under a variable node in a variable hierarchy are
	Excluded variable node	In the Business Information Warehouse: Variable hierarchy node is excluded from the selection. All the values under a variable node, or in a fixed hierarchy, or under a fixed node in a variable hierarchy, or under a variable node in a variable hierarchy a
	Formula performed on a key figure	In the Business Information Warehouse: Formula performed on a key figure.
	Included variable value	In the Business Information Warehouse: Variable included in selection.
	Excluded variable value	In the Business Information Warehouse: Variable excluded from selection.
	Include values greater than or equal to variable	In the Business Information Warehouse: Include all values greater than or equal to variable
	Include values greater than variable	In the Business Information Warehouse: Include all values greater than variable
	Include values less than or equal to variable	In the Business Information Warehouse: Include all values less than or equal to variable
	Include values less than variable	In the Business Information Warehouse: Include all values less than variable
	Include variable range	In the Business Information Warehouse: Include all values between a fixed value and a variable; between a variable and a fixed value; or between two variables.
	Exclude variable range	In the Business Information Warehouse: Exclude all values between a fixed value and a variable; between a variable and a fixed value; or between two variables.
	Multi Data Provider	In the Business Information Warehouse: General query evaluation object on several data sources. This object is a generalization of the MultiCube. Data is collated from several individual data providers - such as the InfoCube, PSA object or

	Inactive Multi Data Provider	InfoSet. In the Business Information Warehouse: Inactive Multi Data Provider; see ICON_MULTI_DATA_PROVIDER
	Source system: Database	In the Business Information Warehouse: External database system as data source
	Source system: Internet	In the Business Information Warehouse: Internet site as data source
	DataSource	In the Business Information Warehouse: DataSource, source system-specific set of logically-associated fields in business terms for loading data.
	BW Web report	In the Business Information Warehouse: Executable Web report or Web application
	Geo-characteristic	In Business Information Warehouse: A geo-characteristic can be used as a map layer in BEx Map. If a characteristic is flagged as a geo-characteristic, BW data can also be displayed geographically.
	Inactive geo-characteristic	In the Business Information Warehouse: Inactive geo-characteristic; see ICON_GEO_CHARACTERISTIC
	SAP Data Mining	SAP Data Mining Model
	Visualization	Visualize results of a node or process defined in Analysis Process Designer
	Target	Data target for a process defined in Analysis Process Designer
	Transformation	Transform data in a process defined in Analysis Process Designer
	Source	Data source for a process defined in Analysis Process Designer
	Column to row	Column to row transformation in Analysis Process Designer
	Row to column	Row to Column transformation in Analysis Process Designer
	Database table	Database table where data is stored
	Analysis Process	Analysis process where data is read, transformed and written using Analysis Process Designer
	3rd Party Data Mining	3rd party data mining model
	Weighted Score Tables	Weighted score tables transformation in Analysis Process Designer
	Regression	Data mining model: regression
	Clustering	Data mining model: clustering
	Association Analysis	Data mining model: association analysis
	Decision Tree	Data mining model: decision tree
	Unit Conversion	Unit Conversion
	Planning Layer	Planning Layer
	Planning Layer, inactive	Planning Layer, inactive
	Open Hub Destination	Open Hub Destination
	Rotate Right	Rotate Right
	Rotate Left	Rotate Left
Icon	Name	Description
	Receipts	G: Trip costs: receipts for hotel, parking, etc.
	Stopovers	G: Trip costs: Stopovers between the starting point and final destination
	Miles/kms distribution	G: Trip costs: different vehicles and one destination, or different destinations and one vehicle
	Advance payment	G: Trip costs: clerk or traveler enters the values
	Deductions	G: Trip costs: e.g. lunch (traveler enters)
	Cost assignment	G: Trip costs: e.g. destinations, mileage, etc., similar to "Where-used list"
	Book flight	G: Trip costs
	Book rental car	G: Trip costs
	Book hotel	G: Trip costs
	Book train	G: Trip costs
	Price enquiry	G: Trip costs

	Query	G: Trip costs: check availability
	Book	G: Trip costs: make a booking
	Cancel	G: Trip costs: cancel a booking
	Booking status: open	G: Trip costs
	Booking status: booked	G: Trip costs
	Booking status: partially booked	G: Trip costs
	Booking status: canceled	G: Trip costs
	Preferences	G: Trip costs: individual profile (of settings) In travel expense accounting, employees can be given fixed amounts for mileage, food, and lodging on business trips. Many countries use this per diem rate method as an alternative to collecting the receipts for a business trip (hotel bill, gas receipts, e
	Per diem rates	
Icon	Name	Description
	Automatic offer	G: HR: Benefits provided by employer for its employee (one time)
	Options	G: HR: Temporary benefits, employee can choose options
	Event offer	G: HR: Benefits granted upon an event such as marriage or birth of a child
	Open offer	G: HR: Once per year employees can choose from the benefits offered.
	Offers waived	G: HR: Employee benefits declined by the employee (documented)
	Dependents	G: HR: List of all an employee's dependents covered under employee benefits
	Current benefits	G: HR: List of all current employee benefits per employee
	Terminate benefits	G: HR: Terminate or delete the benefits
	Factoring	
	Workload	G: HR:
	Suggestion	G: HR:
	Time evaluation	G: HR:
	Position (job)	
	Task	G: HR: specific work area
	Manager	G: HR: project manager, manager of a department
	Organizational unit	
	Fast entry	
	Actions	G: HR: An event such as a marriage or birth of a child triggers a series of actions.
	Work center	G: HR: central instance for delegating tasks.
	Job	
	Budget structure element	Budget can be made available from a budget structure element for financing a person or position.
	Financing	Makes budget available to finance a person or position.
	Reclassification rule	Marks full-time equivalent budget for use with a classification other than the one shown.
	Reclassification	Full-time equivalent budget for use with a classification other than the one shown.
	Mark for elimination	Mark budget for elimination from a budget element
	Earmark	Earmarks budget in (an) organizational unit(s) or position(s).
	Substitute	Substitute for a certain position
	Budget update	Increase or decrease the budget of a budget structure element
	Transfer	Transfers budget from one budget structure element to another
	Illness	This icon indicates that an employee of the organization is ill.
	Leave (Vacation)	This icon indicates that an employee of the organization is on leave (vacation).
		Standard roles are used in Workflow to determine the person

	Standard administrator role	responsible in realtime, i.e. to assign tasks to certain administrators on the basis of certain criteria. These can be organizational criteria (administrator can be all members of a certain purch
	Personnel administration	Personnel administration; an application where different types of employee information are stored, e.g. organizational assignment, pay, absence records, etc.
	Display tree	A hierarchical structure is displayed as a tree.
	Extended search	Searches not only the displayed structure (e.g. ation tree), but also levels that lie below it.
	Close object	Close Object
	Open object	Open Object
	Position to be filled	Shows that a position is to be filled
	Position on hold	Position that is neither filled nor vacant
	New employee	New employee
	Incoming employee	Assigns employee to an organizational unit or position.
	Outgoing employee	Employee leaves the organizational unit
	Obsolete position	Position has been set to "obsolete"
	Delimited position	Position is delimited.
	Shared position	Position is linked to two or more holders.
	Obsolete shared position	Position is shared but is now obsolete.
	Delimited shared position	Position is delimited and is shared.
	Create position	Creates a position
	Delimited organizational unit	Organizational unit is delimited.
	Create organizational unit	Create organizational unit
	Limited assignment	Assignment of an organizational unit to a selected area is limited.
	New organizational unit	Organizational unit is added to the one belonging to the selected area.
	New task	Create task
	Delimited task	Delimited task
	Delimited task assignment	Delimited task assignment
	Reassign task	Reassigns a task
	Delimited job assignment	Delimited job assignment
	Job reassigned	Job is reassigned
	Create job	Creates a job
	Delimited job	Delimited job
	Object reassigned	Object is reassigned
	Delimited object assignment	Delimited object assignment
Icon	Name	Description
	Spool request	Goes to the list of spool requests
	Display output request	Goes to the list of output requests
	Display spool status	Displays the status of a request
	Print with parameters	Creates an output request (spool request) with the option of entering parameters that differ from the default.
	Application server with spool	Application server with spool service
	Real application server	Existing application server running on a computer.
	Logical application server	(Alias) name of an application server mapped to a real application server.
	Alternative server	Application server that can be used if the desired server is not available.
	Operator	This icon symbolizes an operator in CCMS (Computing Center Management System). An operator has fewer rights than a system administrator.
	System administrator	This icon symbolizes users with system administrator rights in CCMS (Computing Center Management System).

	SAP	This icon represents SAP objects in any context.
	Public	This icon symbolizes the objects that are publicly accessible (as opposed to private objects) in CCMS.
	Binary document	Document has been formatted and is being sent directly to the printer.
	Unknown document type	Unknown document type
	Document with OTF data	Document was created in SAPscript and contains OTF data
Icon	Name	Description
	Project definition	The project definition is the header of a project structure. It contains the basic information for the entire project.
	WBS element	Element of a project structure. The project structure is a hierarchical structure of the entire project.
	Network header	A network header contains basic information for a network. A network consists of a number of activities, which can be sorted in chronological order. Further objects (components, activity elements, milestones, etc.) can in turn be assigned to an activity.
	Network activity	An activity describes a single activity within a network. The activities are sorted according to their chronological order. The activity contains information on how it is carried out and what its status is, along with its assignments to objects needed in
	Activity element	Activity elements divide an activity into individual packages. An activity element always belongs to an activity. Activity elements cannot be linked by any relationships.
	Relationship	A relationship shows the chronological sequence of two activities.
	Milestone	Milestones can be assigned to a network activity or a WBS element. They described the basic deadlines in the course of a project.
	PS text	A PS text is a central text document for a project. PS texts can be assigned to WBS elements and network activities and be passed on to other applications (e.g. purchase order for a project).
Icon	Name	Description
	Hold dialog box	Holds the dialog box so that you can choose more than one value from the "Possible entries" help.
	Release hold	Ends the function "Hold dialog box". The dialog box closes after you choose the next value.
	Answer telephone call	Upon an incoming telephone call, establishes a voice connection to the caller.
	Alternate active/hold	When two calls are on one extension, alternate between the call on hold and the active call
	Put active call on hold	Place an active call on the extension on hold
	Deflect an incoming call	Send an incoming telephone call to another extension or queue without answering it.
	Issue a consultation call	Place the existing telephone call on hold and make a consultation call to another number. If there is no current call on the extension, make an original call from the extension to another number.
	Establish a conference call	Establish conference call. Conference a held call and an active call together so that all parties can communicate.
	Perform blind transfer	Take an active telephone call and unconditionally transfer it to a supplied number. The agent cannot determine whether the call was answered at the intended destination or not.
	Reconnect after consultation	Terminate a consultation call and return to the call currently on hold.
	Retrieve call from hold	Retrieve a telephone call that is on hold.
	Warm transfer	Place the existing telephone call on hold, then place a consultation call to a number supplied by the agent. If the agent successfully reaches the party, the agent may transfer the held party to the consulted party. After the transfer the agent is dropped
	Create callback	Schedule a callback telephone call to be made by an agent at a future point in time.

	Process callback	Process a previously scheduled telephone call waiting in the callback queue.
Icon	Name	Description
	Save	System function: save object
	Help	System function: calls up the F1 help
	Redo	Repeat the last operation
	Application help	System function: call up application help
	Space	Space (in lists)
	SAP menu	System function: SAP Menu
	Enterprise menu	System function: Enterprise menu
	User menu	System function: User menu
	User favorites	System function:: Favorites
Icon	Name	Description
	Information message	System function:
	Warning	System function:
	Error message	System function:
	Question	System function:
	Critical message	System function:
Icon	Name	Description
	Form View	Form View
	List View	List View
	Medium View Size	Medium View Size
	Maximize View	Maximize View
	Expand View Vertical	Expand View Vertical
	Expand View Horizontal	Expand View Horizontal
	Refresh View	Refresh View
	Create a view	Create a view
	Close a view	Close a view
	Switch Views	Switch Views
Icon	Name	Description
	Call up/define a claim file	Creates a claim for each policy for a loss event. The claim file contains all information on the loss event, damaged objects, persons involved, and payments and subrogations.
	Display/define policy data	Display/define the data for a policy.
	Display/define payment	Display/define a payment.
	Display/define catastrophe	Display/define a catastrophe.
	Bundle of claims	Display/define a bundle of claims
	Invasion of personal privacy	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Invasion of personal privacy".
	Subclaim "Intellectual property"	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Intellectual property".
	Subclaim "Vehicle"	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Vehicle".
	Subclaim "Personal property"	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Personal property".
	Subclaim "Building"	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Building".
	Treatment of injuries	Call up or define treatments for injuries to persons.
	Personal injury	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Personal injury".
	Environmental damage	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Environmental damage".

Icon	Name	Description
	Economic loss	A subclaim is always assigned to an object type. This icon defines a subclaim of the object type "Economic loss"
	Assembly header node	Assembly: A single-level, nonconfigurable decomposition of a material. An assembly consists of an assembly header and assembly items. Variant assembly: Group of similar assemblies. These assemblies can be assigned to one node structure as the (structure)
	Assembly change status	The product structure must also show possible alternative points of access to the product structure.
	Structure node alternative	Represents an alternative decomposition. The product structure must also show possible alternatives for the composition of the product. Alternatives may arise due to technical reasons (e.g. a subassembly needs to be created). In the product variant struct
	Variant change status	Variants represent materials or documents in a certain usage (structure node) in a product structure. These variants are subject to change management. Each change status is a node in the structure.
	Structure node with variants	The structure level is a central area in iPPE that contains the structures of products or product lines. The core element of this level is the structure node, which represents a component of the product structure or a function of the product, and to which
	Access node	This node serves as a collector of access variants that represent similar points of entry into iPPE.
	Activity plan	Corresponds to a routing in the production of highly configured materials.
	Grouping node	The outline level makes it possible to realize different views of the structure of a product represented in iPPE.
	Mode	Assignment of an activity to a resource in the production line.
	Alternative relationship	Indicates alternative relationships between activities, such as when there is more than one way to carry out an assembly. The alternatives can depend on any number of rules.
	Alternative decomposition	This makes it possible, for example, to distinguish different processes in two plants. For example, in one plant the engine is supplied completely, whereas in the other plant it is supplied without the cylinder head.
	Operation	An operation is a group of more than one activity. It describes bot the order of the activities and their technical interdependencies.
	Activity	An activity is comparable to an operation in a network but contains attributes specific to flow manufacturing.
	Grouping activity	In the outline level, you use outline activities to realize difference views of the production process of a product represented in iPPE.
	Buffer	A buffer usually lies between two line segments and serves as a sort of temporary storage. The sequence of plan orders can also be changed in the buffer.
	Line segment	The line segments divide a production line into separate areas. In the automobile industry, the segments typically distinguish bare construction, painting, and final assembly.
	Production line	The production line consists of a number of processing stations (work centers) in a certain sequence, connected by a conveyor system. Production lines are used in flow and repetitive manufacturing.
	Assembly Item node	Assembly: A single-level, nonconfigurable decomposition of a material. An assembly consists of an assembly header and assembly items. Variant assembly: Group of similar assemblies. These assemblies can be assigned to one node structure as the (structure)
	Single-level BOM item	A single-level BOM item is comparable to a BOM item in the standard system.
	Single-level BOM header	A single-level BOM header is comparable to a BOM header in the standard system.

This makes it possible, for example, to distinguish different



Alternative decomposition of activity plan

processes in two plants. For example, in one plant the engine is supplied completely, whereas in the other plant it is supplied without the cylinder head.



Line balancing

Assigns activities to the production line for a specific period. The purpose of line balancing is to optimize the distribution of tasks in the production line.



Initial object for integrated Product Process Engineering

Used to access integrated Product Process Engineering. Bundles process structure and line structure objects.

Icon

Name

Description



Female

Female



Male

Male



Unknown gender

Unknown gender



Female

Female



Male

Male



Deceased

Deceased

Icon

Name

Description



Retail Product

Retail Products



Retail Store

Retail Stroes