

Complaints & Disciplinary Rules & Procedures

Complaints & Disciplinary - Document 4: Notification Letter From Complaints & Disciplinary Officer (CDO) To Respondent

Dear Sir/Madam,

Following consideration of a recent alleged infraction under the Gymnastics Ireland Complaints & Discipline Rules I wish to advise that I am referring the following matter to the Hearings Committee.

1.

(i) Parties Involved

(ii) Date of alleged infraction

(ii) Location of the alleged breach

(iii) Event/competition

2. Infraction/Rule(s) alleged to have been breached (including description of alleged breach).

3. Infraction/Rule(s) alleged to have been breached (including description of alleged breach).

NAME

CLUB

I enclose a copy of the following documents;

- i) written complaint/disciplinary report
- ii) supporting documents

Under Gymnastics Ireland Complaints Disciplinary Procedures, on receipt of the CDO Disciplinary Report the Gymnastics Ireland CEO and Gymnastics Ireland Chairperson will select a Hearings Committee to hear the above alleged infraction (or the Club Chairperson in the case of an internal Club issue).

Under Gymnastics Ireland Complaints & Disciplinary rules, the Hearings Procedure is outlined under Rule 5 of the "Procedures" and the possible Sanctions are detailed in Rule 3 of the "Rules" (copies of relevant rules attached). You have the option of being accompanied by one adult member of Gymnastics Ireland. You will also have the opportunity of calling witnesses if you wish.

In due course the Chairperson of the Hearings Committee will notify you of the time, date and venue of the Hearing. Non attendance without reasonable cause at the Hearing by you shall not prevent the Hearings Committee from proceeding.

Signed (CDO)

Date

Capitals
