

Gymnastics Ireland

CAMP PERMIT APPLICATION FORM

Under Gymnastics Ireland Rules & Regulations if you are intending organising camps which may involve Gymnastics Ireland members from other Clubs or non members who must avail of the Gymnastics Ireland Temporary Membership - **you must hold** a "**Gymnastics Ireland Club Camp Permit**".

A permit can be requested by submitting a "***Camp Permit Request***" application form.

The Camp Permit will remain in force for three (3) years from the date of granting by Gymnastics Ireland subject to the requirements of Camp Permit being adhered to. All Camp Permit holders can be subject to camp spot checks. Ideally a Camp Permit request should be submitted at the start of a season.

1. Contact Details:

Club Name: _____

Contact Name: _____ **Email:** _____

Mobile No: _____

(N.B. Please advise Gymnastics Ireland of any changes in a Club's contact details).

2. Specific Details:

a) Please list the **names & qualifications** of all potential Camp Coaches/Staff. (If a Camp Permit is granted details of any additional camp personnel must be advised on the Camp Notification form prior to a camp).

<u>NAME</u>	<u>COACHING QUALIFICATION</u> (if Camp role is a coach)	<u>POTENTIAL CAMP ROLE</u> (i.e. head coach/coach/helper or administrator)	<u>MEMBERSHIP NUMBER</u>

N.B. (All Camp personnel must have submitted either a Garda Vetting form or AccessNI form to **GYMNASTICS IRELAND** and completed **Child Protection training** – otherwise an individual cannot perform a role at a camp).
Club Camp Permit requirements;

_____ (name of club)

wish to confirm that the following requirements will be adhered to during the period of our valid Camp Permit (failure to adhere to the Permit requirements could result in the revoking of your Camp Permit).

- Our Camp will provide the best possible environment for young people to have fun and should be organised as per the principals outlined in our Code of Ethics and Good Practice for Youth Sport.
- A minimum of one qualified **Gymnastics Ireland "Club Coach"** will be present throughout the duration of a Camp.
- The skills worked at a Camp will be in line with the coach education levels and all aspects of the Coaching Level qualifications will be adhered to.
- All volunteers, apprentice coaches will be managed by a Head Coach.
- All Camp personnel will adhere to GYMNASTICS IRELAND Garda Vetting/AccessNI policy and complete Child Protection training.
- Supervision Guidelines – as a minimum, two coaches to sixteen gymnasts will be present at all times with an Gymnastics Ireland qualified "Club Coach" present during the Camp.
- If participants are not registered members of **GYMNASTICS IRELAND**, we will ensure that participants avail of the Gymnastics Ireland **Temporary Membership**. (Please contact Gymnastics Ireland office for details). If participant is a member of another National Governing Body affiliated to FIG, Gymnastics Ireland temporary membership is not necessary however it is the responsibility of a member of another NGB affiliated to FIG to provide evidence of their insurance cover and Gymnastics Ireland Temporary Membership can be effected if needed)
- The following check list will be carried out prior to a Camp (**you may have additional checks**).

Quick Checklist:

First Aid Kit available in Gym	<input type="checkbox"/>	Qualified First Aid personnel at Camp	<input type="checkbox"/>
Check safety aspect of all gym equipment	<input type="checkbox"/>	Completed application forms & medical details	<input type="checkbox"/>
Check supervision levels	<input type="checkbox"/>	Have attendance forms for daily completion	<input type="checkbox"/>
List of Emergency Contacts (i.e. local doctor)	<input type="checkbox"/>	Availability of Accident/Incident Forms	<input type="checkbox"/>
Sufficient Heating in Facility	<input type="checkbox"/>	Fire Precautions in Place	<input type="checkbox"/>
Have coaches planned their camp sessions?	<input type="checkbox"/>	List process for participants to raise issues	<input type="checkbox"/>
Ensure all participants personal information is stored securely and treated confidentially	<input type="checkbox"/>	Pre-camp meeting for staff	<input type="checkbox"/>

Signed _____ **Date** _____

Capitals _____ **Role** _____

OFFICIAL GYMNASTICS IRELAND USE ONLY

Camp Permit Approved by Gymnastics Ireland YES _____ NO _____ DATE _____

Signed _____ **Capitals** _____

Gymnastics Ireland Camp Permit reference number

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