

## Capital Letters

### When to use capital letters:

**Beginning of each sentence.** Her name is Joanne. She lives in London.

**I** I come from England. I'm a teacher and I work at a college.

**Days and months** - January, March, Wednesday, Tuesday  
(not seasons autumn, spring, summer, winter)

**Names of cities and towns**, - London, Paris, Tehran, Westminster.

**Countries** - Iraq, England, the UK, Britain, Italy.

**Nationalities and Languages** - English, Arabic, Kurdish, Iraqi, Iranian.

**Names of people** - Joanne Rudling, Ali, Mounira, Peter Hart. Mr Smith

**Titles** - Miss Rudling, Mr Ahmed, Mrs Rashid, Mr Hart, Dr Parker.

**Names of streets, places, rivers, mountains, parks** - Hyde Park, Regents Park, the River Thames, Oxford Street, Gatwick Airport, Heathrow.

**Institutions** - the Home Office, City of Westminster College, Oxford University, the Houses of Parliament, London Underground.

**Shops and restaurants** - Abu Ali, Café Nero, Harrods, Tesco, Safeway

**Brand names** - Adidas, Nokia, Ford Fiesta, Mars Bar, Orange, Vodafone.

**Books, films, newspapers and magazines** - The Sun, The Times, The Matrix, Romeo and Juliet, The Evening Standard, Metro, Vogue, She.

**Abbreviations** - BBC TV (British Broadcasting Corporation Television),  
UN (United Nations), EU (European Union), the UK, the USA, ESOL (English for Speakers of Other Languages.)