



भारत सरकार / GOVERNMENT OF INDIA
पोत परिवहन मंत्रालय / MINISTRY OF SHIPPING

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI

F.No. CR-28/Misc(39)/2020

Dated: 29.05.2020

Addendum to Merchant Shipping Notice No. 9 of 2020

Subject: Launch of E-module for reporting of Indian seafarers awaiting their repatriation at foreign port/ship due to Covid-19 pandemic-reg.

Vide Merchant Shipping Notice No. 9 of 2020 [F.No.CR-28/Misc(39)/2020, dated 22.05.2020] this Directorate has laid down the procedure for reporting the details of Indian seafarers awaiting at foreign Port/ship for their repatriation to India.

2. In order to capture the details of the seafarers' once they arrive in India, facility has been provided in the module where a seafarer or RPSL or Indian Ship-owner can fill the details in respect of the seafarer's repatriation and arrival in India.
3. The instructions for users are provided in Annexure-I annexed with this notice.
4. This issues with the approval of Director General of Shipping and Additional Secretary to Gol.

(Subhash Barguzer)

Deputy Director General of Shipping (Crew)

Encl: Annexure-I

Copy to: 1. All stakeholders through DGS website.

2. Assistant Director (OL) for Hindi version.

3. Computer Cell for placing this notice at DGS website.

Annexure-I

Instructions to submit the details of 'Arrival in India

Step 1: Go to www.dgshipping.gov.in

Step 2: Go to EGOVERNANCE tab and click on 'egovernance'

Step 3: Login with the user Id & password already with the users for DGS website.

Step 4: Click on the link "stranded seafarer's details for repatriation".

Step 5: Click on "Update repatriation completion details".

Step 6: Enter INDoS and click on "View details".

Step 7: Click on "Update" below "arrival of India" menu.

Step 8: Enter details in "Arrival in India details " field and click on "Update arrival details".



Screen shots to view the procedure to update arrival in India after repatriation.

Enter the details & click on submit for repatriation.

Stranded Seafarer Details

Note : All fields marked with an (*) asterix are mandatory.

Seafarer Details

INDoS No.* :

Click to get details

Name of Seafarer* :

Contact No.* :

Email Id* :

Passport No.* :

eMigrate Reference No.* :

Add Seafarer Details to List

Cancel

List of Seafarer

Sr No.	Name of Seafarer	INDoS No.	Passport No.	eMigrate Ref. No.	Email Id	Contact No.	Delete
1	USER1TEST111	SR_N0001	P1234568	758138	egovernance-dgs@nic.in	9769627727	Delete

Other Details

Name of country from where to be Repatriated* :

Proposed Plan for Repatriation* :

Name of Airport* :

Name of Plane* :

Name of Arrival Airport in India* :


Proposed Plan for Quarantine on Arrival in India* :


Additional Information (If any) :

Note :Request you to enter Additional Information in case if you are selecting Proposed Plan for Repatriation as "Not Applicable".

Submit

Reset

 Type here to search



Reference number generated.

DG Shipping

Directorate General of Shipping

Welcome MANNING AGENT TEST CASE (Friday 29/05/2020 01:05 PM)

Stranded Seafarer

Stranded Seafarer * Submit Details

Data successfully submitted with reference No. : DGS/SD/0520/0001898

Stranded Seafarer Details

Note : All fields marked with an (*) asterix are mandatory.

Seafarer Details

INDoS No.* :

Name of Seafarer* :

Email Id* :

Contact No.* :

eMigrate Reference No.* :

Passport No.* :

List of Seafarer							
Sr No.	Name of Seafarer	INDoS No.	Passport No.	eMigrate Ref. No.	Email Id	Contact No.	Delete

Other Details

Name of country from where to be Repatriated* :

Proposed Plan for Repatriation* :

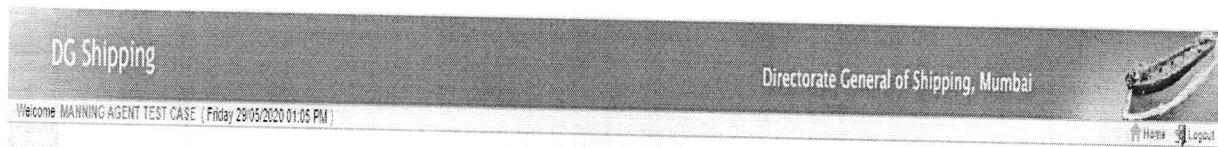
Additional Information (If any) :

Note :Request you to enter Additional Information in case if you are selecting Proposed Plan for Repatriation as "Not Applicable".



31

Click on the link as displayed.



Submit Details

Please note the below instruction to Submit Details of Seafarer those are Stranded all over the world because of travel restrictions.

1. Click the link Stranded Details -> Submit Details.
2. Enter INDoS No. and Click the button "Click to get details" to populate personal details and eMigrate Reference No. of last pending sign off and click the button "Add Seafarer Details to List" to add.
3. Similar way multiple Seafarers details can be added to the list. fill the other details and Click "Submit" button to submit.
4. Click the link "View Submitted Details" to view submitted details. Use the "Cancel" link if you wish to cancel the submitted data.
5. Click the "Generate Report" button to generate pdf report for submitted data.

220.156.189.33/essmudraUI/loadStrandedIndex.do?method=loadCompanyIndexView&strType=null



Enter INDoS and click on View details.

Stranded Seafarer » View Submitted Details

Search Submitted Data	
Search Criteria	
Reference No. :	INDoS No. : SR_N0001
Passport No. :	Contact No. of Seafarer :
Proposed Plane for Repatriation : Select	Name of country from where to be Repatriated : Select
Status : Select	
Data Submitted Between	and

View Details

Cancel

Generate Summary Report


Note : For "View Details" and "Generate Summary Report" use Status field.

- Not Selected : Display all submitted details
- All Active Records : Display all active submitted details including repatriation completed
- Cancelled Records : Display cancelled details
- Not Repatriated : Display details whose repatriation is pending
- Repatriation is Completed : Display details whose repatriation is completed

Click on UPDATE .

DG Shipping

Directorate General of Shipping, Mumbai



Welcome MANNING AGENT TEST CASE (Friday 29/05/2020 01:05 PM)

Home Logout

Stranded
Seafarer

Stranded Seafarer » View Submitted Details

View Details												
Show 10 entries		(Enter 3 characters to search data in all the columns) Search:										
Submission Date (YYYY-MM-DD HH:MM:SS AM)	Reference No.	Status	Proposed Plan for Repatriation	Name of country from where to be Repatriated	INDoS No.	Name of Candidate	eMigrateRef. No.	Name of Seaport / Airport	Name of Ship / Plane	Name of Arrival Seaport / Airport	Cancelled ?	Arrival in India
2020-05-29 01:27:41 PM	DG/SD/520/0091838	Active	By Chartered Plane	Mali	SR_N0001	USER1TEST111	738186	TEST AIRPORT	TEST PLANE	TEST MUMBAI	Cancel	Update

Showing 1 to 1 of 1 entries

Type here to search



1:31 PM
5/29/2020

Enter arrival India details & click on "Update arrival details"

DG Shipping

Directorate General of Shipping

Welcome MANNING AGENT TEST CASE (Friday 29/05/2020 01:05 PM)

Stranded Seafarer

Stranded Seafarer » View Submitted Details

Stranded Seafarer Details for Repatriation

Note : All fields marked with an (*) asterisk are mandatory.

Seafarer Details

INDoS No.* : SR_N0001

Contact No.* : 9769627727

Passport No.* : P1234568

Name of Seafarer* : USER1TEST111

Email Id* : egovernance-dgs@nic.in

eMigrate Reference No.* : 738186

Company/ RPS Agency Details

Name of Company* : MANNING AGENT TEST CASE

Other Details

Name of country from where to be Repatriated* : Mali

Proposed Plan for Repatriation* : By Chartered Plane

Additional Information (If any) : NA

Arrival in India Details

Date of Arrival* :

Place of Arrival* :

Remarks (if Any) :

Back

Update Arrival Details

Reset



Details are updated .