


TO : OWNER AND MASTER OF CHARTERED/OWNED VESSEL
FROM : VICE PRESIDENT CRUDE & GAS OPERATION
FILE : DISTRIBUSI S

March 17th, 2020
VP Crude & Gas Operation



RIVA SIAHAAN

SUBJECT : "S" DISTRIBUTION

"COVID-19 MITIGATION AND PREVENTION ISNTRUCTION"

Regarding:

1. The Government's statement by the President on March 15, 2020 that the current conditions related to COVID-19 infection have been declared a global pandemic and that extra steps in the process of handling are needed.
2. Fax No. 101/C00000/2020-S8 from the President Director of PT Pertamina (Persero) on March 15, 2020 in the concern of Prevention of Corona Virus Disease (COVID-19) for Workers and Families.

Consideration:

Whereas Pertamina International Shipping (PT PIS), in this case, has the interest to manage all risks as low as possible with the potential spread of COVID-19 infections in the environment of ships operated by PT PIS, both owned and charter vessels.

We hereby decide to take the following steps:

1. In the next 14 days there is no change in crew.
2. In the next 14 days no crew go to shore.
3. Avoid superintendent visits to ships.
4. If crew changes will be made after the next 14 days, then the replacement candidates must do self-quarantine starting today.
5. If in a situation of urgency the crew must go ashore or a crew changeover is needed, or a superintendent visit need to do, all change-over person must report and obtain permission from the local terminal leader.
6. In an urgent situation, after obtaining permission from the local terminal leader through an agent, the crew traveling ashore must limit contact with others.
7. So that the Ship Captain can carry out strict monitoring of the crew not to leave the ship when the ship is anchored or when docked.
8. Meeting the food needs and operational needs of the ship to be communicated through agents so that the crew does not need to go ashore.
9. Strengthening supervision and restricting visitors who boarded the ship, and regularly measuring body temperature and cleaning hands with hand sanitizers for crew and visitors.
10. If there are symptoms or suspect COVID-19, isolation must be carried out on the ship and reported to the local terminal through an agent.
11. In the event of an emergency, you can contact Pertamina International Shipping HSSE Mr I Ketut Laba via mobile phone +62 811 8440 310 and email address iketut.laba@pertamina.com.