HARBOUR MASTER’S INSTRUCTION

TO: Shipping Agents & Ship Operators

DATE: 09 April 2020

SUBJECT: Crew Change Reporting Requirements

In order to ensure that ships within the port, or intending to enter the port, are being managed appropriately and that their status in relation to the management requirements imposed on vessels and crews in response to COVID-19, the following requirement is to be implemented with immediate effect and until further notice.

The Harbour Master is to be notified, as far in advance as practicable, of all crew changes proposed within the Port of Fremantle, including Cockburn Sound.

Information to be provided must include:

- The date of the anticipated change
- Full name
- Role/rank
- Passport number of the incoming or outgoing crewmember.

Additionally, for incoming crew, the Country/City where their initial incoming flight originated from and the date that the travel commenced.

Please send this information to harbourmaster@fremantleports.com.au

I regret that this may add additional work to stretched agencies at this time, but it is critical in managing the safe operation of the Port, as it may change the status of vessels under the current guidelines.

Capt. David Heppington
Acting Harbour Master