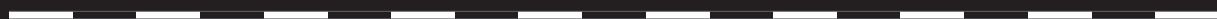




TERMS & CONDITIONS



TT RACE TEAM HOSPITALITY

ISLE OF MAN TT® RACES 2020

TERMS & CONDITIONS

RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

SITES OPERATED BY ISLE OF MAN DEPARTMENT FOR ENTERPRISE (DfE) MOTORSPORT TEAM

Applications for a Race Team Hospitality Site at the 2020 Isle of Man TT Races should be made via email to:

NIGE CRENNELL **TT PRODUCTION MANAGER**

EMAIL:

nige.crennell@gov.im

ADDRESS:

Motorsport Team
Department for Enterprise
1st Floor St George's Court
Upper Church Street
Douglas
Isle of Man
IM1 1EX

TT® TRADE MARKS

The TT logo is a registered trade mark which is owned by the Isle of Man Government Department for Enterprise. The letters 'TT' written on their own is also a registered trade mark which is owned by the Isle of Man Government Department for Enterprise. If any reference is made to the TT and/or Classic TT in a descriptive manner, the FIRST reference to TT should include the ® symbol and be accompanied by the following notice: TT is a registered trade mark of the Department for Enterprise (a Department of the Isle of Man Government). Please note The Department also owns various other trade mark registrations including CLASSIC TT, TOURIST TROPHY and RAMSEY.

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

APPLICATIONS

- The closing date for the submission of applications is **12:00hrs Friday 28th February 2020**.
- Applicants will be informed of the acceptance of the application no later than **Friday 6th March 2020**.
- The size of each site is negotiable with the TT Production Manager, however limitation may need to be imposed on site dimensions due to the limited size of available space.
- Successful applicants will be offered a specific site as identified on a site plan and will have until midday **Friday 13th March 2020** to confirm their acceptance of the site offered.
- If the site offered is not confirmed as accepted by the applicant by the time and date outlined above, the offer will be immediately removed and the site reallocated.
- Acceptance and non-acceptance of applications will be at the sole discretion of the DfE and will be based on the information given by the applicant on their application.
- The DfE reserves the right to reject applications and not enter into any correspondence or otherwise explain the reasons for its decisions. All decisions made by the DfE are final.
- Site positions are totally at the discretion of the DfE. The DfE will endeavour to give advance notice whenever possible changes in location are required for operational purposes.
- Sites cannot be transferred, sublet, franchised or sold to any other person, nor can they be shared without written approval of the DfE.
- Applications are to include the full specification of the size of the required pitch site (footprint), height of the vehicle/awning and include pictures of the proposed vehicles or structures. These pictures are to show where any access doors are (for de-confliction purposes), fire exits and which side any electrical supply cables or water pipes will be connected.
- Applications are to make it clear how often food/drink re-supplies will be expected and at what time this has been arranged for.
- Applications must include infrastructure requirements (power/water/waste water tanks) and exactly what electrical supply is required.
- Hospitality will be expected to be on site and functioning no later than the Thursday of practice week and to remain on site and functioning until racing is completed.
- A Site Manager must be identified who will be responsible for all aspects of the site, including ensuring all aspects of Health and Safety regulations are satisfied on the site.
- At the discretion of the contracted site electrician, the organisation offering hospitality will be expected to permit a pre-connection inspection of their own electrical equipment to ensure the hospitality electrical equipment is serviceable and safe for use.
- If the DfE are required to engage the services of the contracted electrician to make repairs to electrical equipment owned by the organisation offering hospitality, then all costs incurred will be the responsibility of the organisation offering hospitality.

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

NO TRADING RULE

- The site is for race team guest hospitality purposes only and trading in any form (food/drink/retail) is strictly forbidden.
- The selling of ticketing for access to the hospitality site, in any form, is strictly forbidden.
- The no trading policy will be strictly enforced by the TT Production Manager.
- Any other activity that could be considered competitive to the DfE is strictly forbidden.

ALCOHOL, STEWARDING AND SECURITY

- The intention to supply and consume alcohol on the hospitality site must be declared to the TT Production Manager.
- The Site Manager is responsible for ensuring that any requirement for an alcohol license is satisfied and produced before the site is declared open. It is recommended that all sites intending to serve alcohol have an alcohol license in place to ensure there is no doubt to the licensing authorities and the local Police licensing unit that the hospitality unit is acting in full accordance with the necessary legislation with regard to the consumption of alcohol on the unit premises. The DfE assume no responsibility for obtaining any necessary hospitality license for any hospitality unit.
- The TT Production Manager or his Deputy reserves the right to refuse or withdraw the consumption of alcohol on site.
- The Site Manager for each hospitality unit will be responsible for the behaviour of the site guests at all times.
- If in the opinion of the TT Production Manager or his Deputy, the behaviour on site is deemed inappropriate for the event, then the Site Manager for that hospitality unit will be expected to manage any disturbance to the satisfaction of the TT Production Manager.
- The TT Production Manager or his Deputy reserve the right to close the site if, in their opinion, this is the best course of action to deal with any disturbance.
- The organisation providing hospitality is responsible for providing any stewarding and security for their own site.
- DfE provided security is meant only as a deterrent. If any further security is required then this will be the responsibility of the Site Manager of that hospitality unit.

OPERATING HOURS

- Organisations providing hospitality are permitted to do so between the hours of 08:00 and 21:00 for the duration of the event.
- There must be no amplified music outside of the hours of 08:00 and 21:00 daily through the duration of the event
- Organisations providing hospitality may provide staff catering outside of these times, for bona fide team personnel only.

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

SITE ACCESS AND DEPARTURE

- Organisations providing hospitality are to advise the DfE of their on or off Island status and their planned arrival and departure days/times (if applicable) at the earliest opportunity after **Friday 6th March 2020**, and no later than by **Friday 27th March 2020**.
- Dates and times for arrival and departure to and from the site itself are to be agreed by the DfE and will be strictly adhered to. Any arrivals before the agreed dates/times will be refused and Organisations providing hospitality will be expected to stay clear of the site until authorised to enter by the DfE.
- Departure from the site is to be coordinated with the TT Production Manager.

SITE BUILD AND PRESENTATION

- Site build will be permitted from **Monday 11th May**, and must be completed no later than **Wednesday 27th May**. Approval must be given by the TT Production Manager if the site build will be completed be later than this date. Access to the site shall only be with prior approval of the TT Production Manager.
- Site Manager of the hospitality unit shall ensure any contractors or site personnel **DO NOT** drive on any unpaved surfaced areas without prior approval of the DfE.
- Damage to the site caused by the driving of vehicles associated with the hospitality site will be the responsibility of the organisation providing the hospitality.
- The organisation providing the hospitality agree to any costs incurred due to damage in any form to the site caused by the organisation providing hospitality (e.g. ground repairs, or infrastructure).
- If external contractors are required to build all or part of the site (e.g. flooring), then the details of these contractors and when they plan to arrive/depart the site must be given to the TT Production Manager no later than one week before build commences.
- The site manager is responsible for the submission to the DfE of the appropriate risk assessment and method statement (RAMS) for the build and dismantling of their hospitality unit no later than **Friday 27th March 2020**. If this build and dismantle process is to be done by a sub-contractor, then prior to permitting the hospitality unit vehicles access to the site, the DfE expect to have a copy of the sub-contractor's RAMS for the build/dismantle within the same timescales. The DfE and Isle of Man Government Health and Safety at Work Inspectorate will not permit any exceptions to this requirement and it is recommended that this requirement is completed in full before arrival on the island.
- Site build must conform to all current UK and Isle of Man building and health and safety regulations. This is to include all required fire safety equipment and signage (e.g. exit/fire exits). Site build must conform to the build method statement provided.
- Prior to opening the hospitality unit, an inspection must have been conducted by the IOM Fire and Rescue Services, and approval for use must have been obtained.
- Site presentation must, in the opinion of the TT Production Manager, be of a high standard. The TT Production Manager reserves the right to refuse permission for a hospitality pitch if the proposal is not in keeping with the spirit of the event.

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- The DfE will not provide the organisation offering hospitality with any form of stand or covering nor any replacement stand for any reason.
- Tents, covers, awnings and all site equipment must be erected securely and weighted or secured at all times.
- Cost of site build and cost of employment of contractors to build/strip-down and run the site is the sole responsibility of the organisation providing the hospitality.
- The Site Manager of each hospitality unit is to coordinate a site inspection by the TT Production Manager prior to opening.
- The TT Production Manager reserves the right to refuse the opening of the site until any required alterations to the site are made.
- Any brand advertising intended on site must be agreed in writing with the TT Production Manager before the site can be opened.

SITE STRIP-DOWN AND EXIT

- Date of planned departure is to be coordinated with the TT Production Manager at time of application.
- Hospitality will be expected to be in place and functioning until racing is completed.
- If external contractors are required to strip-down/dismantle all or part of the site (e.g. flooring), then the details of these contractors and when they plan to arrive/depart the site must be given to the TT Production Manager no later than one week before site strip-down/ dismantle takes place. The RAMS for the dismantle process must be included within the RAMS for build which are to be submitted to the TT PM no later than **Friday 27th March 2020**.
- The TT Production Manager reserves the right to refuse access to any contractor to the site for site dismantling or strip down.
- Site strip-down/dismantle process must conform to all current UK and Isle of Man building and health and safety regulations.
- The organisation providing the hospitality agrees to any costs incurred due to damage caused to the site in any form, be that ground repairs, or infrastructure.

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

HIRE COSTS, FEES & INSURANCE

- For TT2020 the DfE will expect the organisation providing the hospitality site to fully cover the costs of running the hospitality unit area for the following aspects of each unit:
 - The hire and fuelling of any generators supplying electrical power for their hospitality unit operations (if necessary the DfE can assist with the arrangement of hire of any generators with a local supplier but if these are required then the DfE must be made aware at time of application and no later than Friday 27th March).
 - The hire and maintenance of any single or multi-unit toilets for the hospitality area (due to the limited space available and the need to have access to any such toilets for servicing, approval for any such toilets must be agreed by the DfE and this is not guaranteed).
- Organisations offering hospitality that pay agreed fees by a cheque that is dishonoured will be charged an administration fee of £50. Once notification is received of a dishonoured cheque the DfE will consider the application as cancelled and the site will be offered to another organisation providing hospitality.
- Each organisation providing hospitality must hold, and provide evidence of the following insurances:
 - Employers liability of no less an amount than the sum of ten million pounds sterling (£10,000,000)
 - Public & Products Liability of no less an amount than the sum of five million pounds sterling (£5,000,000)
- Copies of the above insurances are to be submitted to the TT Production Manager no later than **Friday 27th March 2020** or access to the site will not be permitted.

CANCELLATIONS AND REFUNDS

- Notification of non-attendance for the event is required.
- If notice of non-attendance is received after fees have been received, then it is at the discretion of the DfE if part or all of the fees are refundable. A request for a refund must be in writing within 7 days of the cancellation.
- A £50 cancellation fee will be charged if a booking is confirmed and then cancelled before the date/time fees are payable.

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

HEALTH AND SAFETY, FOOD HYGIENE TRAINING AND LICENSING REQUIREMENTS

- All organisations providing hospitality intending to distribute Food and Beverage must be registered with the IOM Environment, Safety and Health Directorate. This can be done using the following form:

<https://www.gov.im/categories/business-and-industries/food-business-register/>

- A food safety management system must be in place for organisations running a hospitality site and this must be made available to the TT Production Manager no later than **Friday 27th March 2020**. In this regard, organisations providing hospitality are advised to consult the UK Food Standards Agency (www.food.gov.uk) where they can find the 'Safer Food, Better Business for Caterers' Guide.
- HACCP (Hazard Analysis and Critical Control Point) is a system that helps food business operators look at how they handle food and introduces procedures to make sure the food produced is safe to eat. For more information visit:

<https://www.food.gov.uk/business-industry/food-hygiene/haccp>

- As part of routine inspections, the enforcement officer will check that the business has an appropriate HACCP-based food safety management system in place.
- Applicants will at all times comply with all appropriate regulations and authorities including but not limited to:
 - a) Isle of Man Environmental Health Unit
 - b) Health and Safety Inspectorate
 - c) Isle of Man Fire and Rescue Service
 - d) Isle of Man Constabulary
 - e) Isle of Man Office of Fair Trading
 - f) Isle of Man Customs and Excise Division
- Organisations providing hospitality with Food and Beverage products must send a copy of their valid Level 2 Award in Food Safety in Catering (or equivalent) via email to the DfE and other compliance related paperwork no later than **Friday 27th March 2020**.
- Organisations providing hospitality must have at least one person qualified at a Level 2 Award in Food Safety (or equivalent) at any one time on each trading site. The person qualified must be declared to the TT Production Manager no later than **Friday 27th March 2020**.
- All organisations providing hospitality will be expected to agree to undertake periodic inspections by the IOM Environment, Safety and Health Directorate or the TT Production Manager during operating hours. If any periodic inspection falls below expected standards, then the site will be closed immediately. Hospitality will only be permitted to re-commence once any problems have been rectified and the organisation providing hospitality has successfully passed a subsequent inspection by the Directorate.
- Failure to comply with IOM Environment, Safety and Health Directorate regulations may at any stage result in immediate closure of the site and reinstatement may only be occur once the IOM Health and Safety Inspectorate are satisfied all standards and regulations have been adhered to.
- All equipment must be in good repair and be operated in a safe manner.

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- There shall be no projections which encroach into walkways or which interfere with adjacent sites or outside the allocated site.
- The DfE accepts no responsibility for any injury to persons or damage to or loss of property or goods within the site at any time.
- All electric cables are to comply with electrical regulations and if projecting onto walkways, must be covered by a suitable construction/ covering to permit safe public access.
- All electrical cables are to be supplied by the applicant.
- Electrical installations shall be monitored by the DfE's appointed electrical contractors and failure to comply with electrical regulations could result in activities being halted with no compensation payable.
- Vehicular access to the site for deliveries and servicing will be strictly controlled. A schedule of times when vehicle movements will be permitted will be issued prior to the event.
- All organisations providing hospitality must drive any of their vehicles (hired or owned) carefully and at a safe speed (being in any event no more than ten (10) MPH within the area of the paddock.
- Dogs are not permitted on the site without prior approval of the DfE.
- Organisations providing hospitality are expected to make their own provisions in regard to fire safety.
- Smoking is not permitted anywhere on the agreed site pitch.
- All equipment including racks, tables, signage etc. must be contained within the site boundaries and public access ways must be clear at all times.
- Gas canisters must have the necessary installation compliance certificate and must be located in a safe place, be secure with no risk of falling and be connected to any gas supply line in accordance with the appropriate guidelines.
- Organisations providing hospitality are expected to complete a risk assessment (i.e. an assessment of hazards associated with their site and the levels of risk they assess which could affect other persons on site) and a method statement (i.e. a written set of guidelines as to how they intend to operate their site) to the TT Production Manager no later than **Friday 27th March 2020**.

ADVERSE WEATHER/SITE EMERGENCIES

- Hospitality sites will be expected to operate in all weather conditions (unless agreed by DfE) and organisations providing hospitality must be prepared for adverse weather, especially rain and high winds and include provision for any flooring/matting to prevent trip or slip hazards on their allocated site.
- No refunds/credits will be given by the DfE if events are cancelled due to adverse weather, site emergencies (e.g. acts of god, fire, explosion, terrorism or threat of terrorism or bomb threat).
- The DfE will not be held responsible for any loss, damage or injury whatsoever resulting from the organisation providing hospitality locating their vehicle/equipment on the DfE site.

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WASTE AND RUBBISH REMOVAL

- It shall be the responsibility of the Site Manager of each hospitality unit to ensure that the allocated site is maintained in a clean and tidy state and that any rubbish is removed to the DfE provided 1100L waste bins.
- If in the reasonable opinion of the DfE, it should prove necessary to make arrangements to remove excess amounts of rubbish from the allocated site, the organisation providing hospitality will be invoiced for such cleaning services.
- Upon completion of activity at the end of the event, organisations providing hospitality are responsible for leaving their site and surrounding area clean, tidy and undamaged. Failure to do so may result in an additional charge for cleaning and waste clearance and if necessary making the site good.
- Organisations providing hospitality are advised to note the condition of their allocated site prior to occupation and bring to the attention of the TT Production Manager any issue in respect of the site. If the organisation providing hospitality fails to do this then they will be deemed to be responsible for any issues on the site.

SINGLE USE PLASTICS

- The IOM Government has recently introduced its Single Use Plastics Reduction Plan. This plan for Government means that organizations offering hospitality will be expected to (wherever possible) replace single use plastics or containers with suitable sustainable alternatives. This particularly relates to, but is not limited to, cutlery, food containers, drinking straws and drink cups. The plan can be viewed here: <https://www.gov.im/media/1362336/isle-of-man-governments-single-use-plastics-reduction-plan.pdf>

GENERAL - TRADERS CODE OF CONDUCT AND RESPONSIBILITIES

- Organisations providing hospitality must respond co-operatively to any direction given by the DfE in relation to the operation, location and occupation of their site, equipment, goods and vehicle during operating times and any direction of a security or safety nature.
- Organisations providing hospitality must not act in a verbally or physically abusive, dangerous, or disruptive manner and if so it will not be tolerated and any such behaviour will result in immediate termination of the agreement between DfE and the organisation providing hospitality. The organisation providing hospitality will then be asked to leave the site without refund, compensation or recourse.
- Organisations providing hospitality must ensure that their activities do not endanger the safety or security of any people at the event.
- Organisations providing hospitality must not cause damage, make alterations or additions of any nature to, or carry out works of any nature to trading site property and that, if any damage is caused, the costs of any repairs, making good or replacement are to be borne by the organisation providing hospitality.
- Organisations providing hospitality must report to the TT Production Manager any incident or accident to any person or property that involves loss or could be expected to give rise to a claim. This should be recorded with TT Production Manager on an Incident form 'The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1985' as applied to the Island (RIDDOR).
<https://www.gov.im/categories/business-and-industries/health-and-safety-at-work/accident-reporting/>

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RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

WARRANTIES & REPRESENTATIONS OF ORGANISATIONS PROVIDING HOSPITALITY

- The DfE permits the organisation providing hospitality to attend the site in reliance on the following warranties and representations hereby made by the Organisation providing hospitality:
 - The organisation providing hospitality is not in reliance on any representation or statement made by the DfE that is not expressly contained in these regulations;
 - The organisation providing hospitality is responsible for obtaining all relevant permits and permits required to operate the organisation providing hospitality's business and all merchandise sold complies with all relevant safety and compliance standards and retails laws currently in force;
 - The organisation providing hospitality does not bring into the hospitality area any hazardous materials or substances; and;
 - The organisation providing hospitality will comply with all of the terms contained in these regulations and will comply with any changes to the market regulations, or any relevant local government and other statutory laws and regulations; and;
 - Without limiting the generality of these terms, the organisation providing hospitality acknowledges and agrees the DfE is not liable for any claim or loss suffered or incurred by the organisation providing hospitality in relation to or in connection with the theft or damage of approved products, equipment or goods under the control of the Organisation providing hospitality or any other property of the organisation providing hospitality at any time including times when the site is providing hospitality; and;
 - a) Any journey from or to the site;
 - b) Anything occurring off the site, including anything that occurs at the site or
 - c) Damage or injury to any property or person.
- These limitation provisions are intended to replace any other terms, conditions, warranties and representations implied by statute or otherwise and, accordingly, all such terms are excluded unless the following applies. Certain legislation may imply warranties or conditions or impose obligations on the DfE which cannot be excluded, restricted or modified or cannot be excluded, restricted or modified except to a limited extent. The limitation provisions are subject to these statutory provisions. In particular, if the statutory provisions apply, the DfE's liability is not limited, in the case of any legislation that prevents any limitation the DfE's liability or, if the legislation does permit a limitation of liability, the DfE's liability is limited to the cost of the DfE refunding the site fee.

ORGANISATION PROVIDING HOSPITALITY - INDEMNITY

- Without limiting the generality of any other provision of these regulations, the organisation providing hospitality hereby indemnifies and holds the DfE harmless from and against all claims for Loss arising in connection with or in relation to:
 - The organisation providing hospitality's occupation of the site;
 - The attempted sale of any products or any other products or services;

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- o Any injury or harm suffered by the organisation providing hospitality;
- o Any injury or harm caused to any property or suffered by any person as a direct or indirect consequence, in whole or in part, of any act or omission by the organisation providing hospitality;
- o Any loss of or damage to the organisation providing hospitality's property regardless of the cause of that loss or damage;
- o The death of any person of a consequence, in whole or in part, of any act or omission by the organisation providing hospitality;
- o Any breach of these regulations by the organisation providing hospitality; or
- o Any legal costs on a full indemnity basis incurred by the DfE as a result of the organisation providing hospitality's breach of these regulations.

EXCLUSION OF LIABILITY

- The organisation providing hospitality acknowledges and agrees that the DfE makes no warranty or representation in relation to or in connection with the organisation providing hospitality's occupation or use of the site. Without limiting the generality of this clause, the organisation providing hospitality acknowledges and agrees that the DfE has made no warranty or representation in relation to or in connection with:
 - o The organisation providing hospitality's access to people visiting the site or the access those people have to the organisation providing hospitality;
 - o The existence or extent of services and/or facilities of any kind at the site;
 - o The position within the site that the organisation providing hospitality will occupy;
 - o The suitability of the site for any particular purpose or the existence of any latent or patent defect at the site;
 - o The extent, if any, to which other visitors to the site might interfere with the organisation providing hospitality's use of the site;
 - o The existence or extent of any advertising or promotional activity or material that may or may not be published or undertaken by the DfE;
 - o The existence or extent of any security measures undertaken to protect the organisation providing hospitality and/or the hospitality site against terrorist or other criminal activity; or
 - o The existence or extent of any security at the site.

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THE DfE's REPRESENTATIONS

- The DfE's consent to the organisation providing hospitality to attend the site does not convey to the organisation providing hospitality any ongoing rights in relation to the site into the future and such approval can be terminated by the DfE at any time in writing and without any period of notice. The DfE reserves the right to undertake any of the following actions without notice:
 - Re-locate an organisation providing hospitality to another site within the overall site;
 - Require the organisation providing hospitality to remove from sale any goods or services offered by the organisation providing hospitality; or;
 - Request that the organisation providing hospitality undertake any reasonable measure which in the opinion of the DfE will improve the safety of the site or to raise the level presentation of the site and its products.

TERMINATION

- As the licensee the DfE reserves the right to withhold consent to an organisation providing hospitality to occupy a site, to remove or to have removed from the site an organisation providing hospitality. This includes a breach or noncompliance with any regulations (statutory or otherwise) and includes where a organisation providing hospitality:
 - Fails to abide by these terms and conditions of the trading site;
 - Commits a criminal act on the site; or
 - Behaves in a manner deemed in the opinion of the DfE to be unprofessional or inappropriate to the spirit of the event.

[DATA PROTECTION >>](#)

DATA PROTECTION IN REGARDS TO YOUR APPLICATION

- All personal information is kept with the highest standards and safeguards in place. This includes technical security, preventing unauthorised access, undertaking audits and maintaining backups:

EMAILS

- Email communications are stored on our Isle of Man Government email system, Microsoft Outlook We encrypt and protect all our emails in line with government standards. If your email service does not support this encryption, you should be aware that any emails we send or receive may not be protected in transit. We will also monitor any emails sent to us, including file attachments, for viruses or malicious software. Please be aware that you have a responsibility to ensure that any email you send is within the bounds of the law.

ISLE OF MAN GOVERNMENT SECURE NETWORK

- There are strict access controls in place meaning that only those within specific Divisions can access team folders; in addition, only the teams within the Divisions who are able to access personal information, are those that have a business need to do so. The administration of the IOMG Secure Network is undertaken by Government Technology Services in the Cabinet Office; however, they are unable to access the content of any records and so will not be able to access your personal information.

MANUAL RECORDS

- We do not routinely store manual records, however, those that are already in storage and any new records we are required to hold any manually are either stored on site or in a third-party storage facility with whom we have data protection agreements in place.
- Under the Data Protection Act, you have rights as an individual which you can exercise in relation to the information we hold about you. At any point while we are in possession of or processing your personal information, you, the data subject, have the following rights:
 - **ACCESS:** You have the right to request a copy of the information that we hold about you
 - **RECTIFICATION:** You have a right to correct data that we hold about you that is inaccurate or incomplete
 - **ERASURE:** In certain circumstances you can ask for the data we hold about you to be erased from our records
 - **RESTRICTION OF PROCESSING:** Where certain conditions apply, you have a right to restrict the processing of your data
 - **PORTABILITY:** You have the right to have the data we hold about you transferred to another organisation
 - **OBJECTION:** You have the right to object to certain types of processing such as direct marketing
 - **OBJECTION TO AUTOMATED PROCESSING:** You also have the right to be subject to the legal effects of automated processing including profiling
 - **JUDICIAL REVIEW:** In the event that the Department for Enterprise refuses your request under rights of access, we will provide you with a reason as to why. You then have the right to complain as outlined in Complaints

DATA PROTECTION

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- You can find out more about these rights by contacting our Data Protection Officer using the details at the end of this notice.
- In the event that you wish to make a complaint about how your personal information is being processed by the DfE (or third parties), or how your complaint has been handled, you have the right to lodge a complaint directly with our Data Protection Officer in the first instance; as well as the Isle of Man Information Commissioner.
- This privacy notice was drafted with brevity and clarity in mind. It does not provide exhaustive detail of all aspects of DfE's collection and use of personal information. However, we are happy to provide any additional information or explanation needed. Any requests for this should be sent to the address below.
- Our aim is never to be intrusive, and we aim to always avoid asking irrelevant or unnecessary questions. Moreover, any information you provide us will always be subject to rigorous measures and procedures to maintain your privacy. You will never be contacted by a means you did not consent to when providing us with your data.
- We only use personal information for as long as it is needed and will store it for the shortest amount of time possible, in accordance with the law.
- For any privacy enquiries, please feel free to contact our Data Protection Officer, or the Isle of Man Information Commissioner:

Department for Enterprise Data Protection Officer, St George's Court, Upper Church Street, Douglas, Isle of Man, IM1 1EX

Telephone: +44 1624 686733 | Email: DPO-DfE@gov.im

Isle of Man Information Commissioner, P.O. Box 69, Douglas, Isle of Man, IM99 1EQ

Telephone: +44 1624 693260 | Email: ask@inforights.im | Website: inforights.im

ACCEPTANCE >>

ACCEPTANCE

RACE TEAM HOSPITALITY SITE AT THE 2020 ISLE OF MAN TT RACES

SUMMARY

Organisations providing hospitality are to actively monitor their own compliance with these Terms and Conditions at all times. Where organisations providing hospitality do not comply with these terms and conditions the DfE, the IOM Office of Fair Trading, the IOM Environment Health and Safety Inspectorate, as appropriate, will issue a verbal warning, followed by a warning letter if deemed necessary

If immediate remedial action is not taken (i.e. no later than 24 hours after receiving the verbal warning), the organisation providing hospitality's right to occupy the site will be withdrawn and the organisation providing hospitality will be asked to leave the site without recourse and the organisation providing hospitality will receive no compensation. Following such an incident by any organisation providing hospitality, any future applications for a site by the same organisation providing hospitality will be immediately refused.

ACCEPTANCE

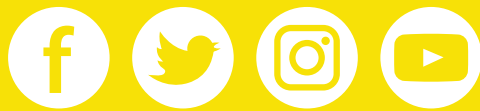
Please complete the section below to confirm your acceptance of the above Terms and Conditions:

SIGNED

PRINT NAME

DATE

I CONSENT TO BEING CONTACTED BY EMAIL BY THE DEPARTMENT FOR ENTERPRISE MOTORSPORT TEAM IN RESPECT OF FUTURE TEAM HOSPITALITY APPLICATIONS (TICK BOX)



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